

**EDYTHE J. HAYES MIDDLE-SCHOOL
SBDM COUNCIL MINUTES
JUNE 21, 2011
HELD AT EJH CONFERENCE ROOM**

Present: Sherri Heise, Nick Payne, Sara Fenton-Wells, Kara Woodley,

Guests: Beth Naylor (SAM), Chris Luketich (2011-2012 SBDM parent member)

- I. **Call to order:** Mrs. Heise called the meeting to order at 12:33
- II. **Reading of Mission Statement:** The council read the mission statement
- III. **Agenda Approval:** Mr. Payne motioned to approve the agenda. Mrs. Woodley seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mrs. Fenton-Wells motioned to approve previous meeting's minutes. Mr. Payne seconded. Unanimous decision.
- V. **Public Address:** Mrs. Heise welcomed new student representative, Mr. Luketich. His role will officially begin in August.
- VI. **Good News Report:** Eighth grade promotion ceremony was very successful. Safe & suspension numbers were low for the end of the year-no one suspended during the last nine days, no one in safe last few days of school. Hayes May Day was successful-good turnout of new sixth grade families. Enrollment is increasing because positive things being said about Hayes and spreading to other states.
- VII. **Committee Reports:** No committee meetings were held at the end of the year to report.
- VIII. **Principal Report:** Reports given under Budget & Staffing & Student Learning.
- IX. **Budget and Staffing:** Large amount of money spent on PD. Estimated \$4,000-\$5,000 will remain for carry-forward. Revised budget report will be completed by June 30th. Since last meeting, conducted interviews for math and special Ed. Mrs. Leach (8th grade special end) is retiring; nine candidates were interviewed for the job. Kathy Isenhour was recommended for the position and accepted to be the special Ed teacher for the Tiger team. Seven people were interviewed for the math fill positions in the 6th grade open math position. Kegan Nall was recommended for the 6th grade position. Megan Ingle was recommended as a teacher (she is a 1st grade teacher at ACE) for ABE summer camp position that is paid for by the YSC. Mrs. Heise presented a new PD Plan. Annual School 24 Hour PD plan and supporting budget allocations were presented to council. New PD Plan includes staff retreat, three flex PD days can be scheduled. Mr. Payne motioned to approve the PD Plan for 2011-

2012. Mrs. Woodley seconded. Unanimous decision. Mrs. Heise asked if council would support participation in district release days for 2011-2012. Mrs. Fenton-Wells motioned to allow E. J. Hayes to participate in the district release days for the 2011-2012 school year. Mr. Payne seconded. Unanimous decision.

- X. Student Learning:** Mrs. Heise presented the Proficiency Probability Report from the Measure of Academic Progress. This report shows percent of students that have the highest probability of being proficient. Less than 10% of our students showed as being novice. We have nearly 12% of our students in the apprentice range for math. We have 78% of our students with the probability of falling in the proficient/distinguished range in math. IN reading we have: less than 8% in novice range, less than 11% in apprentice range and 81% in proficient/distinguished range. Everything points to us becoming very close to meeting the goals that we have set to meet this year.
- XI. Policy Review:** The following are committee recommendations to council for changes:
- a.** Student Assignment Policy-changes to RTI section. Under “Step Two” delete “SAT referral to move to tier two.” SAT will no longer be involved with this process; the RTI team will be involved instead. SAT is replaced with RTI team. Under Step Four: added “By contacting IAKSS Point of Contact for RTI.” Under Section 4: The RTI Team will report progress to IAKSS Point of Contact was added-SAT taken out. Under Step Six: added “by contacting IAKSS Point of Contact.” Also added, “The RTI team will meet monthly with grade level teams to discuss student progress and monitoring.” Under Math Placement Requirements, removed, district math placement test as a requirement for placement. Mrs. Fenton-Wells made a motion to waive the first reading for the revisions to the Student Assignment Policy. Mr. Payne seconded. Mrs. Woodley motioned to adopt the Student Assignment Policy. Mr. Payne seconded. Unanimous Decision.
 - b.** The following changes were recommended for the Accelerated Learning Program Policy: “Accelerated Courses”-weighted GPA must be deleted from the policy. Under scheduling-change was made to deadline (May 1st-May 15th) as the schedule may not be done within that time frame. Took out Accelerated Learning Committee members-not relevant to policy. Mrs. Fenton-Wells motioned to waive the first reading for revisions to the Accelerated Learning Program Policy. Mr. Payne second. Unanimous decision. Mrs. Woodley motioned to approve policy as amended. Mrs. Fenton-Wells seconded. Unanimous decision.
 - c.** No recommendation for changing writing policy, but Language Arts recommends the following changes for the Writing Plan: Use of common core language throughout, more aligned with new units of study than previous plan. Mrs. Fenton-Wells motioned to approve the amended Writing Plan for Language Arts. Mr. Payne seconded. Unanimous decision.

- XII. Set Working Agenda for Next Meeting:** Next meeting scheduled for July 26th at 4:30pm.
- XIII. Adjourn:** Mrs. Fenton-Wells made a motion to adjourn, Mrs. Woodley seconded. Unanimous decision.