

CLASSIFIED JOB DESCRIPTION

POSITION TITLE:	Security Specialist
QUALIFICATIONS:	<p>Shall have a valid Commonwealth of Kentucky Police Officer Professional Standards (POPS) certification that has not been revoked or suspended.</p> <p>Shall have the ability to monitor police radio traffic to recommend / initiate a lock down procedure in an emergency situation.</p> <p>Shall legally carry a concealed deadly weapon pursuant to applicable state and federal laws.</p>
REPORTS TO:	Principal
DUTIES:	<p>Work closely with the principal and staff of the school to foster and maintain a secure learning environment and enforce Board of Education policies.</p> <p>Proactively work with the school's leadership team and collaborate with school's administrative team on safety protocols and procedures.</p> <p>Conduct routine patrols of district property and operate district equipment to include alarm systems and surveillance equipment.</p> <p>Work with guidance counselors and other student support staff to assist in conflict resolution efforts.</p> <p>Be visible within the school community and build working relationships with the school's staff as well as with student and parent groups.</p> <p>Work collaboratively with public safety agencies to serve as a liaison between school and community to deter criminal and delinquent behavior.</p> <p>Monitor and assist with student arrival and departure.</p>
DAYS OF EMPLOYMENT:	180 days (8 hours per day)
SALARY:	Commensurate with Ashland Independent Schools Classified Salary Schedule

Updated: 4/23/2018