

**EDYTHE J. HAYES MIDDLE SCHOOL  
SBDM COUNCIL MINUTES  
JUNE 23, 2010 SPECIAL CALLED MEETING  
HELD AT EJH CONFERENCE ROOM**

**Present:** Sherri Heise, Nick Payne, Chris Williams, Lois Wiggins

**Guests:** Steve Railey (incoming SBDM member), Tony Spencer (incoming SBDM member), Mary Ellen Hunt (curriculum coach), Beth Naylor (SAM)

- I. Call to order:** Mrs. Heise called the meeting to order at 4:35.
- II. Reading of Mission Statement:** The council read the mission statement.
- III. Agenda Approval:** Mrs. Wiggins motioned to approve the agenda. Mr. Payne seconded. Unanimous decision.
- IV. Previous Meeting's Minutes:** Mr. Williams motioned to approve the previous meeting's minutes. Mr. Williams seconded. Unanimous decision.
- V. Public Address:** Mrs. Heise introduced Mr. Railey and Mr. Spencer, incoming SBDM members for the 2010-2011 school year. No one wished to address the council.
- VI. Good News Report:** Ms. Naylor mentioned the large amount of parent participation at the eighth grade promotion ceremony. Mrs. Heise stated the field days went well. MAP results show eighth grade math exceeded growth targets. Ms. Wiggins reported the yearbooks sold out, and the account is now in the black for the first time! Mr. Hoskins reported suspension rates dropped for the fifth consecutive year. While SAFE numbers increased slightly over the 2008-2009 year, both should be among the lowest in the district.
- VII. Budget and Staffing:** Mrs. Heise presented the SCIF Section Six budget report. Currently, funds are down to \$4,800. Carry forward funds will be used for teaching training during the 2010-2011 school year. Balances in the negative represent errors by the district, which Mrs. Owens, our bookkeeper, is reconciling with the district.  
  
Mr. Hoskins made a recommendation to the council that the step team coach be converted to a discretionary coaching position. He also recommended that the assistant cheerleading coach be converted to an assistant volleyball coach. Mr. Payne motioned to approve the recommendation. Ms. Wiggins seconded. Unanimous decision.
- VIII. Committee Reports:** Mrs. Hunt reported more students qualified for accelerated classes than originally thought. This necessitated changes to the master schedule.
- IX. Student Learning:** Mr. Hoskins presented changes to the master schedule, which were necessary because of an increase in accelerated students. Mr. Williams motioned to approve the schedule. Mr. Payne seconded. Unanimous decision.
- X. Principal Report:** Mrs. Heise presented the final I & I check for the school improvement plan. The following components were recommended for continuation in the 2010-2012 school year: A1a., B1b., B1c., B1e., C1a., C1b., C1e., C1f., C3a., D1a., D1b., E1a., E1b. Of the components in the plan, 24% of the components were fully implemented, while 23% were not. The remainder was partially implemented.

Mr. Payne motioned to move to closed session to discuss staffing. Ms. Wiggins seconded. Unanimous decision to move to close session. Ms. Wiggins motioned to come out of closed session. Mr. Payne seconded. Unanimous decision.

Mrs. Heise consulted with the council on the following hiring recommendations to the superintendent:

- Language arts: Stephanie Wallace
- Engineering technology: Arthur Hardin
- Special education: Amanda Arnette

- XI. Policy Review:** Mrs. Hunt presented the revised Student Assignment Policy for second reading. Ms. Wiggins motioned to approve the policy. Mr. Payne seconded. Unanimous decision.

Mrs. Hunt also presented the Assessment and Instructional Practices Policy, formerly the Instructional Practices Policy. Mrs. Hunt stated in January the Curriculum Committee, with representation from all grades and departments. Committee members solicited input from their constituents. In May, the version was sent to the staff for feedback. Three teachers provided feedback. Mr. Williams motioned to waive any additional readings on the policy. Mr. Payne seconded. Unanimous decision to waive any additional readings. Mr. Williams motioned to approve the policy as written. Ms. Wiggins seconded. Unanimous decision.

Mrs. Heise presented the revised Writing Plan, with the recommended council changes. Mrs. Heise noted the changes made by the writing committee. Mr. Payne asked why PLCS and Arts and Humanities courses were not included. Mrs. Heise noted that this plan outlined the minimum to be included in the students' working folder. The plan will not limit any subject area, but only outlines what will be minimally included in the writing folders. Mr. Payne motioned to approve the Writing Policy as presented. Ms. Wiggins seconded. Unanimous decision.

Ms. Wiggins motioned to dissolve the Writing Committee. Mr. Williams seconded. Unanimous decision.

- XII. Set Working Agenda for Next Meeting:** The council set the working agenda for the July 27, 2010.

- XIII. Adjourn:** Mr. Williams motioned to adjourn. Ms. Wiggins seconded. Unanimous to adjourn at 6:15 PM.