

Edythe J. Hayes Middle School
SBDM Council Special Called Meeting
August 22, 2005

Council Attendance: David Hoskins, Josh Mounts, Christine Adkins, Janie Manley and Sherri Heise. Guests were: Mary Ellen Hunt and Karen Brown.

Old Business: None

New Business:

The council meeting was called to order by Ms. Heise at 6:04 p.m. She read the EJH Mission and Belief Statements to keep the council abreast when making decisions.

Agenda: the August 22, 2005 agenda was read: Motion to approve with modifications by David Hoskins, 2nd by Janie Manley.

Minutes: August 1 and August 15 minutes approved with corrections by Josh Mounts and 2nd by Christine Adkins.

Public Comments: Ms. Heise asked our guest if they had any comments, Ms. Brown said she wanted to learn more about our school.

Writing Policy

First reading of our writing policy:

Ms. Hunt presented a document regarding the Writing Policy. Much discussion took place regarding the various methods, for example: ARMS and CUPS.

David Hoskins made a motion to accept the first reading with modifications and Josh Mounts 2nd.

Flexible Records and Conference Day Policy

Second reading of the flexible records and conference day policy.

Workday hours are from 8:30 – 4:30 (Extended from 4:00 to 4:30 p.m.)

The following dates have been approved by the SBDM Council: September 13th Parent Conference Night from 5:00 – 8:00 p.m.; October 27th EJH Open House/Conference Night from 5:00 – 8:00 p.m.; February 21 EJH Academic/Athletic Showcase Night from 5:00 – 8:00 p.m.; and March 28th, March Madness/Conference Night from 5:00 – 8:00 p.m.

David Hoskins made motion to approve the Flex-Work day policy with revisions, 2nd by Josh Mounts.

Principal's Report:

SBDM Committee Reports:

Discussion took place about changing some of the Committee names. One suggestion would be dropping the name Foundations to School Climate Committee. Sign up sheets will be placed in the Teachers' workroom and Ms. Heise will appoint the SBDM committee chairs.

PD Committee report: Mr. Hoskins handed out a sheet with Professional development trips and dates for our faculty. Ms. Heise mentioned she needs to approve PD events before they are sent to the SBDM Council for approval.

The following PD trips have been approved: Making Sense of Fractions, on September 23 for Stacey Fish, Kathy Jackson and Chris Williams (subs paid by KDE); School Culture Assessment Facilitator Training on September 22, 23 and October 13, 14 for Dan Horn, (no sub required); KMSA conference on September 26 & 27 for Caroline Capal and Deedra Murray. David Hoskins made a motion to approve these PD events and 2nd by Janie Manley.

The PD policy will be revisited at the next SBDM meeting, when Ms. Heise has had time to review them.

Budget Report:

Ms. Heise handed out a copy of the SCIF YTD Budget report for review, along with directions of how to read the report.

Scheduling:

Ms. Heise mentioned the exploratory teachers are teaching 15 minutes more of instruction time than core teachers. Discussion took place regarding planning periods, there is no regulation that each teacher should receive two planning periods. Elective teachers are not getting paid for the extra 15 minutes. At present, elective teachers are only meeting as a team once a week and will utilize the rest of their time for planning. Ms. Heise is looking into counting extra time as flex time.

Set Agenda for September 19th SBDM Council meeting:

Agenda items include: Revisiting the PD policy and 2nd reading of Writing Policy. Ms. Heise plans to get agenda items to our council members to review before our council meetings.

Ms. Heise adjourned the meeting at 8:10 p.m., 2nd by Josh Mounts.