

**EDYTHE J. HAYES MIDDLE SCHOOL
SBDM COUNCIL MINUTES
MAY 25, 2010
HELD AT EJH CONFERENCE ROOM**

Present: Sherri Heise, Chris Williams, Lois Wiggins, Judy Snow, Nick Payne

Guests: Beth Naylor (SAM), Kara Woodley (Special education teacher), Christopher Meszaros

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:40 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mr. Williams motioned to approve the agenda. Mr. Payne seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mr. Payne motioned to approve the previous minutes' minutes. Ms. Wiggins seconded. Unanimous decision.
- V. **Public Address:** No one wished to address the council.
- VI. **Good News Report:** Ms. Wiggins displayed the 2010 yearbook for the council. Mr. Payne stated the school play was very successful. Mrs. Heise reported \$1,000 was raised for cystic fibrosis by the student council. Ms. Wiggins reported the band had a successful spring band concert. The boys' track team finished second in the city and fourth in the state. The girls' track team had the highest GPA in the city. Mrs. Heise reported language arts and math departments completed work on the new standards last week, and have a great start on the new school year. Ms. Naylor reported the staff picnic on Saturday was another success.
- VII. **Budget and Staffing:** Mrs. Heise presented the MUNIS budget for the month. Mrs. Heise stated that money had been reallocated to pay for the substitutes for the release days last week. Mrs. Michaels had also been approved for a release day for work on the writing policy, which was also paid for through MUNIS funds.

Mrs. Heise reported Wally Ratliff, pre-engineering teacher, would be retiring at the end of the year. Stacey Fish, sixth grade math teacher, has resigned to accept a position in Henderson County. The new Spanish RFP position has been accepted by Hope Benavides, leaving her seventh grade language arts position open. The pre-engineering and language arts position interviews will be conducted this week.
- VIII. **Committee Reports:** Committee reports were presented in the policy review section.
- IX. **Student Learning:** Mr. Hoskins presented the master schedule plan. Ms. Wiggins motioned to approve the master schedule for the 2010-2011 plan. Mr. Hoskins recommended that should the council be given an additional position after the Day Four count, the council restore the math enrichment position that was cut. The council agreed. Mr. Williams seconded. Unanimous decision.
- X. **Principal Report:** Mrs. Heise announced the SBDM members for the 2010-2011 school year: teachers- Nick Payne, Kara Woodley, and Steve Raily; parent members- Tony Spencer and Sara Fenton Wells. Mrs. Heise announced a special election for minority representation will have to be conducted.

Mrs. Heise presented the 2010-2011 Professional Development Plan.

<u>Activity</u>	<u>Hours</u>	<u>Budget</u>	<u>Activity</u>
August 9, 2010	3	\$550	Staff retreat
August 9, 2010	3	0	Accelerated school wide strategies
August 20, 2010	3	0	Differentiation for ALC
August 20, 2010	3	0	Differentiation for ALC
August 24, 2010	3	0	Culturally relevant teaching/learning
August 26, 2010	3	0	Culturally relevant teaching/learning
To be determined	6	0	Department activities

Teachers will have completed all required 24 hours prior to December. Mr. Payne motioned to accept the PD plan. Mr. Williams seconded. Unanimous decision.

- XI. Policy Review:** Mrs. Heise presented the writing plan for the 2010-2011 school year. According to the state, all councils must have a policy in place in the fall of 2010. The writing committee asked the council to consider this policy as a draft. Ms. Wiggins suggested that the plan look at connections across all grade levels with the exploratory content. Mr. Williams motioned to accept this as the first reading of the plan. Mr. Payne seconded. Unanimous decision.

Mrs. Heise presented the Student Assignment Policy. Due to several questions, Mr. Payne motioned to table the discussion of this policy to our June meeting. Mr. Williams seconded. Unanimous decision.

- XII. Set Working Agenda for Next Meeting:** The council set the working agenda for the June 22, 2010.

- XIII. Adjourn:** Mr. Williams motioned to adjourn. Ms. Wiggins seconded. Unanimous decision to adjourn at 6:00 PM.