

**Sunset Elementary**  
**Parent and Family Engagement Policy (U.S.C. 6318)**  
**2023-2024**

Sunset Elementary regards parental involvement vital to the academic success of students. Parents are the primary teachers of their student and are partners with the school in helping them achieve academic success.

**Sunset Elementary will inform parents of the school's participation in Title I by:**

- Sharing Title I information at Back to School, sending Title I information home in first day packets, showing the Title I presentation and offering flexible meeting times for parents to know about and be involved with Title I, and
- Involving parents and community council in developing and reviewing the Teacher Student Success Plan (TSSP), Title I Policy, and Title I School - Home Compact.

**Sunset Elementary will provide program information and assistance, as appropriate, to parents on academic standards, assessments, and achievement levels by:**

- Providing information on State/District standards and the district approved curriculum used at school,
- Conducting regular assessments and reporting results for individual students, school and district, and
- Describing proficiency levels students are expected to meet to make adequate growth throughout the year.

**Sunset Elementary will provide materials and training to help parents work with their student by:**

- Providing books and resources to support parents and students at home, and
- Providing parents nights on curriculum content (reading, math, science) to support their students.

**Sunset Elementary will educate teachers and staff on effective ways to communicate with and reach out to parents by:**

- Implementing Community Council and other parent programs such as Parent Teacher Association (PTA),
- Encouraging parents to attend and participate in Parent/Teacher Conferences (PTC), and
- Communicating through printed notes, call outs, email, and social media.

**Sunset Elementary will coordinate with other Federal, State and local programs that encourage and support parents in educating their student by:**

- Providing information on Head Start, community centers in Davis, Davis Technical College (DTC), etc., and
- Providing classes and services as needed from Family Services to assist students and families.

**Sunset Elementary will ensure that the policy and information related to school programs, meetings, and activities is sent home in a format and, to the extent practicable, language the parents can understand by:**

- Translating the policy and key documents,
- Posting translated documents on the school website, and
- Updating documents periodically as needed.

**Sunset Elementary will provide support for reasonable activities parents may request.**