

Board of Education Regular Meeting

Norsworthy Auditorium June 25, 2018 6:00 PM

A. CALL TO ORDER	Melissa Bacon
1. Roll Call	
B. EXTEND WELCOME TO GUESTS	
C. MOMENT OF SILENCE	
D. PLEDGE OF ALLEGIANCE	Ray Daniels
E. READING OF MISSION STATEMENT	Ray Daniels
Our mission is to create a collaborative community that ensures all students	
achieve at high levels and graduate prepared to excel in a global society.	
F. APPROVAL OF AGENDA	
Approve the agenda with any changes voiced including the lifting of items	
from the consent section for discussion.	
1. Addendum:	
a	
b	
2. Deletions:	
a	
b	
G. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS AND	
RESOLUTIONS:	
1. Introductions	
2. Student Performance	
a. Performance, SCAPA at Bluegrass	
3. Recognitions	
a. Recognition, Cole Bishop, Veterans Park Elementary, First	
Place, 2018 Dream Out Loud Challenge	
b. Recognition, Jenny Lee, Paul Laurence Dunbar, Second Place,	
2018 Nathaniel Patch Piano Competition	
c. Recognition, Bryan Station Middle Cheer, Second Place, 2018	
Apex Cheer and Dance Championships	
d. Recognition, Ben Lambert, Henry Clay High, First Place, 2018	
National Spanish Examination	
e. Recognition, Paul Laurence Dunbar Lamplighter, National	
Recognition of Excellence	

f. Recognition, Several Students, 2018 State & National PTA	
Reflections Contest	
g. Recognition, Several Students, 2018 Kentucky Track and Cross Country Coaches Association Middle School State Championships	
h. Recognition, Several Students, 2018 Student Technology Leadership Program State Championships	
i. Recognition, Several Students, 2018 Technology Student Association state conference	
j. Recognition, Jennifer Burton, Henry Clay High School, 2018 Teacher of the Year, Kentucky Association of Family & Consumer Sciences	
k. Recognition, Tiffany Marsh, Paul Laurence Dunbar, 2019 High School Teacher of the Year	
I. Recognition, 212 Degrees	Lisa Deffendall
4. Proclamations	
5. Resolutions	
H. REPORTS, COMMUNICATIONS AND RESOLUTIONS:	
1. Progress Reports	
a. Superintendent's Report	Emmanuel Caulk
1. Academic Services	
2. Equity Report	Darryl Thompson
3. Operations & Support	Myron Thompson
2. Remarks by Citizens (persons who have signed up to speak):	• •
Fayette County Board of Education Policy 01.45 states,	
"Members of the public may address the Board during the period set	
aside by the Board without submitting an item for the agenda. No action	

aside by the Board without submitting an item for the agenda. No action shall be taken during this portion of the meeting on issues raised by employees or the public unless deemed an emergency by the Board..."

Please note: Speakers will not be allowed to make any disparaging or critical remarks about individuals or employees of the District. Critical comments or complaints are processed through the District's complaint procedures, which afford the individuals to whom comments or complaints are directed, the opportunity for response and due process.

a. There are two opportunities for the public to address the Board: At the beginning of the meeting, the public, who have signed up prior to the meeting, is invited to speak on items that are On the Agenda. This is not intended to be a time for debate, however, the Board will take the public's input into consideration when making their final decision this evening. Each speaker will be allowed a maximum of 5 minutes.

At the end of the meeting, members of the public who have signed up prior to the meeting are invited to address the Board on any topic of District-related concern that is NOT on the official agenda for this meeting (Policy # 01.45). Please know that since these items are not on tonight's agenda, our Board may or may not comment. It is important to know that this is not intended to be a time where issues will be debated. The Chair will determine the

amount of time for each speaker, depending upon the lateness of	
the hour and the number of speakers. I. APPROVAL OF ROUTINE MATTERS:	
Minutes from Board meetings	
1. Minutes of the May 7, 2018 Board Planning Meeting	
2. Minutes of the May 21, 2018 Regular Board Meeting	
J. APPROVAL OF CONSENT ITEMS:	
1. Award of Bids/Proposals	John White/Myron Thompson
2. Declaration of Surplus	Myron Thompson
3. Surplus and Intent to Sell	Marcus Dobbs/Myron Thompson
4. Post Approval Report	Rodney Jackson
5. Professional Leave by District Personnel	Jennifer Dyar
6. Special and Other Leaves of Absence	Jennifer Dyar
7. Shortened School Days - Special Education	Amanda Dennis
8. Approval of a Proposed Change Order (No. One) to the Contract for	Myron Thompson
the Construction of New Elementary School at Athens-Boonesboro	•
Road BG 17-185	
9. Approval of the BG-1 Project Application and Design Consultant for	Myron Thompson
the Construction of a New Parking Lot at the Liberty Road Bus Garage	5 1
BG# 18-378	
K. APPROVAL OF ACTION ITEMS:	
1. Proposed Policy Updates & Service (2nd Reading)	Shelley Chatfield
2. 2018-2019 Athletic Handbook	Robbie Sayre
3. LOA - FDHS & Advance Kentucky	Lester Diaz/Randy Peffer
4. CONTRACT - NWEA	Kate McAnelly
5. Updated Certified Evaluation Plan	Jennifer Dyar
6. Job Description - Dean of Students	Jennifer Dyar
•	Rodney Jackson
7. Pay Date Schedule FY2019	-
8. Monthly Financial Reports	Rodney Jackson
L. INFORMATIONAL ITEMS:	
1. School Activity Funds Report	Rodney Jackson
2. Indirect Cost Rate Approval and Adoption	Rodney Jackson
3. Personnel Changes	Jennifer Dyar
4. Interfund Transfer Report	Julane Mullins
5. Budget Transfer Report	Julane Mullins
6. Position Control Document	Julane Mullins
M. ORAL COMMUNICATIONS:	
1. Public	
NOTICE: Our next item is where members of the public may address	
the Board on any topic of District-related concern that is NOT on the	
official agenda for this meeting (Policy # 1.45). Please know that since	
these items are not on tonight's agenda our Board may or may not	
comment. It is important to know that this is not intended to be a time	
where issues will be debated. The Chair will determine the amount of	
time for each speaker, depending upon the lateness of the hour and the	
number of speakers.	
2. Board Request Summary	
A motion is in order to approve the following Board requests:	
a	
L	

b._____

c. _____ 3. Other Business

a. Board Discussion of Board Work

b. Staff

N. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:

A motion is in order to: "make the agenda dated June 25, 2018 on which action has been taken at this meeting, a part of the minutes as if copied in the minutes verbatim."

O. CLOSED SESSION:

1. Reconvene in Open Session

The Board will reconvene to discuss and, if necessary, take any votes on real property, pending litigation and personnel matters discussed in closed session.

P. ADJOURNMENT:

Complete supplemental detail concerning this agenda is available for public review during normal business hours, 8:00 a.m. to 5:00 p.m. at the District Office.

RECORD OF BOARD PROCEEDINGS (MINUTES)

Fayette County Board of Education Planning Meeting May 7, 2018

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY, at 5:30 p.m. on May 7, 2018 with the following members present:

Attendance Taken at 5:34 p.m.

Present Board Members: Ms. Melissa Bacon Mr. Douglas Barnett Mr. Daryl Love Ms. Stephanie Spires

Absent Board Members: Mr. Raymond Daniels

Administration Present

Emmanuel Caulk, Superintendent Shelley Chatfield, General Counsel Kate McAnelly, Chief Academic Officer Schuronda Morton, Acting Senior Director of Leadership Myron Thompson, Chief Operating Officer John White, Chief Financial Officer

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the Regular Board Meeting on May 7, 2018. The draft agenda is filed with the official minutes.

A. CALL TO ORDER

Melissa Bacon called the meeting to order at 5:34 p.m.

B. EXTEND WELCOME TO GUESTS

Melissa Bacon welcomed guests at the Planning meeting.

G. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS AND RESOLUTIONS: G.1. Introductions

Melissa Bacon welcomed the teacher, student and classified staff representatives at the planning meeting.

G.1.a. Teacher Representative: Ryan Harrington, Lexington Traditional Magnet G.1.b. Student Representative: Ashley Barnette, Lafayette High School G.1.c. Classified Staff Representative: Elmer "Junior" Davis, Logistical Services

H. REPORTS, COMMUNICATIONS AND RESOLUTIONS:

80164 H.1. Progress Reports

H.1.a. Superintendent's Report

Discussion:

Superintendent Caulk welcomed the student, teacher and classified representatives and provided an overview of the May 21 regular board meeting agenda.

Myron Thompson and Steve Hill provided an overview of the process we will follow to develop attendance boundaries in advance of opening the new elementary school along the Richmond Road corridor.

John White & Julane Mullins provided an update on the tentative budget for 2018-2019. Julane gave a review over the Legislative Budget Impact, projected revenue changes, general fund budget, and Grant fund (2).

H.1.a.1. Academic Services
H.1.a.2. Equity Report
H.1.a.3. Operations & Support
H.2. Remarks by Citizens (persons who have signed up to speak):
H.2.a. There are two opportunities for the public to address the Board:

I. APPROVAL OF ROUTINE MATTERS:

J. APPROVAL OF CONSENT ITEMS:

J.1. Award of Bids/Proposals

J.2. Post Approval Report Placeholder

J.3. Special and Other Leaves of Absence for May 21, 2018 Board Agenda

J.4. Shortened School Days - Special Education

K. APPROVAL OF ACTION ITEMS (PLANNING):

K.1. Approval of the Construction Documents and Approval to Advertise Replacement of the Athletic Field Artificial Turf and Running Track at Bryan Station High School BG 18-255

Discussion:

Myron Thompson and Bill Wallace shared information on the replacement of the athletic field artificial turf and running track at BSHS.

Motion Passed: A motion to approve the Construction Documents, including the BG-3 Statement of Probable Cost, for the replacement of the Athletic Field Artificial Turf and Running Track at Bryan Station High School, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160, passed with a motion by Mr. Douglas Barnett and a second by Ms. Stephanie Spires.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Absent
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.2. Requests from Principals for Extended Trips

Motion Passed: A motion to approve the extended trip requests as listed passed with a motion by Ms. Stephanie Spires and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Absent
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.3. Professional Leave by District Personnel

Motion Passed: A motion to approve the professional leave as listed passed with a motion by Ms. Stephanie Spires and a second by Mr. Daryl Love.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Absent
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.4. Revised Job Description - Gifted and Talented Resource Specialist

Motion Passed: A motion to approve the updated job description of Gifted and Talented Resource Specialist passed with a motion by Mr. Daryl Love and a second by Ms. Stephanie Spires.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Absent
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.5. Certified Evaluation Plan

Discussion:

Jennifer Dyar and Jessica Hiler provided information on the certified evaluation plan. Jennifer explained the changes to the sources of evidences, EILA credit, and content measures.

Motion Passed: A motion to approve the Certified Evaluation Plan for the 2018-2019 school year passed with a motion by Mr. Daryl Love and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Absent
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

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K.6. 2017-2018 Calendar Update

Discussion: Steve Hill provided an update on the 2017 - 2018 Calendar.

Motion Passed: A motion to not make up the instructional days March 30, 2018 or April 13, 2018 passed with a motion by Ms. Stephanie Spires and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Absent
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

L. Approval of the Construction Documents and Approval to Advertise for the Title IX Improvements Softball Fieldhouse (Phase 2) at Bryan Station High School BG 15-153

Motion Passed: A motion to approve the Construction Documents, including the BG-3 Statement of Probable Cost, for the construction of a new Softball Fieldhouse (Phase 2) at Bryan Station High School, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160, passed with a motion by Mr. Douglas Barnett and a second by Ms. Stephanie Spires.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Absent
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

M. PLANNING DISCUSSION/INFORMATIONAL ITEMS: M.1. 2019-2020 Calendar Proposal

Discussion:

Steve Hill provided information on the 2019-2020 calendar. He shared the calendar background and rationale. Spring break will fall from March 30 - April 3, 2020.

M.2. Attendance Zone Adjustments - New Elementary School

M.3. Personnel Changes for May 21, 2018 Board Agenda

M.4. School Activity Funds Report Placeholder

M.5. Monthly Financial Reports Placeholder

M.6. 2018-2019 Salary Schedule Agenda Item (Placeholder)

M.7. 2018-2019 Tentative Budget (Placeholder)

M.8. FY 2019 District Assurances

M.9. Budget Transfer Report

M.10. Position Control Document

N. ORAL COMMUNICATIONS: N.1. Public N.2. Board Request Summary N.2.a. _____ N.2.b. _____ N.2.c. _____ N.3. Other Business N.3.a. Board Discussion of Board Work N.3.b. Staff

O. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:

P. CLOSED SESSION: P.1. Reconvene in Open Session

Q. ADJOURNMENT:

Motion Passed: Approval to adjourn the meeting at 6:37 p.m. passed with a motion by Ms. StephanieSpires and a second by Mr. Douglas BarnettMs. Melissa BaconYesMr. Douglas BarnettYesMr. Raymond DanielsAbsentMr. Daryl LoveYesMs. Stephanie SpiresYes

Melissa Bacon, Chair

Emmanuel Caulk, Superintendent and Secretary to the Board

RECORD OF BOARD PROCEEDINGS (MINUTES) Board of Education Regular Meeting May 21, 2018

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY, at 6 p.m. on May 21, 2018 with the following members present:

Attendance Taken at 6:02 p.m.:

Present Board Members: Ms. Melissa Bacon Mr. Douglas Barnett Mr. Raymond Daniels Mr. Daryl Love Ms. Stephanie Spires

Administration Present

Emmanuel Caulk, Superintendent Shelley Chatfield, General Counsel Kate McAnelly, Chief Academic Officer Schuronda Morton, Acting Senior Director of Leadership Myron Thompson, Chief Operating Officer John White, Chief Financial Officer

A. CALL TO ORDER

Melissa Bacon called the meeting to order at 6:01 p.m.

B. EXTEND WELCOME TO GUESTS

Melissa Bacon welcomed guests at the regular board meeting.

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

Doug Barnett led the Pledge of Allegiance.

E. READING OF MISSION STATEMENT

Doug Barnett read the Mission Statement.

80169 F. APPROVAL OF AGENDA

Motion Passed: A motion to approve the agenda with any changes voiced including the lifting of items from the consent section for discussion passed with a motion by Mr. Douglas Barnett and a second by Mr. Daryl Love.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

F.1. Addendum:

F.1.a.	
F.1.b.	
F.2. D	eletions:
F.2.a.	
F.2.b.	

G. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS AND RESOLUTIONS: G.1. Introductions

G.1.a. Teacher Representative: Ryan Harrington, Lexington Traditional Magnet

Ryan is the Math and App Creator teacher and Math team sponsor at Lexington Traditional Magnet. He has been with the district for 11 years, 9 of those spent at Bryan Station High School. While at Bryan Station High, Ryan was the Assistant Coach for Baseball and Football, the Athletic Director, SBDM Member and Student Council Sponsor. He has both a bachelor's and master's degree in education from the University of Kentucky. Ryan and his wife Maria, who is a fifth grade teacher at Clays Mill Elementary, have two beautiful daughters, Mia and Maggie. Ryan enjoys spending time with his family, officiating high school athletics and playing golf.

G.1.b. Student Representative: Ashley Barnette, Lafayette High School

Ashley is a junior at Lafayette High School. Upon moving into the school district during her freshman year, she immediately became immersed in improving the school climate as well as addressing issues on the district, state, and national levels. During her senior year, she will serve as president of both the Black Student Union and Y-Club, for which she was recently elected as a state level representative for KYA. This school year she made it her personal goal to complete more than 200 hours of service and she can happily say she achieved it. Her determination in making our society a better place can be shown through her work in Lafayette's newly formed Student Voice Team, the Prichard Committee Student Voice Team, Beta Club, Fayette County Teen Court Participant, and through her work on educating students and staff on upcoming budget changes and possible reform. This year, her penchant for problem solving, leadership, and service will be represented at a national level as she visits the northern states of America advocating for progressive change and youth service involvement. She will also be participating in the National Student Leaders Conference at Georgetown University with a focus on law and advocacy this summer.

G.1.c. Classified Staff Representative: Elmer "Junior" Davis, Logistical Services

Elmer Davis started his 15 year career in the Fayette County Public Schools as a paraeducator at Lexington Day Treatment. After three years, he transitioned to Financial Services to become the district's only Mail Room Technician. In 2013, his position was moved to the Logistical Services department in the new warehouse on Russell Cave Road. Elmer is a graduate from Henry Clay High. He has four sons with his wife of 27 years, Shonda.

G.2. Student Performance

G.2.a. Performance, Maxwell Elementary, Latino Dance

Students in the Spanish-speaking world progress through the educational system learning to perform a dance in every grade level. At Maxwell Elementary, this cultural practice is honored as students are exposed to song and dance in Spanish. The students wear traditional costumes from the represented country of focus. They also learn about the geography, cuisine, and traditions that define each country. Maxwell Escuela de Inmersión en Español is pleased to present this year's first grade students who will be performing a Spanish dance to the song El Bamboleo. This group of students originally performed the dance during their Kindergarten year.

G.3. Recognitions

G.3.a. Recognition, Several Winners, 2018 Calendar Art Competition

This year, art teachers across the district submitted 208 entries for the Calendar Art Competition, and the students' artwork was displayed at The Lyric Theatre & Cultural Arts Center last month. A panel of community judges, including professional artists and local art representatives, selected the artwork from the following 14 students to be featured in the 2018-19 FCPS school calendar: Cameron Brown of Henry Clay High School; Elise Caravello, Sandersville Elementary; Aditi Darodkar, Beaumont Middle; Maara Ensmann, Paul Laurence Dunbar; Lilah Jack, Garrett Morgan Elementary; Autiana Johnson, Squires Elementary; Ainsley Kurtz, SCAPA at Bluegrass; Sophia Landfield, Morton Middle; Emery McGill, Coventry Oak Elementary; Saul Munoz, Maxwell Elementary; Harmony Oakes, STEAM Academy; McKenna Sun, Winburn Middle; Sam Thompson, Stonewall Elementary; and Anna Claire Wright, Bryan Station High School.

G.3.b. Recognition, Chanaeya Beatty, LTMS, Second Place, 2018 Public Service Recognition Week Poster Contest

A pencil drawing by Chanaeya Beatty, a seventh-grader at Lexington Traditional Magnet School, was runner-up in the 10-to-13 age group in this year's <u>Public Service Recognition Week</u> statewide poster contest. Chanaeya attended an artists' reception in Frankfort, where she received recognition from the governor and personnel cabinet secretary, a monetary prize, and a tour of the Thomas D. Clark Center for Kentucky History. Chanaeya is an art major in the visual arts pathway program at LTMS.

G.3.c. Recognition, Cassie Case & Evelyn Weaver, SCAPA at Bluegrass, First Place, 2018 Grand Concours National French Contest

G.3.d. Recognition, Margaret Tiennot, SCAPA at Bluegrass, Second Place, 2018 Grand Concours National French Contest

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Students from SCAPA at Bluegrass excelled in the 2018 Grand Concours national French contest based on their written, oral, and listening comprehension skills in Sara Merideth's classroom. Seventh-graders competed at the 01 Level for students completing a two-year introductory study of French, while eighth-graders competed at Level 1, a test typically given to high school students completing French I. State and national awards are given based on the percentile of the student's achievement on the test. The following SCAPA students will receive national awards: Level 01 – Evelyn Weaver, first in the state, fifth in the nation; Level 1 – Callie Case, first in state, fourth in nation; and Level 1 – Margaret Tiennot, second in state, fifth in nation.

G.3.e. Recognition, Winburn Middle School, Champions, 2018 State MATHCOUNTS Competition

Students from Winburn Middle School recently captured the team championship and top individual honors in the state <u>MATHCOUNTS</u> competition. Ayush Kumar took first place overall, and Lynn Ye was runner-up among 150 "mathletes" from four dozen middle schools across Kentucky. They each received a full-tuition, four-year college scholarship offer to either UK or the University of Louisville, plus an expense-paid trip to the national MATHCOUNTS contest last week. Winburn's state champion team, which prevailed against 26 other schools, included Ayush and Lynn along with Krishna Bhatraju and Angela Zhang. They are under the direction of teacher Paula Mlinar.

G.3.f. Recognition, Tuesday Hadden, Lafayette High School, First Place, 2018 Congressional Art Competition

The office of U.S. Representative Andy Barr recently announced that the Sixth District's standouts in the 2018 Congressional Art Competition featured overall winner Tuesday Hadden of Lafayette High School. Her oil painting titled "Kentucky Girl" will be displayed in the U.S. Capitol building for one year along with winning entries from each congressional district.

G.3.g. Recognition, Adrianna Gomez, Bryan Station High and Rhianna Culp, Henry Clay High, Constituent's Choice Award, 2018 Congressional Art Competition

Rhianna Culp of Henry Clay High School and Adrianna Gomez of Bryan Station High School received the Constituents' Choice award for the watercolor "Otherworldly" and the photograph "Dried Flowers in Sepia Tones," which collected the most "likes" on Barr's Facebook page. Their artwork will be displayed for the next year in Barr's Washington, D.C., office.

G.3.h. Recognition, Several Winners, 2018 Kentucky Art Education Association State Competition

Several high school artists from FCPS earned top recognition in the <u>Kentucky Art Education</u> <u>Association</u>'s all-state competition. The talented honorees included: Emma Guinnip from Lafayette, who won Best in Show in 2D for her self-portrait painting; Ally Frederick from Bryan Station, first place in Ceramics; Caitlin Labianca from Dunbar, first in Digital Media; Jessica Harrison from Bryan Station, first in Fiber Arts and Textiles; MacKenzie Varble from Henry Clay, first in Fashion; and Keller HuFana from Henry Clay, first in Printmaking.

G.3.i. Recognition, Cassandra Davis & Claire Qian, Lafayette High School and Sara-Grace Marsh, The Learning Center, Craft Academy Class of 2020

The Craft Academy for Excellence in Science and Mathematics at Morehead State University has selected 60 students for its Class of 2020, including three from FCPS: Cassandra Davis of Lafayette High, Sara-Grace Marsh of The Learning Center, and Claire Qian from Lafayette. These sophomores were chosen based on ACT scores, academic grades, interest in advanced STEM careers, responses to essay questions, recommendations from teachers and others, and interviews by the selection committee. In the <u>Craft Academy</u>, juniors and seniors finish high school while earning up to 60 college credit hours. The program offers project-based courses to develop competencies in entrepreneurship and innovation, design and creativity, and civic and regional engagement.

G.3.j. Recognition, Dalton Richardson, Frederick Douglass High; Elisha VanZant & Sierra Wyllie, Henry Clay High; Timothy Leggas, Lafayette High; Bailey Knight & Rocco Wrentmore, Paul Laurence Dunbar, Gatton Academy Class of 2020

The Class of 2020 at the Gatton Academy of Mathematics and Science in Bowling Green will include six students from FCPS. Accepted from Frederick Douglass High was Dalton Richardson. From Henry Clay High: Elisha VanZant and Sierra Wyllie. From Lafayette High: Timothy Leggas. And from Dunbar: Bailey Knight and Rocco Wrentmore. The <u>Gatton Academy</u> is a state-supported, residential program for students interested in advanced science and math careers. It provides a rich living and learning environment where students can also do advanced research with faculty at Western Kentucky University.

G.3.k. Recognition, Several Winners, 2018 Kentucky World Language Association State Showcase

Seven students earned recognition in the Kentucky World Language Association's state showcase. In Latin, three students from Tates Creek High brought home awards: Conner Hopps for best exam; Susie Rickert, first place; and Kamron Spivey, second place. In Spanish: Ella Ray from Maxwell Elementary, for second place in intermediate mid and up; Beatriz Moreira from Maxwell, second place in intermediate low; Beth Abebe from Jessie Clark Middle, second place in novice high; and David Marin-Holguin from Bryan Station Middle, second place in heritage Spanish. This showcase is a long-running annual event that allows students from across the state to demonstrate their language proficiency skills in all modes of communication.

G.3.1. Recognition, Several Winners, 2018 Battle of the Books Competition

Dixie Elementary and Bryan Station Middle School won the 2018 <u>Battle of the Books</u>, which is a competitive reading incentive program. The elementary winners from Dixie were Raya Hristov, Mika Larios, Leah Ullman, Tyler Terrell, and Olivia Warren. They were coached by AllieShae Prater. The middle school winners from Bryan Station were Arden Ensor, Larae Jackson, Erin Kendall, and Avery Padgett. These students were coached by Melissa Brewer. Twenty-two elementaries and six middle schools participated in this year's Battle of the Books, which encourages students to read with particular attention

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G.3.m. Recognition, Rosa Parks Chess Team, Second Place, 2018 Kentucky Chess Association Scholastic State Tournament

Rosa Parks Elementary led the way for FCPS in the <u>Kentucky Chess Association</u>'s 2018 scholastic state team tournament. In the K-3 division, the runner-ups were scorers Daniel Fu, Kyle Yang, Tommy Moseley, Saikrish and Eashan Kolli. In the K-5 division, runner-ups were scorers Oliver Houchin, Elise Trimble, Ahaan Thomas, Rohan Shah, and Raymond Yu, who received a perfect score. Alan Trimble coaches these students.

G.3.n. Recognition, Several Winners, 2018 Lexus Eco Challenge

A group of eighth-graders from SCAPA at Bluegrass earned first-prize honors in the finals of the 2018 Lexus Eco Challenge, a national contest that encourages middle and high school students to develop and implement environmental programs that positively affect their communities. The Hydro Heroes team included Riley Gossage, Karsten VanMeter, Lola Flanigan, Ally Curry, Luke Nuzzo, Jackson Greene, and Hannah Kohm. They received \$15,000 to add to their \$10,000 in winnings from the first round, which will be divided among the students and their school. This SCAPA project was not only recognized as the Kentucky Junior Rookie of the Year project, but also as the National Junior Rookie of the Year project through the National Energy Education Development Project, and these students will be recognized next month at NEED's National Youth Conference in Washington, D.C. These students are under the direction of SCAPA teacher Ashlie Arkwright.

G.3.o. Recognition, Several Winners, 2018 National History Day State Competition

Students from several Fayette County schools earned top honors in the National History Day in Kentucky state contest. Students from 21 counties presented exhibits, documentaries, websites, performances, and papers on topics related to this year's theme, "Conflict and Compromise." Firstand second-place winners from Winburn Middle included J.T. Baniak; Garrett Peavler; Ana Maria Cornea; Lynn Ye; McKenna Sun; Ellen Bohannon; Ashley Armstrong; and Jessica Rowell. Other individual honorees were Leila Abou-Jaoude from Lafayette, first place; Aidan West from Leestown, second place; and Austin Li from Dunbar, second place.

G.3.p. Recognition, SCAPA at Bluegrass Speech Team, State Champions, 2018 Kentucky High School Speech League State Tournament

For the 21st consecutive year, the speech team from SCAPA at Bluegrass is the junior division champion of the Kentucky High School Speech League's state tournament. SCAPA is coached by Katie Donohue and Macy Reed. Individual standouts included the following: Radio Broadcasting, first place, Ally Curry; second place, Karsten VanMeter; Declamation, second place, Julie Sharpe; Duo Acting, second place, Anna Curry and Ethan Norris; Prose, second place, Caroline Groth; and Storytelling, second place, Aina Marti.

G.3.q. Recognition, Several Winners, 2018 Future Business Leaders of America State Conference

Several FBLA club members from Paul Laurence Dunbar High School brought home awards from the 2018 Future Business Leaders of America's state conference. First- and second-place winners included: Rehan Ghanta, Kevin Jing, and Sai Naidu, first place in Entrepreneurship; Helen Pang, first place in Securities and Investments; Stephen Yin, first place in Business Calculations; and Nicole Crawford and Radhika Sharma, second place in Global Business. These students are under the direction of club adviser Robin Johnson.

G.3.r. Recognition, Several Winners, 2018 Kentucky Science & Engineering Fair

Two students from FCPS earned "Best of Fair" honors in physical sciences at the 2018 Kentucky Science & Engineering Fair. Kiera Fehr of Edythe J. Hayes Middle School took second place and Rachel Seevers of Dunbar High School was third in their respective grade divisions, where both students received blue ribbons in the engineering mechanics category. Other first- and second-place honorees included: Megan Slusarewicz of Dunbar; Megan Guan from Dunbar; Claire Ackerman from Beaumont; Helen Pang, Dunbar; Brenna Walling, Lafayette; Shelby McCubbin, Dunbar; Zsombor Gal, Dunbar; Kian Rosenau, Winburn; Angus Maske, Dunbar; Yuke Wang, Dunbar; Erik Han, Dunbar; Ari Horikawa-Strakovsky, Ashland Elementary; and Melissa Hannemann, Winburn.

G.3.s. Recognition, Several Winners, 2018 FCCLA STAR Competition

Family, Career and Community Leaders of America is an organization for students taking Family and Consumer Sciences courses. Its members develop leadership through community service and design career projects for competitive events. Several club members from Beaumont and Henry Clay High School brought home honors from this spring's state competition. From Henry Clay High: Haley Harnish and Skyler Collins, first place in Culinary Math; Nicole Lyon, Grace Triplett, Brianna Starr, and Peyton Setzer, second place Culinary Arts; and Charmi Rosenberg, second place Life Event Planning. From Beaumont: Logan and Madelyn Justice, first place in Chapter in Review Display; Ruth Cathey, Kate Hazelwood, and Sydney Montgomery, first place in Illustrated Talk; Allie Barnes, Ashley Lannum, and Hattie Maloney, first place in Sports Nutrition; Belle Jenkins and Nicole Rusu, second place in Chapter Service Project Display; Zoe Leindecker and Lily Miles, second place in Food Innovations; Natalie Bales, Natalie Crawford, Rayyan Iqbal, Blake Orr, Madison Scott, and Ashleigh Wilson, second place in Parliamentary Procedure; and Allison Clabes, Caroline Devine and Trey Switzer, first place in Focus on Children. Beaumont guidance counselor Emily Colegrove also received the Outstanding Service Award.

G.3.t. Recognition, Several Winners, 2018 SkillsUSA State Conference

Dozens of students from Eastside and Southside technical centers attended the 2018 SkillsUSA state conference. The first-place contest winners qualify for nationals. Gold medalists from Eastside included: Gavin Allen; Eduardo Lopez; Delia Charles; Seth Rogers; Kaden Coleman; Ahria Dunn; Luke Schuller; Andrew Woolums; Marlisa Bedford; Anthony Grant; Mason Hamilton; Corey Resinger; Jimmy Robinson; Braden Shannon; Xavier Short; and Autumn Whittington. Silver medalists from Eastside included: Katherine Bullion; Sada Hussein; Michael Drury; Wren Lamb; Shaelin Sechrest; Andrea Gulley; and Alex Williams. Eastside is advised by Michelle Rauch. The gold medalists from Southside Tech were; Kage Baker; Jaxson Colliver; Abby Meadors; Corbin Chambers; Daniel Shropshire; Brianna Clark; Arif Moula; The silver medalist were: Sephora Caidor; Sarah Morrison; and Kevin Wolfe. Southside is advised by Richard Hall.

G.3.u. Recognition, 212 Degrees

This month's 212 Degrees Award recipient was student support services administrative assistant Pam White, for going above and beyond in the service of students and families experiencing homelessness.

80175G.4. ProclamationsG.4.a. Internet Safety MonthStephanie Spires read the Internet Safety Month proclamation.

G.5. Resolutions None

H. REPORTS, COMMUNICATIONS AND RESOLUTIONS: H.1. Progress Reports

H.1.a. Superintendent's Report

Superintendent Caulk extended his congratulations to the students and staff who were recognized this evening, and recognized the student, teacher and classified representatives.

Michael Dailey and Laura Roche Youngworth provided an update on the Seal of Biliteracy. To receive the Seal of Biliteracy, students have to demonstrate proficiency in two or more languages. FCPS is the first school district in the state of Kentucky to offer the Seal of Biliteracy to all graduating seniors. During the first year of implementation in 2017, 85 students applied and 66 earned the seal. This spring, 104 students applied and 87 students earned the seal.

Kim Lyon, Lester Diaz, James McMillin, and Marty Mills presented information on the Academies of Lexington, which has been implemented at Bryan Station High School, Frederick Douglass High School and Tates Creek High School. Each principal shared highlights and successes of the first full year of wall-to-wall academies in the Fayette County Public Schools. Data from the three schools where academies were implemented this year showed better attendance, fewer disciplinary issues, and higher achievement levels across the district. Caulk thanked the school leaders for "being disrupters to the traditional high school instructional model that may not be working for all children," and praised the school board for investing in the initiative. Lexington is designated as a Ford Next Generation Learning community because of our work in partnership with Commerce Lexington to transform the high school experience in our community.

Faith Thompson shared an update on the Success Academy, which will open in partnership with our community to serve high school students who are not currently on track to graduate on time. The Academy will be housed at 1555 Georgetown Street. Student profile candidates may come from a variety of backgrounds, but are generally 16 years of age or older and have earned five or fewer high school credits. The program will initially serve 50 to 60 students with a hybrid of online learning and teacher directed instruction and flexibility in scheduling to accommodate work schedules, internships, career and technical training and academic demands.

John White and Julane Mullins provided an overview on the 2018-2019 tentative budget, which was developed to support the district's strategic plan. The state budget approved by the Kentucky General Assembly left the school district with a \$9.7 million reduction in state funding, including a \$2.9 million cut eliminating state grants for instructional materials, teacher training and tutoring for struggling students.

Anticipated increases in local revenue will help cover a portion of the remaining \$6.8 million cut, but in order to balance the budget, Caulk proposed eliminating 22 positions at the district office, cutting one staff development day, and trimming district-operating budgets by \$2.9 million. None of the cuts are to direct services to students. The proposed budget also includes investments in more teachers for special education, English language learners and gifted and talented students, the opening of the Success Academy, intensive support for struggling middle schools, a mentoring program linked to reading and expansions in career and technical education.

H.1.a.1. Academic Services

H.1.a.2. Equity Report

Darryl Thompson shared information about creating access and opportunities for historically underrepresented student groups in the area of agriculture. The collaborative efforts between FCPS and UK have given nine high school males of color the opportunity to participate in semester long independent research projects with UK professors and have opened the Jr MANNRS (Minorities in Agriculture, Natural Resources and Related Sciences) leadership development program to students at Locust Trace.

H.1.a.3. Operations & Support

Myron Thompson provided an update on the construction of the new elementary at Athens Boonesboro and the work completed to date.

H.2. Remarks by Citizens (persons who have signed up to speak):

H.2.a. There are two opportunities for the public to address the Board: Discussion:

Mary Kay Howard addressed the board.

I. APPROVAL OF ROUTINE MATTERS:

Motion Passed: A motion to approve the minutes of the April 16, 2018 planning meeting and the May 21, 2018 regular board meeting passed with a motion by Mr. Douglas Barnett and a second by Mr. Raymond Daniels.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

I.1. Minutes of the April 16, 2018 Board Planning Meeting I.2. Minutes of the April 23, 2018 Regular Board Meeting

J. APPROVAL OF CONSENT ITEMS:

Motion Passed: A motion to approve the items on the consent calendar including any items added by addendum passed with a motion by Ms. Stephanie Spires and a second by Mr. Douglas Barnett.

80177	
Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

J.1. Award of Bids/Proposals

J.2. Post Approval Report

- **J.3. Professional Leave by District Personnel**
- J.4. Special and Other Leaves of Absence for May 21, 2018 Board Agenda
- J.5. Requests from Principals for Extended Trips
- J.6. Shortened School Days Special Education

K. APPROVAL OF ACTION ITEMS:

K.1. Contract - The Business & Education Authority

Discussion:

Paula Whitmer briefed the board about the Business & Education Authority contract.

Motion Passed: A motion to approve a contract with the Business & Education Authority for principal workshops passed with a motion by Ms. Stephanie Spires and a second by Mr. Daryl Love.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.2. 2019-2020 Calendar Proposal

Motion Passed: A motion to approve the proposed 2019-2010 instructional calendar passed with a motion by Ms. Stephanie Spires and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.3. FY 2019 District Assurances

Motion Passed: A motion to approve Fayette County Public Schools' submission of Statement of Assurances for the 2018-2019 school year passed with a motion by Mr. Raymond Daniels and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.4. 2018-2019 Salary Schedule

Motion Passed: A motion to approve the 2018-2019 salary schedules passed with a motion by Mr. Raymond Daniels and a second by Ms. Stephanie Spires.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.5. 2018-2019 Tentative Budget

Motion Passed: A motion to approve the Fayette County Public Schools 2018-2019 Tentative Budget and instruct the Superintendent to submit the Tentative Budget to the Kentucky Department of Education passed with a motion by Ms. Stephanie Spires and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

K.6. Revised Job Description - Family Resource Center Coordinator

Motion Passed: A motion to approve the revised job description of Family Resource/Youth Service Center Coordinator passed with a motion by Mr. Raymond Daniels and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

80188 K.7. School Activity Funds Tentative Budget Report K.8. Monthly Financial Reports

Discussion:

Finance Director Rodney Jackson provided the monthly financial report for April. The total revenue was \$369 million and expenditures totaled \$265 million including encumbrances. The total general balance is \$109 million. The balance sheet reflects total assets of \$110 million. The balance sheet reflects total liabilities of \$660,000.

Motion Passed: A motion to accept the Monthly Treasurer Report of Revenue/Expense reports as presented to the Board passed with a motion by Mr. Raymond Daniels and a second by Mr. Daryl Love.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

L. PLANNING DISCUSSION/INFORMATIONAL ITEMS:

- L.1. School Activity Funds Report
- L.2. Personnel Changes for May 21, 2018 Board Agenda
- L.3. Budget Transfer Report
- L.4. Position Control Document
- M. ORAL COMMUNICATIONS: M.1. Public M.2. Board Request Summary M.2.a. ______ M.2.b. ______ M.2.c. _____ M.3. Other Business M.3.a. Board Discussion of Board Work M.3.b. Staff

N. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:

Motion Passed: A motion to make the agenda dated May 21, 2018 on which action has been taken a part of the minutes as copied in the minutes verbatim, passed with a motion by Mr. Douglas Barnett and a second by Ms. Stephanie Spires.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

O. CLOSED SESSION:

Motion Passed: Pursuant to KRS 61.810(1)(b) to discuss acquisition or sale of real property, KRS 61.810(1)(c) to discuss proposed or pending litigation and pursuant to KRS 61.810(1)(f) to discuss personnel, approval for closed session passed with a motion by Mr. Douglas Barnett and a second by Mr. Raymond Daniels.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

O.1. Reconvene in Open Session

Motion Passed: Approval to reconvene in open session at 9:38 p.m. passed with a motion by Mr. Raymond Daniels and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

Motion Passed: A motion authorizing FCPS in-house legal counsel to settle claim number GL20180000119 as discussed in closed session passed with a motion by Mr. Raymond Daniels and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

Motion Passed: A motion authorizing FCPS in-house legal counsel to settle claim number GL201800000087 as discussed in closed session passed with a motion by Mr. Raymond Daniels and a second by Mr. Douglas Barnett.

80190	
Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

P. ADJOURNMENT:

Motion Passed: A motion to adjourn the meeting at 9:40 p.m. passed with a motion by Mr. Raymond Daniels and a second by Mr. Douglas Barnett.

Ms. Melissa Bacon	Yes
Mr. Douglas Barnett	Yes
Mr. Raymond Daniels	Yes
Mr. Daryl Love	Yes
Ms. Stephanie Spires	Yes

Melissa Bacon, Chair

Emmanuel Caulk, Superintendent and Secretary to the Board



Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Regular

DATE: 6/18/2018

TOPIC: Award of Bids/Proposals

PREPARED BY: Matt Moore, FCPS Purchasing

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve the award recommendations for the listed bids, proposals and extensions.

Background/Rationale: A summary of bids/proposals submitted from the Purchasing Department for approval.

