

**EDYTHE J. HAYES MIDDLE SCHOOL  
SBDM COUNCIL MINUTES  
JULY 28, 2009  
HELD AT EJH CONFERENCE ROOM**

**Present:** Sherri Heise, Lois Wiggins, Nick Payne, Chris Williams, Lisa Jones, Judy Snow

**Guests:** Beth Naylor (SAM), Tracey Moore

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:40 PM.
- II. **Reading of Mission Statement:** The council read the mission statement.
- III. **Agenda Approval:** Mrs. Jones motioned to approve the agenda. Mr. Payne seconded. Unanimous decision.
- IV. **Previous Meeting's Minutes:** Ms. Wiggins motioned to approve the minutes. Mrs. Jones seconded. Unanimous decision.
- V. **Public Address:** Beth Naylor, the new school administrative manager, introduced herself to the council. Mrs. Heise presented a plaque to Tracey Moore, an outgoing SBDM member, for her years of service to Edythe J. Hayes Middle School. Mrs. Heise also presented a plaque to Judy Snow, who also served on the council during the 2008-2009 school year.
- VI. **Good News Report:** Mrs. Wiggins reported that the band has been invited to again participate in the University of Kentucky Middle School Band Invitational on November 18, 2009. EJH is one of the few bands to be invited back for a second time. Mr. Hoskins commended the custodial staff for their summer work on the building. The crew completed the building one week earlier, despite losing a week due to inclement weather.
- VII. **Budget and Staffing:** Mrs. Heise reported that we are fully staffed at this time. Mrs. Heise presented both the activities funds and the MUNIS funds. Mrs. Heise asked the council for permission from the council to allow her to make line item transfers up to \$5,000 without council approval, with the understanding that she will present the transfers at the next scheduled SBDM meeting. Mr. Payne motioned to allow Mrs. Heise to transfer line items up to \$5,000 without council approval. Mrs. Snow seconded. Unanimous decision. Mrs. Heise also stated that the budget approved in March will now require revision, since previously allocated funds for RFP positions will no longer be required. Mrs. Heise and Ms. Naylor will write several proposals for the council for August revisions.
- VIII. **Committee Reports:** There were no committee reports for the council. Mrs. Heise discussed the history of committees at EJH, and how the previous council arrived at the decision to only recognize ad-hoc committees, with the exception of the Foundations committee. Mrs. Jones stated that she felt that if the ad-hoc committees were most productive, the council should continue with that approach. Mrs. Jones motioned to approve the ad-hoc committee approach for the 2009-2010 school year. Ms. Wiggins seconded. Unanimous decision.
- IX. **Student Learning:** Mr. Hoskins presented a cross country club proposal, written by Tim Poindexter, eighth grade math teacher and assistant track coach. Mrs. Snow motioned to approve the proposal. Mr. Williams seconded. Unanimous decision.

- X. Principal Report:** Mrs. Heise reported to council that the 2008-2009 testing results have been delayed until September 15, 2009. She stated that the Prichard Committee, Kentucky Department of Education, and other public groups have partnered to develop a transition index for every school in the state. Due to Senate Bill 1, KDE cannot develop this, which has resulted in the delay.

Mrs. Jones nominated Ms. Wiggins to serve as SDBM council vice chair. Mrs. Snow seconded. Ms. Wiggins accepted the nomination. Unanimous decision.

Ms. Wiggins motioned to set the 2009-2010 meeting dates for the fourth Tuesday of every month at 4:30, except for December 15, 2009. Mrs. Jones seconded. Unanimous decision. The dates for the 2009-2010 SBDM council will be:

August 25, 2009  
September 22, 2009  
October 27, 2009  
November 24, 2009  
December 15, 2009\*  
January 26, 2010  
February 23, 2010  
March 23, 2010  
April 27, 2010  
May 25, 2010  
June 22, 2010

- XI. Policy Review:** Administration will present a policy spreadsheet at the August meeting so the council may prioritize policies for review this school year.
- XII. Set Working Agenda for Next Meeting:** The council approved the working agenda for August 25, 2009.
- XIII. Adjourn:** Mrs. Jones motioned to adjourn. Mrs. Snow seconded. Unanimous decision to adjourn at 6:02 PM.