

# Required District Dues Payment For Local PTAs and PTSAs

**Use this Form to Send District Membership Dues.**

Donations to your district’s projects, such as scholarships (if applicable), may also be sent with this form.

**Please Copy this Form. You May Need to Use it Several Times.**

**Deadline: Contact your district president or treasurer.**

*At least one payment of national and state dues must be made by October 15th to be a unit in good standing.*

**Mail Completed Form and Check to:** Your District Treasurer or President

District Dues are \$0.25 Per Member (See back next page for district dues amounts)

Make Check Payable to: 16th District PTA

If no district leadership, send district dues payment to Kentucky PTA office when submitting state and national dues.

## Complete this Form

Date _____	_____ Members @ <u>0.25</u> \$ _____
Grades _____ to _____	Donation to _____ District PTA _____
County _____	_____ Program _____
PTA District <u>16th</u>	TOTAL Amount Enclosed _____

Name of PTA/PTSA \_\_\_\_\_

Name of President \_\_\_\_\_

Address \_\_\_\_\_  
Street/P. O. Box City State Zip

Telephone: Day (\_\_\_\_\_) \_\_\_\_\_ Evening/Cell (\_\_\_\_\_) \_\_\_\_\_

E-mail address \_\_\_\_\_

Name of Treasurer \_\_\_\_\_

Address \_\_\_\_\_  
Street/P. O. Box City State Zip

Telephone: Day (\_\_\_\_\_) \_\_\_\_\_ Evening/Cell (\_\_\_\_\_) \_\_\_\_\_

E-mail address \_\_\_\_\_

Contact Your District President for your district treasurer’s name, address, telephone number and your district dues deadline date. See the back of this page for a list of districts/counties and dues amount.

If you need help with the name, address or phone number of your district president you may contact the Kentucky PTA office at: P.O Box 654, Frankfort, KY 40602-0654 phone 502-226-6607; fax 502-226-6610 or E-mail: [kentuckypta@bellsouth.net](mailto:kentuckypta@bellsouth.net)

**For District Use:**  
Natalie Campbell District Treasurer  
450 Park Place  
Lexington, KY 40511  
Phone (\_\_\_\_\_) \_\_\_\_\_  
E-mail [treasurer@16thdistrictpta.org](mailto:treasurer@16thdistrictpta.org)

**To be a Unit in *GOOD STANDING***  
**All PTAs/PTSAs MUST:**

- Send at least one national and Kentucky PTA state dues payment (\$3.50 per member) to the Kentucky PTA office no later than October 15<sup>th</sup>
- Send district dues to district treasurer or Kentucky PTA office as required
- Send the PTA financial review form to the Kentucky PTA office and school principal by July 15<sup>th</sup>
- File 990 IRS Tax Form by Nov. 15 and mail a copy to the Kentucky PTA office
- Send bylaws to the Kentucky PTA office for approval every 5 years