Policy: KRS 45A.365, KRS 45A.370

Fiscal Impact: Included in attachment

Attachments(s): Award of Bids/Proposals

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk 701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • <u>www.fcps.net</u> Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

AWARD OF BIDS/PROPOSALS

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

BID	MAILING ROSTER	DEPARTMENT	RESPONSE – NUMBER RECEIVED
1. Bid 29-18 Dairy Products	 TSMSDC Commerce Lexington Economic Engine 	Child Nutrition	2
2. Bid 30-18 Small Wares	 TSMSDC Commerce Lexington Economic Engine 	Child Nutrition	4
3. Bid 33-18 Food Products	 TSMSDC Commerce Lexington Economic Engine 	Child Nutrition	1
4. Bid 34-18 Paper Products	 TSMSDC Commerce Lexington Economic Engine 	Child Nutrition	4
5. RFP 02-18 Bond Issue Financial Advisor (Fiscal Agent)	 TSMSDC Commerce Lexington Economic Engine 	Chief Operating Officer	4
6. RFP 25-18 Fleet Insurance	 TSMSDC Commerce Lexington Economic Engine 	Risk Management and Safety	2
7. RFP 25-18 Property Insurance	 TSMSDC Commerce Lexington Economic Engine 	Risk Management and Safety	5

CONTRACT EXTENSIONS	VENDOR	DEPARTMENT	YEAR OF EXTENSION
1. RFP 12-16 Periodicals	W.T. Cox	Media Services	2
2. RFP 09-17 Spanish Interpreting Services	Norma Flores-Trevino	ESL	1
3. RFP 13-17 Medical Services	Baptist Health	Risk Management	1
4. RFP 27-17 Spanish Translating	Ramon Rodriguez Denise Munizaga Susana Menendez	ESL	1

5.	Bid 41-17 Construction Dumpster Service	Central Kentucky Hauling	Operations	1
6.	Bid 62-17 Engine Oil	Apollo Oil	Transportation	1
7.	RFP 18-16 Learning Management System	Instructure	Technology	1
8.	RFP 14-14 Student Athletic and Voluntary Student Accident Insurance for 2018-2019	Roberts Insurance	Risk Management and Safety	4
9.	Workers' Compensation, General Liability, Educators' Legal Liability, Cyber Liability	Roeding Insurance KEMI Brit Insurance Services	Risk Management and Safety	5

AWARD OF BIDS/PROPOSALS

1. Bid 29-18 Dairy Products

BACKGROUND AND RATIONALE:

Dairy Products are used in the operation of the National School Lunch Program and Breakfast Program and are competitively bid annually.

			Borden ###	Deans
				Dound
Item No.	Unit	Description	Firm Unit Price	Firm Unit Price
1	1/2 pt.	<u>Milk</u> : Grade A, white milk, pasteurized, homogenized, fortified with 2,000 IU of Vitamin A and 400 IU of Vitamin D per quart, maximum butterfat content of 1.0% or less , packaged in plastic coated gabled		
2	1/2 pt.	paper cartons.	0.208	0.259
		<u>Milk</u> : Grade A, chocolate flavored, pasteurized, homogenized milk, fortified with 2,000 IU of Vitamin A and 400 IU of Vitamin D per quart, maximum butterfat content of .5% or less, packaged in plastic coated gabled paper cartons. Indicate percent of caffeine and sugar: Caffeine%; Sugar	0.212	0.224
3	1/2 pt.	Milk: Grade A, strawberry flavored, pasteurized, homogenized milk, fortified with Vitamin A and D, maximum milkfat content of .5% or less, packaged in plastic coated gabled paper cartons.	0.223	0.227
4	1/2 pt.	Milk: Grade A, Vanilla flavored, pasteurized, homogenized milk, fortified with Vitamin A and D, maximum milkfat content of .5% or less, packaged in plastic coated gabled paper cartons.	0.223	\$

Key to Markings ### - Recommended Bid Award

1/2 pt.	Milk: Skim milk, Grade A, white, pasteurized, homogenized, fortified with 2,000 IU of Vitamin A and 400 IU of Vitamin D per quart, maximum butterfat content of 0.5%, packaged in plastic coated gabled paper cattons	0 201	0.209
1/2 gal.	Buttermilk: Low Fat, Cultured, shall be packaged in one-half gallon containers	1.78	2.02
5 lb.	<u>Cottage Cheese</u> : Creamed, small curd lowfat (1.0%), shall be containerized in five-pound units.	7.95	7.85
8oz	Fruit Juice Drink: Must contain 100% single strength fruit juice by volume, fortified with vitamin C and calcium so that an eight-ounce serving provides 60mg. Vitamin C and a minimum of 100mg. Calcium, packaged in a gable top carton with a nutrition label, made from concentrate bearing a USDA Inspection label. Flavors such as fruit punch orange and grape	0 258	0.262
	1/2 gal. 5 lb.	 Milk: Skim milk, Grade A, white, pasteurized, homogenized, fortified with 2,000 IU of Vitamin A and 400 IU of Vitamin D per quart, maximum butterfat content of 0.5%, packaged in plastic coated gabled paper cartons. 1/2 <u>Buttermilk</u>: Low Fat, Cultured, shall be packaged in one-half gallon containers 5 lb. <u>Cottage Cheese</u>: Creamed, small curd lowfat (1.0%), shall be containerized in five-pound units. 80z <u>Fruit Juice Drink</u>: Must contain 100% single strength fruit juice by volume, fortified with vitamin C and calcium so that an eight-ounce serving provides 60mg. Vitamin C and a minimum of 100mg. Calcium, packaged in a gable top carton with a nutrition label, made from concentrate bearing a USDA 	Milk: Skim milk, Grade A, white, pasteurized, homogenized, fortified with 2,000 IU of Vitamin A and 400 IU of Vitamin D per quart, maximum butterfat content of 0.5%, packaged in plastic coated gabled paper cartons.0.2011/2Buttermilk: Low Fat, Cultured, shall gal.be packaged in one-half gallon containers1.785 lb.Cottage Cheese: Creamed, small curd lowfat (1.0%), shall be containerized in five-pound units.7.9580zFruit Juice Drink: Nust contain 100% single strength fruit juice by volume, fortified with vitamin C and calcium so that an eight-ounce serving provides 60mg. Vitamin C and a minimum of 100mg. Calcium, packaged in a gable top carton with a nutrition label, made from concentrate bearing a USDA Inspection label. Flavors such as fruit

Contract Period: August 1, 2018 through July 30, 2019 with the option to renew

PROPOSAL:

ltem	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Dairy Products	Last year's expenditure was approximately \$2,686,000.00	Food Service Accounts	Recurring	Will provide Dairy Products to schools for 2018-2019 school year

Funding key:	Food Service Accounts	
STAFF CONTACT:	Janus Mankovich, Food Services	

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to: "Accept the bid from Borden Dairy"

2. Bid 30-18 Small Wares

BACKGROUND AND RATIONALE:

This bid is used by Food Service to purchase small wares that are used in the school cafeterias.

<u>Vendor</u>: The following bidders received specifications and have bid on the indicated contract:

				hmended Bid Aw	alu	1
			Sam Tell ###	Manning Brother	Norvex	JWF ###
Ite						
m No.		Description	Unit Price	Unit Price	Unit Price	Unit Price
1.		Description Bun Pan,	Unit Price	Unit Frice	Unit Frice	Unit Price
	-	aluminum, full size 22 Guage,				
		26X18X2	\$33.31			\$24.90
2.	-	Sheet Pan, aluminum, full size, 22 Guage, 26X18X1	\$7.65			\$8.55
3.	-	Sheet Pan, aluminum, half size, 22 Guage,				
		12X18X1	\$5.17			\$9.75
4	-	Steam Table Pans, 22Guage Full Size, 20 3/4 X 12 3/4	xxxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxxx xx
	<u>A</u>	2 1/2" D	\$8.66			\$9.20
	<u>В</u> С	4" D	\$11.85			\$11.88
	<u>C</u>	6: D	\$15.49			\$17.66
5.	_	Steam Table Pans,22Guage , Half Size 12 3/4 X 10 3/8	xxxxxxxxxxx xx	xxxxxxxxxx xx	xxxxxxxxxx xx	xxxxxxxxxxx xx
	<u>A</u>	2 1/2 D	\$5.38			\$5.55
	<u>B</u>	4" D	\$7.97			\$6.75
	<u>C</u>	6"D	\$10.34			\$11.82
6	-	Steam Tale Pans, 22Guare Third Size 12 3/4 X 6 7/8	xxxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxx xx

Key to Markings ### Recommended Bid Award

	<u>A</u>	2 1/2"	I	l	1	
	<u>~</u>	D 2 1/2	\$5.01			\$4.85
	B	4" D	\$6.38			\$6.16
	<u>C</u>	6: D	\$8.57			\$9.05
7.	-	Steam Table Pans, 22Guage Fourth Size 10 3/8 X 6 3/8	xxxxxxxxxx xx	xxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxx xx
	<u>A</u>	2 1/2" D	\$4.56			\$3.54
	B	4" D	\$6.29			\$4.17
	С	6" D	\$7.93			\$7.80
8.	-	Steam Table Pan Covers, Slotted	XXXXXXXXXXXX XX	XXXXXXXXXXXX XX	xxxxxxxxxxx xx	
	<u>A</u>	Full Size	\$7.75			\$10.20
	B	Half Size	\$5.47			\$5.18
	<u>C</u>	Third Size	\$3.65			\$3.88
	D	Fourth Size	\$2.73			\$3.71
9.	-	Steam Table Pan Covers, Solid	xxxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxxx xx
	<u>A</u>	Full Size	\$7.75			\$10.18
	В	Half Size	\$5.47			\$5.18
	С	Third Size	\$3.65			\$3.87
	D	Fourth Size	\$2.73			\$3.75
10.	-	Steam Table Pan, perforated	xxxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxxx xx
	Α	Full Size 2"	\$13.67			\$11.74
	В	4'	\$17.40			\$15.40
	C	Half Size 2"	\$9.11			\$7.85
	В	4"	\$10.94			\$8.72
11.	-	Steam Table Pans, Half Size Long, 22 Guage	xxxxxxxxxx xx	xxxxxxxxxx xx	xxxxxxxxxxx xx	xxxxxxxxxxx xx
	<u>A</u>	2" D	\$10.94			\$19.35
	<u>B</u>	4" D	\$13.30			\$15.50
	<u>C</u>	6" D	\$21.75			\$33.00
12	-	Steam Table Pan Cover, Half Size Long,Slotted	\$8.42			\$13.20
13	_	Steam Table Pan Cover, Half Size Long, Solid	\$8.42			\$13.20
14		Pan Grates	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX XX	XXXXXXXXXXXX XX
	╞╼─┤	Full Size				
	А	18X10	\$4.37			\$2.90

		Half Size				
	B	10 1/2 X 8 1/4	\$2.72			\$2.70
		Third				
	_	Size 10 1/2 X 4				
	<u>C</u>	7/8	\$1.89			\$2.10
		Dishers,				
15		Stainless	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
15	_	Steel, Squeeze	XX	XX	XX	XX \$17.25
	<u>A</u>	Size 4	\$14.74 \$0.44			
	B	Size 8	\$8.14			\$5.85
	<u>C</u>	Size 10	\$8.14			\$5.85
	<u>D</u>	Size 12	\$8.14			\$5.85
	<u>E</u>	Size 16	\$8.14			\$5.85
		Dishers,				
		Stainless				
16		Steel, Color Coded	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX XX
10	_		XX	XX	XX	\$11.70
	<u>A</u>	Size 4	<u> </u>			
	<u>B</u>	Size 8	\$5.01			\$5.90
	<u>C</u>	Size 10	\$5.01			\$5.90
	<u>D</u>	Size 12	\$5.01			\$5.90
	<u>E</u>	Size 16	\$5.01			\$5.90
47		Portion	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
17	_	Servers, Solid	XX	XX	XX	XX
	<u>A</u>	Capacity 2oz	<u>\$1.46</u>			\$1.50
	B	Capacity 4oz	\$1.91			\$1.70
	<u>C</u>	Capacity 5oz				\$3.20
	<u>D</u>	Capacity 6oz	\$2.10			\$1.90
	<u>E</u>	Capacity 8oz	\$2.55			\$2.20
		Portion				
18		Servers, Perforated	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
10	_		XX	XX	XX	XX
	<u>A</u>	Capacity 2oz	\$1.46			\$1.50
	B	Capacity 4oz	\$1.91			\$1.70
	<u>C</u>	Capacity 5oz	^			\$3.20
	<u>D</u>	Capacity 6oz	\$2.10			\$1.95
	<u>E</u>	Capacity 8oz	\$2.55			\$2.20
		Ladle,				
19		Stainless Steel 12 1/2 " Long	XXXXXXXXXXXX XX	XXXXXXXXXXXX XX	XXXXXXXXXXXX XX	XXXXXXXXXXXX XX
13	_	Capacity 1oz	\$0.73			\$1.00
	<u>А</u> В	Capacity 20z	\$0.73			\$1.00
			\$1.46			
		Capacity 4oz				\$1.60
	<u>D</u>	Capacity 6oz Serving	\$1.73			\$2.00
		Spoon,				
		Stainless				
		Steel. Solid,				
20		11" Long	\$0.73			\$1.00
		Serving				т- т
		Spoon,				
		Stainless				
21	_	Steel,	\$0.73			\$1.20

