

**EDYTHE J. HAYES MIDDLE-SCHOOL
SBDM COUNCIL MINUTES
JULY 28, 2020
HELD AT EJH CONFERENCE ROOM**

Present: Dave Hoskins, Ro Koop, Ryan Finnell, Abel Logan, Kelsey Meece,

Guests: Emily Haneline (associate principal), Matthew Sherrard (associate principal),

- I. Call to order:** Mr. Hoskins called the meeting to order at 10:00 AM.
- II. Reading of Mission Statement:** The council read the mission statement.
- III. Agenda Approval:** Mr. Finnell motioned to approve the agenda. Mrs. Anderson seconded. Unanimous decision.
- IV. Previous Meeting's Minutes:** Mrs. Anderson motioned to approve the minutes. Mr. Finnell seconded. Unanimous decision.
- V. Public Address:** No one wished to address the council.
- VI. Good News Report:** The Beta Club won the national social media award from the National Beta Convention for their use of Instagram.
- VII. Committee Reports:** The council reviewed the tasks and charges for the following committees: GT/ALP, School Improvement Plan, Academy Preparation, Professional Development, MTSS Behavior, MTSS Reading, MTSS Math, Kagan Coaches, Character education, Foundations- Students, Foundations- Staff, Public relations. Mr. Finnell motioned to approve the committee structure for the school year. Mr. Logan seconded. Unanimous decision.
- VIII. Principal Report:**
 - a. Mr. Hoskins reviewed the current enrollment numbers for the 2020-2021 school year. Currently we have 1144 enrolled with 13 pending enrollments and 4 pending withdrawals.
 - b. The council reviewed and signed the Distribution of Materials sign off sheet, stating they received electronic copies of Your Duty Under the Law and Managing Public Records.
 - c. The council received an electronic copy of Your Duty Under the Law.
 - d. The council received an electronic copy of Managing Public Records.
 - e. Mr. Hoskins presented the monthly SBDM meeting schedule:
 - i. August 25, 2020
 - ii. September 22, 2020
 - iii. October 20, 2020
 - iv. November 17, 2020
 - v. January 26, 2021
 - vi. February 23, 2021
 - vii. March 16, 2021
 - viii. April 27, 2021
 - ix. May 25, 2021Ms. Koop motioned to approve. Mr. Logan seconded. Unanimous decision.
 - f. The council discussed the position of SBDM vice chair. Ms. Koop nominated herself. Ms. Meece seconded. Unanimous decision.
 - g. Mr. Hoskins reviewed the adoption of a standard agenda and minutes format. Mr. Finnell motioned to approve. Mrs. Anderson seconded. Unanimous decision.
- IX. Budget and Staffing:**

- a. Monthly Section 6 report
- b. Monthly Student Activity Fund report
- c. Mr. Hoskins consulted council on the recommendation of the following new staff members:
 - i. Clabe Slone has been recommended for the design and innovation position. The previous recommendation pulled out of the position due to a medical issue.
 - ii. Stephanie Hackleman has been recommended for the vacant special education position.
 - iii. Valerie Rister has been recommended for the vacant digital literacy position.

X. Student Learning:

- a. Mr. Hoskins reviewed the COVID-19 plan as it stands now from the district. Mr. Hoskins reviewed the master schedule option.

XI. Policy Review:

- a. Mr. Hoskins presented the policy review timeline. Mrs. Anderson motioned to approve the timeline. Ms. Koop seconded. Unanimous decision.
- b. Mr. Sherrard presented the emergency management policy. Mr. Sherrard reviewed the policy.
- c. Mr. Sherrard presented the emergency management plan. Mr. Sherrard reviewed the emergency management plan. Mr. Finnell motioned to approve the plan. Mr. Logan seconded. Unanimous decision.
- d. Mr. Hoskins reviewed the changes recommended by department chairs to the grading policy. Mr. Finnell motioned to accept the changes. Ms. Meece seconded. Unanimous decision.

XII. Set Working Agenda for Next Meeting: The council set the working agenda for August 25, 2020.

XIII. Adjourn: Mr. Finnell motioned to adjourn. Mrs. Anderson seconded. Unanimous decision to adjourn at 11:30 AM.