

**EDYTHE J. HAYES MIDDLE SCHOOL
SBDM COUNCIL MINUTES
MARCH 15, 2010
HELD AT EJH CONFERENCE ROOM**

Present: Sherri Heise, Chris Williams, Lois Wiggins, Nick Payne, Judy Snow

Guests: None

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:39 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mr. Williams motioned to approve the agenda. Mrs. Snow seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mr. Payne motioned to approve the minutes. Mr. Williams seconded. Unanimous decision.
- V. **Public Address:** No one wished to address the council.
- VI. **Good News Report:** The sixth grade orchestra received distinguished ratings today at the KMEA assessment. PLCS learning check results were 102.76. Mr. Payne stated they fully expected to meet their 110 goal. Cheerleaders placed first in the Jam Fest Spirit Bowl national competition, and were the only middle school in contention for grand champions.
- VII. **Budget and Staffing:** Mrs. Heise first presented the approval of the School Administrative Manager RFP for the 2010-2011 school. However, the math RTI RFP was not approved by the district. Mrs. Heise then presented the following proposed staffing allocation for the 2010-2011 school year:
 1. 12 language arts/reading teachers
 2. 7 math teachers
 3. 6 science teachers
 4. 6 social studies teachers
 5. 1 SAFE teacher
 6. 1 PE teacher
 7. 1 art teacher
 8. 1 general music teacher
 9. 1 Spanish teacher
 10. 1 health teacher
 11. 1 business and marketing teacher
 12. 1 technology education teacher
 13. 1 consumer life science teacher
 14. 1 speech and drama teacher
 15. 1 technology resource teacher
 16. 1 civics teacher
 17. .5 behavior intervention specialist
 18. .2 ESL teacher (purchased in order to make the ESL position full time)

The following positions are allocated by the district, and are not allocated to the SBDM council- principal, associate principal, library media specialist, reading specialist, curriculum coach, band, orchestra, all special education positions (including para educators), ESL, SAFE aide, and SAFE (added as an addition to

section 4 funds by the district). The reading specialist position may be used to teach classes, as was the case for reading RTI.

Funds from the .5 counseling position would need to be converted in order to help pay for the .5 behavior intervention specialist and the .2 ESL teacher. One current position from the 2009-2010 school year would need to be cut, due to the school only receiving one RFP position for the 2010-2011 school year. Currently, the school has 2 RFP positions- math RTI and school administrative manager. The school only received funding for the school administrative manager. Mrs. Heise proposed to reduce the math enrichment teaching position from the exploratory team. This would allow us to keep the math RTI position intact.

19. 1 principal's office secretary
20. 1 guidance office secretary (registrar)
21. 1 attendance clerk
22. .6 office clerk
23. 1 bookkeeper, grade 15
24. 1 SAFE aide

Mrs. Heise also asked the council to convert one secretary position to a grade 15, 35 hour bookkeeping position. This had been done during the first year of EJH by the previous principal and has been kept each year. In addition, she asked for the council to fund .1 of the office clerk so the position would be .6 office clerk.

Ms. Wiggins motioned to accept the section 4 and 5 staffing allocation as presented by Mrs. Heise. Mrs. Snow seconded. Unanimous decision.

Mrs. Heise presented the following proposed budget for the 2010-2011 school year:

1. \$11,339.80 under Regular Instruction, 0110 (certified salaries)
 2. \$7,240.90 under Regular Instruction, 0112 (supplemental duty)
 3. \$7,560.00 under Regular Instruction, 0120 (certified substitutes)
 4. \$1,500 under Regular Instruction, 0113 (stipends)
 5. \$4,800 under Regular Instruction, 0338 (registration fees)
 6. \$14,000 under Principal's Office, 0440 (copier rental)
 7. \$1,000 under Principal's Office, 0559 (other printing)
 8. \$1,000 under Principal's Office, 0589 (travel, board approval)
 9. \$18,000 under Principal's Office, 0610 (supplies)
 10. \$1,500 under Regular Instruction, 0610 (supplies)
 11. \$2,500 under Library, 0641 (library books)
 12. \$500 under Library, 0642 (periodicals and newspapers)
 13. \$10,000 under Regular Instruction, 0644 (textbooks)
 14. \$2,500 under Counseling Office, 0646 (tests)
 15. \$1,500 under Principal's Office, 0674 (awards)
 16. \$2,200 under Library, 0694 (equipment supplies)
 17. \$3,500 under Building Operations & Maintenance, 0694 (equipment supplies)
 18. \$1,500 under Principal's Office, 0810 (dues and fees)
 19. \$8,198.10 under Principal's Office, 0840 (contingency)
 20. \$1,000 under Library, 0650 (technology supplies)
- 2010-2011 BUDGET TOTAL- \$101,338.80**

The council recommended moving \$1,000 from Principal's Office, 0589 (travel, board approval) to Regular Instruction, 0895 (other student travel) to help the unfunded travel expenses for the music department for state assessments. Mr. Payne motioned to approve the budget with revisions. Mr. Williams seconded. Unanimous decision.

Mr. Hoskins presented the supplemental duty allocations.

Academic competition sponsor	\$1,600
Assistant academic competition sponsor	\$800
Professional development chair	\$800
Math team coach	\$1,600
Student council sponsor	\$1,600
Department chairs (7)	\$1,600 each
Grade level team leaders (6)	\$2,950 each
Exploratory team leader	\$1,600
Technology coordinator	\$2,350
Yearbook sponsor	\$1,600
Drama sponsor	\$800
PLATO coordinator (new)	\$800
Portfolio cluster leader	\$800
Building assessment coordinator	\$800
Internal planning facilitator	\$200
Boys' head basketball coach	\$3,150
Boys' assistant basketball coach	\$1,600
Boys' assistant basketball coach	\$800 (athletic funds)
Girls' head basketball coach	\$3,150
Girls' assistant basketball coach	\$1,600
Girls' assistant basketball coach	\$800 (athletic funds)
Head cheerleading coach	\$3,150
Assistant cheerleading coach	\$800
Head dance team coach	\$800
Head football coach	\$3,150
Assistant football coach	\$1,600
Assistant football coach (2)	\$800 (athletic funds for one)
Head track coach (2)	\$3,150
Assistant track coach (2)	\$1,600
Head volleyball coach	\$3,150
Assistant volleyball coach	\$1,600
Head step team coach	\$800 (athletic funds)
Head cross country coach	\$800 (athletic funds)

Mr. Williams motioned to approve the supplemental duty budget. Ms. Wiggins seconded. Unanimous decision.

VIII. Committee Reports: No committee reports were presented.

IX. Student Learning: Mrs. Heise presented two field trips for seventh grade which, if approved, would replace the previous approved Kentucky Kingdom trip (Kentucky Kingdom has closed). The Jaguars want to replace the trip with an extended trip to Mammoth Cave. The Wildcats want to replace the trip with an in-county trip to Champs Skating trip. Current SBDM policy states that extended trips must be made available to the grade level. Another issue discussed was the fact the trip would not be open to all students, but rather on a "first come-first serve basis." Mrs. Snow motioned not to approve the Mammoth Cave trip. Ms. Wiggins seconded. Unanimous decision.

X. Principal Report: No principal report was presented beyond budget and staffing.

XI. Policy Review: No policies were reviewed.

XII. Set Working Agenda for Next Meeting: The council set the working agenda for the March 23, 2010.

XIII. Adjourn: Mr. Payne motioned to adjourn. Mr. Williams seconded. Unanimous decision to adjourn at 6:25 PM.