

**EDYTHE J. HAYES MIDDLE-SCHOOL
SBDM COUNCIL MINUTES
JULY 27, 2021
HELD AT EJH CONFERENCE ROOM**

Present: Dave Hoskins, Diane Owens, Ro Koop, David Kitchen, Brandon Castillo,

Guests:

- I. **Call to order:** Mr. Hoskins called the meeting to order at 5:05 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mr. Kitchen motioned to approve the agenda. Mr. Castillo seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Ms. Koop motioned to approve. Mrs. Owens seconded. Unanimous decision.
- V. **Public Address:** No one wished to address the council.
- VI. **Good News Report:** The dance team received a bid to nationals 2022, blue ribbons on their performance routine, a superior trophy for their number of blue ribbons on the A and B routine evaluations, the team full out award, four spirit sticks, and six All Americans!
- VII. **Committee Reports:** Mr. Hoskins reviewed the committee charges for the following committees:
 - a. GT/ALP
 - b. School Improvement Plan
 - c. Pre-Academy
 - d. Mission and Vision
 - e. MTSS Behavior
 - f. MTSS Reading
 - g. MTSS Math
 - h. Kagan Coaches
 - i. Character education
 - j. Foundations- Students
 - k. Foundations- Staff
 - l. Public relations

Ms. Koop motioned to approve the committee structure and committee charges for the 2021-2022 school year. Mr. Kitchen seconded. Unanimous decision.
- VIII. **Principal Report:**
 - a. Mr. Hoskins reviewed the current enrollment for the 2021-2022 school year.
 - b. Mr. Hoskins asked council members for their signed "Distribution of Materials" sign off sheets.
 - c. The following documents were provided to the council via email previously:
 - i. Your Duty Under the Law on May 22, 2021
 - ii. Managing Government Records on May 22, 2021
 - iii. SBDM Handbook on May 22, 2021
 - iv. Update on Open Meetings/Open Records on July 3, 2021
 - d. Mr. Hoskins presented the proposed monthly meeting schedule. The dates presented for 5:00 PM meetings were:
 - i. August 31, 2021
 - ii. September 28, 2021
 - iii. October 26, 2021
 - iv. November 30, 2021

- v. January 25, 2022
- vi. February 22, 2022
- vii. March 15, 2022
- viii. April 26, 2022
- ix. May 24, 2022
- x. June 28, 2022

Mr. Kitchen motioned to approve the above dates and times. Mr. Castillo seconded. Unanimous decision.

- e. Ro Koop was nominated by David Kitchen as vice chairperson for the 2021-2022 school year. Mr. Castillo seconded the nomination. Ms. Koop accepted the nomination. Unanimous decision.
- f. Mr. Hoskins reviewed the standard agenda and minutes for adoption for the 2021-2022 school year. Ms. Koop motioned to approve the standard agenda and minutes format for the 2021-2022 school year. Mrs. Owens seconded. Unanimous decision.

IX. Budget and Staffing:

- a. Mr. Hoskins reviewed the Monthly Section 6 report
- b. Monthly Student Activity Fund report
- c. Mr. Hoskins reviewed the PLTW grand budget.
- d. Mr. Hoskins reviewed the Bluegrass Foundation STEM budget.
- e. Mr. Hoskins consulted on the following positions:
 - i. Administrative assistant: Becki Cornett
 - ii. ECE resource: Emily Whitnell
 - iii. Associate principal: Kris Church

X. Student Learning:

- a. Mr. Kitchen reviewed the district-purchased social studies curriculum resource for council adoption consideration. Ms. Koop motioned to approve Saavas as a **curriculum resource** for social studies. Mr. Castillo seconded. Unanimous decision.

XI. Policy Review:

- a. Mr. Hoskins reviewed the policy review timeline proposal. Mr. Kitchen motioned to approve the timeline. Mrs. Owens seconded. Unanimous decision.
- b. Mr. Hoskins reviewed the emergency management policy. The council reviewed the policy with no changes.
- c. Mr. Hoskins reviewed the emergency management plan for the 2021-2022 school year. Ms. Koop motioned to approve the plan. Mrs. Owens seconded. Unanimous decision.

XII. Adjourn: Mr. Kitchen motioned to adjourn. Mr. Castillo seconded. Unanimous decision to adjourn at 6:40 PM.