

**EDYTHE J. HAYES MIDDLE-SCHOOL
SBDM COUNCIL MINUTES
JULY 26, 2016
HELD AT EJH CONFERENCE ROOM**

Present: Dave Hoskins, Jill Kidder, Jeremy Dulaney, Lori Draper, Chris Williams, Azetta Beatty

Guests: Matt Sherrard

- I. Call to order:** Mr. Hoskins called the meeting to order at 4:40 PM.
- II. Reading of Mission Statement:** The council read the mission statement.
- III. Agenda Approval:** Mr. Dulaney motioned to approve the agenda. Mrs. Kidder seconded. Unanimous decision.
- IV. Previous Meeting's Minutes:** Mr. Dulaney motioned to approve the agenda. Mr. Williams seconded. Unanimous decision.
- V. Public Address:** No one wishes to address the council.
- VI. Good News Report:** Our students helped the Daughters of the American Revolution break a world record of the number of correspondence sent overseas to our troops. Congratulations to Michelle Areaux, seventh grade language arts teacher, who published her third young adult novel in the spring.
- VII. Committee Reports:** No committee reports were available for the council.
- VIII. Principal Report:** Mr. Hoskins reported 1170 are currently enrolled. The school is averaging 12 students per week. Mr. Hoskins provided the council with a signature sheet for distribution of materials. The sheet asked each council member their preferred method of delivery for council members. The council was provided with the following documents via email: Managing Government Records, Your Duty Under the Law, and the SBDM Coordinator's Guidebook. Mr. Hoskins recommended the fourth Tuesday of each month, except December (December 13) at 5:00 PM for the regular meeting time. Mrs. Kidder motioned to approve the monthly schedule. Mrs. Beatty seconded. Unanimous decision. Mrs. Kidder nominated Mr. Dulaney. Mr. Dulaney nominated Mr. Williams. Mr. Dulaney declined his nomination. Mrs. Draper motioned to accept Mr. Williams as council vice chair. Mrs. Beatty seconded. Unanimous decision. Mrs. Kidder motioned to approve the current agenda and minutes format. Mr. Williams seconded. Unanimous decision.
- IX. Budget and Staffing:** Mr. Hoskins reported the following teachers were recommended to the superintendent for hire: Samantha Duchscherer (6th grade Bobcats language arts), Scarlett Bailey (attendance clerk), Tyrone Henson (custodian), Jason Rucker (custodian), Terrell Horton (para educator), and Fatu Turituri (para educator). The following teachers have been assigned to our school by IAKSS: Leighann Lakes (psychologist), Kristina Perry (speech language pathologist), Kristen Church (achievement and compliance coach), Jennifer Sackett (social worker), and Elaine Maggard (ELL).

Mr. Hoskins presented the final 2015-2016 Section Six (SCIF) budget report. The school will receive \$6,039.37 in carry forward money in December.

Mr. Hoskins presented the PD budget for the 2016-2017 school year. He recommended \$3506 for registration fees, \$2242 in certified substitutes, \$33 in Medicare, \$50 in KTRS, \$22 in unemployment, and \$18 in Workers Comp. The funds would be used for two days of Kagan training for new staff. Mrs. Kidder recommended that more funds be placed in registration fees so all new staff from last year and this year can receive Day One and Day Two training. Mr. Dulaney motioned to increase the registration budget to \$4599 and reduce the substitute budget to \$1272. Mrs. Kidder seconded. Unanimous decision.

X. Student Learning: Mr. Hoskins presented the 2016-2017 master schedule. Mrs. Kidder motioned to approve the schedule. Mr. Williams seconded. Unanimous decision.

XI. Policy Review: Mr. Hoskins presented the annual policy review timeline. Mrs. Beatty motioned to approve the timeline. Mrs. Draper seconded. Unanimous decision.

Mr. Sherrard presented the emergency management plan to the SBDM council.

XII. Set Working Agenda for Next Meeting: The working agenda for the August 23, 2016 meeting.

XIII. Adjourn: Mrs. Draper motioned to adjourn. Mr. Williams seconded. Unanimous decision to adjourn at 6:30 PM.