

**EDYTHE J. HAYES MIDDLE-SCHOOL
SBDM COUNCIL MINUTES
MAY 21, 2012
HELD AT EJH CONFERENCE ROOM**

Present: Sherri Heise, Katelyn Farrell, Steve Railey, Amanda Arnett, Chris Luketich

Guests: Beth Naylor (SOM), Audrey West (math department chair), Mary Ellen Hunt (curriculum coach), Kaye Hughes (parent), Cindy Caton (seventh grade math teacher)

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:40 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mrs. Heise recommended a change to the agenda. Section XI: Policy Review was moved to Section VII. Mr. Railey motioned to approve the change. Ms. Farrell seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Ms. Arnett motioned to approve the previous meeting's minutes. Ms. Farrell seconded. Unanimous decision.
- V. **Public Address:** Kaye Hughes, parent, presented an update to the Food for Thought program. The pilot program cost \$1,070. Projected cost for the 2012-2013 is estimated to be \$3,000. Mrs. Hughes has solicited donations from the PTSA and Big Ass Fans.
- VI. **Good News Report:**
 - a. EJH won the PTSA Membership Award from the district PTSA for the most increase in membership.
 - b. The academic pep rally was successful.
 - c. Many parents have given positive feedback to the Hayes May Day event.
 - d. The Panther Prime Time UK field trip was successful. Ms. Naylor, Mr. Williams, Mr. Ford, and Mrs. Hunt took all students who had 60% or more attendance during the Panther Prime Time on this trip.
 - e. All sixth graders took part in the annual health fair.
 - f. EJH was recognized by the E=USE2 for their Green Awards in every category but water conservation. We have applied for a grant for a rain garden.
 - g. 70 eighth graders passed the STAMP test and earned high school credit for Spanish Level 1. There were quite a few who scored in the Spanish 3 range.
- VII. **Student Learning:** Mrs. Hunt presented the language arts department end-of-year council report. Mrs. Hunt presented the science department end-of-year council report. Mrs. Hunt presented the special education department end-of-year council report. Mr. Dulaney presented the social studies department end-of-year council report. Mrs. West presented the math department end-of-year council report.

Mrs. Heise reported on the KPREP testing. Finals have also been administered for the year.

Ms. Naylor submitted the following field trips for post approval- 4H trip to Rogers, KY on May 5, 2012 and the EJH Chorus trip to Cincinnati, OH on May 19, 2012. Mr. Railey motioned to post-approve both trips. Mr. Luketich seconded. Unanimous decision.

VIII. Policy Review: Mrs. West presented the following recommended changes to the math placement requirements.

In order for a student to be placed in pre-algebra as an incoming sixth grade, they would need a MAP score of 230 or higher and an AIMSWeb probe score of 30 points or higher.

In order for a student to be placed in algebra, students would need three of the four criteria: successful completion of pre-algebra; pre-algebra end-of-course assessment score of 80% or higher; spring MAP score of 235 or higher; pre-algebra mid-year assessment of 75% or higher.

In order for a student to be placed in geometry, students would need three of the four criteria: successful completion of algebra; algebra end-of-course assessment score of 80% or higher; spring MAP score of 240 or higher; 75% or higher on algebra mid-year assessment.

Also, the math department recommended the following changes to the following class levels:

Grade	Enhanced	Core	Accelerated
Seventh grade	25 th percentile or below	Above the 25 th percentile	235 and above (algebra)
Eighth grade	25 th percentile or below on MAP	Above the 25 th percentile on MAP	240 and above (geometry)

Mr. Luketich motioned to waive the second reading of this policy. Mr. Railey seconded. Unanimous decision to waive the second reading.

Ms. Farrell motioned to approve the amendments to the student assignment policy. Ms. Arnett seconded. Unanimous decision.

Mrs. Caton presented the updated grading policy for council consideration. The academic committee established two categories for grade distribution- achievement and process. Achievement was defined as the demonstration of student mastery of content, measured against established criteria. Process was defined as the activities used to build understanding and lead to content mastery.

Each department determined weights for each category, as outlined below.

Department	Achievement (%)	Process (%)
Social studies	60	40
Language arts	60	40
Math	90	10
Science	70	30
Arts and humanities	50	50
Practical living and career studies	80	20

Mr. Railey motioned to waive the second reading of this policy update. Ms. Arnett seconded. Unanimous decision.

Mr. Railey motioned to approve the policy update. Mr. Luketich seconded. Unanimous decision.

IX. Committee Reports: The academic committee submitted a report. Katelyn Farrell motioned to dissolve the academic adhoc committee. Was seconded by Amanda Arnett. Minutes from the 4/26 Foundations meeting were reviewed.

X. Principal Report:

Mrs. Heise presented a copy of the Diagnostic Review. Highest rating that can be received is a 4 (fully or highly functioning), 3 indicates that item is present, 2 is immersing, 1 indicates not evident. Hayes scored the following: Standard 1: 3.0, Standard 2: 3.0, Standard 3: 2.5, Standard 4: 2.9, Standard 5: 2.6. Overall the district was pleased with our ratings. Hayes was given feedback that indicated a strong sense of community, but a weak sense of collegiality. Mrs. Heise introduced the new members for the 2012-2013 SBDM: Teacher Representative-A. Hardin, K. Nall and J. Zaker. Parent representatives are S. Duvall and C. Luketich. New members have been invited to the June meeting.

XI. Budget and Staffing:

Mrs. Heise presented the Munis budget. We spent everything we planned to spend. We may have roughly \$5,000 to carry forward. Purchase orders are closed. Mr. Luketich mentioned a tool that he learned about at Super Council that could be used when planning staffing. Ms. Naylor presented a copy of the SAF budget. Mrs. Heise presented the open math position. The interview committee recommends Phillip Hyde for the position. 10 Candidates were interviewed for this position.

XII. Set Working Agenda for Next Meeting: The working agenda was set for the June 20, 2012 (4:30pm) meeting.

XIII. Adjourn: Steve Raily motioned to adjourn at 6:54pm. Amanda Arnett seconded. Unanimous decision.