

**EDYTHE J. HAYES MIDDLE SCHOOL  
SBDM COUNCIL MINUTES  
SEPTEMBER 22, 2009  
HELD AT EJH CONFERENCE ROOM**

**Present:** Sherri Heise, Lois Wiggins, Nick Payne, Lisa Jones, Judy Snow, Chris Williams,

**Guests:** Beth Naylor (SAM)

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:32 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mrs. Jones motioned to approve the agenda. Mr. Payne seconded. Unanimous approval.
- IV. **Previous Meeting's Minutes:** Mrs. Snow motioned to approve the previous meeting's minutes. Mrs. Jones seconded. Unanimous decision.
- V. **Public Address:** No one wished to address the council.
- VI. **Good News Report:** Mr. Hoskins reported 16 orchestra students participated with the internationally acclaimed Barrage performance group for a sold-out concert. This occurred on September 16 at Transylvania University. Mr. Payne reported that the football team remains undefeated. Mr. Hoskins reported that SAFE and suspension numbers, while still low, have reached a plateau. He mentioned that he still are 75-80% lower in discipline numbers when compared to the first two years. Mrs. Wiggins reported that EJ Hayes will be considered a pilot school for the state arts and humanities program review. She also reported that KMEA selected Mrs. Heise as the KMEA Administrator of the Year for 2009.
- VII. **Budget and Staffing:** Mrs. Heise presented the general fund and activity budgets to the council.
- VIII. **Committee Reports:** The Accelerated Learning Committee met for two days regarding setting the cornerstone for the upcoming Pre-AP program. The committee participated in the trainings that the teachers will eventually go through in preparation for this next year.
- IX. **Student Learning:** Ms. Naylor presented two field trip proposals. One is for an October 10 science club trip to Horse Cave-Hidden River Cave. Mrs. Jones motioned to approve the trip. Ms. Snow seconded. Unanimous decision.  
  
The second trip is for the Youth Adventure Center trip for the Youth Services Center. This is for the MOVES group at both EJ Hayes and Morton Middle School. Mrs. Wiggins motioned to approve the trip. Mrs. Jones seconded. Unanimous decision.
- X. **Principal Report:** Mrs. Heise presented new Proof of Receipt forms for IAKSS. Mrs. Heise also stated that she had signed the school up for a culture audit, which will be funded by the district.
- XI. **Policy Review:** Mrs. Heise recommended the following timeline for policy review:
  1. Student assignment policy first draft due in January, 2010 from the Curriculum and Instruction Committee. This committee will be chaired by Mary Ellen Hunt, curriculum coach.

2. Instructional practices policy first draft due in April, 2010 from the Curriculum and Instruction Committee. This committee will be chaired by Mary Ellen Hunt, curriculum coach.
3. Budget policy first draft due in December, 2009 from an ad-hoc committee. This committee will be chaired by Beth Naylor, school administrative manager.

Ms. Jones motioned to accept this proposal. Mr. Payne seconded. Unanimous decision.

**XII. Set Working Agenda for Next Meeting:** The council set the working agenda for the next scheduled meeting on October 27, 2009.

**XIII. Adjourn:** Mr. Payne motioned to adjourn the meeting. Mrs. Jones seconded. Unanimous decision to adjourn at 5:17 PM.