

**EDYTHE J. HAYES MIDDLE SCHOOL
SBDM COUNCIL MINUTES
SEPTEMBER 26, 2006
HELD AT EJH LIBRARY**

Present: Christine Andres, Sherri Heise, Lana Griffis, Clif Cason, Joshua Mounts, Deanne Nevels

Guests: Mary Ellen Hunt, Tanya Butler, Debby Perry

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:40 PM.
- II. **Reading of the mission statement:** The council read the EJH mission statement.
- III. **Agenda approval:** Mrs. Griffis motioned to accept the agenda. Mrs. Andres seconded. Unanimous decision.
- IV. **Previous meeting's minutes:** Mr. Cason motioned to accept the August 22, 2006 meeting minutes. Mr. Mounts seconded. Unanimous decision.
- V. **Public address:** No one wished to address the council.
- VI. **Good News Report:** Mrs. Griffis reported that team 7B was presented with the KMSA Teaching Team of the Year. She also noted the recognition the team received from the school board on September 25, 2006. Mrs. Heise, Mr. Hoskins, Ms. Meekins, and Mrs. Hunt presented a session to the school board on EJH student achievement and school culture and climate. EJH was also mentioned in the board discussion on state assessments. EJH had the highest gains of any middle school in the district for 05-06 testing.
- VI. **Budget:** No budget information was presented.
- VII. **Committee reports:** Mrs. Meekins reported on the implementation status of the School Improvement Plan. 1B (writing training) is partially implemented. We are waiting on KDE to complete some writing training with Mrs. Hunt. 2B (course syllabus) is partially implemented. Not all syllabi are posted on the website, however all students are receiving these. 4B (activity banks) is not implemented. No process has been developed for turning in questions for the activity bank. 6A (newsletter) is partially implemented. The first edition will be published on September 29. 6B (two positive parent contacts) is partially implemented via the Panther Pride cards and Good News post cards. 10B (sports mentoring) is not currently implemented. Mid-November is the expected start date. Mr. Butler will be assisting with this program.
- VIII. **Student learning:** Mrs. Hunt presented information on the Literacy Action Plan to the council. Mr. Mounts motioned to approve the plan. Mrs. Andres seconded. Unanimous decision.

Mrs. Perry presented field trip proposal for the 6th grade. The trip would be on March 27, 2007 at the Newport Aquarium. The trip is linked to core content in science, social studies, and language arts/reading. The stipulation on academic guidelines was removed from the criteria for the trip, and fundraising will be conducted for low SES/free and reduced lunch students. Mrs. Griffis motioned to accept the trip. Mr. Cason seconded. Unanimous decision.
- IX. **Principal's report:** Mrs. Heise discussed the school board presentation, which was conducted by her, Mr. Hoskins, Ms. Meekins, and Mrs. Hunt. SAFE and suspension numbers are down significantly, meaning students are in the classroom working. Mrs. Heise discussed the goal-setting sessions being conducted by the departments. Also discussed were the various testing be conducting at the school level based on dictates from KDE. Collegial planning time was also discussed. Despite it being early in the year, this initiative has been a success.

X. Policy review: Mrs. Butler presented the Library-Media Center Collection Development Policy. Mr. Mounts motioned to waive the second reading of this policy and accept the first reading as policy. Mrs. Andres seconded the motion. Unanimous decision. The policy is now SBDM policy.

The council reviewed changes to the committee policy, based upon recommendations from the previous meeting. Mr. Cason motioned to accept the second reading of the committee policy. Mrs. Griffis seconded. Unanimous decision.

XI. Agenda for next meeting: The council agreed upon the standing agenda.

XII. Adjourn: Mrs. Andres motioned to adjourn the meeting. Ms. Nevels seconded. Unanimous decision at 6:05 PM.