

**EDYTHE J. HAYES MIDDLE-SCHOOL
SBDM COUNCIL MINUTES
JANUARY 24, 2012
HELD AT EJH CONFERENCE ROOM**

Present: Sherri Heise, Chris Luketich, Katelyn Farrell, Steve Railey, Sara Fenton-Wells, Amanda Arnett

Guests: Beth Naylor (SOM), Art Hardin (engineering technology teacher),

- I. Call to order:** Mrs. Heise called the meeting to order at 4:35 pm.
- II. Reading of Mission Statement:** The council read the mission statement
- III. Agenda Approval:** Mrs. Heise asked the council to allow Mr. Hardin to present the revised homework policy. Ms. Fenton-Wells motioned to approve the revised agenda. Mr. Railey seconded. Unanimous decision.
- IV. Previous Meeting's Minutes:** Ms. Farrell motioned to approve the previous meeting's minutes. Ms. Fenton-Wells seconded. Unanimous decision.
- V. Public Address:** No one wished to address the council.
- VI. Good News Report:** Mrs. Heise reported Eric Arthur has started as the new sixth grade Cougar science teacher. Mrs. Heise also reported that 809 students, 157 parents, and 89 staff completed the AdvancEd surveys for the district audit. EJH had the highest response rate of any middle school participating in the audit. On Friday, January 13, Superintendent Shelton visited EJH for three hours. He observed eighth graders working with EXPLORE results with Mrs. Heise and Mrs. Hunt; he met with WEB leaders and student council; he met with the administrative team and exploratory team; he observed several seventh grade classrooms; and he observed a WEB activity with eighth grade WEB leaders and sixth grade students. Our cheerleaders participated in the national JamFest competition, finishing third overall. Our academic team won the Governor's Cup, placed first in written assessment in all areas, and finished second in quick recall. Individual results from the competition were:

The individual results are:

- Erin Christopher- 1st place in Arts & Humanities, 3rd place in Social Studies
- Amelia Rogers- 1st place in Written Composition, 4th place in Language Arts
- Amit Lohe- 1st place in Math, 1st place in Social Studies
- Houston Martin- 1st place in Science, 3rd place in Arts & Humanities
- Tapan Darji- 1st place in Language Arts
- Noah Welch- 2nd place in Social Studies, 2nd place in Language Arts

The FCCLA competed in the STARS competition, finishing in first in nutrition and wellness, second in recycling, and third in redesign.

- VII. Policy Review:** Mr. Hardin, representing the Academic Ad-Hoc committee, presented the revised homework policy. Ms. Fenton-Wells motioned to waive the second reading of the homework policy. Ms. Arnett seconded. Unanimous decision. Mr. Railey motioned to approve the revised homework policy. Ms. Farrell seconded. Unanimous decision to approve the revised homework policy.

Mrs. Heise presented the revised writing policy. The writing plan and the writing policy will now be two separate documents, rather than one. Item III C was removed from the policy.

Item IV G and H were revised to read as follows:

- g) Evidence of providing multiple opportunities by teachers for students to develop complex communication skills for a variety of purposes can be found in locations designated by the school writing plan.
- h) All teachers will meet during collegial planning to analyze data and student work samples. Data analysis will be used to adjust instruction as needed per content school wide.

Item V was revised to read as follows:

We will evaluate the effectiveness of the school writing plan through our School Improvement Planning Process and annual writing reviews/audits.

Ms. Fenton-Wells motioned to approve the revised writing policy. Ms. Arnett seconded. Unanimous decision.

- VIII. Committee Reports:** Ms. Naylor presented the latest Foundations minutes.
- IX. Principal Report:** Ms. Heise presented the diagnostic review surveys to the council, from students, parents, and staff. In discussing the new state testing system, currently, the spring testing window will be May 3-10, unless snow days occur. Mrs. Heise reported she will be meeting with Henry Clay High School and Morton Middle School to discuss the high school math placement criteria. The next Super Council meeting will be March 15, from 6-7:30.
- X. Budget and Staffing:** Mrs. Heise presented the council with the year-to-date SCIF and activity account budgets.
- XI. Student Learning:** Mrs. Heise presented the Extended School Services proposal. The budget is \$12,000 for the remainder of the year. ESS will focus on students at or below the 25th percentile, but are not being serviced through the Response to Intervention program. It will also focus on students above the 25th percentile, but are

still not performing in the classroom and require additional assistance. Math and language arts will be the focused subjects. Two budgets were presented for council consideration. Mr. Railey motioned to approve budget option one. Ms. Fenton-Wells seconded. Unanimous decision to approve the budget listed below.

Six afternoon ESS teachers	\$4,911.75
15 one hour planning sessions per teacher	\$2,655
Six one hour pre-planning sessions per teacher	\$1,062
One coordinator for clerical work	\$598.05
Three program support coaches	\$531
One bus driver	\$999.30
One bus monitor	\$703.20
Mileage	\$539.70
Total budget	\$12,000

Ms. Naylor presented a field trip request from the dance team for national competition. The trip will be from February 17-19 in Cincinnati, OH, and transportation will be provided by parents. Ms. Fenton-Wells motioned to approve the request. Ms. Farrell seconded. Unanimous decision.

Ms. Heise presented the Youth Services Center grant proposal for the 2012-2014 biennium. Action components were career exploration and development, family crisis and mental health counseling, referrals to health and social services, substance abuse education and counseling, and educational support. Mr. Luketich motioned to approve the grant activities. Ms. Arnett seconded. Unanimous decision.

XII. Set Working Agenda for Next Meeting: Next meeting scheduled for February 28, 2012 at 4:30pm.

XIII. Adjourn: Ms. Fenton-Wells motioned to adjourn. Mr. Railey seconded. Unanimous decision to adjourn at 7:05 PM.