

Fund-Raising Activities Application Form

REQUEST FOR APPROVAL OF SCHOOL-WIDE FUND-RAISING PROJECT

A maximum of six (6) school-wide fund-raising projects are permissible within each school year. A school-wide fund-raising project is a for profit activity (except for service and profit-sharing activities) in which the proceeds benefit all students within the school. School-wide fundraising requests will be presented to the Board in October and February and must be submitted to the school director during the month prior by the deadline established by the Director's Office. School-wide fundraisers occurring prior to presentation to the Board in October should be submitted on this form for post approval.

TO THE SCHOOL DIRECTOR:

I hereby request that you place the following school-wide fund-raising project on the Board agenda for approval:

(1) Purpose of project: _____

(1a) Budget _____ Need: _____

(1b) Other Funds Available: _____

(2) Name or description of product to be sold: _____

(3) Name and address of publisher or jobber: _____

(4) Name of school club or department sponsoring the project: _____

(5) Solicitors' name, age, address, grade number (level), name of school - ATTACH LIST.

NOTE: No door-to-door solicitations are allowed for Elementary or Middle School children. Please communicate to all.

(6) Duration of sales _____
(MONTH) (DAY) (YEAR)

to _____
(MONTH) (DAY) (YEAR)

SIGNED _____ SCHOOL _____
(PRINCIPAL) (DATE)

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APPROVED _____ (SCHOOL DIRECTOR) _____ (DATE)

APPROVED _____ (SUPERINTENDENT) _____ (DATE)

Review/Revised:7/26/10