

**EDYTHE J. HAYES MIDDLE SCHOOL
SBDM COUNCIL MINUTES
DECEMBER 15, 2009
HELD AT EJH CONFERENCE ROOM**

Present: Sherri Heise, Judy Snow, Chris Williams, Lois Wiggins

Guests: Beth Naylor (SAM), Stephanie Erwin (student teacher)

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:39 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mrs. Wiggins motioned to approve the agenda. Mrs. Snow seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Mr. Williams motioned to approve the minutes. Mrs. Snow seconded. Unanimous decision.
- V. **Public Address:** Mrs. Heise welcomed Stephanie Erwin, Mr. Jeremy Dulaney's student teacher. She did not wish to address the council, and was only observing for class.
- VI. **Good News Report:** Mrs. Snow reported that on December 13 that the cheerleaders won grand champions in the Jam Fest competition, which included some high school squads. The dance team placed first in both of their divisions. Mrs. Wiggins reported that EJH had 20 honor band students and two first chairs- James Piper (flute) and Cameron Pettyjohn (percussion)- at the recent honors band audition. Mrs. Naylor reported the Barnes and Noble fundraiser for the library in November was a success, with nearly \$1,000 profit. The academic team placed third overall in the sixth grade showcase. All of the orchestra students placed either proficient or distinguished in their solo and ensemble assessment.
- VII. **Budget and Staffing:** Mrs. Heise reported the general ledger account to the council. Mrs. Heise reported that the school received all RFP funds recently requested from special education and gap elimination program.
- VIII. **Committee Reports:** Mrs. Heise reported that according to Senate Bill 1, all SBDM councils have been charged with implementing and monitoring the school writing program, arts and humanities program, and practical living career studies program. The district has instructed schools to have a writing policy in place by the end of the year. Mrs. Heise recommended the council establish a writing program policy committee, to include the following: Bonnie Michaels (chair), Caroline Capal, Donna Clement, Lana Griffis, Steve Railey, and Mary Ellen Hunt. Mr. Williams motioned to accept the recommendation. Mrs. Wiggins seconded. Unanimous decision.

Ms. Naylor reported the budget committee has a first draft ready to present at the January meeting.
- IX. **Student Learning:** Mrs. Naylor submitted two extended field trips for council approval. The first is a May 6-7 Beta Club trip to St. Louis. Mr. Williams motioned to approve the trip. Mrs. Snow seconded. Unanimous decision. Also submitted was an orchestra trip for Saturday, May 15 for the Music in the Parks event at Kings Island.
- X. **Principal Report:** Recently completed learning checks. Are currently scoring learning check. Just completed a Culture Audit. Bethune Institute spent two days at

EJ Hayes, interviewing and observing students and. Initial briefing shows high marks across the board. Full report will be given on December 17th.

- XI. Policy Review:** The council recommended that team leaders review the extracurricular policy, specifically the section pertaining to field trips. Mr. Hoskins stated that team leaders will review the policy in January.
- XII. Set Working Agenda for Next Meeting:** The council set the working agenda for the next scheduled meeting on January 26, 2010.
- XIII. Adjourn:** Mr. Williams motioned to adjourn. Mrs. Snow seconded. Unanimous decision to adjourn at 5:11 PM.