

**EDYTHE J. HAYES MIDDLE-SCHOOL  
 SBDM COUNCIL MINUTES  
 MARCH 19, 2013  
 HELD AT EJH CONFERENCE ROOM**

**Present: Dave Hoskins, Jessica Zaker, Art Hardin, Sandra Duvall, Chris Luketich, Kegan Nall**

**Guests: Beth Naylor-SOM,**

- I. **Call to order:** The meeting was called to order at 4:37pm
- II. **Reading of Mission Statement:** The council read the mission statement
- III. **Agenda Approval:** Mr. Luketich made a motion to approve the agenda, Mr. Hardin seconded. Unanimous decision to approve the agenda as is.
- IV. **Previous Meeting's Minutes:** Ms. Zaker made a motion to approve the minutes with two grammatical amendments, Mr. Hardin seconded. Unanimous decision to approve the previous minutes as amended.
- V. **Budget and Staffing:** Four budget options were provided, reviewed and discussed. In each scenario there are budget items that were requested by departments. Each request is honored in each budget scenario, however the dollar amount may differ depending on the staffing options and the cost of those options.

Ms. Zaker made a motion to approve option one as is for budget/staffing, Mr. Hardin seconded. A unanimous decision was made.

Following is a break down of the option one budget/staffing plan:

**2013-2014 EJHMS BUDGET OPTION 1**

*Staffing scenario with this budget*

- One additional associate principal
- Restoring third counselor (or .5 counselor, then add .7 teacher)
- Maintaining behavior intervention specialist with 10 extended days
- Adding one teaching position to sixth grade, in anticipation of Day 4 staffing for second teacher
- Converting curriculum coach position and 1.5 clerical positions
- Eliminating SAM position

Language arts teachers	9	PE	1	Business	1	RTI	1
Math teachers	11	Health	1	Tech ed	1	Civics	1
Science teachers	9	Art	1	Life skills	1	BIS	1
Social studies teachers	9	Music	1	Speech	1	Other*	1
SAFE teacher	1	Spanish*	1	TRT	1	<b>Total</b>	

<b>031-0338 Counseling office- registration fees</b>		
\$1,000.00	Counseling office professional development	Counseling
	<b>\$1,000.00</b>	
<b>031-0646 Counseling office- tests</b>		
\$4,600.00	Compass Learning subscription	Administration
	<b>\$4,600.00</b>	
<b>031-0610 Guidance- supplies</b>		
\$800.00	Testing materials	Guidance
	<b>\$800.00</b>	
<b>031-0650 Guidance office- supplies (technology related)</b>		
\$50.00	Substiction to Spell City	Special education
\$90.00	Flocabulary subscription	Special education
	<b>\$140.00</b>	
<b>031-0674 Guidance-awards (may be moved)</b>		
\$2,000.00	Budget for distinguished student reception, WEB, etc..	Guidance
	<b>\$2,000.00</b>	
<b>059-6041 Library books</b>		
\$3,000.00	Library books	Library
	<b>\$3,000.00</b>	
<b>059-0694 Library- equipment and supplies</b>		
	Wireless	
\$300.00	microphone	Library
\$100.00	Mircophone cables	Library
\$400.00	Two Samsung video cameras	Library
	Two Sony Cybershot still	
\$300.00	cameras	Library
\$100.00	4 memory cards	Library
\$100.00	Portable CD player	Library
	<b>\$1,300.00</b>	
<b>118-0120 Certified substitutes</b>		
\$100.00	2 subs for ASTA conference for orchestra	Arts & humanities
\$500.00	5 subs for KMEA conference for band	Arts & humanities
\$300.00	3 subs for Arts & Humanities release day for program review	Arts & humanities
\$200.00	2 subs for Spanish teachers for program review release day	Arts & humanities
\$100.00	1 sub for KYAEA conference for art teacher	Arts & humanities
\$1,300.00	1 release day for language arts department (13 teachers)	Language arts
\$200.00	2 subs for PE/health to attend conference	PLCS
\$500.00	1 release day for PLCS for program review	PLCS
\$1,000.00	Release days for special education	Special education
	<b>\$4,200.00</b>	
<b>118-0610 Regular instruction- supplies</b>		
\$6,000.00	Basic supplies	Front office

