



CLASS/CLUB MEETING MINUTES

Perris Union High School District

School Site: _____ Class /Club: _____

Meeting Date: _____ Meeting Time: _____ Location: _____

The meeting was called to order by: _____ At (time): _____

The minutes of the meeting dated: _____, were read and approved (or corrected and approved)

Meeting Attendees: (or ATTACH SIGN IN SHEET)

<u>Name of Attendee</u>	<u>Title</u>

The following Purchase Orders and/or Club Account expenses were approved:

<u>Vendor</u>	<u>Amount</u>	<u>Purpose</u>

Motion by: _____ Seconded by: _____

Vote Count: _____ Number For: _____ Number Opposed: _____

Business:

<u>Options/Events/Fundraising</u>	
--	--

<u>Decisions/Actions:</u>	
----------------------------------	--

<u>To-Do/Next Steps:</u>	
---------------------------------	--

Submitted By:

Class/Club Officer:

_____ Date: _____

Class/Club Advisor:

_____ Date: _____

4/08/13

