

**EDYTHE J. HAYES MIDDLE SCHOOL  
SBDM COUNCIL MINUTES  
AUGUST 22, 2005  
HELD AT EJH LIBRARY**

**Present:** Christine Andres, Jeremy Dulaney, Sherri Heise, Lana Griffis, Josh Mounts, Clif Cason, Deanne Nevels

**Guests:** Rebecca Adkins

- I. **Call to order:** Mrs. Heise called the meeting to order at 4:39 PM.
- II. **Reading of the mission statement:** The council read the EJH mission statement.
- III. **Agenda approval:** Mr. Mounts made the motion to approve the agenda. Mrs. Andres seconded. Unanimous decision.
- IV. **Previous meeting's minutes:** Mr. Mounts motioned to approve the minutes. Mr. Dulaney seconded. Unanimous decision.
- V. **Public address:** Mr. Cason spoke on behalf of a parent. The parent recommended having open house earlier in the year and the teachers could be more prepared. Mr. Hoskins presented a golf club proposal from parent Darren Foster. The council liked the idea of the club, the club as proposed would not be feasible. The council discussed concern over students trying out since it would be a club and not an active sport. There was concern over the cost and the location in Nicholasville. Mrs. Heise suggested that Mr. Hoskins check with Mary Browning's office.
- VI. **Good News Report:** Mr. Hoskins reported that it was smooth start to the school year. Mrs. Andres congratulated the staff on the Hayes Craze event, considering the adverse weather. Plans are being made for improvement next year. Mrs. Griffis commented on the improved relationships among the teams in the building. Mrs. Heise reported that the school's CTBS scores improved significantly- anywhere from 3 to 5 points on each test. The school met 13 of 16 NCLB goals, and had the highest gains in writing in the district. A formal report will be released at a later meeting.
- VI. **Budget:** IAKSS budget office has not made the changes to the budget that the council approved in July. No budget report was produced because of this. Mrs. Heise presented the breakdown from old text book money that had been rolled over to the school from IAKSS:
  - a. \$2,300 has been allocated to the team topics class.
  - b. \$1,500 is being used to purchase bulletin boards for team areas.
  - c. \$650 has been allocated to orchestra for resources and supplies.
  - d. \$1,500 has been allocated to both chorus and band for resources and supplies.
  - e. \$3,200 has been allocated to science for resources and supplies.
  - f. \$3,000 has been allocated to social studies for resources and supplies.
  - g. \$1,000 has been allocated to math to cover resources for the two new positions.
  - h. \$650 has been allocated to art for consumables and supplies.
- VII. **Committee reports:** Mrs. Meekins updated the council on the SIP. Mrs. Meekins reported the five portions of the SIP for August. 2A (curriculum alignment) is partially implemented, as some standard based units of study are still being developed by teachers. 4A (analyzing student work) is not implemented at this time. Mrs. Meekins and Mrs. Hunt are developing a tool for teachers to aid in this. Mrs. Heise discussed the use of collegial planning with all teachers today. 5B (rubrics in the classroom) is partially implemented, but work is still needed with some teachers. Mrs. Heise also discussed the new electronic walkthrough that the

administrative team will be using this year to collect data. 8A (department and team meetings) is partially implemented. Today was the first day for collegial planning time, so this is underway. 8C (daytime ESS) is not implemented. The proposal for daytime ESS has not been written yet.

**VIII. Student learning:** Seventh grade has requested a trip for September 28 in Harveysburg, OH to the Ohio Renaissance Fair. Mrs. Griffis motioned to accept the request. Mr. Dulaney seconded the motion. Unanimous decision.

Eighth grade has requested a trip for September 26 in Cincinnati, OH for the Underground Railroad Freedom Center. Mr. Mounts motioned to approve the trip. Mrs. Nevels seconded. Unanimous.

**IX. Principal's report:** Mrs. Heise reminded everyone to return the signature form for the Open Records and Open Meetings Law and Managing Government Records document. Mrs. Heise discussed many of the new staff undertakings for the year- parental involvement, student work analysis, revising the foundations team, and cross disciplinary and cross team planning. EJH was also featured at the district's back to school celebration for the improvement in scores.

**X. Policy review:** The council reached consensus to review the committee policy. Mrs. Heise suggested the following committees:

Standing committees:

Professional develop

SIP (review SIP and present implementation reports)

Curriculum and instruction

Assessment (classroom assessment, develop analysis system for student work)

Technology (budget, written plan, and inventory)

Foundations (climate, awards, recognitions)

Some duties of the curriculum and instruction committee would be divided among the other committees, including the new SIP committee. The foundations committee would replace the awards and recognition committee and the climate committee. The budget committee and extra curricular committees would be dissolved.

Mr. Hoskins and Mrs. Heise recommended that they develop a new draft of the committee policy. Mr. Mounts motioned to approve this as the first reading, and Mrs. Andres seconded. Unanimous decision.

The council also reviewed the fundraising policy. The council reached consensus to abandon the fundraising policy. Mr. Mounts motioned to abandon the policy. Mr. Dulaney seconded. Unanimous decision.

**XI. Agenda for next meeting:** Standing agenda plan. Flexible records day policy will be reviewed at the next meeting, September 26 at 4:30.

**XII. Adjourn:** Mrs. Nevels motioned to adjourn. Mrs. Griffis seconded. Unanimous decision. The meeting ended at 6:36 PM.