1		Perforated, 11"			Í	
		Long				
		Tong,				
		Scalloped				
22		Utility, Stainless St	XXXXXXXXXXXX	XXXXXXXXXXXX		
	_	7"	XX \$0.49	XX	XX	XX \$3.00
	<u>А</u> В	9"	\$0.49			\$3.00
	D C	<u> </u>	\$1.55			\$1.60
		Pom Tongs,	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	xxxxxxxxxxx	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
23		Stainless Steel	XX	XX	XX	XX
	A	6"	\$0.55			\$3.20
	В	9"	\$0.96			\$1.60
			XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
24	_	Tong, Plastic	XX	XX	XX	XX
	<u>A</u>	9"L Flat Edge				\$7.80
		12"L Scalloped				.
05	<u>B</u>	Edge				\$1.10
25		Hamburger				\$2.00
		Turner,				
		Stainless				
		Steel, Solid,				
		Beveled, 4				
		1/2" X 3"	* •••••			\$ 0.00
26		Blade Length Mini Turner, 2	\$2.92			\$2.00
		1/2" Blade				
27		Lengeth	\$3.70			\$12.30
		Sandwich				т <u> </u>
		Spreader 3				
~~~		1/2" Blade	<b></b>			<b>\$</b> 0.00
28		Length	\$1.14			\$2.60
29		Vegetable Peeler	\$1.09			\$1.50
	_	Pizza Cutter,	φ1.00			ψ1.00
30		4" Dia	\$2.69			\$2.80
		Knife, Butcher				
31		10" Blade	\$7.75			\$18.90
22		Knife, Paring,	¢4.50			¢4.00
32		3 1/2" Blade Knife, Serrated	\$1.59			\$4.20
		Edge 12"				
33		Blade	\$7.75			\$14.00
		Brush,				
		Vegetable, 8"L,				<b>•</b> • • • •
34		plastic handle	\$7.03			\$8.75
35		Brush, Pastry, plastic handle	\$3.38			\$1.85
- 35	$\vdash$	Brush, Pot and	<b>ფ</b> ა.აბ			<u> </u>
		Pan, White,				
		molded				
		polypropylene,				
36		20" L	\$7.01			\$7.35

		Measuring				
		Cup,	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
37		polycarbonate	XX	XX	XX	XX
	Α	One Gallon	\$10.61			\$11.30
	В	One Pint	\$6.31			\$3.40
	С	One Quart	\$7.09			\$5.10
	D	Two Quart	\$9.78			\$9.00
		Measuring Cup				
		Set, Stainless	<b>A a a a</b>			<b>*</b> ••• <b>••</b>
38		Steel	\$2.73			\$3.25
		Measuring				
39		Spoon Set, Stainless Steel	\$0.68			\$1.15
- 39		Food Storage	φ0.00			φ1.15
40-		Containers,	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxxx
1		polycarbonate	XX	XX	XX	XX
	Α	2 QT	\$3.65			\$5.75
	В	4 QT	\$5.65			\$8.40
	С	6 QT	\$8.43			\$9.70
	D	8 QT	\$8.66			\$14.60
	E	12 QT	\$12.94			\$17.90
	F	18 QT	\$17.50			\$24.20
	G	22 QT	\$21.23			\$24.80
40-	0	Food Storage	XXXXXXXXXXXX	xxxxxxxxxxx	xxxxxxxxxxx	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
2		Container Lids	XX	XX	XX	XX
	Α	2QT	\$0.68	700		\$0.85
	В	4 QT	\$0.68			\$0.85
	C	6 QT	\$1.18			\$1.20
	D	8QT	\$1.18			\$1.20
	E	12QT	\$1.64			\$1.80
	F	18 QT	\$1.64			\$1.80
	G	22 QT	\$1.64			\$1.80
	G	Spatula,	φ1.04			φ1.00
		Scraper, Hi -	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxxx
41		temp	XX	XX	XX	XX
	А	10" L	\$3.75			\$3.10
	В	14" L	\$4.85			\$4.50
	С	16" L	\$5.04			\$5.40
	-	Spatula,	<b>, , , , , , , , , , , , , , , , , , , </b>			<b>\$0110</b>
		Spoon, Hi-	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
42		temp	XX	XX	XX	XX
	Α	10" L	\$3.79			\$8.90
	В	14" L	\$5.12			\$9.20
	С	16" L	\$6.50			\$11.80
		Spatula,				
		Scraper,	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
43	<u> </u>	plastic	XX	XX	XX	XX
L	А	10" L	\$0.97			\$1.55
	В	14" L	\$1.20			\$2.65
	С	16" L	\$3.98			\$2.75
		Spatula,	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
44		Spoon, plastic	XX	XX	XX	XX
	А	10" L	\$3.79			\$1.20

	в	14" L	\$5.12			\$1.35
	С	16" L	\$6.62			\$2.25
	-	Beverage				
		Dispenser Set				
		tank,base, lids	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
45		and spigot	XX	XX	XX	XX
	А	3 Gal	\$27.00		\$37.45	\$42.00
	В	5 Gal	\$54.14			\$70.30
		Pitcher,				
		Polycarbonate,				
46		60oz				\$5.00
		Cutting Board,	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
47		polyethylene	XX	XX	XX	XX
	А	18 X 24	\$15.49			\$6.75
	В	12 X 18	\$7.47			\$9.30
		Flatware				
		Cylinder	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
48		Inserts, plastic	XX	XX	XX	XX
	Α	White	\$0.64			\$0.75
	В	Black	\$2.48			\$3.40
		Silverware				
		Holder,				
		durable black	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
49		polystryrene	XX	XX	XX	XX
		6				
		Compartment 10 1/8" L X 15				
	А	5/8" W X 13" H	\$33.79			\$93.00
	A	<u>3/6 W A IS H</u>				\$93.00
		Compartment				
		10 1/8" L X 18				
		3/4" W X 15				
	в	3/4" H	\$124.20			\$112.10
		Condiment	<b>*</b> · - · - •			<b>•</b> •••••
		Organizer,				
		durable black				
		polystryrene,				
		Removable				
		bins, bins				
		measure 5W X	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
50		12D X 4 1/4 H	XX	XX	XX	XX
	Α	6 Bins	\$76.53			\$94.00
	В	8 Bins	\$85.38			\$103.00
	С	9 Bins	\$93.17			\$114.00
		Shaker with lid,				
51		10oz capacity	\$2.28			\$1.95
		Condiment				
		Bottle/Widemo	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
52		uth	XX	XX	XX	XX
	Α	Clear 24oz	\$1.12			11.75/doz
	В	Red 12oz	\$0.82			16.30/6
		Tablecraft				
50		Server, plastic	AT 10			<b>*</b> ~ ~-
53		with top	\$7.49			\$9.25

1	I I		xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	
54		Whip, French	XX	XX	XX	XX
04	Α	24"l	\$3.69		700	\$4.60
	B	16" L	\$2.60			\$3.95
	C	10" L	\$1.82			\$2.00
-	C	Pasta Fork	φ1.02			φ2.00
55		13" L	\$2.11			\$1.60
		Funnel,	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
56		stainless steel	XX	XX	XX	XX
		Capacity,				
	Α	Pint	\$2.06			\$9.31
		Capacity,				
	В	Quart	\$34.72			\$10.10
			XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
57		Colander	XX	XX	XX	XX
		Aluminum,	¢07.04			\$9.31
		16Qt	\$27.34			
		Aluminun, 6QT	\$6.39	xxxxxxxxxxx	xxxxxxxxxxx	\$10.10 XXXXXXXXXX
58		Ice Scoop	XXXXXXXXXXXX XX	XX	XX	XX
50	٨	12oz	\$2.37	~~	^^	\$1.55
	A					
	В	64oz Ice Bucket,	\$10.06			\$2.45
		dishwasher				
59		safe, 3.0L	\$12.42			\$22.00
		6410, 0.0L	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXXX
60		Thermometer	XX	XX	XX	XX
		All-Purpose,				
		water resistant,				
		dual-zone, -40				
		to 120F, 4				
	Α	1/2"L	\$2.92		\$6.70	\$4.80
		Stem with built				
		in wrench,				
	в	temp range 0 to 220F	\$2.73		\$6.55	\$6.80
	C	Digital Probe	\$8.20		\$9.47	\$35.00
		Cooler,	φο.20		<b>ወ</b> ን.47	φ <b>3</b> 3.00
		Adhesive front				
		or back or				
		magnetic back.				
		Easy read, -				
	D	40to 120F.	\$3.91			
		Saddle Bag				
		Dispenser, 3"				<b>•</b>
61		post spacing	\$24.25			\$27.00
		Kitchen				
		Shears, multi-				
		purpose, 4" blade, 8"				
62		overall length	\$12.70			\$3.25
02	-	Gloves, Cut	ψ12.70			ψυ.20
		Resistant, Ansi				
		level 4.7				
		Guage or				
63		higher.	\$13.63		\$98.40	\$23.40

		Sunkist				
		Sectioner, 8				
64		wedge	\$238.75			\$286.00
		Utility Cart, 3				
		Shelf,				
		40.63X20X37.				
		81, open				
		sided, plastic				
		with aluminum				
		uprights. Load				
		capacity 300lbs, 100lbs				
		per shelf.				
65		Assembled	\$190.21	\$98.57	\$168.10	\$210.00
00		Utility Cart, 2	ψ130.21	φ00.01	φ100.10	φ210.00
		Shelf, Large,				
		Black or Gray,				
		Load Capacity				
		500 lbs,				
		45X25X33,				
		Sturdy				
		structural				
		foam, round				
		edges, 2 5/8				
66		deep trays.	\$182.75		\$249.80	\$128.00
		Waste				
		Receptacle,				
		commercial				
		grade resin and texture. 44				
67		gal	\$43.20		\$34.99	\$44.00
01		Dolly, twist on,	φ+0.20		φ04.00	φ-+00
68		44 gal	\$38.52		\$33.99	\$40.85
		Tray, Fast				
		Food, red,	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
69		polypropylene	XX	XX	XX	XX
	Α	14" X 18"	\$3.18			88.00/2doz
	В	12" X 16"	\$2.29			91.00/2doz
	_	10 5/8" X				
	С	13.75"	\$1.66			
		Tray, Display,				
70		fiberglass, black				
10		25 1/2" X 17				
	А	3/4" X 1"	\$17.21			225.00/doz
		24 1/2" X 8	ψττ.21			220.00/002
	В	3/4" X 1"	\$13.69			155./doz
		Tray,				
		Cafeteria, 5				
		compartment,				
		dishwasher				
		safe, Cambro				
		or Carliala accort				
		Carlisle,assort		671 fraight 10		
71		ed colors available	\$3.57	6.74+freight142. for 10doz. (7.59)		104.30/2doz
11		avaliavie	φ3.37	101 10002. (7.58)		104.30/2002

1		Dishwasher	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	
72		Rack	XX	XX	XX	XX
	Α	Flat Rack	\$16.27			\$14.90
	В	Peg Rack	\$16.27			\$15.70
		Open End				
	С	Tray Rack	\$59.01			\$24.00
		Dolly,				
		Warewashing,				
70		Steel Handle	¢400.00			¢470.00
73		20" X 20 "	\$139.86			\$170.00
		Dolly, Sheet Pan,				
		27LX22WX32				
		H, Steel				
74		Handle	\$212.50			\$187.00
			XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
75		Gloves	XX	XX	XX	XX
		Steamglove,				
		watertight,				
		flexible,				
		protects up to				
	^	225', sizes M and L	\$23.25			\$31.00
	A	Thermal,	φ23.20			φ31.00
		fleece lining,				
		textured rubber				
		palm and				
		fingers for no				
	В	slip grip.	\$23.15			\$25.75
			XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
76		Mat	XX	XX	XX	XX
		Kitchen				
		Drainage, 1/2"				
		thick, slip resistant anti-				
		fatigue mat.				
		Molded				
		beveled edges				
		60"L X 30" W,				
	А	Black	\$68.21		\$32.10	\$51.00
		VIP, Black				
		Cloud Mat, 2 X				
		3, Grease-				
		proof, closed				
		cell, non				
	в	absorbant, lightweight	\$57.52		\$84.25	\$36.00
	D	Camwarmer,	φ <u></u> υτ.52		φ04.20	φου.υυ
		13 1/4" X 10				
77		7/8" X 19/16"	\$103.58			\$121.00
-		Can opener,			+	Ţ
78		hand operated	\$3.17			\$5.15
		Can Opener,				
1		Electric, Single				
			<b>0000 04</b>	4	1	\$780.00
79		Speed	\$633.91			
79 80		Speed Coffee Maker, electric	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX XX	XXXXXXXXXXXX XX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

1	А	35 cup	\$168.75			\$65.00
	В	50 cup	\$144.38			\$78.00
	С	100 cup	\$173.89			\$112.00
		Scale, 5lb,				
		weighs in				
		ounces or				
		grams. Battery				
81		operated	\$83.41			
			XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
82		Scale, Portion	XX	XX	XX	XX
	Α	1lb X 1/8oz	\$28.23			\$115.00
	В	5lb X 1/2oz	\$28.38			\$42.80
		Food				
		Processor,				
		120V, 60HZ,				
		single phase. S-Blade,				
		Slicing disc,				
83		Grating disc	\$1,392.48			\$548.00
		Food Blender,	¢:,002::0			<b>\$0.000</b>
		120V, 56-				
		60HZ, Single				
		Phase, 44-				
84		48oz container	\$165.00			\$112.00
		Mandoline,				
		plastic,				
		equipped with				
		5 blades.				
		Slicing, wavy, crinkle, waffle,				
		and julienne.				
		Thinkness				
		adjusts from				
85		1/16 to 5/16.	\$25.30			
		Salad Spinner,				
86		5 Gallon	\$128.21			
		Waterproof Bib				
		Apron, 100%				
		Nylon, 30"L				
		ties, 40L X				
87		28W, Color- white or black	\$21.88			
0/		Bowl, Stainless	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXX	xxxxxxxxxxx	xxxxxxxxxxx
88		Steel	XX	XX	XX	XX
	А	16", 13qt	\$8.61			
	B	10", 4qt	\$4.01			
1	ט	יס, דיןי	ψ01			

## Contract Period: August 1, 2018 through July 30, 2019 with the option to renew

## PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Small Wares	Last year's expenditure was approximately \$800,000.00	Food Service Accounts	Recurring	Will provide small wares to school cafeterias for 2018-2019 school year

Funding key:	Food Service Accounts
STAFF CONTACT:	Janus Mankovich, Food Services
POLICY REFERENCE:	KRS 45A.365
RECOMMENDATION:	A motion is in order to: "Accept the low bid from Sam Tell & Son Inc, and JWF Foodservice".

#### 3. Bid 33-18 Food Products

#### **BACKGROUND AND RATIONALE:**

Food Service has used the HPS School Food Purchasing Program bid through GFS to insure they receive the best pricing for the products they serve. This bid is for specific items that are not available through the HPS bid.

### - Recommended Bid Av				
		Clems ###		
ltem No.	Description	Unit Price		
1.	Potato, 3/8" Oven Fry, Coated Fry,Reduced Sodium, Smart Snack Eligible.	\$25.80		
2.	Bakery Product, Biscuit, Whole Grain, Pre-Split, Pre-Baked, 2.0oz Grain Equivalent	\$26.75		
3	Bakery Product, Muffin, WG Cornbread, 1.0oz Grain Equivalent	\$17.80		
4	Bakery Product, Muffin, WG Cornbread, 2.0oz Grain Equivalent	\$19.25		
5	Bakery Product, Cinnamon Roll, Whole Grain, Individually Wrapped, 2.0oz Grain Equivalent	\$29.45		
6	Bakery Product, Donuts, Mini, Chocolate, WG, 2.0oz Grain Equivalent	\$33.45		
7	Bakery Product, Donuts, Mini, Powdered Sugar, WG, 2.0oz Grain Equivalent	\$32.35		
8	Bakery Product, Breakfast Bites, Mini, WG, Apple, 4pk, 2.0oz Grain Equivalent	\$26.55		
9	Bakery Product, Breakfast Bun, WG, 2.0oz Grain Equivalent	\$22.85		

	Key to Ma	rkings	
### - Re	ecommend	led Bid A	ward

10	10 Bakery Product, Cookies, Chocolate Chip, Mini				
11	Sandwich, Hoagie, WG, Turkey Ham, Turkey Pepperoni,Cheese IW	\$78.85			
12	Cookie Dough, Oatmeal Raisin, WG .5 Grain Equivalent	\$28.95			
13	Cookie Dough, Chocolate Chip, WG, .5 Grain Equivalent	\$28.95			
14	Cookie Dough, Carnival, WG, .5 Grain Equivalent	\$32.50			
15	Cookie Dough, Sugar, WG, .5 Grain Equivalent	\$22.50			
16	Chicken Smackers, Whole Grain Breaded Popcorn Chicken	\$81.10			
17	Chicken Tender, Minimally Processed , Whole Grain Breaded	\$69.70			
18	ChickenPatty, Whole Grain Breaded	\$69.70			
19	Chicken, Ring Things, Whole Grain Breaded	\$69.70			
20	Chicken, Tenderloins, Spicy Guajillo	\$93.35			
21	Beef, Meatballs, Four/ 0.65oz, 2 M/MA Equivalent	\$31.45			
22	Beef, Reduced Fat Beef Chili w/o Beans	\$29.95			
23	Beef, Reduced Fat, Reduced Sodium Sloppy Joe	\$28.85			
24	Beef, Reduced Fat Spaghetti Sauce	\$28.85			
25	Beef, Reduced Fat, Reduced, Sodium Taco Filling	\$28.85			
26	 Cheese, Queso Blanco Sauce	\$59.85			

27Cheese, Reduced Fat, Reduced Sodium Mac & Cheese\$51.0528Pork, Breaded Chop Shaped Patty, Reduced Sodium WG\$42.2529Beef, Philly Steak\$58.1029Beef, Philly Steak\$58.1029Juice, Apple 100%, frozen, plastic cups, no added sweeteners, unsweetened juice\$8.9030Juice, Grape 100%, frozen, plastic cups, no added sweeteners, unsweetened juice\$11.7531Juice, Orange 100%, frozen, plastic cups, no added sweeteners, unsweetened juice\$11.3532Juice, Orange 100%, frozen, plastic cup, no added sweeteners, unsweetened juice\$11.3533Hotdog:Meat, 8:1, reduced fat, frozen, cooked\$20.0034Hotdog: Turkey, 8:1, reduced fat, frozen cooked\$1.8635Anytimers, WG Cheese pizza kit\$67.8536Turkey Pepperoni pizza kit\$71.0537Equivalent\$44.7538Tortilla, IW\$70.4539W 1.0 Grain Equivalent\$77.7540Cookie, Gingerbread People, WG, W 1.0 Grain Equivalent\$71.6041Mozzarella Sticks, Breaded WG\$66.7542Chicken, Breast Filet WG\$62.30			
28       Patty, Reduced Sodium WG       \$42.25         29       Beef, Philly Steak       \$58.10         30       Juice, Apple 100%, frozen, plastic cups, no added sweeteners, unsweetened juice       \$8.90         30       Juice, Grape 100%, frozen, plastic cups, no added sweeteners, unsweetened juice       \$11.75         31       Juice, Orange 100%, frozen, plastic cups, no added sweeteners, plastic cup, no added sweeteners, unsweetened juice       \$11.75         32       Juice, Orange 100%, frozen, plastic cup, no added sweeteners, unsweetened juice       \$11.35         32       Hotdog:Meat, 8:1, reduced fat, frozen, cooked       \$20.00         34       Hotdog:Turkey, 8:1, reduced fat, frozen cooked       \$11.86         35       Anytimers, WG Cheese pizza kit       \$67.85         36       Austimers, WG Cheese and Turkey Pepperoni pizza kit       \$71.05         37       Garlic Knot, WG, 2.0 Grain Equivalent       \$44.75         38       Tortila, IW       \$70.45         39       W 1.0 Grain Equivalent       \$77.75         40       Sandwich, Croissant, Turkey Ham & Cheese, IW, 2 M/MA, 2oz Grain Equivalent       \$71.60         41       Mozzarella Sticks, Breaded WG       \$66.75	27		\$51.05
28       Patty, Reduced Sodium WG       \$42.25         29       Beef, Philly Steak       \$58.10         30       Juice, Apple 100%, frozen, plastic cups, no added sweeteners, unsweetened juice       \$8.90         30       Juice, Grape 100%, frozen, plastic cups, no added sweeteners, unsweetened juice       \$11.75         31       Juice, Orange 100%, frozen, plastic cups, no added sweeteners, plastic cup, no added sweeteners, unsweetened juice       \$11.75         32       Juice, Orange 100%, frozen, plastic cup, no added sweeteners, unsweetened juice       \$11.35         32       Hotdog:Meat, 8:1, reduced fat, frozen, cooked       \$20.00         34       Hotdog:Turkey, 8:1, reduced fat, frozen cooked       \$11.86         35       Anytimers, WG Cheese pizza kit       \$67.85         36       Austimers, WG Cheese and Turkey Pepperoni pizza kit       \$71.05         37       Garlic Knot, WG, 2.0 Grain Equivalent       \$44.75         38       Tortila, IW       \$70.45         39       W 1.0 Grain Equivalent       \$77.75         40       Sandwich, Croissant, Turkey Ham & Cheese, IW, 2 M/MA, 2oz Grain Equivalent       \$71.60         41       Mozzarella Sticks, Breaded WG       \$66.75			
Juice, Apple 100%, frozen, plastic         30         Juice, Apple 100%, frozen, plastic         cups, no added sweeteners,         unsweetened juice         31         Juice, Orange 100%, frozen, plastic         cups, no added sweeteners,         unsweetened juice         Juice, Orange 100%, frozen,         juice, Orange 100%, frozen,         plastic cup, no added sweeteners,         unsweetened juice         S11.35         Juice, Orange 100%, frozen,         plastic cup, no added sweeteners,         unsweetened juice         \$11.35         Juice, Orange 100%, frozen,         plastic cup, no added sweeteners,         unsweetened juice         \$11.35         Juice, Orange 100%, frozen,         plastic cup, no added sweeteners,         unsweetened juice         \$11.35         Juice, Orange 100%, frozen,         \$20.00         Juice, Orange 100%, frozen,         \$21.33         Hotdog: Meat, 8:1, reduced fat,         frozen cooked       \$18.86         Juice, Orange 100 plastic       \$17.05         Garlic Knot, WG, 2.0 Grain       \$44.75         Italian Combo Wrap (Cheese,       Tur	28		\$42.25
30cups, no added sweeteners, unsweetened juice\$8.9031Juice, Grape 100%, frozen, plastic cups, no added sweeteners, unsweetened juice\$11.7531Juice, Orange 100%, frozen, plastic cup, no added sweeteners, unsweetened juice\$11.3532Juice, Orange 100%, frozen, plastic cup, no added sweeteners, unsweetened juice\$11.3533Hotdog:Meat, 8:1, reduced fat, frozen, cooked\$20.0034Hotdog: Turkey, 8:1, reduced fat, frozen cooked\$1.8635Anytimers, WG Cheese pizza kit\$67.8536Anytimers, WG Cheese and Turkey Peperoni pizza kit\$71.0537Garlic Knot, WG, 2.0 Grain Equivalent\$44.7538Turkey Salami) in Whole Grain Tortilla, IW\$70.4539Cookie, Gingerbread People, WG, IW 1.0 Grain Equivalent\$77.7540Grain Equivalent\$71.6041Mozzarella Sticks, Breaded WG\$66.75	29	Beef, Philly Steak	\$58.10
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39       IW 1.0 Grain Equivalent       \$77.75         39       IW 1.0 Grain Equivalent       \$77.75         39       Sandwich, Croissant, Turkey Ham & Cheese, I/W, 2 M/MA, 2oz       \$71.60         40       Grain Equivalent       \$71.60         41       Mozzarella Sticks, Breaded WG       \$66.75	30		φ/ 0.43
39       IW 1.0 Grain Equivalent       \$77.75         39       IW 1.0 Grain Equivalent       \$77.75         39       Sandwich, Croissant, Turkey Ham & Cheese, I/W, 2 M/MA, 2oz       \$71.60         40       Grain Equivalent       \$71.60         41       Mozzarella Sticks, Breaded WG       \$66.75		Cookie, Gingerbread People, WG.	
40       Sandwich, Croissant, Turkey Ham & Cheese, I/W, 2 M/MA, 2oz         40       Grain Equivalent         41       Mozzarella Sticks, Breaded WG	39		\$77.75
40       & Cheese, I/W, 2 M/MA, 2oz         40       Grain Equivalent         41       Mozzarella Sticks, Breaded WG			
40       Grain Equivalent       \$71.60         41       Mozzarella Sticks, Breaded WG       \$66.75			
41 Mozzarella Sticks, Breaded WG \$66.75			<b>4</b>
	40	Grain Equivalent	\$71.60
	41	Mozzarella Sticks Breaded WG	\$66.75
42 Chicken, Breast Filet WG \$62.30			ψ00.70
	42	Chicken, Breast Filet WG	\$62.30

43	Chicken, Breast Filet, Spicy, GW	\$62.30
44	Pancake Wrap, Turkey, WG	\$23.35
45	Corn Dog, Chicken WG	\$31.50
	Frozen Yogurt, 275 cases 3 X	
46	year, 150 1 X year	\$39.75
47	Rosati Ice, Seasonal	\$31.50
	Chicken, Seasonal Shapes,	
48	Hearts	\$28.80

#### Contract Period: August 1, 2018 through July 30, 2019 with the option to renew

#### PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Food Products	Last year's expenditure was approximately \$	Food Service Accounts	Recurring	Will provide food products to schools for 2018-2019 school year

**STAFF CONTACT:** Janus Mankovich, Food Services

- POLICY REFERENCE: KRS 45A.365
- **<u>RECOMMENDATION</u>:** A motion is in order to: "Accept the bid from Clem's Refrigerated Foods"

#### 4. Bid 34-18 Food Service Paper Products

BACKGROUND AND RATIONALE: School Lunch Paper Supplies are used in the operation of the National School Lunch and Breakfast programs and are competitively annually.

Vendor: The following bidders received specifications and have bid on the indicated contract:

	A – Noll-lespolisive						
lt a vaa		Blue Rose Supply		Clint Chemical		Baumann###	
ltem #	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	Aluminum Foil - 24" wide x 1000'						
1	long, .001 weight of foil.	\$79.13	\$9,891.25	\$56.74	\$7,092.50	\$67.26	\$8,407.50
2	<u>Food Service Film</u> - To be continuous roll; each roll is to be in a dispenser box with a "hinged shield" that covers the cutting teeth. 18" x 2000' per roll.	\$19.32	\$3,864.00	\$15.06	\$3,012.00	\$12.82	\$2,564.00
3	Soufflé Cups - 5-1/2 oz. capacity, plastic.	\$87.44	\$87,440.00	\$87.04	\$87,040.00	\$52.15	\$52,150.00
	Lid - Lids to fit 5-1/2 oz. plastic soufflé cups.	\$65.04	\$6,504.00	\$36.94	\$3,694.00	\$35.73	\$3,573.00
	Total for Item 3						
4	<u>Stay Lock Clear Hinged</u> Container, Square,	\$82.95	\$2,073.75	\$82.48	\$2,062.00	\$63.25	\$1,581.25
5	<u>Cold Cups</u> - Paper or plastic, 16 oz. capacity.	\$77.13	\$19,282.50	\$50.23	\$12,557.50	\$37.67	\$9,417.50
6	<u>Hot Cups</u> - Styrofoam, 8 oz. capacity.	\$27.23	\$1,361.50	\$22.13	\$1,106.50	\$17.63	\$881.50
7	<u>Bowls</u> – Biodegradable, 12 oz. capacity, to be used in serving hot soups. Color-white or off white. <u>Samples may be</u> <u>requested if needed</u> .	\$82.22	\$41,110.00	\$52.01	\$26,005.00	\$42.48	\$21,240.00
8	Foam Bowls - 5 oz. capacity. Samples may be requested if needed. LAMINATED	\$57.52	\$57,520.00	\$20.22	\$20,220.00	\$18.89	\$15,112.00
9	School Lunch Bag 5#	\$10.60	\$15,900.00	\$12.60	\$4,536.00	\$40.68	\$6,102.00
10	Salad Container - 24 oz. Clear container Hinged Lid. 7 1/4" x 6 3/8" x <b>2 1/4". <u>Samples may be</u></b> requested if needed.	\$71.97	\$19,791.75	\$50.11	\$17,225.31	\$30.58	\$10,519.52

#### Key to Markings ### - Recommended Bid Award A – Non-responsive

11         Came and an end of the or off white or off white.         \$73.59         \$18,397.50         \$31.18         \$31,180.00         \$29.27         \$7,317.50           12         Came and an end off white or off white.         S64.60         \$64,600.00         \$37.22         \$18,610.00         \$26.95         \$26,950.00           12         Came and an end off white.         Compartment.         S64.60         \$64,600.00         \$37.22         \$18,610.00         \$26.95         \$26,950.00           13         X1 "five compartment.         Singer addition of the end off white.         \$112.17         \$75,328.00         \$27.68         \$60,896.00         \$38.78         \$85,316.00           14         Pager Food Tray - 4 oz. capacity, grease resistant, for serving French fries.         \$112.17         \$75,328.00         \$21.01         \$25,212.00         \$19.44         \$23,328.00           15         grease resistant, for serving French fries.         \$34.81         \$20,886.00         \$21.01         \$25,212.00         \$19.44         \$23,328.00           16         to include fork, spoon, straw and namburgers.         \$23.51         \$2,251.00         \$10.75         \$21.00         \$27.91         \$13,965.00           17         polypropylene.         Samples may be requested if needed.         \$9.53         \$28,590.00	1	Plate, Biodegradable - 6". Non-						
12         compartment, Color-white or off white.         \$64,60.00         \$37.22         \$18,610.00         \$26.95         \$26,950.00           1         Trays - 5 Compartment, Biodegradable. Color - white or off white. Approximately 9" x11".         \$112.17         \$75,328.00         \$27.68         \$60,896.00         \$38.78         \$85,316.00           13         Mine. Approximately 9" x11".         \$112.17         \$75,328.00         \$27.68         \$60,896.00         \$38.78         \$85,316.00           14         grease resistant, for serving French fries. Samples may be requested if needed.         \$19.24         \$6,734.00         \$13.37         \$4,679.50         \$12.15         \$4,252.50           15         grease resistant, for serving French fries. and hamburgers.         \$34.81         \$20,886.00         \$21.01         \$25,212.00         \$19.44         \$23,328.00           16         bincude fork, spon, straw and napkin. Medium weight, bolypropylene. Samples may be requested if needed.         \$9.53         \$22,51.00         \$10.75         \$2,150.00         \$27.91         \$13,955.00           18         Disposable Knives - Medium weight, break resistant, polypropylene. Samples may be requested if needed.         \$9.53         \$1,429.50         \$7.50         \$1,125.00         \$6.61         \$19,830.00           19         bisposable Knives - Medium weight, break resistant	11	compartment. Color- white or off	\$73.59	\$18,397.50	\$31.18	\$31,180.00	\$29.27	\$7,317.50
Biodegradable: Color - white or off white. Approximately 9"x 11" X 1" five compartments per tray. Samples may be requested if needed.         \$112.17         \$75,328.00         \$27.68         \$60,896.00         \$38.78         \$85,316.00           14         Paper Food Tray - 4 oz. capacity, grease resistant, for serving French fries.         \$19.24         \$6,734.00         \$13.37         \$4,679.50         \$12.15         \$4,252.50           15         grease resistant, for serving French fries.         \$34.81         \$20,886.00         \$21.01         \$25,212.00         \$19.44         \$23,328.00           15         grease resistant, for serving grease resistant, for serving French fries.         \$34.81         \$20,886.00         \$21.01         \$25,212.00         \$19.44         \$23,328.00           16         bioposable Cultery Lunch Kit - Kit to include fork, spoon, straw and napkin. Medium weight, break resistant, polypropylene.         \$39.53         \$28,590.00         \$7.50         \$22,500.00         \$6.61         \$19,830.00           18         Weight, break resistant, polypropylene.         \$9.53         \$28,590.00         \$7.50         \$1,125.00         \$6.61         \$19,830.00           19         Disposable Tespoons - Medium weight, break resistant, polypropylene.         \$9.53         \$28,590.00         \$7.50         \$22,500.00         \$6.61         \$19,830.00           20	12	compartment. Color-white or off	\$64.60	\$64,600.00	\$37.22	\$18,610.00	\$26.95	\$26,950.00
14         grease resistant, for serving French fries.         Signal         \$19.24         \$6,734.00         \$13.37         \$4,679.50         \$12.15         \$4,252.50           15         Baper Food Tray - 5 lb. capacity, grease resistant, for serving French fries and hamburgers.         \$34.81         \$20,886.00         \$21.01         \$25,212.00         \$19.44         \$23,328.00           16         Disposable Cutlery Lunch Kit - Kit to include fork, spoon, straw and napkin.         \$23.51         \$2,251.00         \$10.75         \$2,150.00         \$27.91         \$13,955.00           17         Disposable Forks - Medium weight, break resistant, polypropylene.         \$9.53         \$28,590.00         \$7.50         \$22,500.00         \$6.61         \$19,830.00           18         weight, break resistant, polypropylene.         Samples may be requested if needed.         \$9.53         \$1,429.50         \$7.50         \$1,125.00         \$6.61         \$991.50           19         Disposable Forks - Medium weight, break resistant, polypropylene.         \$9.53         \$28,590.00         \$7.50         \$1,125.00         \$6.61         \$991.50           20         Clear Seal Hinged Container 6. Sandwich         \$9.53         \$28,590.00         \$7.50         \$22,500.00         \$6.61         \$19,830.00           21         bisposable Teaspons - Medium weight, break	13	Biodegradable. Color - white or off white. Approximately 9" x 11" X 1" five compartments per tray. Samples may be requested if	\$112.17	\$75,328.00	\$27.68	\$60,896.00	\$38.78	\$85,316.00
15         grease resistant, for serving French fries and hamburgers.         \$34.81         \$20,886.00         \$21.01         \$25,212.00         \$19.44         \$23,328.00           16         bisposable Cutlery Lunch Kit - Kit to include fork, spoon, straw and napkin. Medium weight, polypropylene. Samples may be requested if needed.         \$23.51         \$2,251.00         \$10.75         \$2,150.00         \$27.91         \$13,955.00           17         bisposable Forks - Medium weight, break resistant, polypropylene. Samples may be requested if needed.         \$9.53         \$28,590.00         \$7.50         \$22,500.00         \$6.61         \$19,830.00           18         bisposable Knives - Medium weight, break resistant, polypropylene. Samples may be requested if needed.         \$9.53         \$1,429.50         \$7.50         \$1,125.00         \$6.61         \$19,830.00           19         Disposable Container 6, Sandwich         \$9.53         \$28,590.00         \$7.50         \$22,500.00         \$6.61         \$19,830.00           20         Clear Seal Hinged Container 6, Sandwich         \$83.74         \$6,280.50         \$46.70         \$3,502.50         \$38.74         \$2,905.50           21         Sandwich Bag - High molecular, high density         \$16.01         \$2,401.50         \$40.18         \$80,360.00         \$9.11         \$1,366.50           22         Bowls-Square 8	14	grease resistant, for serving French fries. <u>Samples may be</u>	\$19.24	\$6,734.00	\$13.37	\$4,679.50	\$12.15	\$4,252.50
16       to include fork, spoon, straw and napkin. Medium weight,       \$23.51       \$2,251.00       \$10.75       \$2,150.00       \$27.91       \$13,955.00         17       Disposable Forks - Medium weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$28,590.00       \$7.50       \$22,500.00       \$6.61       \$19,830.00         18       Disposable Knives - Medium weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$1,429.50       \$7.50       \$1,125.00       \$6.61       \$19,830.00         18       Disposable Knives - Medium weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$1,429.50       \$7.50       \$1,125.00       \$6.61       \$19,830.00         19       Disposable Teaspong - Medium weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$28,590.00       \$7.50       \$22,500.00       \$6.61       \$19,830.00         20       Clear Seal Hinged Container 6. Sandwich       \$9.53       \$28,590.00       \$7.50       \$3,502.50       \$38.74       \$2,905.50         21       Sandwich       Bag - High molecular, high density       \$16.01       \$2,401.50       \$46.70       \$3,502.50       \$38.74       \$2,905.50         22       Bowles-Square 8oz, Black, to be used in Vending Machines       \$50.06 <td>15</td> <td>grease resistant, for serving</td> <td>\$34.81</td> <td>\$20,886.00</td> <td>\$21.01</td> <td>\$25,212.00</td> <td>\$19.44</td> <td>\$23,328.00</td>	15	grease resistant, for serving	\$34.81	\$20,886.00	\$21.01	\$25,212.00	\$19.44	\$23,328.00
17       weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$28,590.00       \$7.50       \$22,500.00       \$6.61       \$19,830.00         18       Disposable Knives - Medium weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$1,429.50       \$7.50       \$1,125.00       \$6.61       \$991.50         19       Disposable Teaspoons - Medium weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$28,590.00       \$7.50       \$22,500.00       \$6.61       \$19,830.00         20       Disposable Teaspoons - Medium weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$28,590.00       \$7.50       \$22,500.00       \$6.61       \$19,830.00         20       Clear Seal Hinged Container 6. Sandwich       \$83.74       \$6,280.50       \$46.70       \$3,502.50       \$38.74       \$2,905.50         21       Sandwich       \$10       \$2,401.50       \$40.18       \$80,360.00       \$9.11       \$1,366.50         22       Bowls-Square 8oz, Black, to be used in Vending Machines       \$50.06       \$1,251.50       \$76.51       \$1,897.45       \$45.03       \$1,125.75         23       Flat Lid for #5BB008BK, to be used in Vending       \$42.11       \$1,052.75       \$30.70       \$1,522.72       \$41	16	to include fork, spoon, straw and	\$23.51	\$2,251.00	\$10.75	\$2,150.00	\$27.91	\$13,955.00
18         weight, break resistant, polypropylene.         \$9.53         \$1,429.50         \$7.50         \$1,125.00         \$6.61         \$991.50           19         Disposable Teaspoons - Medium weight, break resistant, polypropylene.         \$9.53         \$28,590.00         \$7.50         \$22,500.00         \$6.61         \$19,830.00           20         Clear Seal Hinged Container 6, Sandwich         \$83.74         \$6,280.50         \$46.70         \$3,502.50         \$38.74         \$2,905.50           21         Sandwich Bag - High molecular, high density         \$16.01         \$2,401.50         \$40.18         \$80,360.00         \$9.11         \$1,366.50           22         Bowls-Square 8oz, Black, to be used in Vending Machines         \$50.06         \$1,251.50         \$76.51         \$1,897.45         \$45.03         \$1,125.75           23         Flat Lid for #5BB008BK, to be used in Vending         \$42.11         \$1,052.75         \$30.70         \$1,522.72         \$41.45         \$1,036.25           24         Storage Bags - Zip lock only, 1 gallon size.         \$31.34         \$3,917.50         \$13.69         \$1,711.25         \$13.50         \$1,687.50	17	weight, break resistant, polypropylene. Samples may be	\$9.53	\$28,590.00	\$7.50	\$22,500.00	\$6.61	\$19,830.00
19       weight, break resistant, polypropylene. Samples may be requested if needed.       \$9.53       \$28,590.00       \$7.50       \$22,500.00       \$6.61       \$19,830.00         20       Clear Seal Hinged Container 6. Sandwich       \$83.74       \$6,280.50       \$46.70       \$3,502.50       \$38.74       \$2,905.50         21       Sandwich Bag - High molecular, high density       \$16.01       \$2,401.50       \$40.18       \$80,360.00       \$9.11       \$1,366.50         22       Bowls-Square 8oz, Black, to be used in Vending Machines       \$50.06       \$1,251.50       \$76.51       \$1,897.45       \$45.03       \$1,125.75         23       Flat Lid for #5BB008BK, to be used in Vending       \$42.11       \$1,052.75       \$30.70       \$1,522.72       \$41.45       \$1,036.25         24       Storage Bags - Zip lock only, 1 gallon size.       \$31.34       \$3,917.50       \$13.69       \$1,711.25       \$13.50       \$1,687.50         25       Storage Bags - Zip lock only, 1       \$31.34       \$3,917.50       \$13.69       \$1,711.25       \$13.50       \$1,687.50	18	weight, break resistant, polypropylene. Samples may be	\$9.53	\$1,429.50	\$7.50	\$1,125.00	\$6.61	\$991.50
20       Sandwich       \$63.74       \$6,280.30       \$46.70       \$3,302.30       \$36.74       \$2,903.30         21       Sandwich Bag - High molecular, high density       \$16.01       \$2,401.50       \$40.18       \$80,360.00       \$9.11       \$1,366.50         22       Bowls-Square 8oz, Black, to be used in Vending Machines       \$50.06       \$1,251.50       \$76.51       \$1,897.45       \$45.03       \$1,125.75         23       Flat Lid for #5BB008BK, to be used in Vending       \$42.11       \$1,052.75       \$30.70       \$1,522.72       \$41.45       \$1,036.25         24       Storage Bags - Zip lock only, 1 gallon size.       \$31.34       \$3,917.50       \$13.69       \$1,711.25       \$13.50       \$1,687.50         25       Storage Bags- Zip lock only, 1       \$20.88       \$2.610.00       \$13.12       \$5.904.00       \$6.98       \$785.25	19	weight, break resistant, polypropylene. <u>Samples may be</u>	\$9.53	\$28,590.00	\$7.50	\$22,500.00	\$6.61	\$19,830.00
21       high density       \$16.01       \$2,401.30       \$40.18       \$80,360.00       \$9.11       \$1,360.30         22       Bowls-Square 8oz, Black, to be used in Vending Machines       \$50.06       \$1,251.50       \$76.51       \$1,897.45       \$45.03       \$1,125.75         23       Flat Lid for #5BB008BK, to be used in Vending       \$42.11       \$1,052.75       \$30.70       \$1,522.72       \$41.45       \$1,036.25         24       Storage Bags - Zip lock only, 1 gallon size.       \$31.34       \$3,917.50       \$13.69       \$1,711.25       \$13.50       \$1,687.50         25       Storage Bags - Zip lock only,       \$20.88       \$2.610.00       \$13.12       \$5.904.00       \$6.98       \$785.25	20		\$83.74	\$6,280.50	\$46.70	\$3,502.50	\$38.74	\$2,905.50
22       used in Vending Machines       \$50.06       \$1,251.50       \$76.51       \$1,897.45       \$45.03       \$1,125.75         23       Flat Lid for #5BB008BK, to be used in Vending       \$42.11       \$1,052.75       \$30.70       \$1,522.72       \$41.45       \$1,036.25         24       Storage Bags - Zip lock only, 1 gallon size.       \$31.34       \$3,917.50       \$13.69       \$1,711.25       \$13.50       \$1,687.50         25       Storage Bags - Zip lock only, 1       \$20.88       \$2.610.00       \$13.12       \$5.904.00       \$6.98       \$785.25	21		\$16.01	\$2,401.50	\$40.18	\$80,360.00	\$9.11	\$1,366.50
23       used in Vending       \$42.11       \$1,052.75       \$30.70       \$1,522.72       \$41.45       \$1,036.25         24       Storage Bags - Zip lock only, 1 gallon size.       \$31.34       \$3,917.50       \$13.69       \$1,711.25       \$13.50       \$1,687.50         25       Storage Bags - Zip lock only, 1 gallon size.       \$20.88       \$2.610.00       \$13.12       \$5.904.00       \$6.98       \$725.25	22		\$50.06	\$1,251.50	\$76.51	\$1,897.45	\$45.03	\$1,125.75
24         gallon size.         \$31.34         \$3,917.50         \$13.09         \$1,711.25         \$13.50         \$1,687.50           25         Storage Bags- Zip lock only,         \$20.88         \$2.610.00         \$13.12         \$5.904.00         \$6.98         \$7,85.25	23		\$42.11	\$1,052.75	\$30.70	\$1,522.72	\$41.45	\$1,036.25
	24	gallon size.	\$31.34	\$3,917.50	\$13.69	\$1,711.25	\$13.50	\$1,687.50
	25		\$20.88	\$2,610.00	\$13.12	\$5,904.00	\$6.98	\$785.25

	proprietary. If needed dispensers <u>Straws</u> - Single wrapped,						
28	approximately 6" long, minimum 1/8" in diameter. 12,000 per case. <u>Samples may be</u> requested if needed.	\$47.10	\$16,485.00	\$31.20	\$10,920.00	\$27.11	\$9,488.50
29	Plastic Apron - Poly bags 24" x 42", one size fits all, White. Samples may be requested if needed.	\$7.06	\$706.00	\$57.82	\$578.20	\$3.59	\$359.00
30	Bag Foil Paper Laminated 6 X 3/4 X 6-1/2. To keep food warm.	\$66.94	\$6,694.00	\$57.69	\$5,769.00	\$26.29	\$2,629.00
31	Paper Food Tray - 2 lb. capacity, grease resistant, for serving French fries and hamburgers.	\$31.70	\$3,962.50	\$24.71	\$3,088.75	\$20.25	\$20,250.00
32	<u>Hinged Tray</u> – 3 compartment, Foam, S-lock, Medium	\$21.14	\$3,171.00	\$20.26	\$3,039.00	\$14.41	\$2,882.00
33	Bunn Rack Cover	\$20.07	\$2,007.00	\$22.72	\$2,272.00	\$16.94	\$1,694.00
34	Paper Baking Sheets	\$40.01	\$10,002.50	\$35.37	\$8,842.50	\$35.41	\$8,852.50
35	Lunch Box – Fast Top, Easy Automatic Construction	\$103.46	\$25,865.00	\$100.80	\$63,000.00	\$54.67	\$8,583.19
36	Bun Pan Bags – High Density	\$28.20	\$1,410.00	\$28.73	\$1,436.50	\$16.26	\$813.00
37	Clam Shell Extra Deep	\$72.67	\$12,717.25	\$14.63	\$2,560.25	\$38.90	\$6,807.50
38	Parfait Cup, crystal clear plastic, 9 oz. squat cup. 1000 per case	\$82.75	\$6,206.25	\$77.69	\$5,826.75	\$50.60	\$3,896.20
	Lids- Lid to fit 9oz squat cup	\$33.61	\$2,520.75	\$32.87	\$2,465.25	\$32.35	\$2,555.65
	Total for item 38						
39	<u>Cold Cup</u> , Paper or Plastic 5oz. capacity	\$77.85	\$15,570.00	\$39.19	\$7,838.00	\$36.73	\$7,346.00
40	High heat Pan Liners ¹ / ₂ size DEEP. 23"x14"	\$34.71	\$10,413.00	\$15.02	\$4,506.00	\$26.28	\$7,884.00
41	High Heat Pan Liner Full size DEEP. 34" x 18"	\$49.63	\$14,889.00	\$19.25	\$5,775.00	\$47.92	\$14,376.00
42	<u>Square Tray,</u> 50z. offer vs. serve black tray insert.	\$66.02	\$16,505.00	\$114.78	\$28,695.00	\$25.70	\$6,425.00
	Square Tray. 10 oz. offer vs.		¢ 45 000 00	\$114.78	\$45,912.00	\$28.70	\$11,480.00
43	serve black tray; 15 mil with dimensions 3.5 x 3.5 x 2 1/8 deep.	\$114.72	\$45,888.00	<b>Φ</b> 114.70	ψ <del>4</del> 3,912.00	ψ20.70	φ11,400.00

#### Hurst Office Supplies – A (did not bid all items)

## Contract Period: August 1, 2018 through July 30, 2019 with option to renew

#### PROPOSAL:

ltem	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Food Service Paper Products	Last year's expenditure was approximately \$	Food Service Accounts	Recurring	Will provide paper products to school cafeterias for 2018-2019 school year

Funding key:	Food Service Accounts
STAFF CONTACT:	Janus Mankovich, Food Services
POLICY REFERENCE:	KRS 45A.365
RECOMMENDATION:	A motion is in order to: "Accept the bid from Baumann Paper Co."

#### 5. RFP 02-18 Bond Issue Financial Advisor (Fiscal Agent)

#### **BACKGROUND AND RATIONALE:**

Proposals were solicited for a Bond Issue Financial Advisor for bonding projects current and future. Four proposals were submitted and reviewed by a committee based on several different criteria. After scoring the proposals it is recommended to award the contract to Hilliard Lyons.

#### Key to Markings ### - Recommended Contract Award

<u>Vendor</u>	<u>Score</u>
Hilliard Lyons	98/100 ###
Ross Sinclair & Associates	94/100
Compass Municipal Advisors	92/100
First Kentucky Securities	85/100

#### Contract Period: July 1, 2018 through June 30, 2019 with the option to renew

#### PROPOSAL:

ltem	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Bond Fiscal Advisor	Cost based on bond proceeds	0349	Recurring	Will provide a bond fiscal agent for 2018- 2019 school year

Funding key:

0349

**STAFF CONTACT:** Myron Thompson, Chief Operating Officer

POLICY REFERENCE: KRS 45A.370

**RECOMMENDATION:** A motion is in order to: "Accept the proposal from Hilliard Lyons"

#### 6. RFP 25-18: Fleet Insurance

**BACKGROUND AND RATIONALE:** The Board has the fiduciary responsibility to protect its financial assets, equipment, and vehicles. Risk Management and Safety utilizes various types of property and casualty insurance (including vehicle insurance) as one means of assisting the Board in meeting this responsibility. The Model Procurement (45A.365) and (45A. 380) requires a competitive bid process on the vehicles. Kentucky Insurance Group has the current contract, awarded in June 2015. The expiring premium for 2017-18 is **\$609,846.00**.

Vendor: The following bidders replied to the RFP and have submitted bids:

Agency and (Insurance Company)	Premium 2018-19
Roeding Group (Great American Insurance)	\$640,000.00
*Kentucky Insurance Group (Liberty Mutual)	\$736,928.00

*Please note: Kentucky Insurance Group missed the RFP submission deadline. In the RFP, under "Special Conditions" paragraph three (3) it states:

#### 3. Late proposals

Any proposals received after the due date listed on the cover page shall be considered a late proposal.

3.5. A late, hand-carried proposal shall not be considered.

Coverages were comparable with one exception. The Roeding Group/Great American Insurance offers liability coverage for district employees using their personal auto for district business. **"Use of the vehicle for district business must be with the knowledge an approval of the district. Primary coverage is provided."** 

Great American Insurance has a Best's rating of A+.

#### PROPOSAL:

ltem	Amount	Funding Source	Agency (Carrier)	Recurring/ Nonrecurring	Measure Expected Impact and Timeline
Fleet Insurance	\$640,000.00	Org Code: 0524 0011072	Roeding Group (Great American Insurance)	Recurring	Statutory Requirement

Staff Contact: Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE: 06.4

**RECOMMENDATION:** A motion is in order to: "Award The Roeding Group (Great American Insurance) for one year to end June 30, 2019."

#### 7. RFP 25-18 – Property Insurance

**BACKGROUND AND RATIONALE:** The Board has the fiduciary responsibility to protect its financial assets, including physical assets, such as buildings, contents and boilers. Risk Management and Safety utilizes various types of property and casualty insurance (including property) as one means of assisting the Board in meeting this responsibility. The Model Procurement (45A.365) and (45A. 380) requires a competitive bid process on the property. Kentucky Insurance Group has the current contract, awarded in June 2015. The expiring premium for 2017-18 is **\$469,090.00** 

Vendor: The following bidders replied to the RFP and have submitted bids:

#### Contract Period: Beginning July 1, 2018 and ending June 30, 2019

ec								
	Agency (Carrier)	Premium 2018-19						
	J. Smith Lanier (Affiliated FM Global)	\$474,051.00 w/ \$50,000 Deductible						
	*Kentucky Insurance Group	\$486,977.00 w/ \$50,000 Deductible						
	(Liberty Mutual)							
	Roeding Group (Alliant)	\$571,302.00 w/ \$50,000 Deductible						
	Roeding Group (The Hartford)	\$611,767.00 w/ \$50,000 Deductible						
	Roeding Group (CNA)	\$639,750.00 w/ \$50,000 Deductible						

We received five (5) responses to our RFP:

*Please note: Kentucky Insurance Group missed the RFP submission deadline. In the RFP, under "Special Conditions" paragraph three (3) it states:

#### 3. Late proposals

Any proposals received after the due date listed on the cover page shall be considered a late proposal.

3.5. A late, hand-carried proposal shall not be considered.

#### PROPOSAL:

ltem	Amount	Funding Source	Agency (Carrier)	Recurring/ Nonrecurring	Measure Expected Impact and Timeline
Property Insurance	\$474,051 w/\$50k Deductible	Org Code: 0524 0011072	J. Smith Lanier (Affiliated FM Global)	Recurring	Statutory Requirement

Affiliated FM Global has a Best's rating of A+.

Please review the attachments regarding limits of coverage.

**STAFF CONTACT:** Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE: 05.6

**RECOMMENDATION:** A motion is in order to: "Award J.Smith Lanier (Affiliated FM Global) for one year to end June 30, 2019."

## APPROVAL FOR BID CONTRACT EXTENSIONS

1. RFP 12-16 Periodicals

#### **BACKGROUND AND RATIONALE:**

FCPS use magazines as a source for current information, motivated reading practice and professional information. These periodicals are essential in maintaining the District's high expectations regarding literacy and reading in the content areas. An RFP was sent out last year and was awarded to W.T. Cox Information Services. The Contract had the option to extend for additional years and W.T. Cox has requested to extend the contract for an additional year.

Vendor: W.T. Cox Information Services

#### Contract Period: July 1, 2018 through June 30, 2019

#### PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Periodicals	To date expenditure was approximately \$20,300.00	Individual School Budgets	Recurring	Will provide teachers and students with the most current and up-to-date information in print without interruption to the educational process

**STAFF CONTACT:** Joni Maloney, Media Services

POLICY REFERENCE: KRS 45A.365

**RECOMMENDATION:** A motion is in order to: "extend the contract for one year with W.T. Cox Information Services".

#### 2. RFP 09-17 – Spanish Interpreting Services

#### **BACKGROUND AND RATIONALE:**

These services include interpreting during school events and parent-teacher conferences. An RFP was sent out last year and a contract awarded to Norma Flores Trevino. The RFP had the option to be renewed on an annual basis for up to 5 total years. This would be the first renewal.

#### Vendor

Norma Flores Trevino

#### Contract Term: July 1, 2018 through June 30, 2019

#### PROPOSAL:

ltem	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Spanish Interpreting Services	FY to date amount is approximately \$18,000.00	Title I, ESL, Special Education	Recurring	Contract for Spanish Interpreting

Funding Key:Title I, ESL, Special Education

**STAFF CONTACT:** Jessica Sanchez, Student Achievement and Support

#### POLICY REFERENCE: KRS 45A.370

**<u>RECOMMENDATION</u>**: A motion is in order to: "extend the contract for one year with Norma Flores Trevino."

#### 3. RFP 13-17 – Medical Services

#### BACKGROUND AND RATIONALE:

As a part of the District's occupational health and safety program Request for Proposals (RFP) were issued on behalf of Human Resources, Transportation, and Risk Management and Safety last year. Two proposals were received and evaluated with Baptist Health being awarded the contract with the option to renew on an annual basis up to five total years.

#### Vendor:

Baptist Health ###

#### Contract Period: Beginning July 1, 2018 and ending June 30, 2019

#### PROPOSAL:

Vendor	Amount	Funding	Recurring/	Measurable Expected Impact and
