

**E. J. Hayes Middle School  
Special SBDM Council Call Meeting  
August 1, 2005  
Held in EJH Library**

**Council attendance:** Christine Adkins, Sherri Heise, David Hoskins, Janie Manley  
Josh Mounts  
Guest: Robert Murray and Matt Sherrard.

**Old Business:** None

**New Business:**

Mrs. Heise mentioned she would like to begin each SBDM meeting by reading our mission statement, reflecting on our mission and beliefs.

*Agenda* was accepted by David Hoskins and 2<sup>nd</sup> by Christine Adkins.

*Minutes:* June 29 (interview session) accepted by Christine Adkins with corrections, 2<sup>nd</sup> by Janie Manley.

July 11 (Special called meeting). Motion made to accept minutes with corrections by Janie Manley, 2<sup>nd</sup> by David Hoskins.

July 12 (Interview Session). David Hoskins made a motion to accept July 12 minutes, 2<sup>nd</sup> by Adkins.

***Schedule:***

Seventh grade will have overflow classes.

The District did not approve to accept 1 special education teacher for 2 para educator positions.

***Extra-Curricular policy – (Second reading)***

Motion made by Christine to discuss the Extra Curricular policy and 2<sup>nd</sup> by Josh Mounts.

Discussion: More information is needed to discuss whether or not a student can be held back from field trips due to discipline.

6<sup>th</sup> and 7<sup>th</sup> grade field trips may not be overnight. Seventh and eighth grade extended field trips must be made available to the entire grade level. (Second reading accepted with corrections by Josh Mounts, 2<sup>nd</sup> by Christine Adkins.)

***Flexible workday/conference day policy (Second reading)***

Mrs. Heise suggested we need consistency when scheduling flex records.

The principal and PD chair will designate events for school-wide conferences. It will be determined which hours count toward the 3.5 required hours and which flex hours will be counted beyond the regular workday of 8:30 – 4:00.

A motion was made to table the flexible workday by David Hoskins and 2<sup>nd</sup> by Christine Adkins.

***Writing policy (first reading)***

Mrs. Heise stated she would prefer to table the Writing policy in order for the council to review it in more depth and discuss it at the August 15<sup>th</sup> SBDM meeting.

Josh Mounts made a motion to postpone first reading of the writing policy and Janie Manley 2<sup>nd</sup>.

David Hoskins made a motion to revisit the Extra-Curriculum policy and Christine Adkins 2<sup>nd</sup>.

Josh Mounts made a motion to accept the Extra Curriculum policy that was revisited and 2<sup>nd</sup> by Christine Adkins.

***CHAMPs:***

The Foundations Team has worked with Shawn Reaves to develop a CHAMPs program which has been initiated by the district. Mrs. Heise mentioned CHAMPs will become a school-wide policy. This program will help establish a safe and orderly environment with representation by all staff and faculty. CHAMPs will help implement the school discipline and procedures policies

and address school misbehavior. Mrs. Heise would like to submit approval to utilize the CHAMPs component as a school wide policy to the SBDM council. David Hoskins made a motion to accept CHAMPs as a school-wide policy and 2<sup>nd</sup> by Janie Manley.

***Personnel:***

Recommendation to superintend to hire Mark Sweat as a Para educator and Blake Preece as the PE and football coach, each has accepted their positions.

***Principal's report:***

The principal's report will be included as a regular agenda committee item each month.

***Election for Vice Chair:***

Open floor for nominations for Vice Chair; Josh Mounts made the recommendation and motion to accept David Hoskins as the Vice Chair for the SBDM Council and 2<sup>nd</sup> by Janie Manley.

***Parent Election to the SBDM Council:***

The PTSA will be holding a parent election soon.

***Agenda for August 15<sup>th</sup> meeting:***

Call to order, approval of agenda, minutes, policies to revisit (1) Writing policy, (2) Flex work day (second reading) and budget.

Meeting was adjourned at 7:30 p.m.; motion made by Christine Adkins and 2<sup>nd</sup> by Josh Mounts.