\$1,700.00	Poster machine supplies	Front office
\$800.00	Replacement screens	Front office
\$500.00	Radios and repair	Front office
\$520.00	Scantron sheets	Front office
\$570.00	Sign in/sign out sheets	Front office
\$10,000.00	Copy paper	Front office
\$150.00	Card stock	Front office
\$1,700.00	Colored paper	Front office
\$3,600.00	Agendas (money will be recouped)	Front office
\$2,000.00	Colored folders	Front office
\$354.00	Envelopes	Front office
\$140.00	Stamps	Front office
\$80.00	Banners	Front office
\$144.00	Batteries for graphing calculators	Math
\$352.00	Grid rolls	Math
\$60.00	Rulers	Math
\$199.46	30 dry erase boards for social studies	Social studies
	<b>\$28,869.46</b>	

**118-0642 Regular instruction- periodicals**

\$306.25	SCOPE magazine	Language arts
\$297.15	READ magazine	Language arts
\$348.25	Up Front magazine	Language arts
\$350.00	Scholastic magazine	Social studies
	<b>\$1,301.65</b>	

**118-0734 Regular instruction- technology related hardware**

\$10,000.00	For emerging technology, replacement technology	
	<b>\$10,000.00</b>	

**118-0895 Other student travel**

\$1,000.00	Buses for KMEA performances	Arts & humanities
	<b>\$1,000.00</b>	

**118-0810 Dues and fees**

\$1,252.00	AAHPERD conference fee for PE/health	PLCS
\$165.00	Dues for KHSA conference for speech path	Special ed
\$400.00	SIM conference fee	Special ed
	<b>\$1,817.00</b>	

**118-0733 Furniture and fixtures**

\$3,558.30	Three science demonstration tables	Science
	<b>\$3,558.30</b>	

**077-0444 Principal's office- copier rental**

\$15,000.00	Estimated copier expense	Administration
	<b>\$15,000.00</b>	

**077-0559 Principal's office- printing**

\$100.00	Team letters	Administration
\$1,000.00	Team handbooks	Administration
\$300.00	Misc. printing	Administration
	<b>\$1,400.00</b>	

<b>077-0610</b>	<b>Principal's office- supplies</b>		
\$3,000.00	Toner and printer related items		Adminstration
		<b>\$3,000.00</b>	
<b>077-0694</b>	<b>Principal's office- equipment supplies</b>		
\$500.00	Technology expendables (i.e. batteries, CDs)		
		<b>\$500.00</b>	
<b>077-8010</b>	<b>Principal's office- dues and fees</b>		
\$325.00	KAAC dues		Administration
\$870.00	KASA dues for three administrators		Administration
		<b>\$1,195.00</b>	
<b>077-0840</b>	<b>Principal's office- contingency</b>		
\$11,633.00	10% of budget (recommended by state for contingency)		Administration
\$13,884.20	Shortage for staffing		Administration
\$1,850.00	Shortage for supplemental duty pay		Administration
		<b>\$27,367.20</b>	
<b>087-0140</b>	<b>Building and maintenance- classified overtime</b>		
\$4,273.30	Custodial overtime for Central Kentucky Japanese School		Adminstration
		<b>\$4,273.30</b>	
<b>\$116,321.91</b>	<b>Total</b>		

- VI. **Set Working Agenda for Next Meeting:** Next meeting scheduled for April 23, 2013 at 4:30pm.
- VII. **Adjourn:** Mr. Hardin made a motion to adjourn at 6:15pm, Ms. Nall seconded. Unanimous decision to adjourn.