	(estimated)	Source	Nonrecurring	Timeline
Baptist Health	FY to date amount is approximately \$45,000.00	General Fund	Recurring	Statutory Requirement

Funding key:922 – Physical Support Services, 1 – General Fund,<br/>0850 – Other Professional ServicesMUNIS ORG Code 0011072

- **STAFF CONTACT:** Joseph L. Isaacs, Director of Risk Management and Safety (x3828)
- **POLICY REFERENCE:** 03.111, 03.211, 03.13251, 03.23251
- **RECOMMENDATION:** A motion is in order to: "extend the contract for a one-year period with Baptist Health Occupational Medicine and Urgent Care."

#### 4. RFP 27-17 – Spanish Translating Services

#### **BACKGROUND AND RATIONALE:**

These services include translating written documents for the district. An RFP was sent out last year and a contract awarded to three vendors. The RFP had the option to be renewed on an annual basis for up to 5 total years. This would be the first renewal.

#### Vendor

Susana Menendez Denise Munizaga Ramon Rodriguez

#### Contract Term: July 1, 2018 through June 30, 2019

#### PROPOSAL:

ltem	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Spanish Translating/ Services	FY to date amount is approximately \$31,000.00	Title I, ESL, Special Education	Recurring	Contract for Spanish Translating

Funding Key: Title I, ESL, Special Education

**STAFF CONTACT:** Jessica Sanchez, Student Achievement and Support

#### POLICY REFERENCE: KRS 45A.370

**<u>RECOMMENDATION</u>:** A motion is in order to: "extend the contract for one year with Susana Menendez, Denise Munizaga and Ramon Rodriguez."

#### 5. Bid 41-17 – Construction Dumpster Service

#### **BACKGROUND AND RATIONALE:**

This contract provides service to FCPS for construction dumpsters for the Division of Physical Support Services. Dumpsters are used daily for disposal of construction debris, auto parts from the bus garage and grounds maintenance debris, etc. The bid gives the option to renew on an annual basis for up to five years. This would be the first renewal.

#### Vendor

Central KY Hauling

#### Contract Period: September 1, 2018 through August 31, 2019

#### PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Construction	FY to date	001	Recurring	Will permit the District to continue
Dumpster	amount is	1	-	operation without unacceptable disruption
Service	approximately	853		to the services required to support the
	\$26,000.00	0421		educational process

**Funding key:** 001 – District Wide, 1 – General Fund, 853 – District Wide Financial Services, 0421 – Sanitation Services

#### **<u>STAFF CONTACT</u>**: Ken Tate, Director, Plant Operations

#### POLICY REFERENCE: KRS 45A.365

**<u>RECOMMENDATION</u>**: A motion is in order to: "extend the contract for one year with Central KY Hauling."

#### 6. Bid 62-17 Engine Oil

#### **BACKGROUND AND RATIONALE:**

Engine Oil is a product necessary to maintain FCPS's fleet of 250 buses and 120 maintenance, operations, transportation and warehouse vehicles. This is bid every six months but has the option to renew the contract on a bi-annual basis for up to three years. Apollo Lubricants was the low bidder the last time it was bid and has requested to renew the contract with a slight price increase of \$.50 per gallon.

#### Company/Item

Apollo Lubricants LLC

#### Contract Period: Beginning August 1, 2018 and ending January 31, 2019

#### **PROPOSAL:**

Item	Amount	Funding Source	Recurring / Nonrecurring	Measurable Expected Impact and Timeline		
Engine Oil	To date FY 2018 spent \$14,000.00	901 1 096 0661	Recurring	Will permit FCPS to continue to operate its transportation fleet with the service required to support the educational process.		
Funding Key:		901 – Transportation; 1 – General Fund; 096 – Bus Maintenance; 0661 - Transportation				
STAFF CONTACTS	: Marcus Dobl	Marcus Dobbs, Transportation				
POLICY REFERENC	<u>CE</u> : KRS 45A.36	KRS 45A.365.				
RECOMMENDATIO			six months with A	Apollo Lubricants LLC."		

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#### 7. RFP 18-16 Learning Management System

#### **BACKGROUND AND RATIONALE:**

In 2016 the district solicited proposals for an online Learning Management System for the delivery, administration, tracking, and reporting of online and blended classes and professional development. The contract allowed for an annual renewal. This would be the second renewal.

Vendor: Instructure Inc (Canvas)

#### Contract Period: July 1, 2018 and ending June 30, 2019.

#### PROPOSAL:

ltem	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Online Learning Management System	To date FY 2018 spent \$63,000	Technology Software Funds	Recurring	Will permit the District to continue to offer more differentiated, online, and blended instruction as well as offering and tracking professional development for faculty and staff.

Funding Key:Technology Software FundsSTAFF CONTACT:Bob Moore, Director of TechnologyPOLICY REFERENCE:KRS 45A.365RECOMMENDATION:A motion is in order to:<br/>"Extend contract with Instructure Inc (Canvas) for an additional<br/>year."

# 8. Bid 14-14 for Student Athletic and Voluntary Student Accident Insurance for 2018 - 2019:

#### **BACKGROUND AND RATIONALE:**

**Blanket Student Athletic Insurance**: Board Policy 09.312 provides in pertinent part that "all students in grades seven through twelve (7-12) trying out for, participating in or assisting with interscholastic athletics must be covered by school athletic insurance." The District has historically required that all students be covered by a blanket student athletic policy with limits of \$25,000 per injury. This ensures that all middle school athletes will have at least some level of accident insurance and all athletes will have accident insurance to meet the Kentucky High School Athletic Association's (KHSAA's) catastrophic deductible. The District renewal rate is flat due to lower than expected losses.

Vendor	Athletic Only District Premium	Athletic Fee Per Participant
Roberts Insurance	\$298,819.56	\$25.00

Vendor	Middle School Catastrophic
Roberts Insurance	\$8,622.00

Board Policy 09.23 provides that "the Board may designate an insurance company to provide a group insurance program for pupils." Roberts Insurance will provide voluntary student accident insurance for 2018-19 as follows:

#### Premium Rates (includes Extended Dental)

24 Hour Coverage

Provides coverage for injuries sustained all year long; 24-hours a day until one year after the date the school year begins, excluding High School Football.

	LOW	HIGH
24 Hour All Year	\$105.00	\$154.00
24 Hour Summer Only	\$36.00	\$ 48.00

#### At School Coverage

Provides coverage for injuries sustained at school or during school-sponsored activities until the end of the regular school term, excluding High School Football.

	LOW	HIGH
At School Coverage	\$29.00	\$ 37.00

Contract Period: Beginning July 1, 2018 and ending June 30, 2019

STAFF CONTACT:	Joseph L. Isaacs, Director Risk Management and Safety
POLICY REFERENCE:	09.312
RECOMMENDATION:	A motion is in order to: "Extend the Student Athletic and Voluntary Student Accident Insurance contract for a one-year period to Roberts Insurance."

#### 9. Workers' Compensation, General Liability, Educators' Legal Liability Insurance, Cyber Liability

**Background and Rationale:** The District currently obtains Workers' Compensation (WC), General Liability (GL) and Educators Legal Liability (ELL) from the Roeding Group/Public Entity Group. Workers' Compensation coverage is provided through Kentucky Employer Mutual Insurance (KEMI). This is the fifth year with KEMI and with a decrease in our modification factor (MOD) .97 to .89, (a MOD of one (1) is considered standard) we saw a reduction is our WC premium. The reduction in premium is due to a decrease in claims severity. We will see a reduction in our WC premium by \$155,782.88 GL and ELL coverages are being provided through Brit Insurance Services USA, Inc. at a flat rate. The self-insured ELL deductible will remain \$100,000 and the GL will be \$50,000.

Type of Insurance	Premium 2017-18	Premium 2018-19
Worker's Compensation	\$1,704,878.85	\$1,549,095.97
(Kentucky Employers Mutual Insurance)*		
General Liability – \$6 million limits/occurrence		
(Brit Insurance Services USA)	\$654,769.00	\$616,646.00
Educators Legal Liability is		
\$6,000,000/occurrence – Non-monetary		
coverage is \$100,000/occurrence/\$100,000		
aggregate. (Brit Insurance Services USA)		
New Addition: A cyber liability enhancement -	N/A	\$17,634.70
\$1million occurrence/\$1 million aggregate		
Coverages: Response Expenses, Identity		
Recovery, Computer Attack, Cyber Extortion,		
Data Compromise Liability, Network Security		
Liability, and Electronic Media Liability.		
(Hixcox CyberClear)		
Total Workers Comp. & Liability	\$2,359,647.85	\$2,183,326.67

#### *Decrease in Workers' Compensation and Liability of \$193,905.88 for 2018-2019

Vendor:

#### Contract Period: Beginning July 1, 2018 and ending June 30, 2019

#### PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measure Expected Impact and Timeline
Workers Compensation /Liability Insurance	\$2,183,326.67	General Fund	Recurring	Statutory Requirement

**STAFF CONTACT:** Joseph L. Isaacs, Director of Risk Management and Safety

POLICY REFERENCE: KRS 45A.380.10

**RECOMMENDATION:** A motion is in order to:

"continue with Roeding Insurance Group/Kentucky Employers Mutual Insurance (KEMI) and Brit Insurance Services USA, Inc. for a one-year period to end June 30, 2019."



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/11/2018

**TOPIC: Declaration of Surplus** 

PREPARED BY: Matt Moore, FCPS Purchasing

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Declaration of Surplus and intent to sell.

**Background/Rationale:** Plant Operations has several pieces of equipment that are no longer needed by the district and are needed to be declared surplus.

Policy: KRS45A.425

Fiscal Impact: Money resulting from sale of items will be returned to the general fund

**Attachments(s): Declaration of Surplus** 

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## **DECLARATION OF SURPLUS AND INTENT TO SELL**

#### BACKGROUND AND RATIONALE:

Plant Operations has several pieces of equipment that are no longer needed by the district and are needed to be declared surplus and sold. The District is presently using online auction through <u>www.publicsurplus.com</u> for disposal. These resources have produced substantially more return than other methods of disposal.

#### Items include:

3 Carpet Extractors2 Auto Scrubbers3 Burnishers2 Swing Machines

#### **<u>STAFF CONTACT:</u>** Steve Collins, Plant Operations

#### POLICY REFERENCE: KRS 45A.425

#### **<u>RECOMMENDATION:</u>** A motion is in order to:

"Approve the declaration of surplus for the listed items, and authorize disposal pursuant to the reference policy."



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/11/2018

**TOPIC:** Surplus and Intent to Sell

**PREPARED BY: Marcus Dobbs** 

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

**Recommendation/Motion:** Approve the declaration of surplus buses for the vehicles listed and authorize disposal pursuant to KRS 45A.425.

Background/Rationale: Presently, the Transportation Division has 21 buses that have exceed their life cycle and are considered surplus due to the cost of maintaining them. Repair is not normally undertaken when the cost of repair exceeds 50% of the replacement value.

Policy: KRS 45A.425

Fiscal Impact: N/A

Attachments(s): Declaration of Surplus and Intent to Sell

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## **DECLARATION OF SURPLUS AND INTENT TO SELL**

#### **BACKGROUND AND RATIONALE:**

The Transportation Division has 21 buses that have exceeded their life cycle and are considered surplus due to the cost of maintaining them in a safe operating condition. Repair is not normally undertaken when the cost of repair exceeds 50% of the replacement value of the remaining prorated life of the vehicle. The vehicles listed below have met the age and repair criteria for replacement. The District is presently using ebay internet auction and private party sale for vehicle/equipment disposal and advertises the auction on the FCPS Purchasing and Transportation web pages. Before listing on ebay or using private party sale, the District has in the past allowed community partners and other school districts to purchase the buses at fair market value. It is our intent to proceed down this path first. The proceeds from the sale of these vehicles will be deposited into the General Fund. The vehicles for disposal are listed below:

Year	<u>Side No.</u>	<u>Make</u>	<u>Mileage</u>	<b>Type of Bus</b>	VIN
2003	353	International	140,956	Lift	4DRBRAAL04A959438
2004	455	International	160,840	Transit	4DRBGAAN64A974789
2004	456	International	164,809	Transit	4DRBGAAN24A974790
<u>2004</u>	462	International	174,949	Regular	4DRBRAAN14A974709
2004	463	International	158,809	Regular	4DRBRAAN84A974710
2004	465	International	171,170	Regular	4DRBRAAN14A974712
2004	466	International	158,109	Regular	4DRBRAAN34A974713
2004	467	International	178,781	Regular	4DRBRAAN54A974714
2004	468	International	186,651	Regular	4DRBRAAN74A974715
	469	International	155,168	Regular	4DRBRAAN94A974716
<u>2004</u>	409	International	155,100	Negular	4DKDKAAN94A974710
<u>2004</u>	471	International	147,741	Regular	4DRBRAAN24A974718
2004	472	International	168,553	Regular	4DRBRAAN44A974719
<u>2004</u>	473	International	159,865	Regular	4DRBRAAN04A974720
<u>2004</u>	475	International	180,248	Regular	4DRBRAAN44A974722

2004	476	International	165,764	Regular	4DRBRAAN64A974723
<u>2005</u>	477	International	153,837	Regular	4DRBUAAN65A976858
2006	566	International	187,384	Transit	4DRBVAAR86A183563
2006	569	International	186,311	Transit	4DRBVAAR36A183566
<u>2007</u>	656	International	186,323	Transit	4DRBVAAR77A355678
<u>2007</u>	659	International	211,517	Transit	4DRBVAAR77A355681
<u>2008</u>	760	International	191,359	Transit	4DRBVAAR28A520330

#### **<u>STAFF CONTACT</u>**: Marcus Dobbs, Transportation Division

POLICY REFERENCE: KRS 45A.425

**<u>RECOMMENDATION</u>**: A motion is in order to: "Approve the declaration of surplus for the listed vehicles, and authorize disposal pursuant to the reference."



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC:** Post Approval Agenda Item

PREPARED BY: Rodney Jackson

#### Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

**Recommendation/Motion:** Upon examination of claims by the Board of Education a motion is in order to: "approve the action of the Chairman and Treasurer in issuing the checks above from the above listed accounts, approve all claims as submitted, direct the Treasurer to make payment accordingly, and enter official copies of all claims as listed into the Official Minutes of the Board of Education,"

**Background/Rationale:** This is a regular board agenda item, which allows for the timely approval and processing of checks and claims in accordance with board policy.

**Policy:** 01.11 (General Powers and Duties of the Board)

Fiscal Impact: NA

**Attachments(s):** One attachment

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# ACTIONS FOR POST APPROVAL AND CLAIMS

June 25, 2018 Check #

329962 – 329964 AP052218	\$9,793,97
329965 – 330074 AP052418	
330075 – 330080 AP052418	
330081 – 330083 AP053118	
330084 – 330110 AP053118	
330111 – 330151 AP060118	
330152 – 330176 AP060518	
330177 – 330286 AP060618	
330287 – 330614 AP061118	
330615 – 330622 AP060718	
EFT 90047366 – 90047366 051818	
EFT 90047401 – 90047411 052418	
EFT 90047429 – 90047445 052418	
EFT 90047446 – 90047482 052418	
EFT 90047483 – 90047483 052518	
EFT 90047486 – 90047486 053018	
EFT 90047487 – 90047513 053118	
EFT 90047514 – 90047517 053118	
EFT 90047518 – 90047517 055118	
EFT 90047530 – 90047530 060118	
EFT 90047530 – 90047530 000118	
EFT 90047537 – 90047540 000018 EFT 90047547 – 90047561 060618	
EFT 90047562 – 90047501 000018	
EFT 90047562 – 90047633 061118 EFT 90047634 – 90047741 061118	
EFT 90047634 – 90047741 061118 EFT 90047742 – 90047770 060718	
EF1 9004//42 - 9004///0 000/18	

#### POST APPROVAL TOTAL FOR JUNE 11, 2018......\$5,063,054.64

330623 - 330635 AP060818 330636 - 330645 AP061418 330646 - 330775 AP061418 330776 - 330841 AP062018 330842 - 331253 AP062518 EFT 90047788 - 90047839 061418 EFT 90047840 - 90047858 061418 EFT 90047859 - 90047883 061418 EFT 90047859 - 90047883 061418 EFT 90047895 - 90047884 061818 EFT 90047895 - 90047907 062018 EFT 90047908 - 90047920 062018 EFT 90047921 - 90047998 062518 EFT 90047999 - 90048092 062518				
POST APPROVAL TOTAL FOR JUNE 25, 2018				
Bank Transfer to cover Payroll 052318 Bank Transfer to cover Payroll 060418				

#### Food Service Check #

27486 – 29510 AP061118	\$1,262,430.88
27511 – 27550 AP062518	\$27,095.95
EFT 90047367 - 90047367 052218	\$129,617.44
EFT 90047368 - 90047388 052318	\$1,632.17
EFT 90047389 – 90047389 052418	\$7,371.00
EFT 90047390 - 90047400 052918	
EFT 90047484 - 90047485 053118	\$293,993.33
EFT 90047771 – 90047775 061218	\$201,492.13
EFT 90047776 – 90047787 061318	\$855.48
EFT 90047885 – 90047885 062218	\$43,364.17
EFT 90047886 - 90047894 062218	
TOTAL REGULAR CLAIMS FOR JUNE 2018	\$2,234,705.84

Recommendation: Upon examination of claims by the Board of Education a motion is in order to: "approve the action of the Chairman and Treasurer in issuing the checks above from the above listed accounts, approve all claims as submitted, direct the Treasurer to make payment accordingly, and enter official copies of all claims as listed into the Official Minutes of the Board of Education."

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#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Regular

DATE: 6/25/2018

**TOPIC:** Professional Leave BY District Personnel

**PREPARED BY: Jennifer Dyar** 

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: Yes

**Recommendation/Motion:** A motion is in order to: "Approval of the professional leave as indicated."

Background/Rationale: Board policy and Kentucky law requires board approval.

Policy: 03.1911/03.2911

Fiscal Impact: \$33,867.28

Attachments(s): N/A

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## PROFESSIONAL LEAVE BY DISTRICT PERSONNEL ADDITION SINCE PLANNING MEETING

#### 1. PROFESSIONAL LEAVE REQUEST RECOMMENDED:

Professional Meeting Location & Dates	Staff Member	<u>School</u> S	ubstitute	Reimbursement <u>Funding Source</u>	<u>Total Cost</u>
*Teaching and Learning Pathway Dual Credit Instructor Training Louisville, KY June 14-15, 2018 Work Days – 0	Amanda Sewell	Tates Creek High	NO	Title II	\$ 388.00
*APSI Training for AP Louisville, KY June 18-22, 2018 Work Days – 0	John Hooker	Frederick Douglass Hig	gh NO	Title II	\$1,127.00
BB&T Leadership Institute for Principals Greensboro, NC June 18-22, 2018 Work Days – 5	Molly Dabney Carrie Paul	Veterans Park Elem Tates Creek Elem	NO NO	BB&T Leadership BB&T Leadership	\$1,088.58 \$1,088.58
*2018 National PTA Convention and Expo New Orleans, LA June 20-24, 2018 Work Days – 0	Carmen Combs	Tates Creek Middle	NO	PTSA	\$ 800.00
*(Leave request was approve On May 21, 2018 Correction on the dates) FLIBS IB English Language A St. Petersburg, FL June 22-25, 2018 Work Days – 0	Tania Woodburn	Tates Creek High	NO	Student Support	\$2,224.60

*William and Mary Institute Williamsburg, VA June 24-27, 2018 Work Days – 0	Lance Patton	LTMS	NO	Title II	\$1,941.00
APSI Training for AP Biology at WKU Bowling Green, KY June 25-29, 2018 Work Days – 0	Julie Miller	Frederick Douglass High	NO	Title II	\$ 938.00
Summit Learning Training Newark, NJ July 9-14, 2018	Joel Katte	IAKSS	NO	Summit Learning	\$1,700.00
Work Days – 5 Work Days -0	Sarah Maxwell Danne Johnson Sharla Gross	IAKSS IAKSS IAKSS	NO NO NO	Summit Learning Summit Learning Summit Learning	\$1,490.00 \$1,490.00 \$1,490.00
The Spark Summer Institute San Diego, CA July 9-14, 2018 Work Days -0	Elizabeth Davis	Yates Elem	NO	Title II	\$2,903.00
SDE Early Learning Conference Las Vegas, NV July 7-12, 2018 Work Day – 3	Gerry Brooks	Liberty Elem	NO	Employee	\$2,275.00
Victory over Violence Louisville, KY July 17-19, 2018 Work Days – 2	Sarah Yates	Athens-Chilesburg Elem	NO	FRC	\$ 310.00
Davis Demographic 17 th Annual School Planners Conference	Stephen Hill	IAKSS	NO	Pupil Personnel	\$1,932.12

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Brea, CA July 17-21, 2018 Work Days – 4

Leadership Challenge Renewal Training and KASA Annual Leadership Louisville, KY July 25-27, 2018 Work Days – 3	Kate McAnelly	IAKSS	NO	Budget Dept.,	\$1,101.00
2018 NCES State-DC Data Conference Washington, DC July 25-28, 2018 Work Days – 3	Shanshan Wang	IAKSS	NO	DRA	\$1,218.00
College Board AP Spanish Language Training Dallas, TX July 29 August 2, 2018 Work Days – 4	Lisa Habersack	Lafayette High	NO	Title II	\$2,887.00
KY SHRM Conference Louisville, KY August 27-30, 2018 Work Days – 4	Carol Coleman Bryon Costner	IAKSS IAKSS	NO NO	Finance Dept. Finance Dept.	\$1,444.00 \$1,444.00
PSST Academy Munis Training Louisville, KY October 18-19, 2018 Work Days – 2	Jana Moulton Misty Stevens Cassandra Gatewood	IAKSS IAKSS IAKSS	NO NO NO	Finance Dept. Finance Dept. Finance Dept.	\$ 689.00 \$ 689.00 \$ 689.00
NADSFFL/ACTEL Conference New Orleans, LA November 12-18, 2018	Laura Youngworth	IAKSS	NO	Title II	\$3,422.00

Work Days – 5

#### **RATIONALE:** Board policy and Kentucky law requires board approval for professional leave.

**POLICY REFERENCE**: 03.1911\03.2911

**RECOMMENDATION:** A motion is in order to: "Approval of the professional leave as indicated."



# Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 06/25/2018

**TOPIC:** Special and Other Leaves of Absence

**PREPARED BY: Jennifer Dyar** 

Recommended Action on: 06/25/2018 Action Item for Vote (REGULAR MEETING)

**Superintendent Prior Approval: No** 

**Recommendation/Motion:** N/A

**Background/Rationale:** This is to report employee leaves of absence and requests for days without pay

Policy: 03.123/03.223

Fiscal Impact: N/A

Attachments(s): Special and Other Leaves of Absence for June 25, 2018 Board Agenda RES FROM LOA: 3 (1 CERT AND 2 CLASS) RETURN FROM LOA: 10 (4 CERT AND 6 CLAS) LOA: 16 (8 CERT AND 8 CLASS) DAYS W/O PAY: 3 (1 CERT AND 2 CLAS)

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# SPECIAL AND OTHER LEAVE OF ABSENCE

#### 1. CERTIFIED/SALARIED CLASSIFIED PERSONNEL

a. Leave of Absence of Certified/Salaried Classified Personnel - This is to report the leave of absence of the following certified/salaried classified personnel:

Name		Location	Assignment	Effective Date	
BRUIN	CASIE	LEESTOWN MIDDLE	EXCEPTIONAL CHILD	INSTRUCTOR	4/03/2018
BRUIN	CASIE	LEESTOWN MIDDLE	EXCEPTIONAL CHILD	INSTRUCTOR	5/07/2018
BURNS	WHITNEY	HENRY CLAY HIGH SCHOOL EDYTHE J HAYES MIDDLE	EXC CHILD FUNCTIC	NAL MENTAL	4/24/2018
CHURCH	KRISTEN	SCHOOL	ACHIEVEMENT & COM	PLIANCE COACH	4/29/2018
FRIIS	ERICA	TATES CREEK MIDDLE	MID LANGUAGE ARTS	INSTRUCTOR	4/24/2018
MULLINS	DIANA	TATES CREEK HIGH	HS SCIENCE INSTRU	CTOR	2/16/2018
PICKERING	SARA	BRECKINRIDGE ELEMENTARY	GUIDANCE SPECIALI	ST-COUNSELOR	4/16/2018
WOOLUMS	KATHARINE	LANSDOWNE ELEMENTARY	ELEM PRIMARY INST	RUCTOR	5/07/2018

b. Return of Leave of Absence of Certified/Salaried Classified Personnel - This is to report the return from leave of absence of the following certified/salaried classified personnel:

Name		Location	Assignment	Effective Date
BRUIN	CASIE	LEESTOWN MIDDLE	EXCEPTIONAL CHILD INSTRUCTOR	5/07/2018
MULLINS	DIANA	TATES CREEK HIGH	HS SCIENCE INSTRUCTOR	4/20/2018
PICKERING	SARA	BRECKINRIDGE ELEMENTARY	GUIDANCE SPECIALIST-COUNSELOR	4/27/2018
WILMHOFF	AMANDA	MORTON MIDDLE	MID ART INSTRUCTOR	4/30/2018

c. Resignation of Leave of Absence of Certified/Salaried Classified Personnel - This is to report the resignation from leave of absence of the following certified/salaried classified personnel:

Name		Location	Assignment	Effective Date
BURNS	WHITNEY	HENRY CLAY HS	EXC CHILD FUNCTIONAL MENTAL	6/30/2018

#### 2. HOURLY CLASSIFIED PERSONNEL

# a. Leave of Absence of Classified Hourly Personnel - This is to report the leave of absence of the following classified hourly personnel:

Name		Location	Assignment	Effective Date
ANTONE	GARY	PHYSICAL PLANT OPERATIONS	GROUNDS WORKER II	4/30/2018
DUGGER	SARAH	NORTHERN ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	5/17/2018
LEWIS	KARA	SOUTHERN MIDDLE	ATTENDANCE SPECIALIST - MIDDLE	5/03/2018
MORRIS	ASHLEY	GARRETT MORGAN ELEMENTARY	SCHOOL OFFICE ASSISTANT	4/19/2018
		TATES CREEK MIDDLE FOOD		
PENNINGTON	DEBORAH	SERV	FOOD SERVICE ASSISTANT II	4/30/2018
PERKINS	BILLY	GARRETT MORGAN ELEMENTARY	CUSTODIAN	5/01/2018
SISCO	KURT	BUS GARAGE	VEHICLE MECHANIC I	2/05/2018
WILLIAMS	TARA	BUS GARAGE	BUS DRIVER	4/27/2018

b. Return from Leave of Absence of Classified Hourly Personnel - This is to report the return from leave of absence of the following classified hourly personnel:

Name	Location	Assignment	Effective Date
BUCHANAN LATISHA	LEESTOWN MIDDLE FOOD S	SERV FOOD SERVICE ASSISTANT II	4/19/2018
FISHER SALLY	VETERANS PARK ELEM FOO	DD SERV FOOD SERVICE ASSISTANT I ATTENDANCE SPECIALIST -	5/01/2018
LEWIS KARA	SOUTHERN MIDDLE	MIDDLE	5/08/2018
MORRIS ASHLEY	GARRETT MORGAN ELEMEN	TARY SCHOOL OFFICE ASSISTANT	5/14/2018
PERKINS BILLY	GARRETT MORGAN ELEMENT	TARY CUSTODIAN	5/22/2018
SISCO KURT	BUS GARAGE	VEHICLE MECHANIC I	5/01/2018

c. Resignation of Leave of Absence of Classified Hourly Personnel - This is to report the resignation from leave of absence of the following classified hourly personnel:

Name		Location	Assignment	Effective Date
REDMON-			SP ED PARA -	
SCUTCHFIELD	MEGAN	CLAYS MILL ELEMENTARY	LEARNING/BEHAVIOR	6/30/2018
TUNEY	WILLIAM	BUS GARAGE	BUS DRIVER	4/09/2018

# 3. REQUEST FOR DAYS WITHOUT PAY

Name		Location	Assignment	Effective Dates
CHAMPE	TERESA	PAUL LAURENCE DUNBAR HS FREDERICK DOUGLASS FOOD	HS MATH INSTRUCTOR FOOD SERVICE ASST	5/24/18,5/25/18,5/29/18
PURCELL	STEFANI	SERVICE	II	6/04/18,6/05/18,6/06/18
WHITAKER	GREGORY	BUS GARAGE	BUS DRIVER	8/15/18-9/07/18



# Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Regular DATE: 6/25/2018

**TOPIC:** Request for Shortened School Day – Special Education

PREPARED BY: Amanda Dennis, Director of Special Education

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: Yes

**Recommendation/Motion:** "approve the request for a shortened school day for 3 students listed on records maintained by the Director of Special Education."

Background/Rationale: A shortened school day and/or week is being requested for 3 students with disabilities. This requests represents the recommendation of an Admission and Release Committee (ARC) for the students based on data from the current Individual Education Program and a physician's recommendation. A plan has been developed to address students' return to a full school day. The ARC will continue to address this possibility with input from the physician.

Policy: Procedures for Exceptional Children, Chapter 8, Placement Decisions, Section 1; 707 KAR 1:350, KRS 158.060 (3)

**Fiscal Impact: None** 

Attachments(s): Click here to enter text.

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Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk 701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • <u>www.fcps.net</u>

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505



# Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Regular

DATE: June 25, 2018

TOPIC: Approval of a Proposed Change Order (No. One) to the Contract for the Construction of New Elementary School at Athens-Boonesboro Road BG 17-185

PREPARED BY: Myron Thompson, Chief Operating Officer @ 381-4165

Recommended Action on: 6/25/2018 Consent Item

# Superintendent Prior Approval: No

**Recommendation/Motion:** Approve the proposed additive Change Order No. One to the contract with Griggs Enterprises for the construction of the New Elementary School at Athens-Boonesboro Road, in the amount of \$58,598.34 (Fifty-eight Thousand, Five Hundred Ninety-eight Dollars and Thirty-four Cents), with an equivalent transfer of funds from Object Code 0840 to 0450, and a corresponding transfer of \$2,245.67 (Two Thousand, Two Hundred Forty-five Dollars and Sixty-seven Cents) for design consultant fees from Object Code 0840 to 0346, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

**Background/Rationale:** The construction of the new elementary school to be located on Athens-Boonesboro Road is listed as priority 2a.1 on FCPS's 2013 District Facility Plan. EOP Architects produced final Construction Documents for bidding describing the construction of a new building totaling approximately 80,948 SF to serve 750 students, based upon FCPS elementary school program standards. Bids were received on February 14, 2018 and construction began in April 2018. The Office of Facility Design & Construction, the design consultants and the local building code officials have reviewed the progress of the work. Changes to the original plans and specifications have been necessary in order to satisfy the requirements described below. Approval of these changes allows the work to be completed. The description and cost of these items are summarized as follows:

	Change to DPOs	Change to GC Contract	5.05% A/E FEE
To improve original plans and specs:			
<ul> <li>Provide labor, materials and equipment to provide (1) additional lane to access drive; add:</li> </ul>		\$2,704.80	\$136.59
<ul> <li>Provide labor, materials and equipment to provide multi-mode fiber optic cable in lieu of single-mode fiber optic cable; add:</li> </ul>		\$2,116.00	\$106.86
To correct deficient plans and specs:			
• Provide labor, materials and equipment to provide changes to kitchen sanitary plumbing; add:		\$12,605.15	\$0
<ul> <li>Provide labor, materials and equipment to switch the Sewage Pump Station from 230 voltage to 460 voltage; add:</li> </ul>		\$1,524.39	\$0

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Superintendent Emmanuel Caulk

To resolve unforeseen conflict:		
• Provide labor, materials and equipment to remove		
unsuitable soils in loading dock area; add:	\$39,648.00	\$2,002.22
Total Change Order No. One:	\$58,598.34	
Design consultant fees:		\$2,245.67
Total Cost:	\$60,844	l.01

A 5% contingency (\$893,393) is included in the project's available funds. There have been no previous change orders on this project. The cost of the current and all changes orders represents a 0.33% change in the construction cost.

# Policy: 702 KAR 4:160

Fiscal Impact:

Fund	Org. Code	Project Code	Object Code	Balance
Construction 360	0003610	17185	0840	\$893,029

# Attachments(s): None

On motion by _____

__, seconded by __

the Board approved the proposed additive Change Order No. One to the contract with Griggs Enterprises for the construction of the New Elementary School at Athens-Boonesboro Road, in the amount of \$58,598.34 (Fifty-eight Thousand, Five Hundred Ninety-eight Dollars and Thirty-four Cents), with an equivalent transfer of funds from Object Code 0840 to 0450, and a corresponding transfer of \$2,245.67 (Two Thousand, Two Hundred Forty-five Dollars and Sixty-seven Cents) for design consultant fees from Object Code 0840 to 0346, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Melissa Bacon, Board Chair

Emmanuel Caulk, Superintendent



# Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Regular

DATE: June 25, 2018

TOPIC: Approval of the BG-1 Project Application and Design Consultant for the Construction of a New Parking Lot at the Liberty Road Bus Garage BG# 18-378

PREPARED BY: Myron Thompson, Chief Operating Officer @ 381-4165

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

**Recommendation/Motion:** Approve a BG-1 Project Application for the Construction of a New Parking Lot at Liberty Road Bus Garage in the amount of \$358,680 (Three Hundred Fifty-eight Thousand, Six Hundred Eighty Dollars) and approve Abbie Jones Consulting as the engineer/design consultant, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Background/Rationale: The number of FCPS Transportation personnel based at the Liberty Road Bus Facility has grown to such a number that there are not enough personal vehicle parking spaces on the property for all of those bus drivers and monitors to park. The overflow parking has ended up on neighboring streets on the opposite side of Liberty Road. In addition to the neighbor complaints this produces a safety issue for those FCPS employees crossing Liberty Road (planning is now underway for improvements and widening). A new parking area is to be constructed to provide (100) new parking spaces. The project will also include some re-surfacing of an existing bus parking area and some storm drainage construction to comply with LFUCG requirements. Abbie Jones Consulting has experience with LFUCG on numerous civil engineering projects with in Fayette County, was determined to be highly qualified to be the design consultant for this project, and is a certified woman-owned business enterprise (WBE). The project design work is nearly complete, with an advertisement and bid receipt to be scheduled for first possible opportunity. The work will be planned to produce the minimum conflict with FCPS Transportation operations and the improvements to Liberty Road. At this time, the Board's approval is requested to allow this project to move forward and to obligate funds from this year's budget. A preliminary cost estimate for the work as required by KDE to initiate a BG-1 Project Application is described below.

	Initial BG-1 Project Application Budget
Total Construction Cost:	\$286,612
Architect/Engineer Fee:	\$24,076
Contingencies:	\$42,992
Surveys, Printing, Etc.:	\$5,000
Total Estimated Cost:	\$358,680

Policy: Board Policy 01.1 – General Powers and Duties of Board

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Superintendent Emmanuel Caulk

Fiscal Impact:				
Fund	Org. Code	<u>Object</u>	Project	<u>Amount</u>
General Fund	9201407	0450	DEPT	\$338,002.95
General Fund	9201407	0349	DEPT	\$20,677.05

#### Attachments(s): None

On motion by ____

____, seconded by ___

the Board approved a BG-1 Project Application for the Construction of a New Parking Lot at Liberty Road Bus Garage in the amount of \$358,680 (Three Hundred Fifty-eight Thousand, Six Hundred Eighty Dollars) and approve Abbie Jones Consulting as the engineer/design consultant, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Melissa Bacon, Board Chair

Emmanuel Caulk, Superintendent



# Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Planning

DATE: 6/11/2018

**TOPIC:** Annual Review of District Policies

**PREPARED BY: Shelley Chatfield** 

Recommended Action on: 6/11/2018 Action Item First Read

Superintendent Prior Approval: No

**Recommendation/Motion:** A motion is in order to review proposed policy amendments and adoptions.

Background/Rationale: Board Policy 01.5 states that written proposals to adopt new policies or to modify existing policies will ordinarily appear on two (2) successive Board meeting agendas.

Policy: Please see attached list

Fiscal Impact: N/A

**Attachments(s): Policies** 

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Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

LEGAL: PUBLIC CHARTER SCHOOLS AND AUTHORIZERS ARE DEFINED BY STATUTE AND INCLUDED IN THESE DEFINITIONS. FINANCIAL IMPLICATIONS: NONE ANTICIPATED RECOMMENDED: CLARIFICATION THAT BOARD POLICIES ARE INTENDED FOR SCHOOL DISTRICT GOVERNANCE PURPOSES AND DO NOT IMPOSE JUDICIAL LIABILITY STANDARDS. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### POWERS AND DUTIES OF THE BOARD

01.0

### **DEFINITIONS**

The following expressions are defined with respect to their intended meanings in the context of this manual:

#### POLICIES

An expression of the will of the elected Board of Education or the school council. Although other statutes may have Board policy implications, the general scope of Board policies is defined by KRS 160.290 and KRS 160.340. The scope of council policies is defined by KRS 160.345. Board policies cover the general management and governance of school district operations and functions. Within the parameters of the District's legal authority, violations of policy may provide grounds for administrative response or action as relates to students, District employees, parents, and members of the community, but such policies are not intended to heighten standards of care, establish grounds for liability or create rules for immunities enjoyed by defendants in civil judicial actions against the Board, its members, District employees, officers, or volunteers.

#### **ADMINISTRATIVE PROCEDURES**

Statements of the Superintendent and/or District administration. Procedures are administrative instruments to implement Board policy and other legal mandates.

#### **ADMINISTRATIVE REGULATIONS**

References such as "State Board regulations", "state regulations", and "administrative regulations" shall mean Kentucky Administrative Regulations (KAR) promulgated by the Kentucky Board of Education.

#### FULL-TIME, PART-TIME STATUS

Employment status shall be determined in compliance with statute and.¹Full-time/part-time status for classified employees is established by Policy 03.2332.

#### BOARD

Unless prohibited by state/federal law or regulation, whenever "Board" or "Board of Education" is referred to in policy or procedure, that reference shall not prohibit the Board from delegating responsibility for policy implementation to the Superintendent. However, ultimate oversight for evaluation of implementation of the policy and for the control of District policy remains with the Board.

#### SUPERINTENDENT

Policies that charge the Superintendent with preparing and/or implementing provisions of procedures, plans or programs for Board review also direct any other employee to whom the Superintendent may delegate such charges.

#### IAK SUPPORT SERVICES

References in this manual to "Central Office" refer to "It's About Kids" Support Services.

#### POWERS AND DUTIES OF THE BOARD

01.0 (CONTINUED)

# **DEFINITIONS**

#### TEACHER

Except for referenced statutes which specify a different definition for the purposes of those statutes, in this manual the term <u>teacher</u> shall refer to any person, other than the Superintendent, for whom teacher certification is required as a basis for employment.

#### HUSBAND AND WIFE

The term husband and wife, as used in the policy manual, shall be deemed to include a spouse in a legally recognized marriage unless the context otherwise requires.

#### PARENT OR GUARDIAN

Parent, as used in this manual, means parent, legal guardian, or other person authorized by law to act as a parent as the context requires.

#### GENDER

Unless otherwise noted, all gender references include both male and female.

# CHILDREN AND YOUTH WITH DISABILITIES

In compliance with federal law and unless otherwise indicated, use of the terms "handicapped/ exceptional/special education" shall refer to children and youth with disabilities.

#### CALENDAR DAY

Each day appearing on a standard calendar.

### SCHOOL NUTRITION PROGRAM

Use of the term "food service" shall also refer to the District's School Nutrition Program.

#### STUDENT ATTENDANCE DAY

Unless otherwise noted, use of the term "instructional day" shall have the same meaning as "student attendance day".

#### HEALTH PROVIDER

Unless otherwise noted, the terms "health care provider" and "health care practitioner" have the same meaning.

#### **CHARTER SCHOOL**

Use of the term "charter school" means a public charter school.

**CHARTER SCHOOL AUTHORIZER** 

A local board of education as defined in KRS 161.1590.

#### REFERENCES

Legal references listed in this manual, such as state and federal statutes and regulations, Kentucky Attorney General Opinions, and court cases are provided as a tool for additional research and are not intended to be viewed as a complete listing of legal resources applicable to a particular topic.

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POWERS AND DUTIES OF THE BOARD
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# 01.0 (Continued)

**REFERENCES:** 

¹KRS 157.320<u>; 102 KAR 1:036; 702 KAR 1:035</u> ¹<u>102 KAR 1:036</u> ¹<u>702 KAR 1:036</u> ¹<u>702 KAR 1:035</u> KRS 158.144 KRS 160.290<u>1</u>, KRS 160.340<u>1</u>, KRS 160.345; KRS 405.028 <u>KRS 161.1590</u> <u>701 KAR 8:010; 701 KAR 8:020; 701 KAR 8:030; 701 KAR 8:040</u> 702 KAR 6:010<u>1</u>, 702 KAR 6:020<u>1</u>, 702 KAR 6:040 702 KAR 6:045<u>1</u>, 702 KAR 6:075<u>1</u>, 702 KAR 6:090

**DEFINITIONS** 

**RELATED POLICY:** 

03.2332

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LEGAL: HB 158 AMENDS KRS 18A.205 AND KRS 18A.210 TO PERMIT BOARD MEMBERS TO PURCHASE LIFE INSURANCE IF OFFERED AS PART OF A GROUP PLAN BY THE LOCAL BOARD OF EDUCATION. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.11

#### **General Powers and Duties of the Board**

#### ESTABLISHMENT OF SCHOOLS

The Board has general control and management of the public schools in its district. The Board may establish schools and provide for courses and other services it deems necessary for the promotion of education and the general health and welfare of pupils, consistent with the administrative regulations of the Kentucky Board of Education.¹

#### CHARTER SCHOOLS

KRS 160.1590 provides for charter school authorization, application, evaluation of applications and contracts with a charter school Board of Directors. Pursuant to this statute and Kentucky Board of Education regulations, the Board may serve as an authorizer for charter schools in the District.

#### **REQUEST FOR WAIVERS AND EXEMPTIONS**

When approved as a district of innovation by the Kentucky Board of Education, the District may be granted waivers and exemptions from selected Kentucky Administrative Regulations, Kentucky Revised Statutes, and, for a school of innovation, certain Board policies. A school may decide whether it voluntarily chooses to be designated as a school of innovation and, thus, be included in the District's application and plan. However, the Board may require a school identified as persistently low-achieving under KRS 160.346 to participate in the District's plan of innovation.¹¹

#### SCHOOL FUNDS AND PROPERTY

The Board has control and management of all school funds and public school property and may use its funds and property to promote public education.¹

#### ADMINISTRATION

The Board shall exercise generally all powers prescribed by law in the administration of the public school system, appoint the Superintendent of schools, create and abolish positions, establish job classifications, and fix the compensation of employees.¹

#### **TEACHER CERTIFICATION**

When the Board establishes positions, teacher certification shall be required only for those positions for which the Educational Professional Standards Board (EPSB) requires such certification.

### MANAGEMENT

The Board may set goals for the District and shall make and adopt, and may amend or repeal policies for its meetings and proceedings for the management of the schools and school property of the district, for the transaction of its business and for the qualifications and duties of employees and the conduct of pupils.

#### 01.11 (Continued)

# **General Powers and Duties of the Board**

#### SUBPOENA

The Board may, in any investigation or proceeding before it, concerning a matter that may be a proper subject of inquiry by it, summon witnesses by subpoena, enforce their attendance, and require that they testify under properly administered oath.²

#### INSURANCE

The Board may set aside funds to provide for liability and indemnity insurance against the negligence of the drivers or operators of school buses, other motor vehicles, and mobile equipment owned or operated by the Board.³ The Board may expend funds necessary for liability insurance premiums and for the defense of any civil action brought against an individual Board member in an official or individual capacity, or both, on account of an act made in the scope and course of the performance of legal duties as a Board member.⁴ The Board shall make available liability insurance coverage for the protection of all members of school councils from liability arising in the course of pursuing their duties as members of the councils.⁹

As long as they pay the full cost of premiums required, Board members may choose to participate in any group life insurance¹² or any group medical or dental insurance provided by the District for employees.¹⁰

#### FREE SUPPLIES

The Board may furnish necessary school supplies free of charge to indigent children in its school district, or to such other children as it deems advisable, under such rules and regulations as it may adopt.

The Superintendent shall recommend and the Board shall approve a process to waive fees for students who qualify for free and reduced priced lunches. All students who qualify shall be informed in writing of the fee waiver provisions. Mandatory waiver of fees for qualifying students shall be accomplished in compliance with applicable statutory and regulatory requirements.⁵

# REPORTS

The Board shall, on forms prepared by the Commissioner of Education and approved by the Kentucky Board of Education, prepare and submit to the Kentucky Board of Education reports on all phases of its school service. It may prepare and publish for the information of the public a report on the progress of its schools.⁶

# LEVY OF TAX RATES

As part of the budgetary process, the Board shall levy tax rates in compliance with statutory and regulatory requirements.⁷

#### POWER TO BORROW MONEY

The Board may borrow money on the credit of the Board and issue negotiable notes in anticipation of revenues from school taxes and state revenue for the fiscal year in which the money is borrowed, and may pledge the anticipated revenues for the payment of principal and interest on the loan.⁸

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01.11 (CONTINUED)

# **General Powers and Duties of the Board**

#### **CONTRACTS**

Any proposed contracts for more than \$20,000 shall be submitted to the Board for approval and shall be accompanied by figures showing the estimated cost of the project to the District. Subject to the Model Procurement Code (KRS Chapter 45), the Board may require bids for consulting services to be sought. The Superintendent or designee is authorized to approve contracts not exceeding \$20,000, provided there is an appropriate allocation in the Board-adopted budget.

The Board may contract for consulting services to provide specialized advice or assistance to the school system concerning educational, management, or administrative matters.⁴

Consultants who serve the District shall exercise no authority over District employees, but will act only as advisor in accordance with their contract.

#### **APPLICATIONS FOR GRANTS**

Schools, employees, and school-related groups who are applying for grants on behalf of the District or District schools shall send a copy of the completed application to the Superintendent/designee for approval or disapproval. Except as provided by law, such applications shall not be submitted until the Superintendent gives his/her approval.

#### **REFERENCES:**

¹KRS 160.290 ²KRS 160.300 ³KRS 160.310 ⁴KRS 160.160 ⁵KRS 160.330 ⁶KRS 160.340 ⁷KRS 160.470 ⁸KRS 160.540 9KRS 160.345 10KRS 160.280 ¹¹KRS 156.108; KRS 160.107; KRS 160.346; 701 KAR 5:140 ¹²KRS <u>18A.205; KRS 18A.210</u> KRS Chapter 45 KRS 116.200; KRS 156.072; KRS 156.160 KRS 160.1590; KRS 160.1592; KRS 160.1593; KRS 160.1594; KRS 160.1595 KRS 160.1599; KRS 161.158; KRS 162.010; KRS 416.560 OAG 91-10; OAG 91-122; OAG 95-10 702 KAR 3:220; 702 KAR 4:160

#### **RELATED POLICIES:**

01.41; 01.5; 01.7 03.124; 03.224; 04.31; 04.92 Formatted: Superscript

LEGAL: REVISIONS TO 703 KAR 5:225 REQUIRE LOCAL BOARDS TO APPROVE THE CDIP BY JANUARY 1 OF EACH SCHOOL YEAR. FINANCIAL IMPLICATIONS: NONE ANTICIPATED LEGAL: HB 366 AMENDS KRS 160.463 TO INCLUDE INFORMATION FOR PUBLICATION OF SCHOOL REPORT CARDS. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.111

# **District** Improvement Planning

The Board shall develop plans on an ongoing basis that will provide direction for the District including a purpose and direction for continuous improvement that commits to high expectations for learning as well as shared values and beliefs about teaching and learning.

The Superintendent/Designee with input from all stakeholders shall develop, monitor and annually update a Comprehensive District Improvement Plan (CDIP) which shall include, but not be restricted to, an analysis of student achievement data, statements of the District's goals and objectives, and activities and strategies to meet the goals and objectives. The plan structure shall include the components set forth in 703 KAR 5:225, the Every Student Succeeds Act of 2015 (ESSA), and KRS 158.649. The structure of the CDIP shall include completion of the Continuous Improvement Diagnostic between August 1 and October 1 of each school year and completion of the needs assessment between October 1 and November 1 of each school year.

#### BOARD APPROVAL

The Board shall<u>The plan shall be completed between November 1 and January 1 of each school</u> year and presented to the Board for approval<del>annually approve the CDIP</del>.

The Superintendent shall submit required assurances to the Kentucky Department of Education no later than September 30 of each year.

