

**EDYTHE J. HAYES MIDDLE-SCHOOL  
SBDM COUNCIL MINUTES  
JULY 24, 2012  
HELD AT EJH CONFERENCE ROOM**

**Present: Sherri Heise, Jessica Zaker, Chris Luketich, Sandra Duvall**

**Guests: Beth Naylor (SOM),**

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:35 PM.
- II. **Reading of Mission Statement:** The council read the mission statement
- III. **Agenda Approval:** Mr. Luketich motioned to approve the agenda. Ms. Zaker seconded. Unanimous decision to approve the agenda. Mrs. Heise discussed the use of the standardized agenda. Mr. Luketich recommended adding action items and report items to the agenda. The council discussed moving Student Learning to Item VII, make agenda items I-VI as non-action items, and items VII-XIII as possible action items. Mrs. Duvall motioned to approve the standing agenda with the preceding change. Ms. Zaker seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mr. Luketich motioned to accept the previous meeting's minutes. Mrs. Duvall seconded. Unanimous decision.
- V. **Public Address:** No one wished to address the council.
- VI. **Good News Report:** Mrs. Heise shared that several members of the staff had been invited to present at several functions over the summer. Mr. Hoskins and Mr. Reaves were invited to present at the state wide behavior institute. Mr. Reaves was also asked to present at the International Symposium of Education Reform at the University of Kentucky, as well as present at the Fayette County new teacher orientation.
- VII. **Student Learning:** Mrs. Heise shared the 2011-2012 School Wide Data Report. This report should be used as a benchmark for the council to compare 2012-2013 data.
- VIII. **Committee Reports:** No committee reports were available. Mrs. Heise shared with the new council the current standing committees- Foundations, Youth Services Center Advisory Council, Arts & Humanities Program Review Committee, Practical Living and Career Studies Program Review Committee, Accelerated Learning Program Committee, and Writing Program Review Committee. Mrs. Heise also shared a schedule for committee reports.

- IX. Principal Report:** Mrs. Heise presented information regarding the August 13, 2012 staff retreat.

Mrs. Heise recommended the fourth Tuesday of every month. Mrs. Duvall motioned to accept this schedule. Ms. Zaker seconded. Unanimous decision. Mrs. Heise also recommended that the council not meet in December. Mr. Luketich seconded. Unanimous decision.

Mrs. Duvall motioned to nominate Ms. Zaker as the council vice-chair. Mr. Luketich seconded. Unanimous decision for Ms. Zaker to serve as the council vice-chair for the 2012-2013 school year.

- X. Budget and Staffing:** Mrs. Heise shared the 2012-2013 budget with the new council, which was created by the 2011-2012 council. Mrs. Heise reported several changes to the staffing. Mrs. Karen Brown has retired from the RTI Reading position. Mrs. Krista Cruse has been transferred from the sixth grade Lynx language arts position to the RTI Reading position, creating a vacancy in language arts. Mr. Alex Butler accepted a position at another school, vacating the seventh grade Wildcat math position. Mr. Derrick Anderson has been recommended to the superintendent for hire for this position.

Mrs. Heise reviewed the hiring procedure for the new council.

- XI. Policy Review:** No policies were up to review.

- XII. Set Working Agenda for Next Meeting:** Next meeting scheduled for August 28, 2012 at 4:30pm.

- XIII. Adjourn:** Ms. Zaker motioned to adjourn. Mrs. Duvall seconded. Unanimous decision to adjourn at 5:30 PM.