

**EDYTHE J. HAYES MIDDLE-SCHOOL  
SBDM COUNCIL MINUTES  
AUGUST 27, 2013  
HELD AT EJH CONFERENCE ROOM**

**Present: Sandra Duvall, Art Hardin, Dave Hoskins, Bob Moore, Steve Railey, Jessica Zaker,**

**Guests: Tracye Nalley (associate principal), Matthew Sherrard (associate principal)**

- I. **Call to order:** Mr. Hoskins called the meeting to order at 4:35 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mr. Hardin motioned to approve the agenda. Mr. Railey seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mr. Moore motioned to approve the meeting minutes. Ms. Zaker seconded. Unanimous decision.
- V. **Public Address:** No one wished to address the council.
- VI. **Good News Report:** Football defeated Conkwright Middle School in their first scrimmage. Varsity volleyball is now 1-1 in the regular season. The junior varsity volleyball team is undefeated. Mrs. Nalley reported that we have had a very smooth start to the school year, compared to her previous schools. 1073 students are currently enrolled. Mr. Railey reported that the administration has done an excellent job communicating with the staff.
- VII. **Committee Reports:** Mr. Hoskins presented the Foundations team meeting minutes for July and August.
- VIII. **Principal Report:** Mr. Hoskins reported that we have had 98% daily attendance, with 1073 students enrolled. Mr. Hoskins reported that the 8<sup>th</sup> grade students will be taking the annual EXPLORE test on September 18. The school is researching administering the EXPLORE test to seventh grade as well.

Mr. Sherrard presented the school's Emergency Management Plan. Mr. Railey motioned to approve the plan with revisions. Ms. Zaker seconded. Unanimous decision.

- IX. **Budget and Staffing:** Mr. Hoskins presented three staff options, based on the addition of three teachers and .5 counselor from the Day Four enrollment numbers. Mr. Moore motioned to approve the following staffing allocation:

One position for sixth grade science and math (previously approved by the 2012-2013 council)  
One creative writing course for exploratory  
Increase ESL by .5 to a full time position  
One clerical position  
\$13,084 to contingency to be earmarked for instruction

Mr. Railey seconded. Unanimous decision.

Mr. Hoskins reported that Arielle Rustin had been recommended for the math/science position.

- X. **Student Learning:** Mr. Hoskins reported that September 12 is the expected due date for KPREP results.
  
- XI. **Policy Review:** The council reviewed the Council Bylaws. Ms. Zaker motioned to leave the Bylaws as written. Mrs. Duvall seconded. Unanimous decision. The council reviewed the Consultation Policy. Ms. Zaker motioned to approve the policy as written, with the revision of “shall” to “say” in the fifth paragraph. The council reviewed the Committee Policy. Mrs. Duvall motioned to waive the second reading of the amended policy. Mr. Railey seconded. Unanimous decision. Mr. Hardin motioned to accept the changes to the Committee Policy (outlined below). Mr. Moore seconded. Unanimous decision.

The council will next review Discipline, Extra-curricular, and Flexible Work Day policies.

- XII. **Set Working Agenda for Next Meeting:** The working agenda for the September 24, 2013 was set.
  
- XIII. **Adjourn:** Mr. Moore motioned to adjourn. Mr. Hardin seconded. Unanimous decision to adjourn at 6:20 PM.