Additionally, the Board shall update a District Strategic Plan on a four (4)-year cycle and regularly monitor progress on the existing plan. As part of the strategic planning process, the District shall engage in a systematic, inclusive and comprehensive process to review, revise and communicate a system-wide purpose for student success.

As part of the CDIP planning process, the Board shall review District academic performance on national, state and local assessments for various groups of students in compliance with legal requirements.

If the Board determines that a school has not met its target to reduce the identified group in student achievement for a group of students, the Board shall require the council, or the Principal if no council exists, to submit its revisions to the school improvement plan describing the use of the professional development funds and funds allocated for continuing education to reduce the school's achievement gap for review and approval by the Superintendent. The plan shall address how the school will meet the academic needs of the students in the various gap groups.

#### **IMPLEMENTATION**

The District shall maintain a copy of the CDIP permanently and, consistent with the District's planning cycle, post the current CDIP on the District's web site.

The CDIP shall serve as a resource for Board decision making.

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01.111 (Continued)

# **District Improvement Planning**

#### DISTRICT REPORT CARDS

The District shall post the District report card on its website, as required by ESSA. District report cards shall be widely accessible to the public, in an understandable and uniform format, and when possible, written in a language that parents can understand.

As outlined in KRS 1604.463, a copy of the report card is to be publicized by one of the following methods:

a. In the newspaper of the largest general circulation in the county;

b. Electronically on a website of the District; or

c. By printed copy at a prearranged site at the main branch of the public library within the District.

If b or c above is selected, the Superintendent shall cause notification to be published in the newspaper with largest circulation in the county that includes the electronic address of the website or the address of the library where the report card can be viewed by the public.

The District shall send a District report card to parents containing information about performance as outlined in KRS 158.6453 and 703 KAR 5:140, and information on electronic access to a summary of the results for the District shall be published in the newspaper with the largest circulation in the county.

In addition to the above requirements, beginning the 2018-2019 school year and annually thereafter, the District shall post the District report card on its website, as required by ESSA. District report cards shall be widely accessible to the public, in an understandable and uniform format, and when possible, written in a language that parents can understand.

#### **REFERENCES:**

KRS 156.500 KRS 158.6453; KRS 158.649 KRS 160.290; KRS 160.340; KRS 160.345<u>; KRS 160.463</u> 703 KAR 5:140; 703 KAR 5:225; <u>703 KAR 5:280</u>; 704 KAR 3:390 P. L. 114-95, (Every Student Succeeds Act of 2015)

#### **RELATED POLICIES:**

02.44; 02.441; 02.442; 04.1; 09.21

LEGAL: BOARD MEMBER QUALIFICATIONS ARE ESTABLISHED BY APPLICABLE PROVISIONS OF THE KENTUCKY CONSTITUTION AND KENTUCKY STATUTES. CHANGES TO KRS 160.180 AFFECT BOARD MEMBER QUALIFICATIONS. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

**Board Member Qualifications** 

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.2

# ELIGIBILITY

Board member qualifications are established by applicable provisions of the Kentucky Constitution and Kentucky Statutes. These specific provisions prevail over the following general description. To be eligible for membership on the Board, a person must meet the following qualifications:¹

- 1. Has attained the age of twenty-four (24) years;
- 2. Has been a citizen of Kentucky for at least three (3) consecutive years preceding his/her election;
- 3. Is a legally qualified voter of the <u>division or district (in the case of independent school</u> <u>districts)</u> for which s/he is elected;²
- 4. Has completed at least the twelfth grade or has been issued a High School Equivalency Diploma;
- 5. Cannot hold <u>any elective federal, state, county, or city office, a state office requiring the constitutional oath; serve as an officer or employee of a city or county, hold a federal office of "trust or profit," or serve as an appointed officer of a special purpose governmental entity with taxation authority unless specifically authorized by statute;</u>
- 6. Is not a member of the General Assembly;
- 7. Cannot hold or discharge the duties of any civil or political office, deputyship, or agency under the city or county of his/her residence;
- 8.6.As of the date of election, Hhas no interest, direct or indirect, in the sale to the Board of books, stationery or any other property, materials, supplies, equipment, or services for which school funds are expended;

9.7. Has never been removed from membership on a Board of Education for cause; and

10.8. Has no relative, as defined in KRS 160.180, employed by the District. This prohibition does not apply to a member holding office on July 13, 1990 who has a relative who was initially employed by the District before the member was elected to the Board.

A Board member shall be eligible for reelection unless s/he becomes disqualified.

#### **REFERENCES:**

¹<u>Kentucky Constitution Sections 165, 237; KRS 61.080; KRS 160.180</u> ²<u>Moore v. Tiller</u>, KY., 409 S.W. 2d 813 (1966) OAG 80-234; OAG 88-35 Formatted: ksba normal, Not Expanded by / Condensed by

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LEGAL: HB 592 AMENDS KRS 61.826 TO ALLOW CLOSED SESSIONS TO BE CONDUCTED THROUGH VIDEO TELECONFERENCE AND PRECISELY IDENTIFY THE PRIMARY LOCATION OF THE VIDEO TELECONFERENCE WHERE ALL MEMBERS CAN BE SEEN AND HEARD AND THE PUBLIC MAY ATTEND IN ACCORDANCE WITH KRS 61.840. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.42

#### **Regular Meetings**

#### ADOPTION OF ANNUAL MEETING SCHEDULE

The Board shall adopt a schedule of regular meetings for the school year, identifying the date, time, and place of each meeting. Rescheduled regular meetings shall be noticed and held as special meetings.^{1 & 4}

#### PUBLICITY

All meetings of the Board, and any committees or subcommittees thereof, shall be held at specified times and places which are convenient to the public. The schedule of regular meetings shall be made available to the public.²

Note: Additional notice requirements applicable to regular meetings held for purposes of adopting the school calendar are located in KRS 158.070 and are covered in Board Policy 08.3.

#### **OPEN MEETINGS**

All meetings of a quorum of the members of the Board at which any public business is discussed or at which any action is taken are to be public meetings, open to the public at all times, except as provided in KRS 61.810.³

#### VIDEO TELECONFERENCES

Under extraordinary circumstances, as determined by the Chair in consultation with the Superintendent, the Board may conduct its meeting by video teleconference (including closed sessions). Notice of a video teleconference shall comply with the requirements of KRS 61.820. In addition, the notice shall clearly state that the meeting will be a video teleconference and precisely identify the locations involved, including the location, if any, that is primary location of the video teleconference where all members can be seen and heard and the public may attend in accordance with KRS 61.840.

The same procedures with regard to participation, distribution of materials and other matters shall apply in all video teleconference locations.

#### **REFERENCES:**

¹KRS 160.270 ²KRS 61.820; OAG 78-274; OAG 78-614 ³KRS 61.810 ⁴92-OMD-1677; 04-OMD-056 <u>KRS 61.826; KRS 61.840;</u> KRS 158.070 17-OMD-148

#### **RELATED POLICIES:**

01.421; 01.43; 01.44 08.3; 08.31 LEGAL: HB 592 AMENDS KRS 61.826 TO ALLOW CLOSED SESSIONS TO BE CONDUCTED THROUGH VIDEO TELECONFERENCE. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### POWERS AND DUTIES OF THE BOARD OF EDUCATION

### Closed Sessions

#### AUTHORIZATION

The Board may at any meeting go into closed session to discuss any matters which it may lawfully discuss at a closed meeting.¹

#### REQUIREMENTS

Except as provided under KRS 61.810, the following requirements shall be met as a condition for conducting closed session:

- 1. Notice shall be given in open meetings of the general nature of the business to be discussed in closed session, the reason for the closed session, and the specific provision of KRS 61.810 authorizing the closed session;
- 2. Closed sessions may be held only after a motion is made and carried by a majority vote in open, public session;
- 3. No final action may be taken at a closed session, except as permitted by law;²
- 4. No matters may be discussed at a closed session other than those publicly announced prior to convening the closed session.³

<u>Closed sessions by video teleconference may be held in properly noticed meetings as provided in KRS 61.826.⁴</u>

#### SERIAL MEETINGS PROHIBITED

No series of meetings of less than a quorum of the Board, where those attending one or more meetings collectively constitute a quorum of the Board, may be held where the meetings are designed to avoid the requirements of the Open Meetings Law. Discussions between individual Board members may be held if the purpose of the discussion is to educate the members on specific issues.

#### **REFERENCES:**

¹ KRS 61.810		
² OAG 81-135		
³ KRS 61.815		
<u>⁴KRS 61.826</u>		Formatted: Not Superscript/ Subscript
<u>15-OMD-090</u>	-	Formatted: Space After: 0 pt

01.43

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LEGAL: 701 KAR 8:020 SETS NEW TRAINING REQUIREMENTS REGARDING CHARTER SCHOOLS. KDE HAS INDICATED THAT BOARD MEMBERS HAVE UNTIL DECEMBER 31, 2019 TO COMPLETE 12 HOURS OF CHARTER TRAINING AND TRACKING OF SAME WILL COMMENCE IN 2020. FINANCIAL IMPLICATIONS: COST OF OBTAINING TRAINING

#### POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.83

# **In-Service** Training

Annual in-service training for all school board members in office as of December 31, 2014 shall include training on topics required by regulation that meet the minimum number of total training hours as follows:¹

- 1. Twelve (12) hours for school board members with zero (0) to three (3) years of experience (to include five hours on the following: three (3) hours of finance, one (1) hour of ethics, and one (1) hour of superintendent evaluation);
- 2. Eight (8) hours for school board members with four (4) to seven (7) years of experience (to include four hours on the following: two (2) hours of finance, one (1) hour of ethics, and one (1) hour of superintendent evaluation); and
- 3. Four (4) hours for school board members with eight (8) or more years of experience (to include three hours on the following: one (1) hour of finance and one (1) hour of ethics annually and, one (1) hour of superintendent evaluation biennially).

If a Board member obtains hours through any sources other than KSBA, they shall have local Board approval prior to participation in the training event and send a copy of the record (Board minutes) to KSBA.

For Board members who begin initial service on or after January 1, 2015, annual in-service training requirements shall be twelve (12) hours for Board members with zero to eight (0-8) years of experience and eight (8) hours for Board members with more than eight (8) years of experience. Required annual training hours shall include:

- 1. Three (3) hours of finance, one (1) hour of ethics, and one (1) hour of superintendent evaluation for members with zero (0) to three (3) years experience;
- 2. Two (2) hours of finance, one (1) hour of ethics, and one (1) hour of superintendent evaluation for members with four (4) to seven (7) years experience; and
- 3. One (1) hour of finance, one (1) hour of ethics annually, and one (1) hour of superintendent evaluation biennially for members with eight (8) or more years experience.

#### A01.83 (CONTINUED)

# **In-Service** Training

### IN-SERVICE TRAINING (SCHOOL BOARDS AS CHARTER SCHOOL AUTHORIZERS)

School Board members shall participate in annual in-service training as follows:

- 1. <u>Twelve (12) hours for an authorizer or member with zero (0) to eight (8) years of experience as an authorizer;</u>
- 2. Competency-based annual in-service training;
- a) In-service training toward the board member training requirements of KRS 160.180 may also count toward the required twelve (12) hours of charter school training, to the extent the requirements of both are met by training contents. The charter school training requirements shall include the following topics of authorizer responsibility and charter school formation and operation:
  - 1. Financial governance and transparency;
  - 2. Conflict of interest;
  - 3. Charter application;
  - 4. Charter school contracting;
  - 5. Charter school monitoring;
  - 6. Charter school renewal, nonrenewal, and revocation;
  - 7. Charter school closure;
  - 8. Ethics;
  - 9. Curriculum and instruction;
  - 10. Educational services provided for special needs, at risk, English learner, gifted, and other special population students; and
  - 11. Physical restraint and seclusion of students.
- b) The training shall be approved by the Commissioner of Education.

#### **ORIENTATION OF NEW BOARD MEMBERS**

The Superintendent/designee and/or the Board Chair shall acquaint new Board members with their duties and obligations and furnish them with a copy of the Board's policy manual and/or access to the District's online manual and such other information and guidance materials as necessary to prepare them for service. Areas should include, but not be limited to, District budgeting, planning and student learning indicators. In addition, new Board members shall be provided assistance in locating training opportunities to help them meet statutory training requirements and to support them in learning their roles and responsibilities.

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A01.83 (Continued)

# In-Service Training

**REFERENCES:** 

¹KRS 160.180 <u>701 KAR 8:020</u> 702 KAR 1:115 OAG 85-53; OAG 85-145

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LEGAL: CHARTER STATUTES AND REGULATIONS REQUIRE BOARDS AS AUTHORIZERS TO HAVE AN AUTHORIZATION PROCESS POLICY.

FINANCIAL IMPLICATIONS: DEPENDENT UPON AUTHORIZATION OF A CHARTER SCHOOL

#### POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.91

# Authorization of Charter Schools

#### **AUTHORIZATION**

Approval of charter school applications shall be subject to the Board finding that the school described in the application meets statutory and regulatory requirements and is likely to improve student learning and achievement; that the applicant demonstrates the ability to operate the school in an educationally and fiscally sound manner; and that approval of the application will:

- Improve student learning outcomes by creating additional high-performing schools with high standards for student performance;
- Encourage the use of different, high-quality models of teaching, governing, scheduling, or other aspects of schooling that meet a variety of student needs;
- Close achievement gaps between high-performing and low-performing groups of public school students;
- Allow schools freedom and flexibility in exchange for exceptional levels of results-driven accountability;
- Increase high-quality educational opportunities within the public education system for all students, especially those at risk of academic failure; and
- Provide students, parents, community members, and local entities with expanded opportunities for involvement in the public education system.

#### BOARD MISSION AND VISION FOR AUTHORIZING CHARTER SCHOOLS

The Board seeks to authorize high quality charter schools with innovative, unique, and effective academic programs that are designed to increase student performance and achievement in alignment with the strategic priorities of the Board as set forth in the District's vision, mission and strategic plans and is encouraged to give preference to applications that demonstrate the intent, capacity, and capability to provide comprehensive learning experiences to: (a) Students identified by the applicants as at risk of academic failure; and (b) Students with special needs as identified in their individualized education program as defined in KRS 158.281.

#### AUTHORIZER ORGANIZATIONAL CAPACITY

The Board shall allow the Superintendent/designee to file a letter of support or one objecting to approval of each charter application received based on substantial hardship that may result for the students who do not attend the charter school and shall allow comments at the public hearing from the Superintendent/designee if he or she has filed objections to the charter application. Any letter and supporting evidence filed by the Superintendent/designee must be published on the District website within three (3) days,

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#### 01.91 (CONTINUED)

# Authorization of Charter Schools

# AUTHORIZER ORGANIZATIONAL CAPACITY (CONTINUED)

The Board shall consult with the Superintendent/designee on the timeline for submission, review, decision, and appeal for a charter application and/or request for contract renewal. The Board shall require the Superintendent/designee to provide information and evidence regarding the academic performance of the students identified in the charter application as the targeted community and shall publish the information on the District website within three (3) days of submission by the Superintendent/designee.

With respect to charter school applications and monitoring of existing charter schools, the Board shall not execute or renew a charter school contract if fiscal jeopardy or failure to make consistent progress towards the stated objectives of the charter school is evident or a likely outcome. In addition, the Board shall not allow an existing charter school to operate in a manner that would jeopardize the learning, safety, or well-being of its students and shall take appropriate intervention as warranted, up to and including revocation of the charter contract.

The Board shall:

- Receive, review, and take final action concerning all properly submitted charter school* applications within the timelines established by all applicable statutes and regulations and shall provide a copy of a submitted charter application to the resident local District Superintendent and to any other authorizer within three (3) days.
- Conduct a comprehensive analysis of the strengths and weaknesses of each charter school application.
- Develop, in cooperation with the applicant, a charter contract that complies with all applicable statutes and regulations, subject to approval of the Board and the Commissioner of Education.
- Submit all required reports to the Kentucky Department of Education within the required timeframe, as established by all applicable statutes and regulations.
- Monitor each charter school's progress towards the goals, objectives, and performance framework established in its charter contract, including but not limited to:
  - <u>Taking reasonable measures to obtain charter school compliance with all applicable statutes and regulations, including, but not limited to, the Kentucky Open Records and Open Meetings laws.</u>
  - Holding the board of directors and officers of the charter school accountable to the Board through student achievement, financial, governance, operational, and climate and culture data that shall be collected throughout the year and provided to the Board.
  - Monitoring the charter school's academic, fiscal, and operational health, as well as school climate and culture, through a transparent accountability system, to include periodic reporting, monitoring visits, and publication of reports via the websites of the Board and the charter school.

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01.91 (CONTINUED)

# **Authorization of Charter Schools**

#### AUTHORIZER ORGANIZATIONAL CAPACITY (CONTINUED)

- Documenting, in writing, any discrepancies or deficiencies whether fiscal, educational, operational, or related to school climate and culture of the charter school and the steps and timelines developed by the charter school for correction and conduct additional monitoring. Copies of the documentation shall be provided to the charter school board of directors.
- Consider, as appropriate and required by law, amendments to as well as renewal, nonrenewal, and/or revocation of a charter contract.
- Publication of required information on the District website as well as each charter school's website, including but not limited to, the charter school's original application, charter contract, and any contract amendments.
- Compliance by each charter school with its charter contract.

#### **REFERENCES:**

KRS 160.1590; KRS 160.1591; KRS 160.1592; KRS 160.1593; KRS 160.1594 KRS 160.1595; KRS 160.1596; KRS 160.1597; KRS 160.1598; KRS 160.1599 701 KAR 8:010; 701 KAR 8:020; 701 KAR 8:030; 701 KAR 8:040

# **RELATED POLICIES:**

01.11; 01.911; 01.9111; 01.912; 01.913; 01.914

LEGAL: CHARTER STATUTES AND REGULATIONS REQUIRE BOARDS AS AUTHORIZERS TO HAVE AN APPLICATION PROCESS POLICY. NOTE: THE OCTOBER 30 DATE CORRESPONDS WITH THE REGULATORY DEADLINE THAT APPLIES IN THE CASE OF CONVERSION CHARTER SCHOOLS. STATUTES/REGULATIONS DO NOT OFFER A DEADLINE FOR OTHER CHARTER APPLICATIONS SO THE DISTRICT MAY WISH TO EXPLORE OTHER OPTIONS.

FINANCIAL IMPLICATIONS: DEPENDENT UPON AUTHORIZATION OF A CHARTER SCHOOL

# POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.911

#### **Charter School Application Process**

#### **APPLICATION PROCESS**

Eligibility: An application to establish a charter school may be submitted to the Board by teachers, parents, school administrators, community residents, public organizations, nonprofit organizations, or a combination thereof. The Board shall accept and document the date and time of receipt of all charter school applications.

A charter school approved by the Board shall be nonsectarian in its organizational structure and operations. A charter school approved by the Board shall not discriminate against any student, employee, or any other person on the basis of ethnicity, religion, national origin, sex, disability, special needs, athletic ability, academic ability or any other ground that would be unlawful if done by a public school. A charter school approved by the Board may serve any grade or combination of grades from kindergarten through grade twelve (12).

Application: For a charter school application to be considered complete, the application (i) shall be submitted on the form of Kentucky Charter School Application as incorporated by reference in 701 KAR 8:020, (ii) shall satisfy the requirements of KRS 160.1593 and 701 KAR 8:020, and (iii) shall satisfy the requirements of the District. Incomplete applications shall be denied. An applicant shall be provided a detailed account of any deficiency in the application and shall be permitted ten (10) calendar days after receipt of such account to remedy the deficiency. If supplemental information is not provided to remedy the deficiency, or the supplemental information provided is not sufficient, the application shall be denied by the Board.1

Request for Charter School Applications: The request shall contain all information that will enable an applicant to submit a complete application to the Board, including but not limited to the form of Kentucky Charter School Application, a description of specific evidences to be provided by the applicant, a Scoring Rubric, and any additional information required by the Board.

An applicant shall complete and file the application on or before October 30.

Capacity: In order for an application to be approved, the applicant must demonstrate the capacity of the applicant's board of directors to operate a high-quality charter school as set forth in the performance contracting requirements. If an applicant intends to contract with an education management organization to operate all or parts of the proposed charter school, the applicant must demonstrate the ability of the applicant's board of directors to operate at arms' length from the education management organization as required in the Kentucky Charter School Application and Addendum.

01.911 (CONTINUED)

# **Charter School Application Process**

### **APPLICATION PROCESS (CONTINUED)**

Charter Authorization: The Board shall approve only a charter school application that has been properly and timely submitted and that demonstrates a strong capacity to establish and sustainably operate a charter school that will provide high quality learning opportunities for all of its students and which satisfies the criteria for approval described in Policy 01.91. The Board shall review the Superintendent's recommendation and related materials and shall by majority vote approve or deny an application within sixty (60) days after the applicant's timely submission. The Board shall not approve a charter application unless the application meets all legal requirements. The Board shall only approve initial charter contracts with a term of five (5) years in length. Within five (5) days of an approval, the Board shall submit the approved charter application to the Commissioner of Education for review and approval.

Appeal: Following any decision to deny an application, the applicant may submit a notice of appeal to the Board and the Kentucky Board of Education. The notice of appeal shall be filed within thirty (30) days after the Board's decision to deny the application. The notice of appeal must comply with the requirements of KRS 160.1595 and 701 KAR 8:030. The requirements for the notice of appeal shall be posted on the District website.²

Conversion Charter Schools: The Board may by a majority vote designate an existing school within the District not scheduled for closure to be converted to a charter school. The processes for submission of a conversion application, community input, the Board's review and vote, the transfer of management and operations of a conversion charter school, and the transition of employees shall adhere to the requirements of KRS 160.1599 and 701 KAR 8:040. The requirements for petitioners advocating for conversion of an existing school within the District shall be posted on the District website.³

#### **REFERENCES:**

¹KRS 160.1592; KRS 160.1593; KRS 160.1594; 701 KAR 8:020 ²KRS 160.1595; 701 KAR 8:030 ³KRS 160.1599; 701 KAR 8:040

#### **RELATED POLICIES:**

01.11; 01.91; 01.9111; 01.912; 01.913; 01.914

LEGAL: CHARTER STATUTES AND REGULATIONS REQUIRE BOARDS AS AUTHORIZERS TO HAVE A CONTRACT POLICY AND PROCEDURE. FINANCIAL IMPLICATIONS: DEPENDENT UPON AUTHORIZATION OF A CHARTER SCHOOL

#### POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.9111

# **Charter School Contract**

Subject to completion of the charter school application process and prior to negotiating a charter contract with a charter school board of directors, the Board shall verify the charter school board of directors has registered as a non-profit business entity with the Kentucky Secretary of State pursuant to KRS 14A.

Negotiation and entry into a charter contract shall comply with state laws and regulations.

The contract, to be executed within seventy-five (75) days of final approval of an application, shall:

- Become the final authorization for the public charter school;
- Establish the academic and operational performance expectations and measures by which the charter school shall be evaluated; and
- Cover terms required by applicable statutes and regulations (e.g. KRS 160.1596 and 701 KAR 8:020).

The contract may include any other terms and conditions agreed to between the local Board and the charter board of directors but shall not include enrollment caps or operational requirements that place undue constraints on the charter school or which contradict charter school statutes.

#### **REFERENCES:**

KRS 160.1590; KRS 160.1591; KRS 160.1592; KRS 160.1593; KRS 160.1594 KRS 160.1595; KRS 160.1596; KRS 160.1597; KRS 160.1598; KRS 160.1599 701 KAR 8:010; 701 KAR 8:020; 701 KAR 8:030; 701 KAR 8:040

# **RELATED POLICIES:**

01.11; 01.91; 01.911; 01.912; 01.913; 01.914

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#### POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.912

#### Charter School Monitoring, Assessment, and Annual Reports

#### PERFORMANCE MONITORING

The local Board may use the charter contact performance framework developed by the Kentucky Department of Education. The framework shall include academic, financial, and organizational frameworks and the following targets:

- 1. Student assessment and accountability;
- 2. Student graduation rates;
- 3. Student attendance rates;
- 4. Student admission and enrollment in postsecondary institutions; and

#### Other outcomes.

Where a charter school board of directors has governance over more than one (1) charter school and has failed to meet statutory requirements, the local Board shall begin an investigation to determine if the charter school board is in compliance with any charter contract(s) for other school(s) under the local Board's jurisdiction.

The local Board shall also monitor the performance of contracts between the charter board and any Educational Service Provider (ESP). If the local Board believes there is an issue with any aspect of performance of the charter contract or compliance with statutory or regulatory requirements, then the local Board shall begin an investigation.

Verification of an issue with any aspect of performance of the charter contract or compliance with statutory or regulatory requirements shall result in notification to the Commissioner by the local Board who may request assistance in addressing and remedying the issue. The local Board shall also notify the charter school of the issue and take necessary action, which may include unilateral imposition of conditions on the charter school, revocation, or nonrenewal of the charter contract. The local Board shall provide notice of such an issue and resolution to all charter school students, parents, persons with custody or charge, and the Kentucky Department of Education.

#### FINANCIAL MONITORING

The local Board shall at least monthly review the financial budget reports of the charter school.

If budget projects indicate the charter school's annual operating expenses may at any time during the school year cause annual operating revenues to fall below two percent (2%) of the total projected annual operating revenues in the school's approved budget, the charter school shall provide specific notice to the local Board and the local Board shall take the following action:

1. Require the school to implement a cash management plan approved by the local Board;

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# Charter School Monitoring, Assessment, and Annual Reports

#### FINANCIAL MONITORING (CONTINUED)

- 2. Begin a more in-depth review, and audit if necessary, of the school's financial budget reports, expenditures, and revenues;
- 3. Request financial management assistance for the charter school from the Department; and
- 4. Restrict the school's expenditures and obtain the local Board's approval prior to expenditure of school funds for the remainder of the year.

If the school defaults on a financial obligation or if the local Board suspects the school may close prior to the end of the school year or the charter contract term, the local Board shall take the following action:

- 1. Consult with the Commissioner of Education;
- 2. Communicate with the charter school board to determine the need for charter contract revocation;
- 3. Commence the same action as required as if annual operating revenues fall below the two percent (2%) of total projected operating revenue;
- 4. Review closure protocol and charter contract termination provisions and communicate such with the charter board; and
- 5. Notify students and resident local school districts as soon as necessary to ensure they are provided adequate preparation time for student transition and to provide free and appropriate public education to any returning students.

#### **REFERENCES:**

KRS 160.1590; KRS 160.1591; KRS 160.1592; KRS 160.1593; KRS 160.1594 KRS 160.1595; KRS 160:1596; KRS 160.1597; KRS 160.1598; KRS 160.1599

#### **RELATED POLICIES:**

<u>01.0; 01.11; 01.6; 01.61; 01.61</u> <u>01.91; 01.911; 01.9111; 01.913; 01.914</u> Formatted: ksba normal

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LEGAL: CHARTER STATUTES AND REGULATIONS REQUIRE BOARDS AS AUTHORIZERS TO HAVE A POLICY REGARDING RENEWAL, NONRENEWAL, REVOCATION, AND CLOSURE. FINANCIAL IMPLICATIONS: DEPENDENT UPON AUTHORIZATION OF A CHARTER SCHOOL

#### POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.913

#### Charter School Renewal, Non-Renewal, Revocation, and Closure

# CONTRACT RENEWAL, NON-RENEWAL, AND REVOCATION

The local Board shall not approve an application, contract with, or renew a contract with a charter school board of directors for a charter school that does not:

- a. Operate a breakfast program under the 42 U.S.C. 1773, as amended (CNA), and a lunch program under 42 U.S.C. 1751 et seq. (NSLA); or
- c. Provide initial and continuing evidence and assurances of the charter school's financial solvency and financial sustainability, as demonstrated initially by the financial plan in the charter application, to cover the expenses of start-up or conversion, operation, and any foreseen or unforeseen closure of the charter school during the fiscal year or during the contract term,

The local Board shall also require:

- a. Inclusion of at least two (2) local school District resident parents or persons with custody or charge of local school District resident students who will attend the charter school on the charter school board of directors;
- b. That any exercise of the charter school board of directors authority to incur debt in anticipation of receipt of funds or encumber assets for loans and extensions of credit is permitted only as allowed for the local Board per KRS 160.540; and
- c. Participation of all members of the charter board in annual training requirements, approved by the Commissioner of the Education on topics required by state law and regulations.

The charter board or any education service provider shall provide to the local Board information and copies of all records of:

- a. Use of the Individual with Disabilities Education Act dispute resolution procedures, 707 KAR 1:340;
- b. Use of physical restraint or seclusion of charter school students;
- c. Allegations received or substantiated of violation of any health, safety, civil rights, and disability rights of students, staff, or parents or persons with custody or charge.
- d. Attendance records and data at least monthly during the school year.

The charter board shall adhere to any prohibitions and/or restrictions on expenditure of school resources and funds as required in state laws and statutes. The charter board shall obtain written consent of the local Board and amendment of the charter contract prior to any addition to or moving of any location of the charter school.

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01.913 (CONTINUED)

# Charter School Renewal, Non-Renewal, Revocation, and Closure

CONTRACT RENEWAL, NON-RENEWAL, AND REVOCATION (CONTINUED)	
The charter school shall provide reports to the local Board on student enrollment and attendance	Formatted: ksba normal
at least twice a month. The local Board shall require continuous enrollment at the charter school	
of at least eighty percent (80%) of the charter contract minimum student enrollment requirements.	
The local Board shall monitor the reports. Failure of the charter school to maintain the minimum	
enrollment requirements shall result in immediate review by the local Board of:	
1. The charter school's operations;	
2. The charter school's financial solvency and financial sustainability through the end of the	
school year and the end of the charter contract term;	
3. Potential for closure;	
4. Violation of the charter contract; and	
5. The need for imposition of unilateral conditions, amendment, non-renewal, or revocation	Formatted: policytext, Numbered + Level: 1 +
of the charter contract, or immediate revocation of the charter contract pursuant to KRS 160.1598. ¹	Numbering Style: 1, 2, 3, + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"
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The local Board shall revoke or non-renew a charter school contract if the Commissioner of	
Education has determined a member of the charter board, or an education service provider at the direction of a charter board member has	
direction of a charter board member, or an employee at the direction of a board member, has knowingly violated 703 KAR 5:080 or KRS 160.1592 related to performance framework of the	
charter contract or the state accountability system.	
The local Board shall remove a member of a charter school board of directors that has been	Formatted: policytext
convicted of a crime described in KRS 61.040 and remove any or all of the members of the charter	
school board in connection with ensuring a smooth and orderly closure when the member(s)	
threaten the health, safety, civil rights, or disability rights of the students or the community	
pursuant to KRS 160.1598. ¹ This removal authority may be confirmed in charter school corporate	Formatted: ksba normal, Not Superscript/ Subscript
governance documents or the charter contract.	Formatted: ksba normal, Not Superscript/ Subscript
Prior to renewing a charter school contract, the local Board shall hold a public hearing in the	Formatted: ksba normal, Not Superscript/ Subscript
resident local school District and allow oral or written comments at the hearing as well as written	Formatted: ksba normal
comments to be submitted prior the hearing. The local Board shall allow comment by the resident	
Superintendent who has filed an objection to the charter application.	
CLOSURE	
The charter school shall provide contact information and resident local school district information	Formatted: ksba normal
for all parents, persons with custody or charge, adult students, and emancipated youth students to	
the local Board. Notification to these parties by the charter school shall include:	
1. The closure decision and closure process;	
2. Information on student instruction and reassignment;	Formatted: Numbered + Level: 1 + Numbering Style: 1,
3. Information on courses, levels, and credits completed by the student;	2, 3, + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"
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POWERS AND DUTIES OF THE BOARD OF EDUCATION 01.913 (CONTINUED)	
Charter School Renewal, Non-Renewal, Revocation, and Closure	
CLOSURE (CONTINUED)	
4. Information on the process for obtaining a copy of the student's education records; and	Formatted: ksba normal
5. Contact information for additional information.	
The charter school notification to the resident local school district(s) and the department shall include:	
1. The closure decision and closure process;	
2. The closure timeline and dates;	
3. Information on student instruction and reassignment;	
4. Employment, payroll, and benefits information;	Formatted: ksba normal
5. Transfer of federal and state funds and assets according to the federal and state requirements; and	<b>Formatted:</b> Numbered + Level: 1 + Numbering Style: 1, 2, 3, + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"
6. Contact information for additional information.	Formatted: ksba normal
Additional and final charter school notification to parents and resident local school district(s) shall	
include:	
1. Information on the existence and role of any appeal of the closure;	
2. Identifying the last student day;	
3. Detailing end of the year activities and transition activities for students; and	
4. Providing information and assistance for reassignment of students.	
The local Board's charter school closure protocol shall also include notification and reporting	Formatted: policytext
requirements regarding financial records and accounting and other requirements for the charter school as applicable in state laws and regulations.	Formatted: ksba normal Formatted: ksba normal
References:	
¹ 701 KAR 8:020	Formatted: ksba normal, Superscript
KRS 160.1590; KRS 160.1591; KRS 160.1592; KRS 160.1593; KRS 160.1594	
<u>KRS 160.1595; KRS 160.1596; KRS 160.1597; KRS 160.1598; KRS 160.1599</u> KRS 160.540	
701 KAR 8:010; 8:030; 08.040	
<u>707 KAR 1:340</u> 42 U.S.C. 1751 at ang 142 U.S.C. 1772	
<u>42 U.S.C. 1751 et seq.; 42 U.S.C. 1773</u>	
RELATED POLICIES:	
01.11; 01.91; 01.911; 01.9111; 01.912; 01.914	Formatted: Reference

LEGAL: POTENTIAL CONVERSION OF A PUBLIC SCHOOL TO A PUBLIC CHARTER SCHOOL IS COVERED IN KRS 160.1599 AND 704 KAR 8:040. FINANCIAL IMPLICATIONS: DEPENDENT UPON AUTHORIZATION OF A CHARTER SCHOOL

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.914

# **Conversion to Charter Schools**

#### PETITION FOR CONVERSION

Public schools that are eligible for conversion to public charter schools through the petition process as indicated in statute, shall be published annually on the Kentucky Department of Education (KDE) website by school level.

Prior to circulation of a conversion petition, the petitioner shall file a notice of intent with the Board.

A valid application and petition for a conversion charter school shall be submitted to the Board on or before October 30 preceding the academic year in which students will be enrolled and no later than ninety (90) days after the date of the first signature on the petition.

Timelines and standards covering the submission, processing and action on notices of intent, petitions, and applications relating to the conversion of a public school to a public charter school are as set forth in KRS 160.1599 and 701 KAR 8:040.

#### **CONVERSION**

No conversion public charter school shall begin operation after the beginning of a school year.

Upon Board approval of the conversion of an existing public school to a public charter school or the completion of the petition process and meeting statutory and regulatory requirements including Board approval, the Superintendent shall:

- 1. Cause notice to be provided to resident students of the existing public school of the conversion including provide information regarding student application to the conversion charter school during the time that information on other school programs within the District is provided;
- Create, with the conversion charter school board of directors, a conversion plan including, but not limited to, timelines, roles, responsibilities, and notification requirements for the following:
  - a. Coordination of student application, lottery, enrollment, and transfer to and from the conversion charter school; and
  - b. Transfer of management and operation of the conversion charter school in the same public school facility for the school years included in the conversion charter school's operation under the charter school's contract.
- 3. Meet during the first year of the charter contract with the charter school board of directors to coordinate student application, lottery, enrollment, and transfer of students; and
- 4. Meet throughout the charter contract with the charter school board of directors regarding the usage and maintenance of the facility by the charter school board of directors.

#### POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.914 (CONTINUED)

# **Conversion to Charter Schools**

### **CONVERSION (CONTINUED)**

Execution of a lease for the public school facility between the Board and the charter school entity through its board of directors is required prior to operation of a conversion public school.

## RESIDENT STUDENTS NOT ATTENDING THE CONVERSION CHARTER SCHOOL

The District shall provide to the students and parents or guardians of students attending the existing public school but who choose not to attend the conversion charter school any information and plan the District uses to address their educational needs and placement.

#### **OPERATION OF CONVERSION CHARTER SCHOOLS**

The Board may renew, non-renew, revoke, or take other action regarding a conversion charter school as provided in KRS 160.1590 to KRS 160.1599, KRS 161.141, and 701 KAR 8:010 to 701 KAR 8:040.

With any closed conversion charter school reverting to its former status as a non-charter school, the Board shall solicit feedback on the future of the school from parents, guardians, adult students, and emancipated youth students prior to reversion.

# **REFERENCES**:

 KRS 160.1590; KRS 160.1591; KRS 160.1592; KRS 160.1593; KRS 160.1594

 KRS 160.1595; KRS 160.1596; KRS 160.1597; KRS 160.1598; KRS 160.1599

 KRS 161.141

 701 KAR 8:010; 701 KAR 8:020; 701 KAR 8:030; 701 KAR 8:040

**RELATED POLICIES:** 

<u>01.0; 01.11; 01.6; 01.61; 01.91</u> <u>01.911; 01.9111; 01.912; 01.913</u> Formatted: Font Alignment: Auto

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LEGAL: SB 236 (2017) AMENDED KRS 160.380 TO REQUIRE A SBDM COUNCIL PARENT MEMBER TO PROVIDE A LETTER FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THAT THERE ARE NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT ON RECORD. SB 101 ALSO CHANGED THE DEFINITION OF RELATIVE. SB 101 (2018) HAS AN EMERGENCY CLAUSE MAKING THE AMENDMENTS CURRENTLY EFFECTIVE.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### ADMINISTRATION

02.421

# **Election of School Council Members**

### GUIDELINES

The following are guidelines to reflect the Board's recommended process for electing teacher and parent members to the school council: Election of Teacher Members

Recommended:

Teachers assigned to a school shall organize the election to select teacher council members. Teachers may request the Principal to provide administrative assistance in preparing for the election.

Written notice of the meeting to elect teacher council members shall be given by the Principal to all faculty members assigned to the school at least five (5) school days in advance of the meeting.

Teachers may nominate themselves or another teacher. A written ballot containing the names of all qualified teachers nominated shall be prepared and kept on file with other council records. The teachers attending the meeting shall choose a chairperson to chair the meeting to elect teacher members to the council. For the purpose of electing teacher council members, a Principal or Assistant Principal may not vote or serve as a teacher council member. Voting shall be by the method selected by the teachers.

Itinerant teachers may vote at all schools to which they are assigned and may serve on the council of any of those schools.

The teacher(s) chosen by the faculty shall count the ballots and announce the results at the conclusion of the meeting.

Required by Law:

Kentucky law requires that teacher candidates be employees of the District and currently assigned to the school where they are elected as council member. Election shall be by majority vote of all teachers assigned to the school. Individual council positions will be filled as majority votes occur. Voting shall continue until all teacher members are elected.

Kentucky law prohibits teachers elected to a council from being involuntarily transferred during their term of office.

## Election of Parent Members

Parents or legal guardians of students assigned to a school shall organize the election to select parent council members. They may request the Principal to provide administrative assistance required to conduct the election.

# Required by Law:

The president of the parent-teacher organization shall organize and oversee the election of parent council members.

# Election of School Council Members

#### Election of Parent Members (continued)

Kentucky law requires that parent council members be a parent, stepparent, or foster parent of a student to be enrolled in the school during the parent's term of council service. Parent shall also mean a person who has legal custody of a student pursuant to a court order and with whom the student resides. Parent council member shall not be an employee of the school in which that parent serves, nor shall the parent representative be an employee or relative of an employee in the District administrative offices. A parent representative shall not be a local Board member or Board member's spouse. Relative shall mean father, mother, brother, sister, wife, son, <u>and</u> daughter, <u>aunt</u>, <u>uncle</u>, <u>son in law or daughter in law</u>.

