

ADMINISTRATIVE REPORT

DATE: June 15, 2023
TOPIC: 6.7 – June 1, 2023 Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204, School Board Meeting Minutes

A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

June 1, 2023

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, June 1, 2023. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz, Louise Hinz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Pat Driscoll, seconded by Melinda Dols to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 **Workshop Items:**
 - 4.1 Teaching and Learning: English Language Arts Updates, introduced by Kelly Jansen, Assistant Superintendent and presented by Tia Clasen, Director of Secondary Teaching and Learning, Arthur



Williams, Director of Elementary Teaching and Learning and Leah Boulos K-12 Literacy Supervisor. They shared updates and objectives of the standards and instruction review teams and next steps.

4.2 Teaching and Learning Report: Title III - English Language Learner Services, introduced by Kelly Jansen, Assistant Superintendent and presented by Nikki Clymer, English Language Supervisor. She shared updates on the department and the students.

4.3 Boundary Changes for New Neighborhoods, presented by Dan Pyan, Executive Director of Finance and Operations. He shared the impacts and will return for approval on June 15th.

5.0 **Information Items:**

5.1 ATPPS, introduced by Kelly Jansen, Assistant Superintendent and presented by Tim Bunnell, ATPPS Coordinator. The Alternative Teacher Professional pay System (ATPPS) is funded by MDE and includes professional development, goals, career advancement formative observations and instructional coaching.

5.2 Long-Range Facilities Final Draft Plan, presented by Kristine Schaefer, Assistant Superintendent and Dan Pyan, Executive Director of Finance and Operations. They shared the final draft and plan and the recommendations for what will be on the ballot this fall. This will return for June 15th for approval.

5.3 Preliminary Budget for FY 2023-24, presented by Dan Pyan, Executive Director of Finance and Operations. He explained the budget revenues and expenditures. This will return for approval at the June 15th meeting.

5.4 First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. These policies will return on June 15th for approval. There was no request for comment.

6.0 **Reports and Comments:** Superintendent Nielsen introduced Interim Special Services Director, Erin McKoy. She and the Assistant Superintendents stopped at each school this week for some end of year recognition. She attended the Kindergarten recognition at Middleton Elementary and recognized the Class of 2023 graduates. Melinda Dols reported on the policy committee, but has upcoming meetings and recognized the NE Metro 916 graduation ceremonies. The topics of Louise Hinz and Simi Patnaik's committees were covered during the board meeting. Eric Tessmer attended the AMSD meeting, which highlighted funding. Sharon Van Leer attended Newport Kindergarten graduation.



7.0 **Future Meeting Dates:**

- June 8 Strategic Planning (DSC/5:30 p.m.)
- June 15, 2023 – School Board Business Meeting (DSC/6:00 p.m.)
- July 13, 2023 – School Board Business Meeting (DSC/6:00 p.m.)

8.0

Closed Session: Pursuant to MN Statute 13D.03 for labor negotiations. At 8:34pm, Melinda Dols motioned to move to closed session, seconded by Eric Tessmer. All in favor, none opposed, motion carried. At 9:27pm, Simi Patnaik motioned to move to return to the public meeting, seconded by Eric Tessmer. All in favor, none opposed, motion carried.

9.0

Adjournment: The meeting adjourned at 9:28pm.



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