A parent council member shall submit to a state and national fingerprint-supported criminal history background as required by KRS 160.380. In addition, the parent council member shall provide a letter from the Cabinet for Health and Family Services stating that there are no findings of substantiated child abuse or neglect on record. Receipt of notice or verification of a finding of neglect or abuse shall subject the parent council member to removal under KRS 160.347. A parent member may serve prior to the receipt of the criminal history background check report, but shall be removed from the council on receipt by the District of a report documenting a record of a sex crime or criminal offense against a victim who is a minor as defined in KRS 17.500 or as a violent offender as defined in KRS 17.165 and no further procedures shall be required.

# Link to DPP-156 Central Registry Check and more information on the required Cabinet Letter: http://manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013RequestfromthePublicforCANChecksandCentralRegistryChecks.aspx

# SCHOOLS WITHOUT PARENT TEACHER ORGANIZATION

If the school does not have a parent teacher organization, the parents shall form a group of parents to set the date and time for an election of parent council members and shall provide notice of this

# MINORITY REPRESENTATIVES

meeting to parents.

If the council formed under the elections described above does not have a minority member, and the school has eight percent (8%) or greater enrollment of minority students, the Principal shall be responsible for carrying out the following:

- 1. The Principal shall organize a special election no sooner than ten (10) and no later than twenty (20) calendar days following the elections described above to elect a minority parent to the council by ballot. The Principal shall notify all parents of the date, time, and location of the election. The notice shall call for nominations of minority parents for the ballot. The election shall be conducted using the same procedures as the election of the two (2) other parent members of the council.
- 2. The Principal shall call a meeting of all teachers in the building within seven (7) days following the initial election of parent and teacher council members. The teachers shall select one (1) minority teacher to serve as a teacher member on the council. If no minority teacher chooses to serve on the council, then the additional teacher council position shall go unfilled.

However, if there are no minority teachers who are assigned to the school, an additional teacher member shall be elected by a majority of all teachers. Procedures for election of the teacher representative shall be the same as the procedures for election of the other three (3) teacher members of the council.

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#### ADMINISTRATION

02.421 (CONTINUED)

# **Election of School Council Members**

### TERMS

Terms of school council members shall be for one (1) year. A school council, once elected, may adopt a policy setting different terms of office for parent and teacher members subsequently elected. Annual elections for the following year's terms shall be held on a date set by the school council.

Term limitations shall not apply for a minority teacher member who is the only minority on faculty.

#### COUNCIL ELECTIONS FOR NEW OR CONSOLIDATED SCHOOLS

When a new school is opened or schools are consolidated, these guidelines shall be followed:

- If a school is scheduled to close at the end of the school year, there is no need to hold council elections for the upcoming school year.
- Council members of a school being consolidated with another school may not carry over a term of office to the newly consolidated school's council, but may stand for election if otherwise qualified.
- Following the opening of a new or consolidated school, elections shall be held to form a council.

#### **CONFLICT OF INTEREST**

Council members shall not have a conflict of interest pursuant to KRS Chapter 45A, except the salary paid to District employees.

### **REMOVAL OF COUNCIL MEMBERS**

On recommendation of the Commissioner of Education and pursuant to statutory requirements, the Board may remove a council member for cause by a vote of four-fifths (4/5) of the Board's membership.

#### VACANCIES

Council vacancies shall be filled at a special called election, for which councils are encouraged to follow the recommended guidelines set forth in this policy. A vacancy is created when a teacher is no longer assigned to the school, a parent no longer has a child enrolled in the school, a member of the council has been removed pursuant to statutory requirements, or a member resigns.

Any parent or teacher representative elected to fill a vacancy shall serve only the remaining term of the council position he or she has been elected to fill.

#### **REFERENCES:**

KRS 17.165; KRS 17.500; KRS 156.132 KRS 160.345; KRS 160.347; KRS 160.380 701 KAR 5:100 OAG 91-148; OAG 91-192; OAG 91-206 OAG 92-88; OAG 93-49; OAG 94-41 LEGAL: REVISIONS TO 703 KAR 5:225 REQUIRE EACH SCHOOL TO APPROVE THE CSIP BY JANUARY 1 OF EACH SCHOOL YEAR. FINANCIAL IMPLICATIONS: NONE ANTICIPATED LEGAL: HB 366 AMENDS KRS 160.463 TO INCLUDE INFORMATION FOR PUBLICATION OF SCHOOL REPORT CARDS. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### ADMINISTRATION

02.442

# Comprehensive School Improvement Plan

#### **COMPREHENSIVE SCHOOL IMPROVEMENT PLAN (CSIP)**

Schools shall focus their improvement efforts through the collaborative development of a Comprehensive School Improvement Plan (CSIP) involving all stakeholders to review, revise and communicate a purpose for student success, establish and address priority needs, plan for the usage of District funds and develop action plans to close achievement gaps between various student groups. This plan shall describe the specific goals and activities that build capacity for high-quality planning to address targeted needs to achieve the goals established by the state-mandated accountability system. The structure of the CSIP shall include completion of the Continuous Improvement Diagnostic between August 1 and October 1 of each school year and completion of the needs assessment between October 1 and November 1 of each school year.

The primary purposes of the CSIP shall be:

- To improve student achievement on state and federal mandated testing/accountability instruments; and
- To eliminate achievement gaps among various student groups.

#### RESPONSIBILITY

Each school council, shall develop, monitor, and annually update a Comprehensive School Improvement Plan (CSIP) by January 1 of each school year.

 By October 1st, the school-based decision making council, with the involvement of parents, faculty, and staff shall set the school's annual targets for eliminating any achievement gap and submit them to the Superintendent/designee for consideration.

The Superintendent/Designee and the School-Based Decision Making Council shall agree on the annual targets before they are submitted to the Board for adoption.

 School Principals shall convene a public meeting at their schools to share and discuss their school's plans to eliminate identified achievement gaps.

#### FORM

Unless the school planning committee requests and is granted a waiver by the Board, the school committee shall use any improvement plan format that has been established and approved by the Board. In addition, the school council shall review annually the school's disaggregated student data and revise the school's improvement plan, as required by applicable statute and regulation, to address any achievement gaps between various student groups.

#### **PLAN INCLUDES**

The CSIP structure shall include the components set out in 703 KAR 5:225, Every Student Succeeds Act of 2015 (ESSA), and the elements required by KRS 158.649.

#### ADMINISTRATION

02.442 (Continued)

# Comprehensive School Improvement Plan

# PLAN INCLUDES (CONTINUED)

- The Comprehensive School Improvement Plan (CSIP) shall include, at a minimum, a mission, vision, and belief statement, objectives, a needs assessment, an action plan to achieve the objectives, and a method of evaluating the accomplishment of the plan. In addition, the school council, shall review disaggregated student data and revise the CSIP, as required by applicable statute and regulation, to address any achievement gaps between various groups of students.
- The plan shall focus on student success and a purpose and direction for continuous improvement that commits to high expectations for learning as well as shared values and beliefs about teaching and learning for all students.
- The school plan shall define specific goals and strategic actions to be implemented the following school year to achieve the established accountability goals.
- The plan shall include the reduction of physical and mental health barriers to learning, student equity, and needs identified by the schools, school safety and student discipline assessments.
- The plan shall include, but not limited to, an Equity component and a Parent Involvement component.

The CSIP shall serve as a resource for school/council decision-making and shall be posted to the school's web site.

The CSIP will be submitted to the Kentucky Department of Education no later than ninety (90) days after the public release of state assessment data.

#### PUBLIC REVIEW

The Principal shall convene a public meeting at the school to present and discuss the plan prior to submitting it to the Superintendent and Board.

### SCHOOL REPORT CARDS

Each school shall post its school report card on its website as required by ESSA. School report cards shall be widely accessible to the public, in an understandable and uniform format, and when possible, written in a language that parents can understand.

Each school shall send to parents a school report card containing information about school performance as outlined in KRS 158.6453 and 703 KAR 5:140, and information on electronic access to a summary of the results for the District shall be published in the newspaper with the largest circulation in the county.

As outlined in KRS 160.463, a copy of the report card is to be publicized by one of the following methods:

- a. In the newspaper of the largest general circulation in the county;
- b. Electronically on a website of the District; or
- a.c.By printed copy at a prearranged site at the main branch of the public library within the <u>District.</u>

#### ADMINISTRATION

#### 02.442 (CONTINUED)

# Comprehensive School Improvement Plan

### SCHOOL REPORT CARDS (CONTINUED)

If b or c above is selected, the Superintendent shall be directed to publish notification in the newspaper with the largest circulation in the county. The notification shall include the electronic address of the website or the address of the library where the report card can be viewed by the public.

Each school shall send to parents a school report card containing information about school performance as outlined in KRS 158.6453 and 703 KAR 5:140, and information on electronic access to a summary of the results for the district shall be published in the newspaper with the largest circulation in the county.

In addition to the above requirements, beginning the 2018-2019 school year and annually thereafter, each school shall post its school report card on its website as required by ESSA. School report cards shall be widely accessible to the public, in an understandable and uniform format, and when possible, written in a language that parents can understand.

### **BOARD REVIEW**

The school's plan for eliminating achievement gaps among various groups of students shall be presented to the Board annually for its review and comment. The Board may share its comments, in writing, with the council.

## **REFERENCES:**

KRS 158.645; KRS 158.6451; KRS 158.6453; KRS 158.649 KRS 160.290; KRS 160.345<u>; KRS 160.463</u> 703 KAR 5:140; 703 KAR 5:225<u>; 703 KAR 5:280</u> P. L. 114-95 (Every Student Succeeds Act of 2015)

#### **RELATED POLICIES:**

01.111; 02.432; 02.44

LEGAL: SB 101 AMENDS KRS 160.380 TO CHANGE THE THIRTY DAY VACANCY REQUIREMENTS TO FIFTEEN DAYS. SB 101 HAS AN EMERGENCY CLAUSE MAKING THE AMENDMENTS CURRENTLY EFFECTIVE. THE APPLICANT IS TO PROVIDE A LETTER FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THAT THERE ARE NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT ON RECORD.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

LEGAL: SB 236 (2017) AMENDED KRS 160.380 TO REQUIRE EMPLOYEES TO REPORT TO THE SUPERINTENDENT WHEN THEY HAVE BEEN FOUND BY THE CABINET FOR HEALTH AND FAMILY SERVICES TO HAVE ABUSED OR NEGLECTED A CHILD. SB 101 (2018) HAS AN EMERGENCY CLAUSE MAKING THE AMENDMENTS CURRENTLY EFFECTIVE.

FINANCIAL IMPLICATIONS: POSSIBLE COST OF TERMINATION HEARINGS

PERSONNEL

03.11

- CERTIFIED PERSONNEL -

#### Hiring

#### SUPERINTENDENT'S RESPONSIBILITIES

When a vacancy occurs, the Superintendent shall notify the Chief State School Officer <u>fifteen</u> (15)thirty (30) days before the position is to be filled.

When a vacancy needs to be filled in less than <u>fifteen (15)</u>thirty (30) days to prevent disruption of necessary instructional or support services of the school district, the Superintendent may seek a waiver of the <u>fifteen (15)</u>thirty (30) day advance notice requirement from the Chief State School Officer. If the waiver is approved, the appointment shall not be made until the person selected by the Superintendent has been approved by the Chief State School Officer.

The Superintendent shall make all appointments, promotions, and transfers of certified personnel for positions authorized by the Board and, at the first meeting following the actions, shall notify the Board of same. Such notification shall be recorded in the Board minutes. No personnel action shall be effective prior to receipt of written notice of the action by the affected employee from the Superintendent. Certified employees may be appointed by the Superintendent for any school year at any time after February 1 next preceding the beginning of the school year.

#### QUALIFICATIONS

The Superintendent shall employ only individuals who are certified for the positions they will hold and who possess qualifications established by Board policy, except in the case where no individual applies who is properly certified and/or who meets qualifications set by Board policy.

All teachers shall meet applicable certification or licensure requirements as defined by state and federal regulation. 3 

# ELIGIBILITY

In determining the eligibility of a particular candidate for appointment to a position, the priority of the Superintendent shall be to employ that person, who by reasons of preparation, experience and ability to work effectively with students, other staff members, and citizens of the school community, will render the highest possible level of service.

Employees who are terminated and/or non-renewed for cause by the District, or who resigned and are not eligible for a position, shall not be considered for any future employment by the District.

#### CRIMINAL BACKGROUND CHECK AND TESTING

Applicants, employees, and student teachers assigned within the District shall undergo records checks and testing as required by applicable statutes, regulations, and Board policy.¹

The District shall not employ or permit the assignment of, the following individuals:

03.11 (CONTINUED)

# <u>Hiring</u>

CRIMINAL BACKGROUND CHECK AND TESTING (CONTINUED)

- 1. Those who have been convicted of violent offenses or sex crimes as defined by KRS 17.165;
- 2. Those who have been convicted of other crimes which bear a reasonable relationship to the position for which the individual is applying, or to which the individual may transfer within the District at a later time as determined by the Superintendent; or
- 3. Those who materially misrepresent their criminal history, credentials, or any other fact when applying for a position in the District.

Each application or renewal form provided applicants for a certified position shall conspicuously state the following: "FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A NATIONAL AND STATE CRIMINAL HISTORY BACKGROUND CHECK AS A CONDITION OF EMPLOYMENT".¹

Beginning July 1, 2018, individual applicants shall provide a letter from the Cabinet for Health and Family Services stating that there are no findings of substantiated child abuse or neglect on record. In addition, eEach application or renewal form provided to applicants for a certified position shall conspicuously state the following:

"FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A NATIONAL AND STATE CRIMINAL HISTORY BACKGROUND CHECK AND HAVE A LETTER, PROVIDED BY THE INDIVIDUAL, FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THE EMPLOYEE IS CLEAR TO HIRE BASED ON NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT FOUND THROUGH A BACKGROUND CHECK OF CHILD ABUSE AND NEGLECT RECORDS MAINTAINED BY THE CABINET FOR HEALTH AND FAMILY SERVICES AS A CONDITION OF EMPLOYMENT."

As permitted by KRS 160.380, eEmployment shall be contingent on receipt of records documenting that the individual does not have a conviction for a felony sex crime or as a violent offender as defined in KRS 17.165 or other conviction determined by the Superintendent to bear a reasonable relationship to the ability of the individual to perform the job. Conditional employment shall terminate on receipt of a criminal history background check documenting a conviction for a felony sex crime or as a violent offender.

Additionally, beginning July 1, 2018, eEmployment shall also be contingent on receipt of a letter from the Cabinet provided by the individual documenting that the individual does not have a substantiated finding of child abuse or neglect in records maintained by the Cabinet.

Link to DPP-156 Central Registry Check and more information on the required Cabinet Letter:

http://manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013RequestfromthePublicforCANChecksandCentralRegistryChecks.aspx

Criminal records checks on persons employed in Head Start programs shall be conducted in conformity with 45 C.F.R. § 1302.90.

# **REPORT TO SUPERINTENDENT**

An employee shall report to the Superintendent if the employee has been found by the Cabinet for Health and Family Services to have abused or neglected a child, and if the employee has waived the right to appeal such a substantiated finding or the finding has been upheld upon appeal.

03.11 (CONTINUED)

#### HIRING OF RETIRED PERSONNEL

Hiring of certified personnel who have previously retired under TRS shall be in compliance with applicable legal requirements.²

Hiring

Persons who have previously retired from the District and who subsequently are rehired shall be credited with a maximum of twelve (12) sick leave days at the outset of their new period of employment.

#### JOB REGISTER

The Superintendent or the Superintendent's designee shall maintain at IAKSS and on the District web site a job register listing all current job openings in the District. The register shall describe the duties and qualifications for each opening, and District employment policies shall be attached to the register. The job register shall be open to public inspection during IAKSS business hours.

#### VACANCIES POSTED

Under procedures developed by the Superintendent, a listing of all District job openings shall be posted at IAKSS and on the District web site on a timely basis and shall refer interested persons to IAKSS job register for additional information.

When a vacancy for a teaching position occurs in the District the Superintendent shall conduct a search to locate minority candidates to be considered for the position.

#### APPLICATIONS

Under procedures developed by the Superintendent, each application shall be reviewed and each applicant so notified upon initial application. Applications shall be kept on file for three (3) years. All applications for positions shall be made utilizing written or electronic forms furnished by the Department of Human Resources.

#### RELATIONSHIPS

The Superintendent shall not employ a relative of a member of the Board.

A relative may be employed as a substitute for a certified or classified employee if the relative is not:

- 1. A regular full-time or part-time employee of the District;
- 2. Accruing continuing contract status or any other right to continuous employment;
- 3. Receiving fringe benefits other than those provided other substitutes; or
- 4. Receiving preference in employment or assignment over other substitutes.¹

A relative of the Superintendent shall not be employed except as provided by KRS 160.380.

The Superintendent shall not employ a relative of any employee to work under the direct or indirect supervision of that employee. "Relative" means father, mother, brother, sister, husband, wife, son, daughter, aunt, uncle, (including subcategories of in-law, half and step relatives).

Exception to the above is substitute personnel.

#### JOB DESCRIPTION

All employees shall receive a copy of their job description and responsibilities.

03.11 (Continued)

# <u>Hiring</u>

# **AFFIRMATIVE ACTION PLAN**

All employment practices shall be in keeping with the Board approved Affirmative Action Plan.

## **EMPLOYEES SEEKING A JOB CHANGE**

Other than the routine transmission of administrative and personnel files, District employees are prohibited from assisting a school employee, contractor, or agent in obtaining a new job if the individual knows, or has probable cause to believe, that such school employee, contractor, or agent engaged in sexual misconduct regarding a minor or student in violation of the law and such school employee, contractor, or agent does not meet the exceptions outlined in 20 U.S.C. § 7926.

#### **REFERENCES:**

¹KRS 160.380 ²KRS 161.605; 702 KAR 1:150 ³P. L. 114-95, (Every Student Succeeds Act of 2015) 20 U.S.C. § 7926; 42 U.S.C. § 9843a(g) 34 C.F.R. 200.55-200.56; 45 C.F.R. § 1302.90 KRS 17.160; KRS 17.165 KRS 156.106; KRS 160.345; KRS 160.390 KRS 161.042; KRS 161.611; KRS 161.750 KRS 335B.020; KRS 405.435 16 KAR 9:080; 702 KAR 3:320; 704 KAR 7:130 OAG 73-333; OAG 91-10; OAG 91-149; OAG 91-206 OAG 92-1; OAG 92-59; OAG 92-78; OAG 92-131; OAG 97-6 <u>Records Retention Schedule, Public School District</u>

# **RELATED POLICIES:**

01.11; 02.4244; 03.132

LEGAL: SB 152 AMENDS KRS 157.390 TO ALLOW A DISTRICT TO HAVE DIFFERENTIATED COMPENSATION FOR TEACHERS EMPLOYED IN A SCHOOL THAT IS IDENTIFIED BY THE KENTUCKY DEPARTMENT OF EDUCATION AS BEING IN TARGETED OR COMPREHENSIVE SUPPORT AND IMPROVEMENT STATUS. FINANCIAL IMPLICATIONS: COST OF HIGHER SALARIES LEGAL: HB 366 AMENDS KRS 160.463 AND KRS 424.220 REMOVING THE REQUIREMENT FOR THE FACTUAL LIST OF INDIVIDUAL SALARIES TO BE FURNISHED TO A QUALIFIED NEWSPAPER. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### PERSONNEL

03.121

- CERTIFIED PERSONNEL -

### <u>Salaries</u>

#### SINGLE-SALARY BASIS

All salaries for certified personnel shall be based on a single-salary schedule providing, at minimum, for the number of working days required by law.

A District may provide monetary compensation, in addition to that provided through the single salary schedule, to all classroom teachers employed in a school that is identified by the Kentucky Department of Education as being in targeted or comprehensive support and improvement status.

Although a school may submit a request for an increment for an extended employment position, extra service, or related adjustments, the Board must set increments in pay for positions requiring services beyond those normally expected of other positions if the duties rendered extend beyond the regular school day or require extended days.

#### EXTENDED EMPLOYMENT

Compensation for employment contracted beyond the number of work days approved by the Board for a position shall be prorated on the base pay for that position.

Extended employment positions shall be established and funded in the District and/or school level budgets, and specified in a letter from the District to the employee.

Addition of days to be worked beyond the original contract or additional days of extended employment for a position require prior Board notification before the change goes into effect.

Employees receiving an administrative additive, including but not limited to Principals, Associate Principals and IAKSS administrators, shall not hold supplemental duty positions.

#### EXTRA SERVICES, SUPPLEMENTS AND SUPERVISION

The Board shall annually establish a schedule of compensation for extra services, and supervision. The Board may also establish a schedule of compensation for hazardous duty supplements. As provided under law, teachers who attain certification from the National Board for Professional Teaching Standards shall be given an annual salary supplement of \$2000 for the life of the certificate.

#### **RANK AND EXPERIENCE**

The rank and experience of certified personnel shall be determined at time of hire. The Superintendent will validate all experience of professional personnel employed in the District.

Credits and/or rank changes to be considered in determining the salary of a teacher must be completed prior to September 15 with appropriate documentation submitted to the Department of Human Resources by December 30.

03.121 (Continued)

# <u>Salaries</u>

#### **RANK AND EXPERIENCE (CONTINUED)**

To assist with the budgeting process, candidates for National Board certification shall notify the Superintendent/designee in writing prior to September 15 that certification is pending in order for the employee to receive any rank-related increase retroactive to the beginning of the school year.

#### EXCEPTION

The Superintendent's salary may be established without regard to the above-mentioned schedules.

#### PAYROLL DISTRIBUTION

Checks and direct deposit vouchers will be issued according to a schedule approved annually by the Board. The District shall furnish the employee with either a paper or electronic statement. If statements are provided electronically, employees shall be provided access to a computer and printer for review and printing of their statement.

At the close of the school year, employees who have completed all responsibilities and duties may request to be paid their remaining salary prior to the end of the fiscal year.

#### **REQUIRED DOCUMENTS**

Employees shall be responsible for providing the Superintendent with all required certificates, other credentials and health examinations prior to beginning work.

### NOTICE OF SALARY

Not later than forty-five (45) days before the first student attendance day of the succeeding school year or June 15, whichever occurs earlier, the Superintendent shall notify all certified personnel of the best estimate of the salary for the coming year. All personnel shall be paid in accordance with Board-adopted salary schedules.

### LIST OF SALARIES

The Board shall maintain for public scrutiny a factual list of individual salaries of its employees for the fiscal year just closed. The Division of Budget and Staffing shall furnish that list electronically or by mail to a newspaper qualified under KRS 424.120 to publish advertisements for the District.

### **PAYROLL DEDUCTIONS**

The Board shall approve all payroll deductions as specified by KRS 161.158 and Board Policy 03.1211.

03.121 (Continued)

# <u>Salaries</u>

**REFERENCES:** 

1

KRS 157.075; KRS 157.320; KRS 157.350; KRS 157.360 KRS 157.390; KRS 157.395; KRS 157.397; KRS 157.420 KRS 160.290; KRS 160.291 KRS 161.1211; KRS 161.134; KRS 161.168; KRS 161.760 KRS 337.070; KRS 424.120<del>; KRS 424.220</del> 702 KAR 3:060; 702 KAR 3:070; 702 KAR 3:100; 702 KAR 3:310 16 KAR 1:040; OAG 97-25 29 C.F.R. Section 541.303 ½ 29 C.F.R. section 541.602.29 ½ C.F.R. section 541.710

#### **RELATED POLICIES:**

03.114; 03.1211; 03.4

LEGAL: KRS 160.1592 REQUIRES A LOCAL BOARD TO GRANT A TWO-YEAR LEAVE OF ABSENCE TO TEACHERS UNDER CONTINUING SERVICE CONTRACTS WHO HAVE BEEN OFFERED EMPLOYMENT IN PUBLIC CHARTER SCHOOLS.

FINANCIAL IMPLICATIONS: HIRING ADDITIONAL PERSONNEL DRAFT ALL NEW LANGUAGE 5/16/18

PERSONNEL

- CERTIFIED PERSONNEL -

# **Educational/Professional Leave**

# EDUCATIONAL/PROFESSIONAL PURPOSE

Upon written request of a teacher or the Superintendent, the Board may grant leave (without pay) not to exceed two (2) consecutive years for educational or professional purposes. Leave may be granted for full-time attendance at universities or other training or professional activities approved by the Board when those activities are related to the employee's job or to other jobs an employee might hold in the school system. Leave will not be granted for part-time educational activities.

## **EMPLOYMENT WITH A CHARTER SCHOOL**

The Board shall grant a two (2) year leave of absence (without pay) to a teacher under a continuing service contract who has been offered employment with a charter school. A teacher who submits a timely request for return to a teaching position in the District within the two (2) years of leave, shall be allowed to do so at the appropriate salary for their experience and educational level. After two (2) years on leave, the relationship between the teacher and the Board shall be determined by the Board and the Board shall notify the teacher of the decision.

# **CONVERSION Charter School**

A teacher with continuing status shall notify the District of the teacher's intent to work in the converted charter school or to return to employment with the District the next school year by April 15 of each year of the granted leave.

#### **LIMITATIONS**

No more than two percent (2%) of the certified employees may be on educational/professional leave at one time. When requests exceed two percent (2%), those submitting the earliest requests will be given first consideration.

### TIME OF APPLICATION

Written application for educational/professional leave must be made at least sixty (60) days before the leave is to begin.

# NOTIFICATION OF RETURN

Employees on educational/professional leave, including those on professional leave serving in charter schools, shall notify the Superintendent in writing of their intent to return to the school system on or before the date prescribed in Policy 03.123 or April 15 in the case of employees serving in conversion charter schools. Teachers working in charter schools during a second year of leave shall provide written notice by the applicable date to the Superintendent and the Board Chairperson. Employees who fail to notify the Superintendent of their return by the date prescribed in Policy 03.123 cannot be guaranteed employment for the following school year.

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03.1235

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PERSONNEL 03.1235 (CONTINUED)	
Educational/Professional Leave	
PLACEMENT UPON RETURN	
Employees taking an educational/professional leave will be entitled on return to a comparable position for which they are qualified. Placement in the same position or the same school cannot be guaranteed.	
REFERENCES:	
KRS 158.782; KRS 160.1592; KRS 161.770 <u>701 KAR 8:040</u> OAG 79-106 OAG 84-43 OAG 91-134	Formatted: ksba normal, Font: Not Bold
RELATED POLICY:	
03.123	
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LEGAL: CHANGES TO 704 KAR 3:370 REQUIRE THE DISTRICT'S CERTIFIED EVALUATION PLAN TO UTILIZE THE KENTUCKY FRAMEWORK FOR PERSONNEL EVALUATION. ADDITIONAL CHANGES CLARIFY APPEAL LANGUAGE. CHECK FOR CONFORMITY WITH YOUR DISTRICT CERTIFIED EVALUATION PLAN.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### PERSONNEL

03.18

#### -CERTIFIED PERSONNEL-

# **Evaluation**

#### **DEVELOPMENT OF SYSTEM**

An evaluation committee shall develop and recommend for approval by the Board and the Kentucky Department of Education a personnel evaluation system for all certified employees below the level of District Superintendent. The evaluation system shall be in compliance with and shall be implemented consistent with applicable statute and regulation. The District's certified evaluation plan shall be aligned with the Kentucky Framework for Personnel Evaluation.¹

### PURPOSE

The purpose of the personnel evaluation system shall be to: support and improve performance of all certified school personnel and to inform individual personnel decisions. The District certified evaluation plan for certified personnel assigned to the District level for purposes of evaluation shall be specific to the evaluatee's job category.

### FREQUENCY OF SUMMATIVE EVALUATIONS

At a minimum, summative evaluations shall occur annually for <u>certified employees below the level</u> of <u>superintendenteach teacher</u>, or other professional who <u>havehas</u> not attained continuing service status. Summative evaluations shall occur at least once every three (3) years for a teacher or other professional who has attained continuing service status, as well as principals, assistant principals, and other certified administrators.

## REPORTING

Results of evaluations shall not be included in the accountability system under KRS 158.6455.

## NOTIFICATION

The evaluation criteria and evaluation process to be used shall be explained to and discussed with certified school personnel no later than the end of the evaluatee's first thirty (30) calendar days of the school year as provided in regulation.

# CONFIDENTIALITY

Evaluation data on individual classroom teachers shall not be disclosed under the Kentucky Open Records Act.

#### REVIEW

All employees shall be given a copy of their evaluations. All written evaluations shall be discussed with the evaluatee, and he/she shall have the opportunity to submit a written response to be included in the certified employee's personnel record. Both the evaluator and evaluatee shall sign and date the evaluation instrument.

A copy of all current employees' summative evaluations shall be maintained by the employee's immediate supervisor and shall be a part of the official personnel record.² Copies of formative evaluations shall be kept on file by the evaluator for a period of five (5) years.

03.18 (Continued)

# Evaluation

#### APPEAL PANEL

The District shall establish a panel to hear appeals from summative evaluations as required by law.¹

## ELECTION

The certified employees shall elect twelve (12) members to serve on the Certified Evaluation Appeals Panel. Two (2) members and two (2) alternates elected by the elementary school certified staff of the District; two (2) members and two (2) alternates elected by the middle school certified staff of the District; and two (2) members and two (2) alternates elected by the high school certified staff of the District. Alternates are to serve in the event an elected member cannot serve. The Board shall appoint one (1) certified employee and one (1) alternate certified employee to the panel.

#### TERMS

All terms of panel members and alternates shall be for two (2) years and run from January 1 to December 31. Members may be reappointed or reelected for one (1) additional term.

# CHAIRPERSON

The chairperson of the panel shall be the certified employee appointed by the Board.

# APPEAL TO PANEL

Any certified employee who believes that he or she was not fairly evaluated on the summative evaluation may appeal to the panel within five (5) working days of the receipt of the summative evaluation. The certified employee may review any evaluation material related to him/her. Both the evaluator and the evaluate shall be given the opportunity, at least five (5) days in advance of the hearing to review documents that are to be given to presented to the District evaluation appeals panel, the hearing committee reasonably in advance of the hearing and may have representation of their choosing.

#### APPEAL FORM

The appeal shall be signed and in writing on a form developed by the District evaluation committee. The form shall state that evaluation records may be presented to and reviewed by the panel.

#### **CONFLICTS OF INTEREST**

No panel member shall serve on any appeal panel considering an appeal for which s/he was the evaluator.

Whenever a panel member or a panel member's immediate family appeals to the panel, the member shall not serve for that appeal. Immediate family shall include father, mother, brother, sister, spouse, son, daughter, uncle, aunt, nephew, niece, grandparent, and corresponding in-laws.

A panel member shall not hear an appeal filed by his/her immediate supervisor.

#### BURDEN OF PROOF

The certified employee appealing to the panel has the burden of proof. The evaluator may respond to any statements made by the employee and may present written records which support the summative evaluation.

03.18 (Continued)

# **Evaluation**

# **REVISIONS TO PREVIOUSLY APPROVED DISTRICT EVALUATION PLAN**

If a revision adding or removing a source of evidence or changing a decision rule or calculation in the summative rating formula in the District's certified evaluation plan is made by the local certified evaluation committee, the revised certified evaluation plan shall be reviewed and approved by the Board. If the Board determines that changes do not meet the requirements of KRS 156.557, the certified evaluation plan shall be returned to the certified evaluation committee for revision. The Superintendent shall submit proposed revisions to the evaluation plan to the Board for its review to ensure compliance with applicable statute and regulation. Upon adoption, all revisions to the plan shall be submitted to the Kentucky Department of Education for approval.

#### **REFERENCES:**

¹KRS 156.557; 704 KAR 3:370 703 KAR 5:225 OAG 92-135, Thompson v. Board of Educ., Ky., 838 S.W.2d 390 (1992)

## **RELATED POLICIES:**

²<u>02.14;</u> 03.15<u>;</u> 03.16 <u>02.14;</u> 03.16 LEGAL: SB 101 AMENDS KRS 160.380 AND HAS AN EMERGENCY CLAUSE MAKING THE AMENDMENTS CURRENTLY EFFECTIVE. THE APPLICANT IS TO PROVIDE A LETTER FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THAT THERE ARE NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT ON RECORD AND REVISES DEFINITION OF RELATIVE. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

LEGAL: SB 236 (2017) AMENDED KRS 160.380 TO REQUIRE EMPLOYEES TO REPORT TO THE SUPERINTENDENT WHEN THEY HAVE BEEN FOUND BY THE CABINET FOR HEALTH AND FAMILY SERVICES TO HAVE ABUSED OR NEGLECTED A CHILD. SB 101 (2018) HAS AN EMERGENCY CLAUSE MAKING THE AMENDMENTS CURRENTLY EFFECTIVE.

FINANCIAL IMPLICATIONS: POSSIBLE COST OF TERMINATION HEARINGS

#### PERSONNEL

03.21

#### - CLASSIFIED PERSONNEL -

# Hiring

SUPERINTENDENT'S RESPONSIBILITIES

All appointments, promotions, and transfers of classified personnel for positions authorized by the Board shall be made by the Superintendent who, at the first meeting following the actions, shall notify the Board of same. Such notification shall be recorded in the Board minutes.

# ELIGIBILITY

In determining the eligibility of a particular candidate for appointment to a classified position, the sole concern of the Superintendent shall be to employ that person who, by reasons of preparation, experience and ability to work effectively, will render the highest possible level of service.

Employees who are terminated and/or non-renewed for cause by the District, or who resigned and are not eligible for a position, shall not be considered for any future employment by the District.

#### **EFFECTIVE DATE**

Personnel actions shall not be effective until the employee receives written notice from the Superintendent.

#### CRIMINAL BACKGROUND CHECK AND TESTING

Applicants and employees shall undergo records checks and testing as required by applicable statutes and regulations.  $^{1\,\&\,2}$ 

Each application or renewal form provided applicants for a classified position shall conspicuously state the following: "FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A STATE CRIMINAL HISTORY BACKGROUND CHECK AS A CONDITION OF EMPLOYMENT. UNDER CERTAIN CIRCUMSTANCES, IF AN APPLICANT HAS BEEN A RESIDENT OF KENTUCKY TWELVE (12) MONTHS OR LESS, A NATIONAL CRIMINAL HISTORY BACKGROUND CHECK MAY BE REQUIRED AS A CONDITION OF EMPLOYMENT".⁴

Beginning July 1, 2018, individual applicants shall provide a letter from the Cabinet for Health and Family

Services stating that there are no findings of substantiated child abuse or neglect on record. In addition, eEach application or renewal form provided to applicants for a classified position shall conspicuously state the following:

"FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A NATIONAL AND STATE CRIMINAL HISTORY BACKGROUND CHECK AND HAVE A LETTER, PROVIDED BY THE INDIVIDUAL, FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THE EMPLOYEE IS CLEAR TO HIRE BASED ON NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT FOUND THROUGH A BACKGROUND CHECK OF CHILD ABUSE AND NEGLECT RECORDS MAINTAINED BY THE CABINET FOR HEALTH AND FAMILY SERVICES AS A CONDITION OF EMPLOYMENT."

## 03.21 (Continued)

# <u>Hiring</u>

# CRIMINAL BACKGROUND CHECK AND TESTING (CONTINUED)

As permitted by KRS 160.380, eEmployment shall be contingent on receipt of records documenting that the individual does not have a conviction for a felony sex crime or as a violent offender as defined in KRS 17.165 or other conviction determined by the Superintendent to bear a reasonable relationship to the ability of the individual to perform the job. Conditional employment shall terminate on receipt of a criminal history background check documenting a record of such convictions.

Additionally, beginning July 1, 2018, eEmployment shall also be contingent on receipt of a letter from the Cabinet provided by the individual documenting that the individual does not have a substantiated finding of child abuse or neglect in records maintained by the Cabinet.

Link to DPP-156 Central Registry Check and more information on the required Cabinet Letter: http://manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013RequestfromthePublicforCANChecksandCentralRegistryChecks.aspx

Criminal records checks on persons employed in Head Start programs shall be conducted in conformity with 45 C.F.R. § 1302.90.

# **REPORT TO SUPERINTENDENT**

An employee shall report to the Superintendent if the employee has been found by the Cabinet for Health and Family Services to have abused or neglected a child, and if the employee has waived the right to appeal such a substantiated finding or the finding has been upheld upon appeal.

#### HIRING OF RETIRED PERSONNEL

Except for cases involving disability retirement, persons who have previously retired from the District and who subsequently are rehired shall be considered first-year employees for the purposes of sick leave. (See Policy 03.2232.) Classified retirees are eligible to be hired in a permanent position working four (4) hours or more each day. Classified retirees may work as substitutes up to seventy (70) days per school year. Exemptions may be granted by the Senior Director of Administrative Services.

# **EDUCATIONAL REQUIREMENTS**

No person shall be initially hired unless s/he holds at least a high school diploma or high school certificate of completion or High School Equivalency Diploma. Employees shall hold the qualifications for the position as established by the Commissioner of Education.³

All paraprofessionals shall satisfy educational requirements specified by federal law.⁴

# JOB REGISTER

The Superintendent or the Superintendent's designee shall maintain in the Central Office a job register listing all current job openings in the District. The register shall describe the duties and qualifications for each opening, and District employment policies shall be attached to the register. The job register shall be open to public inspection during Central Office business hours.

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03.21 (Continued)

# VACANCIES POSTED

Under procedures developed by the Superintendent, a listing of all District job openings shall be posted in the Department of Human Resources/Central Office, on the District web site_in each school building, and in all work areas on a timely basis and shall refer interested persons to the Central Office job register for additional information.

Hiring

#### APPLICATION

All applications for positions shall be made utilizing written or electronic forms furnished by the Department of Human Resources.

Intentional misrepresentation shall be sufficient grounds to refuse to hire or to terminate, if the employee has been hired prior to discovery of falsification.

### **REVIEW OF APPLICATIONS**

Under procedures developed by the Superintendent, each application shall be reviewed and each applicant so notified. Completed applications for candidates not employed shall be retained for three (3) years.

### RELATIONSHIPS

The Superintendent shall not employ a relative of a member of the Board unless the relative was initially employed by the District prior to the tenure of the Board member and the member was seated on the Board prior to July 13, 1990.

A relative may be employed as a substitute for a certified or classified employee if the relative is not:

- 1. A regular full-time or part-time employee of the District;
- 2. Accruing continuing contract status or any other right to continuous employment;
- 3. Receiving fringe benefits other than those provided other substitutes; or
- 4. Receiving preference in employment or assignment over other substitutes.¹

A relative of the Superintendent shall not be employed except as provided by KRS 160.380.¹

The Superintendent shall not employ a relative of any employee to work under the direct or indirect supervision of that employee. "Relative" means father, mother, brother, sister, spouse, son, daughter, aunt, uncle, son-in-law, and daughter-in-law (including subcategories of in-law, half and step relatives).

Exception to the above is substitute personnel.

#### **EMERGENCY HIRING**

During emergency situations, job openings may be filled without listing in the job register or posting in District buildings.

#### JOB DESCRIPTION

All employees shall receive a copy of their job description and responsibilities.

### AFFIRMATIVE ACTION PLAN

All employment practices shall be in keeping with the Board approved Affirmative Action Plan.

# CONTRACT

All regular full-time and part-time employees shall receive a contract.

#### 03.21 (Continued)

# <u>Hiring</u>

#### **REASONABLE ASSURANCE OF CONTINUED EMPLOYMENT FOR TEMPORARY EMPLOYEES**

Temporary employees shall be notified in writing by April 30 of each year as to whether they have reasonable assurance of continued employment for the following year.

#### **EMPLOYEES SEEKING A JOB CHANGE**

Other than the routine transmission of administrative and personnel files, District employees are prohibited from assisting a school employee, contractor, or agent in obtaining a new job if the individual knows, or has probable cause to believe, that such school employee, contractor, or agent engaged in sexual misconduct regarding a minor or student in violation of the law and such school employee, contractor, or agent does not meet the exceptions outlined in 20 U.S.C. § 7926.

#### **REFERENCES:**

¹KRS 160.380
²702 KAR 5:080
³KRS 161.011; Kentucky Local District Classification Plan; 13 KAR 3:030
⁴P. L. 114-95, (Every Student Succeeds Act of 2015)
²0 U.S.C. § 7926; 42 U.S.C. § 9843a(g)
³4 C.F.R. 200.58-200.59; 45 C.F.R. § 1302.90
KRS 17.160; KRS 17.165
KRS 160.345, KRS 160.390; KRS 335B.020; KRS 405.435
OAG 91-10; OAG 91-149; OAG 91-206; OAG 92-1; OAG 92-59
OAG 92-78; OAG 92-131; OAG 97-6; 702 KAR 3:320
Records Retention Schedule, Public School District

# **RELATED POLICIES:**

01.11; 02.4244; 03.232; 03.27; 03.5; 06.221

LEGAL: HB 366 AMENDS KRS 160.463 AND KRS 424.220 REMOVING THE REQUIREMENT FOR THE FACTUAL LIST OF INDIVIDUAL SALARIES TO BE FURNISHED TO A QUALIFIED NEWSPAPER. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### PERSONNEL

03.221

- CLASSIFIED PERSONNEL -

#### **Salaries**

#### HOURLY OR SALARY BASIS

All regular and substitute classified personnel shall be paid on an hourly or salary basis. All personnel shall be paid in accordance with the Board-approved payment schedule. The approval of the Board shall be required for the establishment of all separate payment schedules.

### WORK DAY/WORK WEEK

The length of the work day shall be established for each position by the Board. The work week for hourly (non-exempt) employees shall not exceed forty (40) hours per week, unless overtime is authorized as provided by this policy.

#### **REQUIRED DOCUMENTS**

Employees shall be responsible for providing the Superintendent with all required certificates, other credentials, health examinations, and record of experience prior to beginning work.

#### LIST OF SALARIES

The Board shall maintain for public scrutiny a factual list of individual salaries of its employees for the fiscal year just closed. The Division of Budget and Staffing shall furnish that list electronically or by mail to a newspaper qualified under KRS 424.120 to publish advertisements for the District.

# **PAYROLL DISTRIBUTION**

Checks and direct deposit vouchers will be issued according to a schedule approved annually by the Board. The District shall furnish the employee with either a paper or electronic statement. If statements are provided electronically, employees shall be provided access to a computer and printer for review and printing of their statement.

#### **PAYROLL DEDUCTION**

The Board shall approve all payroll deductions as specified by KRS 161.158 and Board policy 03.2211.

#### **OVERTIME**

Overtime work shall be approved in advance by the Superintendent or designee. Hourly employees required to work in excess of forty (40) hours per week will be paid at the rate of 1¹/₂ times the regular rate for all hours beyond 40 as provided by the Fair Labor Standards Act for overtime work.

03.221 (Continued)

# <u>Salaries</u>

# **REFERENCES:**

KRS 78.615; KRS 160.291; KRS 161.011 KRS 337.070; KRS 337.285; KRS 424.120; KRS 424.220 702 KAR 3:320; 803 KAR 1:060; 803 KAR 1:070 Fair Labor Standards Act; <u>Garcia v. San Antonio Metropolitan Transit Authority.</u> 105 S.Ct. 1005 (1985)

# **RELATED POLICY:**

03.2211

LEGAL: SB 236 (2017) AMENDED KRS 160.380 TO REQUIRE EMPLOYEES TO REPORT TO THE SUPERINTENDENT WHEN THEY HAVE BEEN FOUND BY THE CABINET FOR HEALTH AND FAMILY SERVICES TO HAVE ABUSED OR NEGLECTED A CHILD AND AUTHORIZES DISCIPLINE FOR FAILURE TO REPORT. SB 101 (2018) HAS AN EMERGENCY CLAUSE MAKING THE AMENDMENTS CURRENTLY EFFECTIVE.

FINANCIAL IMPLICATIONS: POSSIBLE COST OF TERMINATION HEARINGS

#### PERSONNEL

03.27

### - CLASSIFIED PERSONNEL -

# Discipline, Suspension and Dismissal of Classified Employees

#### **DISCIPLINARY OPTIONS**

Classified employees may be subject to the following actions, to include, but not be limited to:

- 1. Verbal warning or reprimand by Superintendent/designee
- 2. Written warning or reprimand by Superintendent/designee
- 3. Probation imposed by Superintendent/designee
- 4. Reassignment (temporary or permanent) by Superintendent
- 5. Suspension without pay by Superintendent
- 6. Nonrenewal of contract by Superintendent
- 7. Dismissal (termination of contract) by Superintendent

This listing does not require that the options be invoked in progressive order. Any option may be invoked based on the severity of the disciplinary issue and all applicable facts and circumstances.

Classified employees may be terminated or suspended with or without pay only by the Superintendent who, at the first meeting following the actions, shall notify the Board of same. Such notification shall be recorded in the Board minutes. No personnel actions shall be effective prior to receipt of written notice of the action by the affected employee from the Superintendent.

An employee may be suspended from duty without pay for the remainder of the work day by the immediate supervisor when drugs, alcohol, and/or the safety of students or staff are involved.

An employee shall be placed on administrative leave with pay only when the Superintendent determines there is a justifiable need to protect the safety of students and staff or to prevent significant disruption of the workplace and/or educational process. The period of administrative leave with pay shall not exceed the time needed to determine whether the employee is to return to active service or face disciplinary action. However, placement on administrative leave with pay shall not exceed twenty (20) working days. If circumstances arise that require an investigation or other proceedings that may extend beyond twenty (20) days, the Superintendent may lengthen the period of leave.

Employees placed on administrative leave with pay with pay shall remain available for immediate recall to active service.

The Superintendent shall see that documentation to support the grounds for administrative leave with pay is provided to the employee and retained on file in the District.

03.27 (Continued)

# Discipline, Suspension and Dismissal of Classified Employees

# CAUSES FOR ACTION

Any classified employee may be subject to appropriate disciplinary or job action for one (1) or more of the following reasons:

- 1. Dishonesty, neglect of duty, incompetence, inefficiency or insubordination.
- 2. Reporting to work under the influence of, or illegal use of, or possession of alcohol or controlled substances while on duty, as set out in Policy 03.23251.
- 3. Unsatisfactory evaluation of any factor on the employee's performance evaluation report.
- 4. Repeated unexcused absence, tardiness, absence without notification or abuse of, or misrepresentation concerning, sick leave.
- 5. Job abandonment: An employee who fails, refuses, or is unable to return to work after the exhaustion of any authorized leave may be terminated unless the employee is granted additional leave by the Board.
- 6. Violation of or refusal to obey local policies or state regulations adopted by the Kentucky Board of Education or by the Board.
- 7. Failure to notify the Superintendent if the classified employee has been found by the Cabinet for Health and Family Services to have abused or neglected a child, and if the employee has waived the right to appeal such a substantiated finding or the finding has been upheld upon appeal.
- 8. Violation of or refusal to obey administrative procedures or directives from the Superintendent or a supervisor.
- 9. Refusal to comply with safety directives.
- 10. Falsifying information supplied to the District including information on application forms, absence reports, or any other information.
- 11. Violation of local policy, state, or federal statutes or regulations that apply to assigned duties.
- 12. Conviction of a violent crime or a sex crime as defined in KRS 17.165.
- 13. Immorality or other unprofessional conduct.
- 14. Violation of a provision of his/her classified contract.
- 15. Loss of licensure or certification required for the position.
- 16. Failure to maintain the confidentiality of information about students or staff obtained in the course of employment, unless disclosure serves a legitimate job-related purpose or is required by law.
- 17. Engaging in any sexually related behavior with a student with or without consent, including, but not limited to, behavior such as sexual jokes; sexual remarks; sexual kidding or teasing; sexual innuendo; pressure for dates or sexual favors; inappropriate physical touching, kissing, or grabbing; rape, threats of physical harm; and sexual assault.
- 18. Physical or mental disability, consistent with applicable laws protecting employees with disabilities.  $^{\rm 1}$

03.27 (Continued)

# Discipline, Suspension and Dismissal of Classified Employees

# DUE PROCESS PROVISIONS (SUSPENSION WITHOUT PAY/TERMINATION)

The employee shall be given notification of the specific charges against him/her by his/her supervisor and an opportunity to deny the charges.

The Superintendent shall develop procedures to implement due process provisions.

# **OTHER DISCIPLINARY ACTIONS**

When charges result in disciplinary actions other than termination or suspension without pay and employees wish to contest the charges, they may submit a written response, which shall be placed in their file along with the written charges.

### **REFERENCES:**

¹Americans with Disabilities Act 42 U.S.C. Section §12111 et seq.; KRS Chapter 344 KRS 160.380; KRS 160.390; KRS 161.011 OAG 76-290; OAG 92-135, OAG 96-3 Consolidated Omnibus Budget Reconciliation Act

#### **RELATED POLICIES:**

03.212; 03.23251; 03.26; 03.271; 03.2711 06.221; 07.162; 09.14; 09.42811 LEGAL: SB 101 AMENDS KRS 160.380 TO REQUIRE THAT THE APPLICANT IS TO PROVIDE A LETTER FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THAT THERE ARE NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT ON RECORD. SB 101 HAS AN EMERGENCY CLAUSE MAKING THE AMENDMENTS CURRENTLY EFFECTIVE. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.4

# Substitute Teachers

#### QUALIFICATIONS

All substitute teachers shall meet <u>backgrounderiminal</u> records check<u>requirements (including a</u> <u>letter from the Cabinet for Health and Family services stating that there are no findings of</u> <u>substantiated child abuse or neglect on record</u>) and medical examination requirements as specified in policies 03.11 and 03.111. In addition, substitutes serving in a position on a long-term/extended basis (more than twenty (20) days) must meet all certification requirements established by the Education Professional Standards Board.

Link to DPP-156 Central Registry Check and more information on the required Cabinet Letter:

 $\underline{http://manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry Checks.aspx (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 Request from the Public for CANChecks and Central Registry (Manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013 R$ 

## SUBSTITUTE LIST

The Superintendent or designee shall maintain a list of qualified substitute teachers. The Superintendent or designee shall engage substitutes from this list.

# **RETIRED TEACHERS**

Retired teachers may be reemployed as a part-time, temporary or substitute teacher in keeping with requirements of the Teacher's Retirement System.

#### HOURS OF DUTY

Substitute teachers shall observe the same hours of duty as the regular teacher.

Substitute teachers shall follow daily lesson plans as outlined by the regular teacher and leave a written record of the work completed during their length of duty.

# SUBSTITUTE SALARY AND PAYMENT SCHEDULE

Substitutes shall be paid on a per diem basis according to the salary schedule approved by the Board. The salary schedule may reflect adjustments for long-term/continuous assignment substitutes.

Payment shall be made on the next scheduled paydate for substitutes.

# **EMPLOYMENT NOTIFICATION**

Substitute teachers on the District's substitute list shall be notified in writing by April 30 of each year as to whether they have reasonable assurance of continued employment for the following school year.

Nonrenewal of substitute teachers on limited contracts shall be made in compliance with the requirements of KRS 161.750.

03.4 (Continued)

# **Substitute** Teachers

# **REFERENCES:**

KRS 17.160; KRS 17.165; KRS 156.106; <u>KRS 160.380;</u> KRS 161.605; KRS 161.611 16 KAR 2:030; 16 KAR 2:120; 102 KAR 1:030 702 KAR 1:035; 702 KAR 3:075 OAG 69-296

# **RELATED POLICIES:**

03.11; 03.111; 03.121

LEGAL: SB 236 (2017) AMENDED KRS 160.380 TO STATE THAT A SUPERINTENDENT WHO IS REQUIRING A BACKGROUND CHECK MAY ALSO REQUIRE THE VOLUNTEER TO PROVIDE A LETTER FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THAT THERE ARE NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT ON RECORD. SB 101 (2018) HAS AN EMERGENCY CLAUSE MAKING THE AMENDMENTS CURRENTLY EFFECTIVE. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

#### Volunteers

#### DEFINITION

Volunteers are persons who do not receive compensation for assisting in school or District programs. Volunteers are encouraged to use their time and effort to support school and District programs. The Superintendent shall develop procedures that encourage volunteers to assist in school and/or District programs and to facilitate effective communication with persons who volunteer.

Teacher education students or students enrolled in an educational institution who participate in observations and educational activities under direct supervision of a local school teacher or administrator in a public school shall not be considered volunteers.

### REQUIREMENTS

All volunteers shall provide assistance only under the direction and supervision of a member of the professional administrative and teaching staff.¹

Volunteers who assist in the District on a scheduled or continuing basis shall be provided with the same liability insurance coverage as a District employee and shall be given written or verbal details of responsibilities and expectations.

#### **RECORDS CHECK**

The District shall conduct, at District expense, a state criminal records check on all volunteers who have contact with students on a regularly scheduled and/or continuing basis, or who have supervisory responsibility for children at a school site or on school-sponsored trips.

Pursuant to KRS 160.380, the Superintendent/designee also may require volunteers to submit to a state and national criminal (fingerprint) history background check and provide a letter from the Cabinet for Health and Family Services stating that there are no findings of substantiated child abuse or neglect on record.

No volunteer shall be utilized to supervise students, or deemed to have the authority to supervise students, unless the volunteer has been designated to supervise students by the Principal and approved by the Superintendent/designee, and the volunteer has undergone the required records check. The Superintendent may also require such a volunteer to provide a letter from the Cabinet for Health and Family Services stating that there are no findings of substantiated child abuse or neglect on record.

Link to DPP-156 Central Registry Check and more information on the required Cabinet Letter: http://manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013RequestfromthePublicforCANChecksandCentralRegistryChecks.aspx Formatted: Font: Not Bold
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03.6

03.6 (Continued)

# **Volunteers**

# ORIENTATION

The Superintendent/designee shall develop orientation materials to be provided to all volunteers who have contact with students on a regularly scheduled or continuing basis. These materials shall include, but not be limited to, pertinent policies and safety and emergency procedures.

# **REFERENCES:**

¹KRS 161.148 KRS 160.380 KRS 161.044

# **RELATED POLICIES:**

03.5; 08.113; 08.1131

LEGAL: HB 200 (BUDGET BILL) ALLOWS FLEXIBILITY REGARDING THE MINIMUM RESERVE SUBJECT TO KBE APPROVAL INCREASED OVERSIGHT BY KDE IN THE WORKING BUDGET FOR DISTRICTS DURING THE 2018-19 AND 2019-2020 SCHOOL YEARS. FINANCIAL IMPLICATIONS: POSSIBLE INCREASED OPERATING FUNDS

FISCAL MANAGEMENT

# **Budget Planning and Adoption**

04.1

### PLANNING

The Superintendent shall establish procedures to provide for community and professional input in the development of recommendations to be considered for the District budget. These procedures shall include a process to identify and prioritize recommendations for establishing District goals and financial priorities.

#### **PREPARATION OF BUDGETS**

As part of the annual budget process, the Board shall determine priorities to guide the Superintendent in developing draft budgets for the next fiscal year. Prior to the Board setting budget priorities, the Superintendent shall provide the Board with the estimated amounts that will be received from available sources, including tax rate(s) necessary to generate such amounts. In setting budget priorities, the Board shall consider the following:

- 1. Results of the current needs assessment, recommendations resulting from that process, and current District/school improvement and/or long-range plans.
- 2. Revenue projections for the coming year.

After receiving the Board's budget priorities, the Superintendent shall prepare for Board consideration and action proposed District budgets for all active MUNIS fund accounts. Budgets shall address the educational needs of the District as reflected by priorities established by the Board and shall show the amount of money needed and source of funds for the upcoming school year.

Each year, school councils shall review the budgets for all categorical programs and provide comments to the Board prior to the adoption of the budgets.

The Superintendent shall have the responsibility to assure that procedures are established for budget control and reporting throughout the District.

#### **NEW/ADDITIONAL BUDGET ALLOCATIONS**

No new discretionary programs or new/additional budget allocations shall be made without prior written documentation, for presentation to the Superintendent/designee/Board of the following information:

- Statement of measurable goal(s)/objective(s) relative to improved District operations, including direct indicators of student academic performance;
- 2. Description of how the goal(s)/objective(s) will be measured and tracked over time;
- 3. Implementation and accountability check timelines;
- 4. Responsibility for the program; and
- 5. Impact on staffing, facilities, and other District programs.

#### FISCAL MANAGEMENT

04.1 (CONTINUED)

# **Budget Planning and Adoption**

#### **BUDGET TRANSFERS**

Once a Working Budget has been approved by the Board in September, budget transfers within the general fund, in excess of \$100,000 between function codes shall be reported monthly to the Board for informational purposes. The reporting period shall be from October 1st through June 30th of each year, with the first report being provided to the Board in November for the month of October. In addition, any budgetary transfers between funds, regardless of the dollar amount, shall be reported to the Board during this same period.

#### **BUDGET DEFICIT PROHIBITED**

The Superintendent shall not recommend and a Board member shall not knowingly vote for an expenditure in excess of the revenue and income of any year as shown by the approved budget.

#### TIMELINE

On or before January 31, the Board shall formally and publicly examine a detailed estimate of revenues and proposed expenditures by line item for the following fiscal year. On or before May 30, the Board shall adopt a tentative working budget which includes a minimum reserve of two percent (2%) of the total budget. During the 2018-19 and 2019-2020 school years, the District may adopt, and the Kentucky Board of Education may approve, a working budget that includes a minimum reserve less than two percent (2%) of the total budget.

Within thirty (30) days of receipt of the District's certified property assessment data and maximum permissible tax rates from the Department of Education, the District upon authorization by the Board shall levy tax rates for the District and forward them to the Kentucky Board of Education for approval or disapproval. The Fayette County Board of Education shall adopt a close estimate or working budget for the District by September 30.

### **REFERENCES:**

KRS 156.160₄₇ KRS 157.330₄₇ KRS 157.350₄₇ KRS 157.360 KRS 157.440₄₇ KRS 160.370₄₇ KRS 160.390 KRS 160.460₄₇ KRS 160.470₄₇ KRS 160.530₄₇ KRS 160.550₄₇ KRS 424.250<u>408</u> <u>2018 Budget Bill</u> 702 KAR 3:100₄₇ 702 KAR 3:110₄₇ 702 KAR 3:246₄₇ OAG 67-510

**RELATED POLICIES:** 

01.11; 02.4242; 02.4331; 04.91; 08.5

LEGAL: SB 236 (2017) AMENDED KRS 160.380 TO GENERALLY REQUIRE A CONTRACTOR WHO WORKS ON SCHOOL PREMISES DURING SCHOOL HOURS WHEN STUDENTS ARE PRESENT TO SUBMIT TO A NATIONAL AND STATE CRIMINAL BACKGROUND CHECK AND PROVIDE A LETTER FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THAT THERE ARE NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT ON RECORD. THE SUPERINTENDENT MAY REQUIRE A CONTRACTOR WHO DOES NOT HAVE CONTACT WITH STUDENTS TO SUBMIT TO THE BACKGROUND CHECK AND TO PROVIDE THE LETTER. SB 101 (2018) HAS AN EMERGENCY CLAUSE MAKING THE FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### FISCAL MANAGEMENT

04.32

# Bidding

#### AUTHORITY

Bidding procedures shall conform to the Model Procurement Code, KRS  $45A.345 - KRS 45A.460.^1$  All contracts or purchases shall be awarded by competitive sealed bidding or competitive negotiation, both of which may include the use of a reverse auction, except as otherwise provided by law.²

All purchases of Kentucky Education Technology System (KETS) components shall adhere to KETS architectural standards and procedures.

The District may purchase supplies and/or equipment outside an established price contract of the federal government (GSA), the State Division of Purchases, a cooperative agency bid approved by the Board, or a District bid if:

- 1. The supplies and/or equipment meet the specifications of contracts awarded by the Division of Purchases, a federal agency (GSA), a cooperative agency, or a District bid;
- 2. The supplies and/or equipment are available for purchase at a lower price;
- 3. The purchase does not exceed \$2,500; and
- 4. The District's finance or purchasing officer has certified compliance with the first and second requirements.

The Fayette County Public School System (FCPS) promotes the participation of Minority, Women, and Veterans' Business Enterprises (MBE/WBE/VBE) as vendors and construction contractors. The FCPS Manager of Economic Development and Supplier Diversity shall annually track and report the inclusion and participation of minority-, women-, and veterans-owned businesses from all procurement contracts, projects and awards in an effort to reach the District's annual MBE/WBE/VBE goal from the District's annual spend.

Prior to purchase of education technology components defined in the master technology plan, the Department of Education must certify that the items to be purchased meet or exceed the specifications of components of the original equipment of manufacturers currently holding Kentucky price contracts.⁴

# FEDERAL AWARDS/CONFLICT OF INTEREST

No employee, officer, or agent of the District may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.⁸

#### FISCAL MANAGEMENT

04.32

# (CONTINUED)

# **Bidding**

#### FEDERAL AWARDS/CONFLICT OF INTEREST (CONTINUED)

The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. In determining whether an activity constitutes an impermissible acceptance of a gratuity or item of monetary value, the definition of "gratuity" (covering anything of more than fifty dollars [\$50] value) set forth in KRS 45A.445 shall apply. Violation of these standards may result in disciplinary action including, but not limited, to suspension, dismissal, or removal.

# ETHICAL STANDARDS

To avoid conflicts that may arise during the decision-making process for procurement of services and products for the District, employees shall adhere to the ethical standards set out in KRS 45A.455.

# PREFERENCE FOR RESIDENT BIDDERS

For all contracts funded in whole or in part by the District, the Board shall apply the reciprocal preference for resident bidders required by law. Geographical preferences relating to school nutrition service purchases may be utilized only as permitted by applicable federal law.⁸

#### PRICE REDUCTIONS

Price reductions may be accepted on supplies and/or equipment being offered by the vendor with whom a price agreement has been made if the supplies and/or equipment meet all terms and conditions specified in the price agreement except for price and if the price reduction is offered to all participants in the price agreement. Price reductions may be accepted even if the reduced price requires the purchase of a specified quantity of units different from the quantity stated in the original price agreement.

### SMALL PURCHASES

District small purchase procedures may be used for any contract in which the aggregate amount does not exceed \$20,000.00.⁵

# ADVERTISEMENT OF BIDS

Adequate public notice of invitations for bids shall be provided through posting via the District's web-based procurement portal and on the Internet or publication in the legal section of the local newspaper.⁶

### WAIVER STIPULATION

The Board shall reserve the right to waive defects and informalities in proposals, to reject or accept any proposal, and to award by item, combination of items or lot.

#### **RECORDING OF BIDS**

All bids meeting Board specifications shall be recorded in Board minutes. In the event the lowest bid is not accepted, the Board shall record in the minutes the reason for the rejection.⁷

#### FISCAL MANAGEMENT

## 04.32

(CONTINUED)

# <u>Bidding</u>

# BACKGROUND CHECK FOR CONTRACTORS

The Superintendent shall require that a contractor who works on school premises during school hours when students are present to submit, at no expense to the District, to a national and state criminal history background check by the Kentucky State Police and the Federal Bureau of Investigation and to provide a letter from the Cabinet for Health and Family Services stating that there are no findings of substantiated child abuse or neglect on record in keeping with KRS 160.380.

The Superintendent may require that a contractor who does not have contact with students to submit, at no expense to the District, to a national and state criminal history background check by the Kentucky State Police and the Federal Bureau of Investigation and to provide a letter from the Cabinet for Health and Family Services stating that there are no findings of substantiated child abuse or neglect on record. These provisions shall become part of the contractual obligation of the contractor and shall be reflected in the bid specifications, or, if the contract is not subject to bid requirements, in the negotiations with the contractor.

Link to DPP-156 Central Registry Check and more information on the required Cabinet Letter:

 $\label{eq:http://manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013Requestfrom the Public for CANChecks and Central Registry Checks.aspx (Marcon Contral Registry Checks) and (Marcon Contral Registry$ 

"Contractor" shall refer to any adult who is permitted access to school grounds pursuant to a current or prospective contractual agreement with the school, school board, school district, or school-affiliated entity, at times when students are present. The term "contractor" includes an employee of a contractor.⁹

## **REFERENCES:**

¹KRS 45A.343 ²KRS 45A.070; KRS 160.290; KRS 45A.380 ³KRS 160.303; 200 KAR 5:400; KRS 45A.494 ⁴KRS 156.076 ⁵KRS 45A.385 ⁶KRS 45A.365 ⁷702 KAR 3:135 ⁸2 C.F.R. 200.318 KRS 160.380; OAG 79-501; OAG 82-170; OAG 82-407 ⁹ KRS 160.380 <u>KRS 45A.343; KRS 45A.352; KRS 45A.345; KRS 45A.360; KRS 45A.365; KRS 45A.370</u> <u>KRS 45A.420; KRS 45A.445; KRS 45A.455</u> KRS 45A.460; KRS 45A.445; KRS 45A.455 KRS 45A.460; KRS 45A.620 <u>KRS 65.027; KRS 160.151; KRS 162.070; KRS 164A.575; KRS 176.080</u> Kentucky Educational Technology Systems (KETS)

**RELATED POLICIES:** 

05.6; 06.4; 07.13

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LEGAL: HB 366 AMENDS KRS 160.463 TO INCLUDE INFORMATION FOR PUBLICATION OF ANNUAL FINANCIAL REPORT.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

LEGAL: HB 200 (BUDGET BILL) INCLUDES INFORMATION FOR A FINANCIAL REPORT TO BE PREPARED AND PRESENTED TO THE LEGISLATIVE RESEARCH COMMISSION AND THE KENTUCKY DEPARTMENT OF EDUCATION BY DECEMBER 1 OF EACH FISCAL YEAR FOR THE PREVIOUS FISCAL YEAR.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### FISCAL MANAGEMENT

#### 04.91

# **Financial Statements and Reports**

The Superintendent shall cause financial statements and annual financial reports to be produced and reported in accordance with <u>KRS 424.220KRS 160.431 and KRS 160.463-or applicable State</u> provisions. Annual financial reports shall be posted on the District website as required by law.

The finance officer shall present a detailed monthly financial report for Board approval to include the previous month's revenues and expenditures of the District. Financial reports shall be posted on the District website as required by law.

The District shall submit a report to the Legislative Research Commission and the Kentucky Department of Education no later than December 1 of each fiscal year for the past fiscal year. The report shall include the following:

- 1. All expenses charged to Instruction, Student Support Services, Instructional Staff Support Services, District Administrative Support Services, School Administrative Support Services and Business Support Services delineated by the relevant subfunction codes, for the previous fiscal year;
- 2. A comparison of the previous fiscal year's expenses as detailed in #1 with the same expenses in the preceding fiscal year;
- 3. A detailed section explaining steps to reduce administrative expenditures while maintaining and expanding instructional expenditures; and
- A copy of the District's policy for maintaining a reserve fund balance in compliance with

   appropriate government and accounting standards.

## **REFERENCES:**

KRS 160.431 KRS 160.463 KRS 424.220 2018 Budget Bill Governmental Accounting Standards Board

## **RELATED POLICY:**

04.1

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RECOMMENDED: THIS CLARIFIES THAT THE PRINCIPAL HAS GENERAL OVERSIGHT OF SCHOOL PROPERTY AND REMOVES MINISTERIAL DUTY OF BEING "HELD RESPONSIBLE" FOR REASONABLE SECURITY.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

# SCHOOL FACILITIES

05.5

## **DEVELOPMENT OF PLAN**

The Superintendent shall develop and implement a plan ensuring the reasonable security of District property.

Security

# RESPONSIBILITY

The Principal <u>has general oversight shall be held responsible for the reasonable security of all school</u> property under his <u>or her</u> supervision <u>and shall use good judgment for the reasonable security of such property</u>.

**Reference:** 

KRS 158.162

**RELATED POLICY:** 

05.4

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LEGAL: THIS CLARIFIES THAT THE PRINCIPAL OR DESIGNEE SHALL HAVE AUTHORIZATION TO PERMIT A STUDENT TO BE DISCHARGED AT A LOCATION OTHER THAN THE REGULAR BUS STOP. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

TRANSPORTATION

06.33

# **Regular Bus Stops**

#### **DISCHARGE OF PUPILS**

The bus driver shall discharge pupils at their regularly scheduled stops only, except with written authorization from the Principal/designee to discharge a pupil at another established bus stop.¹ Preschool students shall be transported in accordance with applicable regulations.²

The Principal/designee shall have authorization from a child's parents before permitting discharge at an established bus stop other than the regular stop.

#### **REFERENCES:**

¹702 KAR 5:080 ²702 KAR 5:150 KRS 158.110 KRS 189.370 KRS 189.375 KRS 189.540 LEGAL: THIS CLARIFIES THAT THE PRINCIPAL HAS GENERAL AUTHORITY AND IS RESPONSIBLE FOR THE DISCIPLINE OF PUPILS WHO RIDE SCHOOL BUSES. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

TRANSPORTATION

06.34

# Conduct on Bus

#### DEFINITION

*Unsafe conditions* - Conditions that distract, or have the potential to distract, the driver or which, if permitted to continue, could lead to risk of injury to anyone on board the bus.

## PRINCIPAL AUTHORITY RESPONSIBLE

Consistent with the District Code of Acceptable Behavior and Discipline, Tthe Principal/designee has the ultimate responsibility for ensuring that students understand and comply with existing rules and regulations applicable to the privilege of District provided transportation has authority to discipline pupils who ride school buses.

# **REPORTING OF VIOLATIONS**

Bus drivers shall ensure that each bus rider receives a copy of the "Rider Rules", or its equivalent, on the first day the student rides the bus. Once riders are informed of pertinent rules and regulations, drivers shall enforce compliance and report continued serious violations to the Principal using the MISCONDUCT REPORT FORM. Reports shall be delivered to the Principal the next school day.

## **REMOVAL OF STUDENTS FROM THE BUS**

The driver is in charge of the bus, and his/her first responsibility shall be the safe transportation of the passengers. The driver is authorized to request that a student who is behaving in a threatening or violent manner or in such a way as to endanger the safety of other pupils on the bus be removed from the bus when the student cannot be corrected through oral instructions. A student removed from a bus shall be either returned to the school or to the central bus facility. Parents shall be notified to come to the appropriate location to pick up the student. The student may be transported home when parents do not have the ability to transport the student.¹

In the event that one or more pupils are behaving in such a way as to endanger the safety of other pupils on the bus and the risk of injury would likely be increased by continuation of the route or waiting for assistance, the driver is authorized to order the offending pupils from the bus. (Ejecting a pupil from the bus shall be done only in the most extreme emergency circumstances, and, if possible, only after receiving the proper authority to do so and only in a populated area.) If the driver was unable to reach the Superintendent or designee prior to removing the student, he/she shall notify the Superintendent or designee at the first reasonable opportunity. Also, at the first reasonable opportunity, the Department of Transportation who shall notify the Principal of the school where the pupil attends and the student's parent or legal guardian of the removal.

#### WITHHOLDING OF RIDING PRIVILEGES

Students removed from a school bus for creating an unsafe condition may have their bus riding privileges withheld by the Principal for up to ten (10) days, depending upon the nature of the unsafe condition. The Principal shall notify the parents in cases where bus-riding privileges have been withheld.

The Superintendent or designee may withhold bus-riding privileges up to the remainder of the school year.

# TRANSPORTATION

06.34 (Continued)

# Conduct on Bus

## **RESTITUTION OF DAMAGES**

The parents or guardians may be held responsible for restitution of any damages, other than normal wear and tear, caused by a school bus rider.

#### STUDENTS WITH DISABILITIES

Misconduct by riders with identified disabilities shall be managed in accordance with the above provisions as modified by their Individual Education Plans (IEP).²

# **REFERENCES:**

¹702 KAR 5:030; 702 KAR 5:080₂₇ KRS 158.150
²P. L. 101-476; Individuals with Disabilities Education Improvement Act of 2004; Section 504 of Rehabilitation Act of 1973 KRS 158.110; KRS 160.705; 702 KAR 5:100

# **RELATED POLICIES:**

09.226; 09.425; 09.434

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## CURRICULUM AND INSTRUCTION

# **Gifted and Talented Students**

## **DISTRICT PROVIDES**

The District shall formally identify students in grades four through twelve (4-12) for the District's services. Formal identification refers to the use of quantitative data along with qualitative and objective based data using state approved assessment instruments. Students in the primary program who display gifted or talented characteristics shall be selected through an informal process, be placed in a talent pool and receive services that allow continuous progress. Informal identification or selection refers to the use of qualitative and objective based data.

In compliance with applicable statutes and administrative regulations, the District shall provide appropriate multiple service options in an environment that addresses the abilities, interests, and needs of students eligible for services in one (1) or more of the following categories: general intellectual ability; specific academic aptitude; creative or divergent thinking; psychosocial or leadership skills; and visual or performing arts.

The definitions specified in 704 KAR 3:285 shall be used in the operation of the District's services for gifted and talented students.

# GIFTED AND TALENTED IDENTIFICATION/DIAGNOSIS AND ELICIBILITY

704 KAR 3:285 Programs for the gifted and talented, mandates that students are identified as possessing demonstrated or potential ability to perform at an exceptionally high level in the areas of general intellectual aptitude, specific academic aptitude, creative or divergent thinking, psychosocial or leadership skills, or in the visual or performing arts. Primary students must be screened and selected as high potential learners for the Primary Talent Pool (PTP) and students in grades 4-12 can be formally identified for services in one or more of the gifted areas.

- 1) Following testing, screening or a referral, teachers will collect the required pieces of evidence per area(s). Gifted referrals can be made by parents, teachers, students, other school staff members. A student must have at least three (3) valid and acceptable measures per each gifted category to identify strengths and gifted behaviors which indicate a need and eligibility for service options. The gifted resource teacher facilitates all screening and identification processes.
- 2) Students must obtain a 9th stanine score on a full scale standardized normed referenced mental ability test for the general intellectual area. In the Specific Academic Aptitude area. Students must obtain composite scores in the 9th stanine on a standardized normed referenced achievement test for each specific academic aptitude area. Students must also have at least two (2) additional valid evidence pieces per gifted area to make up a complete body of evidence using a combination of informal measures, formal measures and objective-based criteria. Evidences may include portfolios, recommendations, checklists of behaviors, surveys, questionnaires from teachers and parents, progress data, peer nominations and other anecdotal evidences which meet the requirements of 704 KAR 3:285.
  - a. For leadership, evidence must include the willingness or involvement for leadership in the class, school and community.
  - b. For visual and performing arts, evidence must include either a performance, a portfolio, or a recommendation.

CURRICULUM AND INSTRUCTION

B08.132

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# (CONTINUED)

# **Gifted and Talented Students**

#### **GIFTED AND TALENTED IDENTIFICATION (CONTINUED)**

#### c. For creativity, there must be evidence of creative thinking skills.

3) Gifted Recommendation Committees (GRC) shall meet to analyze all data and evidencepieces to make the final gifted identification placement and to decide how services will best be delivered. Members include gifted personnel, teachers, administrators, counselors, special education teachers, and other personnel who formally identify and determine student placements through district policies as stated in 704 KAR 003:285. Meetings for new gifted identifications and testing opportunities will occur in December/January and April/May.

In compliance with 704 KAR 3:285, the Superintendent/designee shall develop strategies to address identification and diagnosis of the strengths, behaviors and talents of these students. Determination of eligibility for gifted and talented services shall be based on the student's individual needs, interests and abilities and shall be designed to address environmental and cultural factors that may contribute to the student being overlooked, such as whether the student is economically culturally or linguistically disadvantaged, has exceptionalities, is or underachieving, or is a member of a racial or ethnic minority or has a disability. When a student has any of the aforementioned factors they will fall under the Special Considerations category of 704 KAR 003:285, Students in this category will have alternative assessment opportunities including the use of non-verbal test assessments and subtests.

The District's plan for identifying gifted and talented students shall:

- 1. Employ a multi-faceted approach and utilize on-going and long-term assessment;
- Be based on a variety of valid and reliable instruments <u>includingto include both</u> informal, and-formal, and objective-based measures <u>using a balanced combination of criteria and</u> other data specific to <u>aeach</u> category of giftedness, consistent with standards established by Kentucky Administrative Regulation.
- Screen students for all <u>categoriesareas</u> of giftedness as defined by <u>KRS 157.200</u>.

Based on data gathered by the District Associate Director <u>forof State and</u> Federal, <u>State</u>, and <u>Magnet</u> Programs (AD<del>S</del>F<u>SM</u>P) or gifted and talented education teacher, a <u>Gifted</u> <u>Recommendation Committee</u> selection/placement committee shall determine those students who are eligible for services and the level of the services to be provided. This committee shall consist of the Principal or designee, the gifted and talented education teacher, classroom teacher(s), teacher(s) of students with disabilities, counselor(s), and consulting professional(s), as appropriate.

The Superintendent shall appoint a District Gifted and Talented Advisory Committee that makes recommendations to the ADSFP concerning gifted and talented procedures including, but not limited to, identification, eligibility, and service options.

The District shall obtain parental or guardian permission before administering a test to the student not routinely administered to all students and used in formal identification. If it is determined that their child is eligible, parents/guardians also shall be notified annually of the services included in the gifted and talented student services plan (GSSP) and specific procedures to follow in requesting a change in services.

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#### <u>B</u>08.132 (CONTINUED)

# **Gifted and Talented Students**

## SERVICES

Gifted and talented students (Grades 4 - 12) shall be provided with a gifted and talented student services plan (GSSP) that meets requirements set out in administrative regulation.

Each school shall adjust its curriculum to meet the needs of gifted and talented students. Gifted and talented students shall be served in a manner that:

Expands, and extends, and differentiates the student's learning (in the area/s of identification) based on the standard curriculum;

Provides flexible and differentiated curricular and extracurricular grouping through either flexible and/or cluster group means forand differentiated curricular experiences commensurate with the student's interests, needs and abilities; and

Helps the student attain, to a high degree, the goals established by law and the Board.

Procedures and strategies to implement this policy shall include the following:

#### • A variety of appropriate options for grouping by ability, interest and/or need;

- Multiple service options reflecting continuous progress through a logical sequence of learning;
- Offering grouping opportunities through flexible and/or cluster grouping options to meet specific student's needs, abilities and interests.
- Means of obtaining parental/guardian input for use in determining appropriate services;
- A GSSP that provides for matching a formally identified gifted student's interests, needs, and abilities to differentiated service options; and
- A plan for reporting to parents or guardians, at least once each semester, regarding the child's progress related to the GSSP.

Neither the primary program, nor any grade level shall be served by only one (1) gifted education service option.

# PERSONNEL

The Superintendent shall appoint a District (ADSFSMP) who shall oversee the operation of the District's services, assist schools in implementing the provisions of this policy and administer the gifted and talented education services budget.

Teachers of gifted and talented students shall meet requirements for certificate endorsement or official approval as established in Kentucky Administrative Regulation. All other personnel working with gifted students shall be prepared through professional development to address the individual needs, interests and abilities of the students.

#### **PROGRAM EVALUATION**

The District (ADSFSMP) shall coordinate an annual evaluation for compliance with state gifted regulations and in accordance reviewing disaggregated data to ensure all student populations are afforded equitable access to gifted and talented service. Data collected in the annual evaluation may be part of the school's needs assessment and included in their comprehensive school improvement planning to be shared with their SBDM councils and copied to the Board.

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<u>B</u>08.132 (CONTINUED)

# **Gifted and Talented Students**

#### GRIEVANCES

Students or parents who wish to file a grievance/request for consideration or appeal concerning the following areas may do so under the process outlined in administrative procedures:

- 1. The District's process for selecting students for talent pool services;
- 2. The District's process for formal identification of gifted and talented students; or
- 3. The appropriateness and/or adequacy of talent pool services or services addressed in a formally identified student services plan.

This policy and the procedures to implement it shall be made available for public inspection.

#### **REFERENCES:**

KRS 157.196; KRS 157.200; KRS 157.224 KRS 157.230; KRS 158.6451; KRS 161.052; KRS 161.095 16 KAR 2:110; 16 KAR 4:010 704 KAR 3:285 P. L. 114-95, (Every Student Succeeds Act of 2015)

#### **RELATED POLICY:**

09.126 (re requirements/exceptions for students from military families)

LEGAL: HB 3 CREATES A NEW CHAPTER OF KRS 158 REQUIRING DISTRICTS TO IMPLEMENT ESSENTIAL WORKPLACE ETHICS PROGRAMS THAT PROMOTE CHARACTERISTICS THAT ARE CRITICAL TO SUCCESS IN THE WORKPLACE. DISTRICTS ARE ALSO REQUIRED TO DESIGN, AND ADOPT A DIPLOMA, SEAL, CERTIFICATE TO AWARD STUDENTS OF THE ATTAINMENT OF SUCH. FINANCIAL IMPLICATIONS: COST OF DEVELOPING PROGRAM/AWARDS

## CURRICULUM AND INSTRUCTION

# 08.1341

# INDICATORS

Beginning with the 2019-2020 school year, the District shall implement essential workplace ethics programs that promote characteristics that are critical to success in the workplace. Each student in elementary, middle, and high school shall receive essential workplace ethics instruction that includes but is not limited to the following characteristics:

**Essential Workplace Programs** 

- Adaptability, including an openness to learning and problem solving, an ability to embrace new ways of doing things, and a capability for critical thinking;
- b) Diligence, including seeing a task through to completion;
- c) Initiative, including taking appropriate action when needed without waiting for direct instruction;
- d) Knowledge, including exhibiting an understanding of work-related information, the ability to apply that understanding to a job, and effectively explain the concepts to colleagues in reading, writing, mathematics, science, and technology as required by the job;
- e) Reliability, including showing up on time, wearing appropriate attire, self-control, motivation, and ethical behavior;
- f) Remaining drug free; and
- g) Working well with others, including effective communication skills, respect for different points of view and diversity of coworkers, the ability to cooperate and collaborate, enthusiasm, and the ability to provide appropriate leadership to or support for colleagues.

The District shall use these characteristics when creating or choosing an existing program. By January 1, 2019 and every two (2) years thereafter, the Board shall collaborate with the local workforce investment board, in conjunction with local economic development organizations and other economic, workforce, or industry organizations the workforce investment board deems necessary, to establish essential workplace ethics indicators for middle and high school students that are aligned with the characteristics listed above.

#### ATTAINMENT

The Board shall design and adopt a diploma seal, certificate, card, or other identifiable symbol to award students deemed as having minimally demonstrated attainment of the Board's essential workplace ethics indicators.

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Essential Workplace Programs	
REPORTING REQUIREMENT	Formatted: sideheading
By September 1, 2019, and every two (2) years thereafter, the Superintendent shall provide	
to the Commissioner of Education, in a format specified by the Commissioner, describ District's essential work ethics programs and their implementation at each school.	bing the
REFERENCE:	Formatted: sideheading
<u>KRS 158.1413</u>	

LEGAL: THIS REVISES POLICY TO CONFORM WITH THE EVERY STUDENT SUCCEEDS ACT (ESSA), UNIFORM GUIDANCE, AND UPDATES REFERENCES TO SUCH. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### CURRICULUM AND INSTRUCTION

08.1345

# Federal ProgramsFunding

The Board may participate in federal programs which in the judgement of the administrative staff shall be beneficial to the total school program. All projects written to secure federal funds shall be on the recommendation of the Superintendent and approval of the Board.

In keeping with the requirements of <u>the Every Student Succeeds Act (ESSA)</u><del>ESSIA[†] and EDGAR²</del>, the <u>DistrictBoard shall provide the Kentucky Department of Education with a written</u> assures assurance that the District has established and implemented:

- 1. A <u>District-wide</u> salary schedule-which applies to all instructional personnel.
- <u>A policy to ensure Eequivalence among schools in teachers, administrators, and other staffauxiliary personnels; and</u>
- 3. <u>A policy to ensure Eequivalence among schools in the provision of curriculum materials</u> and instructional supplies<u>, and</u>

-Parental consultation in project planning, implementation and evaluation.

The <u>DistrictBoard</u> shall comply with all federal and state certification requirements for alcohol and drug abuse education and prevention programs.

# **REFERENCES:**

¹Elementary and Secondary School Improvement Amendments
²Education Department General Administrative Regulations
<u>20 USCA, Sec. 3801, et. seq.</u>
<u>704 KAR 3:290</u>
704 KAR 3:292
-34 C.F.R. 200.<del>53 Parts 75, 76, and 98</del>
-P. L. 101-226
P. L. 114-95, (Every Student Succeeds Act of 2015)

#### **RELATED POLICIES:**

01.11 03.13251; 03.23251 04.92 09.423

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RECOMMENDED: THIS CLARIFIES THAT TO BE CONSISTENT WITH FERPA NOT ALL FAMILY MEMBERS HAVE ACCESS TO INDIVIDUAL TEST RESULTS. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### CURRICULUM AND INSTRUCTION

08.13451

# **<u>Title I - Parent and Family Engagement Policy</u>**

This Policy and the plan to implement it have been developed jointly and in agreement with, and will be distributed to, parents and family members of students participating in the Title I program. Parents and family shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language that recipients can understand. This Policy shall be made available to the local community and updated periodically to meet the changing needs of parents and family, and the school.

# EXPECTATIONS FOR PARENT AND FAMILY ENGAGEMENT

Contingent on confirmation of resources and other necessary information being provided by state and federal authorities, it is the intent of the Board that parents and family of participating students shall be provided with flexible opportunities for organized, on-going, and timely participation in the planning, review, and improvement of the Title I program, including opportunities to suggest modifications, based on changing needs of parents, family and the schools.

All comments indicating parent and family dissatisfaction with the Title I plan shall be collected and submitted along with the plan to the Department of Education.

The Title I program shall be designed to assist students to acquire the capacities and achieve the goals established by law, as well as the goals and standards established by the Board <u>Consistent</u> with law and policy covering student records confidentiality. These goals and standards shall be shared with parents and family in a manner that will give them: (1) timely information about programs; (2) a description and explanation of the school's curriculum, the forms of academic assessment used to measure student progress, the achievement levels in the challenging state academic standards; the achievement level of their child on the challenging state academic standards assessments; and (3) if requested, opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children.

# SUPPORT FOR PROGRAM

If the District's Title I allocation is \$500,000 or more, the District shall reserve not less than one percent (1%) of its allocation for the purpose of promoting parent and family engagement and shall distribute to Title I schools not less than ninety percent (90%) of the reserved funds with priority given to high-need schools. Parents and family of participating students shall be provided the opportunity to help decide how this portion of the Title I funds will be allotted for parent and family engagement activities.

The District will provide coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance. These measures may include, but shall not be limited to, the following:

1. Designation of resources to assist in communicating with parents and family, transporting them to meeting sites and/or implementing home visits, providing child-care for meetings, encouraging them to use available parent and family resource centers, and working with them to improve parenting skills, particularly those that will assist them in working with their child to improve his/her educational achievements. Resources may include individuals, agencies, materials, and services.

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# Title I - Parent and Family Engagement Policy

#### SUPPORT FOR PROGRAM (CONTINUED)

- 2. Sharing options for coordinating and integrating Title I program strategies with services of other community programs, businesses, and agencies.
- 3. Identification of ways in which parents and family can be engaged in staff training activities to demonstrate the value of parent and family engagement and various techniques designed to successfully engage parents and family as equal partners in their child's education.
- 4. Making a good faith effort to convene an annual meeting at a convenient time to which all parents and family of participating children shall be invited and encouraged to attend for informing them of their school's participation in and requirements for Title I programs and of their rights to be involved.
- 5. Designing and conducting an effective annual evaluation process whereby parents can share their ideas about the content and effectiveness of this Policy in improving the academic quality of schools receiving Title I funds, and the plan designed to implement it. The process shall focus on the following questions:

Does this Policy increase parent participation?

What barriers to parent participation still exist, and how can they be reduced or removed?

The findings produced by the annual evaluation shall be utilized to design strategies for school improvement and for revising this Policy, if necessary.

6. In the design of activities and materials for parents, particular attention shall be given to reaching and involving those who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.

## SCHOOL POLICY

Each school shall submit to the Superintendent and Board, for review and comment, its Title I school parent and family engagement policy, which must meet all legal requirements, including a school-parent compact developed in keeping with legal requirements. This Policy shall be developed jointly with, and distributed by the school to, parents of participating students.

A copy of each school's parent and family engagement policy and accompanying checklist shall be kept on file in the Central Office.

#### **REFERENCES:**

Section 1118 of Improving America's Schools Act (IASA) of 1994 P. L. 114-95, (Every Student Succeeds Act of 2015) KRS 157.077; KRS 158.645₁₅ KRS 158.6451 KRS 158.865; KRS 158.866; KRS 158.867 20 U.S.C. § 6318; 34 C.F.R. § 200.28

#### **RELATED POLICIES:**

03.112; 08.1345; 09.11

#### DRAFT 5/16/18 CURRICULUM AND INSTRUCTION

# 08.2323

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# Access to Electronic Media Technology Resources

## (Acceptable Use Policy)

The Board supports reasonable access to various information formats online and electronic resources for students, employees and the community and believes it is incumbent upon users to utilize this privilege these resources in an appropriate and responsible manner as required by this policy and related procedures, which apply to all parties who use District technology.

# SAFETY PROCEDURES AND GUIDELINES

The Superintendent shall develop and implement appropriate procedures to provide guidance for access to <u>electronic mediatechnology resources</u>. Guidelines shall address teacher supervision of student computer use and other user's use, ethical use of <u>electronic mediatechnology resources</u> (including, but not limited to, the Internet, e-mail and other District technological resources), and issues of privacy versus administrative review of electronic files and communications. In addition, guidelines shall prohibit utilization of networks for prohibited or illegal activities, the intentional spreading of <u>embedded messages</u>, or the use of <u>other</u> programs <u>and software</u> with the potential of damaging or destroying programs or data.

<u>Student eE</u>ducation is the most effective way to ensure <u>appropriate</u> use of the Internet and other electronic resources. Accordingly, all students <u>and staff</u> will successfully complete an age appropriate digital <u>eitizenshipeducation</u> program, such as <u>iSAFE</u>, each year. The digital <u>eitizenshipeducation</u> program must include Internet safety.

Students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social <u>medianetworking</u> sites and in chat rooms and cyberbullying awareness and response.

Additional Internet safety measures, which shall apply to all District-owned devices with Internet access or personal devices that are permitted to access the District's network, shall be implemented that effectively address the following:

- Controlling access by minors to inappropriate or harmful material-matter on the Internet and World Wide Web;
- Safety and security of <u>usersminors</u> when they are using <u>District provided or sponsored</u> electronic mail, <del>chat rooms,</del> and other forms of <del>direct</del> electronic communications;
- Preventing unauthorized access, including "hacking' and other unlawful activities by minors online;
- Unauthorized disclosure, use and dissemination of personal information regarding minors; and
- Restricting minors' access to materials or websites that may pose a threat to the District owned network and/or devicesharmful to them.

A technology protection measure may be disabled by the Board's designee during use by an adult to enable access for bona fide research or other lawful purpose.

The District shall provide reasonable public notice of, and at least one (1) meeting to address and communicate, its initial Internet safety measures.

Specific expectations for appropriate Internet use shall be reflected in the District's code of acceptable behavior and discipline including appropriate orientation <u>Acceptable Use Policy</u> for staff and students.

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#### 08.2323 (CONTINUED)

# Access to Electronic Media Technology Resources

(Acceptable Use Policy)

#### **PERMISSION/AGREEMENT FORM**

A written parental request Written permission from a parent/guardian shall be required prior to the student being granted independent <u>and comprehensive</u> access to <u>electronic media involving</u> District technology resources.

The required permission/agreement form, which shall specify acceptable uses, and rules of on-line behavior, access privileges and penalties for policy/procedural violations, must be signed by the parent or legal guardian of minor students (those under 18 years of age) and also by the student. This document shall be kept on file as a legal, binding document. In order to modify or rescind the agreement, the student's parent/guardian (or the student who is at least 18 years old) must provide the Superintendent or designee with a written request.

## **EMPLOYEE USE**

Employees are encouraged to use electronic mail and other District technology resources to promote student learning and <u>to communicatecommunication</u> with the <u>students</u>, <u>families</u>, <u>and the</u> <u>communityhome and education related entities</u>. If those resources are used, they shall be used for purposes directly related to work-related activities.

Technology-based materials, activities and communication tools shall be appropriate for and within the range of the knowledge, understanding, age and maturity of students with whom they are used.

District employees and activity sponsors may set up blogs and other social <u>medianetworking</u> accounts using District resources and following District guidelines to promote communications with students, <u>familiesparents</u>, and the community concerning school-related activities and for the purpose of supplementing classroom instruction.

Networking, communication and other options <u>Technology resources</u> offering instructional benefits may be used for the purpose of supplementing classroom instruction and to promote communications with students and parents concerning school-related activities.

In order for District employees and activity sponsors to utilize a social <u>medianetworking</u> site for instructional, administrative or other work-related communication purposes, they shall comply with the following:

1. They shall request prior permission from the Superintendent/designee.

- 2.<u>1.If permission is granted, sS</u>taff members will set up the site following any District guidelines developed by the Superintendent's designee.
- 3.2.Guidelines may specify whether access to the site must be given to school/District technology staff.
- 4.<u>3.</u>If written parental consent is not otherwise granted through AUP forms provided by the District, staff shall notify parents of the site and obtain written permission for students to become "friends" prior to the students being granted access. This permission shall be kept on file at the school as determined by the Principal.

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08.2323 (CONTINUED)

# Access to Electronic Media Technology Resources

(Acceptable Use Policy)

## **EMPLOYEE USE (CONTINUED)**

- 5.4. Once the site has been created, the sponsoring staff member is responsible for the following:
  - a. Monitoring and managing the site to promote safe and acceptable use; and
  - b. Observing confidentiality restrictions concerning release of student information under state and federal law.

Staff members are discouraged from doing the following:

- Creating personal social networking sites to which they invite students to <u>follow</u>, be friends <u>or</u> <u>interact</u>; or
- Engaging in personal <u>non-instructional</u> interactions with students via <u>technology or electronic</u> resourcespostings on other networks.

Employees taking such actions do so at their own risk.

All employees shall be subject to disciplinary action if their conduct relating to use of technology or online resources violates this policy or other applicable policy, statutory or regulatory provisions governing employee conduct. The Professional Code of Ethics for Kentucky School Certified Personnel requires certified staff to protect the health, safety, and emotional well-being of students and confidentiality of student information. Conduct in violation of this Code, including, but not limited to, such conduct relating to the use of technology or online resources, must be reported to Education Professional Standards Board (EPSB) as required by law and may form the basis for disciplinary action up to and including termination.

#### **RESPONDING TO CONCERNS**

School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other technology or electronic media resources.

#### AUDIT OF USE

Users with network access shall not utilize District resources to establish electronic mail accounts through third party providers or any other nonstandard electronic mail system.

The Superintendent/designee shall establish a process to determine whether the District's education technology is being used for purposes prohibited by law, <u>District Policy</u>, or for accessing sexually explicit materials. The process shall include, but not be limited to:

- Utilizing technology that meets requirements of Kentucky Administrative Regulations and that blocks or filters Internet access for both minors and adults to certain visual depictions that are obscene, child pornography, or, with respect to computers with Internet access by minors, harmful to minors;
- 2. Maintaining and securing a usage log; and
- 3. Monitoring online activities of users.

08.2323 (CONTINUED)

# Access to Electronic MediaTechnology Resources

(Acceptable Use Policy)

## PENALTIES

Violations of this policy or refusal to sign required acceptable use documents may result in loss of access to school or District on-line communications. Additional penalties may be imposed against staff, including possible termination of employment. Additional penalties may be imposed against students according to individual schools' acceptable use policies, school rules, or the Student Code of Conduct. Teachers and other staff who supervise students shall report violations to the Principal.

#### **RESPONSIBILITY FOR DAMAGES**

Students or staff members who deface a District web site or otherwise make unauthorized changes to a web site or other online technology resources or systems used by the District shall be subject to disciplinary action, up to and including expulsion and termination, as appropriate.

## **RETENTION OF RECORDS FOR E-RATE PARTICIPANTS**

Following initial adoption, this policy and documentation of implementation shall be retained for at least ten (10) years after the last day of service in a particular funding yearaccording to USAC and E-Rate guidelines.

#### **REFERENCES:**

KRS 61.931; KRS 61.932; KRS 61.933 KRS 156.675; KRS 365.732; KRS 365.734 701 KAR 5:120 16 KAR 1:020 (Code of Ethics) 47 U.S.C. 254/Children's Internet Protection Act; 47 C.F.R. 54.520 Kentucky Education Technology System (KETS) 47 C.F.R. 54.516 15-ORD-190

#### **RELATED POLICIES:**

<u>01.61;</u> 02.4241; 03.13214/03.23214; 03.1325/03.2325; 03.17/03.27 08.1353; 08.2322; 09.14; 09.421; 09.422; 09.425; 09.426; 09.4261; 10.5 Formatted: Font: Not Bold, Not Small caps

LEGAL: SB 73 AMENDS KRS 158.070 TO ALLOW FOR APPOINTMENTS TO THE CALENDAR COMMITTEE IN ADDITION TO THOSE LISTED BELOW FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### CURRICULUM AND INSTRUCTION

08.3

#### School Calendar

#### **CALENDAR COMMITTEE**

Beginning with the 2018-2019 school year, tThe Board, upon recommendation of the Superintendent, shall annually appoint a District Calendar Committee to review, develop, and recommend school calendar options.

The District Calendar Committee shall consist of at least the following:

- 1. One (1) District Principal;
- 2. One (1) District office administrator other than the Superintendent;
- 3. One (1) local Board member;
- 4. Two (2) parents of students attending a school in the District;
- 5. One (1) District elementary teacher;
- 6. One (1) District middle or high teacher;
- 7. Two (2) District classified employees; and
- 8. Two (2) community members from the local chamber of commerce, business community, or tourism commission

#### **DEVELOPMENT OF CALENDAR**

The District Calendar Committee, after seeking feedback from District employees, parents, and community members, shall recommend school calendar options to the Superintendent for presentation to the Board. The committee's recommendations shall comply with state laws and regulations and consider the economic impact of the school calendar on the community and the state.

In order to act on the school calendar, the Board must hold two (2) meetings: 1) one that includes hearing and discussing recommendations from the Superintendent and the calendar committee and 2) a subsequent meeting that includes adoption of the calendar.

The meetings may be regular or special.

In the case of special meetings, the requirements of KRS 61.823 and Board Policy 01.44 apply, including describing in the applicable special meeting notice(s) and agenda(s) consideration and discussion of the recommendations of the Superintendent and the calendar committee (regarding an initial special meeting dealing with the school calendar) or adoption of the school calendar (regarding a subsequent special meeting that includes adoption of the calendar).

In the case of an initial regular meeting that includes the required recommendations/discussion or a subsequent regular meeting that includes adoption of the school calendar, notice shall be given to media outlets that have requests on file to be notified of special meetings stating the date of the regular meeting and that one (1) of the items to be considered in the regular meeting will be the school calendar. The notice shall be sent at least twenty-four (24) hours before any such regular meeting. This additional and unique regular meeting notice requirement does not make any of the requirements or limitations relating to special meetings applicable to the regular meeting.

08.3 (CONTINUED)

# School Calendar

#### **DEVELOPMENT OF CALENDAR (CONTINUED)**

On or before May 15, the Board, in a meeting subsequent to the meeting in which the Board heard the recommendations of the District Calendar Committee and the Superintendent, shall adopt a school calendar prior to each upcoming school year that establishes or includes:

- 1. Opening and closing dates of the school term,
- 2. Beginning and ending dates of each school month,
- 3. Days on which students are scheduled to receive instruction at school within designated start and dismissal times (student attendance days) and the length of each student attendance day in accordance with KRS 158.060,
- 4. A minimum school term of not less than one hundred eight-five (185) days composed of student attendance days, teacher professional days, and holidays,
- 5. A student instructional year of at least one thousand sixty-two (1062) hours of instructional time or not less than one-hundred seventy (170) student attendance days,
- 6. Instructional time required for kindergarten per KRS 157.320 (provided no less than the equivalent of one-half (1/2) day, five (5) days a week for a full school year for each kindergarten pupil),
- 7. Any instructional time to be banked to make up for full days that may be missed due to an emergency,
- 8. Days in addition to the student instructional year for the make-up of instructional time missed due to emergency equal to the greatest number of days missed system-wide over the preceding five (5) school years, and
- 9. Days on which schools shall be dismissed.

#### ADDITIONAL REQUIREMENTS

A testing window in accordance with KRS 158.6453 to accommodate state-mandated assessments shall also be included.

The Board may schedule days for breaks in the calendar that shall not be counted as part of the minimum student instructional year.

Schools shall be closed on the Tuesday after the first Monday in November in Presidential election years.

If any school in the District is used as a polling place, the school District shall be closed on the day of the election, and those days may be used for professional development activities, professional meetings, or parent-teacher conferences. Subject to the requirement that schools shall be closed on Presidential Election Day, the District may be open on the day of an election if no school in the District is used as a polling place.

08.3 (CONTINUED)

# School Calendar

#### **CALENDAR OPTIONS**

Beginning with the 2018-2019 school year, i<u>I</u>f the Board adopts a school calendar with the first student attendance day in the school term starting no earlier than the Monday closest to August 26, the adopted calendar may use a variable student instructional year. The District may set the length of individual student attendance days in a variable student instructional schedule, but no student attendance day shall contain more than seven (7) hours of instructional time unless the District submitted and received approval from the Commissioner of Education for an innovative alternative calendar.¹

A variable student instructional year means at least one thousand sixty-two (1,062) hours of instructional time delivered on the number of student attendance days adopted by the Board which shall be considered proportionally equivalent to one hundred and seventy (170) student attendance days and calendar days for the purposes of a student instructional year, employment contracts that are based on the school term, service credit under KRS 161.500, and funding under KRS 157.350.¹

#### AMENDING THE CALENDAR

The Board may amend the school calendar after it is adopted due to an emergency. The Board may lengthen or shorten any remaining student attendance days by thirty (30) minutes or more, as necessary provided it meets at minimum, a student instructional year as defined in statute. No student attendance day may contain more than seven (7) hours of instructional time unless the District submits and receives approval from the Commissioner of Education for an innovative alternative calendar.

#### **EMERGENCY WAIVERS**

Emergency day waivers may be requested if the District has missed more than twenty (20) regular student attendance days and demonstrates that an extreme hardship will result if not granted the waiver. Board requests for District-wide emergency day waivers shall be submitted to the Commissioner.

#### **REFERENCES:**

1KRS 157.350; KRS 158.070; KRS 161.500 KRS 2.190; KRS 61.823; KRS 118.035 KRS 157.320; KRS 157.360 KRS 158.060; KRS 158.6453 702 KAR 7:130; 702 KAR 7:140

#### **RELATED POLICIES:**

01.42; 08.31

LEGAL: KRS 160.1592 PROHIBITS A LOCAL SCHOOL DISTRICT FROM ASSIGNING OR REQUIRING ANY STUDENT ENROLLED IN THE LOCAL SCHOOL DISTRICT TO ATTEND A PUBLIC CHARTER SCHOOL. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### STUDENTS

09.11

# School Attendance Areas

#### ASSIGNED AREAS

The Board will establish geographic attendance areas for assigning students to schools. All students shall be assigned by geographic attendance areas and will attend the school designated to serve their area of residence. In cases of joint custody, the student will be assigned to the area serving the residence of the parent with whom the child primarily resides. If pursuant to court order the child's time is split exactly in half between parents, the parents may choose which of the two (2) assigned schools the child will attend. The court order establishing custody and time-sharing shall be provided to the school upon enrollment. Any changes to custody or residence of the child shall be reported within five (5) school days of the effective date of the change. Specific areas served by each attendance area will be marked on a map in the central administration office. The Board may revise attendance areas from time to time to attain maximum utilization of school facilities.¹

No student may be assigned to or required to attend a charter school by the District.

Students not living in a school's attendance area must have written authorization to register at another school. Written authorization shall be limited to the following:

- An approved out-of-area request, (Office of Pupil Personnel)
- Acceptance to a magnet school or program, (Elementary/Middle Magnet Office; High High school Director)
- A Continuation Plan placement due to overcrowding of the school for the home address (Office of Pupil Personnel)
- A placement due to the student's special needs which cannot be reasonably met at the school for the home address (Special Education Office)
- An Early Start placement, (Early Start Office)
- Placement in a self-contained gifted and talented program, (Gifted/Talented Office), or
- An English as a Second Language (ESL) placement (Foreign Languages/ESL office).

Principals and/or staff shall not register students from outside the school's attendance area without written authorization from It's About Kids Support Services.

The Board of Education assigns new housing areas to school attendance areas on a preliminary basis, subject to change when the area becomes more fully developed.

## **PROOF OF RESIDENCE**

Upon enrollment and upon request thereafter, parents/guardians shall submit written documentation verifying the primary residence of the child. For school purposes, a child's residence is not necessarily the residence of the child's parent(s), and if the child has assumed a permanent home with some other person standing in loco parentis to the child, then the residence of the child for school purposes is the same as that person.² Any documents supporting the parent/guardian's responsibility for the student should be provided to the school immediately.

# **R**EQUESTS FOR **T**RANSFER

In compliance with and as set forth by federal requirements, the District shall allow students to transfer to another District school if:

- 1. The assigned school is designated by the state as being "persistently dangerous"; or
- 2. The student becomes a victim of a violent criminal offense, as determined by state law, while attending school.³

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09.11 (CONTINUED)

# School Attendance Areas

# ELIGIBILITY FOR STUDENTS WITH DISABILITIES, EARLY START, GIFTED AND TALENTED, OR ESL

*Students with Disabilities* - School placement for identified students with disabilities shall be the student's school of residence. If an Admissions and Release Committee or 504 Committee determines accommodations, modifications, or staffing changes cannot be made to the school of residence in order for the student to benefit from his/her educational program at the school of residence, the student shall attend the next closest school that can implement the student's program.

*Program Eligibility for Early Start* - To be eligible for Early Start placement, children must be a resident of Fayette County, be four (4) years old by October 1st, and meet the income guidelines for free lunch, or three (3) or four (4) years old or become five (5) after October 1st and have an identified special need. Children are automatically placed in their school of residence. They must go through the out-of-area process and through the Early Start office to request placement based on child care needs. If a school of residence does not have an Early Start program or if the program is full, students will be placed in one of the closest designated schools.

*Gifted and Talented Students* - School placement for gifted and talented students shall be the student's school of residence except for students who meet eligibility and accept placement to attend the Gifted Accelerated Program in identified schools. A Gifted Accelerated Program within a school is a specialized service program with specific entrance standards outlined in administrative procedure 08.132/Gifted and Talented Students.

*English as a Second Language (ESL) Students -* Qualified ESL students will receive services in their school of residence or as assigned through the ESL Intake Center.

#### **REDISTRICTING PROPOSALS**

Before a redistricting proposal is placed on the Board agenda for a first reading, the public in the affected area will be notified either through the schools or by other public notice.

# PARENT/GUARDIAN REQUESTS FOR CHANGE

Out-of-area requests for specific schools shall not be approved if the projected or actual enrollment in the school requested is above 90% of capacity with attendance area children and other special units assigned to the school, such as Every Student Succeeds Act school choice, Early Start, Five Day Quest, and others.

Out-of-area authorization will only be considered for approval under the following conditions:

## A. SCHOOL DEMOGRAPHICS

• A change in school of attendance that would reduce overcrowding at the assigned school and not create potential for overcrowding at the requested school.

# **B.** IF FAMILIES MOVE

- A fifth-, eighth-, and twelfth-grade student who moves from one (1) school attendance area to another to continue in the school of his/her former residence until the completion of that grade level, with certification of eligibility verified by their Principals. This also applies to students who live in a magnet school attendance area.
- A family whose student moves from one (1) attendance area to another within Fayette County to permit the student to finish the school year in the school in which s/he is currently enrolled. Transportation shall be the responsibility of the parent/guardian.

09.11 (CONTINUED)

# School Attendance Areas

## PARENT/GUARDIAN REQUESTS FOR CHANGE (CONTINUED)

- A family whose student anticipates moving from one (1) attendance area to another within Fayette County prior to October 31st of the school year. The student may be permitted to begin the school year in the school serving the location to which the family expects to move under the following conditions:
  - The parent/guardian shall present upon enrollment a signed contract for the purchase or lease of the residence to which the family will move prior to October 31st of the school year.
  - The parent/guardian shall present a signed contract for a residence under construction with an expected date of completion/closing no later than October 31st of the school year.

Verification of the new address will be required to be provided to the Principal no later than November 1st of the school year. Failure to provide the documentation may be grounds for revocation of student enrollment; however, extenuating circumstances that may have prevented the move prior to October 31st may be presented to the school director for consideration by the Superintendent.

# C. REDISTRICTING

• A student being reassigned through redistricting; the parent/guardian may request early entry provided the student will not be moving to another school level before the redistricting is implemented or may request that the student remain in the current school to complete the final year for that school level.

# **D.** SCHOOL DISTRICT EMPLOYEES

• A student whose parent is a teacher or any other employee who works on at least a halftime basis for Fayette County Public Schools. The student may attend the school or campus where the parent is employed. This option may not be used to request placement in a magnet pre-kindergarten program (if any). This option may not be used to request a gifted/talented program or school. Employee's children must meet all applicable magnet school entrance criteria. Employees whose children reside outside the county must pay tuition as outlined in Policy 09.124. Employees who reside out of county and whose children attend a school within the District are required to notify the Principal of their child(ren)'s school of their out of county residency upon enrollment of the student or within five (5) days of the move out of county. A failure to provide this notice shall be deemed a violation of policy and shall be grounds for employee disciplinary action. When the parent is no longer employed by Fayette County Public Schools, this approval is revoked.

Requests for change in school of attendance for employees' children would have the priority over all other requests for entering or remaining at a school. Children of employees working in a building or on a campus would have priority over other employees' children.

# E. HIGH SCHOOLS

• A student in grades 9-12 who petitions to attend another high school in the District if s/he participates in a designated Board-approved gifted and talented program that is not offered in his/her attendance area school.

# School Attendance Areas

#### SCHOOL DIRECTOR REQUESTS FOR CHANGE - PROVISIONS TO APPLY

In exceptional circumstances, school directors in consultation with the sending and receiving Principals may request a change of schools for a student for other educational reasons. School Directors shall also consult with the Director for Pupil Personnel who shall review such requests. School Director requests shall be consistent with District guidelines for capacity and diversity as outlined in the section on provisions to apply. Educational reasons do not include subject choice, nor do they include Board-approved gifted and talented programs. School directors may request any school at their school level.

The following provisions apply to Parent/Guardian and School Director requests for change in school assignments:

- 1. Out-of-Area placements shall be re-evaluated annually. Approvals or OOA placements may be revoked or denied if the receiving school is over capacity. Out-of-area placements shall be granted only when placement does not cause overcrowding at the receiving school and does not require additional staff, in keeping with this policy.
- 2. First priority will be given to OOA placements that are currently enrolled in the receiving school and shall be considered for the March 1 staffing allocation. Second priority will be given to new requests (new students to the building) for change of school assignment for the following school year that are made in writing by May 1. Third priority will be given to requests submitted after May 1 to be evaluated after August 1 and based upon the provisions outlined in #1 above and the impact of staffing allocations. These requests shall be submitted to the Office of Pupil Personnel.
- 3. Approval of requests shall be the responsibility of the Office of Pupil Personnel in consultation with parents and, as appropriate, principals regarding approvals.
- 4. If a student withdraws from a Board-approved gifted and talented program, then s/he will be transferred to the assigned attendance area school at the end of the grading period after withdrawal from the program, unless it causes an increase in staffing at the home school.
- 5. The Principal shall evaluate whether students who have been granted out-of-area assignments are in compliance with specified conditions, including regular daily attendance, acceptable behavior and adequate academic progress. Failure to do so may result in an immediate transfer to the assigned attendance area school, with the School Director's approval. This section does not apply to students who have exercised the opt-out option from a magnet school.

Transportation for any approved out-of-area request shall be the responsibility of the parent/guardian.

09.11 (Continued)

# **School Attendance Areas**

**REFERENCES:** 

1

¹KRS 159-070 ²OAG 77-311 ³P. L. 114-95, (Every Student Succeeds Act of 2015); 20 U.S.C. § 6301 et seq. <u>KRS 160.1592</u> McKinney-Vento Act, 42 U.S.C. 11431 et seq.; 20 U.S.C. § 7912(a) 34 C.F.R. 200.44; OAG 80-394

# **RELATED POLICY:**

08.13452; 09.12

## DRAFT 5/15/18

09.112

#### **STUDENTS**

# Magnet Schools/Programs and **Gifted/Talented Programs Enrollment**

#### **ATTENDANCE AREA STUDENTS**

In accordance with policy 09.11, students living in a magnet school/program's attendance area shall attend that magnet school. For a magnet school/program having an attendance area and requiring entrance criteria, the attendance area student shall not be required to meet entry criteria.

#### DEFINITIONS

# Magnet School/Programs

A magnet school/program means a school/program organized around an area of interest (i.e., a theme or focus area), draws students from an entire community, and has no specific entrance standards except an interest in the focus of the school.

#### Magnet School/Program with Criteria

A magnet school/program with criteria means a school/program organized around an area of interest (i.e., a theme or focus area), draws students from an entire community, and has entrance standards beyond interest in the focus of the school for students who live outside the school's attendance area.

The International Baccalaureate Program at Tates Creek High School and The Maxwell Spanish Immersion Magnet School does not have an attendance areas. Magnet schools (Frederick Douglas Biomedical Magnet Program, the International Baccalaureate Program at Tates Creek High School, Bryan Station Middle School Spanish Immersion Magnet and Bryan Station High School Spanish Immersion Magnet Programs, and Lexington Traditional Magnet School) do not have attendance areas and may serve students outside the attendance area who meet program criteria or are selected in the lottery.

#### Gifted/Talented School/Program

A gifted/talented school/program means a specialized school program designed to serve formally identified gifted and talented students in grades 4-12 in specific academic areas (such as science and math, language arts, or social studies) or specific areas of giftedness (such as creativity, leadership, or the visual and performing arts) and takes only students who meet the criteria as formally identified gifted students according to State regulation 704 KAR 3:285.

Gifted and Talented programs within schools (Math, Science, and Technology Center at Paul L. Dunbar High School; School for the Creative and Performing Arts (SCAPA) at Bluegrass and Lafayette High School, and the Liberal Arts Academy at Henry Clay High School) do not have attendance areas.

The Gifted and Talented Accelerated Elementary and Middle Feeder Schools Programs at Ashland, Meadowthorpe, and Tates Creek Elementary Schools and Tates Creek and Winburn Middle Schools are bound by feeder systems based upon the student's primary home address and the elementary school for which he/she is slated to attend.

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09.112 (Continued)

# <u>Magnet Schools/Programs and</u> <u>Gifted/Talented Programs Enrollment</u>

#### MAGNET SLOTS

The total number of slots in a magnet school or program *isare* based on the building capacity and the projected enrollment of attendance area students. Calculating the total number of slots shall be the responsibility of the Office of Pupil Personnel.

The number of magnet slots offered in the magnet selection process are based on the following criteria:

- Currently enrolled students who are expected to remain
- Projected attendance area students
- Building capacity

# OUT OF AREA

All out of area placements to Magnet Schools/Programs (not available to Magnet Special Schools/Programs) must have the approval of the School <u>ChiefDirector</u>, Director of Pupil Personnel, and the Associate Director <u>forof</u> Federal, State, and Magnet Programs.

In situations where one (1) or two (2) grade levels become significantly larger than the others, the number of slots offered at the entering grade level may be adjusted up or down to balance possible long term impacts on the school against the need to keep the whole school within capacity. The Associate Director <u>for of State and Federal</u>, <u>State</u>, and <u>Magnet</u> Programs (ADFS<u>M</u>FP) shall make these adjustments in consultation with the Principal with review by the Director of Pupil Personnel.

The number of magnet slots in magnet schools/programs without attendance areas, e.g., Maxwell shall be based on their building capacity minus any non-magnet District programs placed in the building. The number of slots per grade will be determined by agreement among the School <u>ChiefDirector</u>, the Principal, and the Office of Pupil Personnel.

## **APPLICATION PROCESS**

The application process for magnet schools/programs shall be managed by the Support Services staff in accordance administrative procedures.

## MAGNET ADMISSIONS REVIEW COMMITTEE

Except for the gifted/talented programs, the Magnet Admissions Review Committee (MARC) reviews student documents to determine student eligibility based on criteria. Students meeting criteria will be eligible for the selection process or lottery (Lexington Traditional Magnet School ONLY).

The MARC is composed of the following members:

- School Chief or Designee
- Principal or Designee

a) Guidance Counselors/School Representative from participating schools

b) Language Arts Content Specialists

Special Education Specialist

e) Content Area Specialist

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09.112 (CONTINUED)

# <u>Magnet Schools/Programs and</u> <u>Gifted/Talented Programs Enrollment</u>

#### MAGNET LOTTERY

Lotteries are used as part of the magnet selection process for Magnet Schools/Programs and shall be conducted in accordance with administrative procedures.

Magnet <u>school program</u> offers for available slots shall be made by <u>January 31 of each school</u> <u>yearApril 30th</u>.

Placement after <u>January 31April 30th</u> of the school calendar for magnet programs shall be considered by the School <u>ChiefDirector</u> in conjunction with the school principal(s) and the <u>ADSFP</u> <u>Associate Director for Federal, State, and Magnet Programs</u> when appropriate.

#### STUDENT ENROLLMENT STATUS

An attendance area student who moves out of the magnet school/program attendance area may complete the magnet school/program.

A magnet or gifted student who withdraws from the District during a school year and who returns to the District during the same school year may be permitted to re-enroll in the program pending space availability and evaluation of staff/school personnel.

If any student wishes to leave the magnet program or gifted/talented program mid-year, the <u>Associate Director for Federal, State, and Magnet Programs ADSFP shall make the final decision</u> in consultation with parents and school principals. <u>The Office of Federal, State, and Magnet Schools shall require an exit form process for each program/school to gather data to support program needs and evaluation.</u>

Newly enrolled students into the District who enter during the school year must wait and apply for a gifted or magnet program the following application period. <u>Magnet schools/programs with specific criteria will consult with the School Chief and the Associate Director for Federal, State, and Magnet Programs to determine available space. If space is available and no other students on a waiting list are eligible, the school may petition the District to implement a criterion review process to offer placement to newly enrolled students outside their attendance area.</u>

#### SELECTION PROCESS FOR MAGNET SELECTED STUDENTS

The selection process for magnet selected students shall be as follows:

#### Magnet School Application and Lottery

Dixie Individually Prescribed Education Magnet

Maxwell Spanish Immersion Magnet (K-P1)

International Baccalaureate Program at Tates Creek High School

# Magnet Schools with Criteria: Application, Meet Criteria and Lottery

Maxwell Spanish Immersion Magnet (Grades 2-5)

Bryan Station Middle School (Spanish Immersion Program)

Lexington Traditional Magnet School Program

Bryan Station High School (Spanish Immersion Program)

Fredrick Douglass Biomedical Magnet Program

Tates Creek High School International Baccalaureate Program

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09.112 (CONTINUED)

# <u>Magnet Schools/Programs and</u> <u>Gifted/Talented Programs Enrollment</u>

#### **ENTRANCE CRITERIA**

Entrance criteria forto magnet schools/programs shall not apply to attendance area students.

# GIFTED/TALENTED PROGRAMS

Gifted/Talented program applicants must meet the gifted education criteria outlined in <u>08.132</u> <u>AP.1/Gifted and Talented Students and in</u> the state regulation 704 KAR 3:285.

- Elementary Gifted Accelerated Program Grades 4-5
- School for the Creative and Performing Arts Grades 4-8
- School for the Creative and Performing Arts Grades 9-12
- Liberal Arts Academy Grades 9-12
- Middle School Accelerated Cluster Program Grades 6-8
- Math, Science, and Technology Center Grades 9-12

# MAGNET AND GIFTED APPEALS AND GRIEVANCES

The process to appeal decisions related to magnet schools or gifted/talented programs shall be addressed in administrative procedures 08.132 AP.1/Gifted and Talented Students and 09.112 AP.1/Gifted/Talented and Magnet School/Program Procedures Gifted/Talented and Magnet School/Program Procedures.

#### **RELATED POLICY:**

09.11

## **RELATED PROCEDURES:**

08.132 AP.1; 09.112 AP.1

LEGAL: HB 527 DEFINES BEST INTEREST OF THE CHILD AS IT RELATES TO EDUCATIONAL STABILITY.

FINANCIAL IMPLICATIONS: COST OF TRANSPORTING STUDENTS

LEGAL: CHANGES TO 704 KAR 7:090 ADD UNACCOMPANIED YOUTH, AND REVISE THE APPEALS PROCESS.

FINANCIAL IMPLICATION: NONE ANTICIPATED

## STUDENTS

09.12

# Admissions and Attendance

# **RESIDENCE DEFINED**

Pupils who reside with parents or legal guardians who are residents of the school district or as otherwise provided by state or federal law, shall be considered residents and entitled to the privileges of the District's schools.

All other pupils shall be classified as nonresidents for school purposes.¹

# HOMELESS CHILDREN AND UNACCOMPANIED YOUTH

The District shall provide educational and related services to homeless children and youth, (including preschool-aged homeless children,) and homeless children or youth not in the physical custody of a parent or guardian (unaccompanied youth) in a manner that does not segregate or stigmatize students on the basis of their homeless status.

The District shall provide its schools with guidelines that detail the rights of homeless students and the responsibilities that schools have to meet their needs and eliminate barriers to school attendance. These guidelines shall emphasize the right of homeless students to:

- 1. Have equal access to all educational programs and services, including transportation, that non-homeless children enjoy;
- 2. Have access to preschool programs as provided to other children in the District;
- 3. Continue attending their school of origin, when deemed in the best interest of the child, for the duration of homelessness;
- 4. Attend regular public school with non-homeless students; and
- 5. Continue to receive all services for which they are eligible (i.e., special education, gifted and talented, English learner).

The District shall provide transportation to the school of origin for homeless children at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison) if the child continues to live within the area served by the District in which the school of origin is located. If the child locates to a District other than that of his/her school of origin, the districts shall work together to apportion transportation to and from the school of origin and associated costs. If the districts are unable to reach agreement, responsibility and costs for transportation shall be shared equally.

The District shall designate an appropriate staff person to serve as liaison to homeless children and <u>unaccompanied</u> youth. In addition to coordination of McKinney-Vento implementation in the District, the liaison is responsible for:

- "Outreach" to other entities and agencies so that homeless students are identified;
- Providing public notice of the educational rights of homeless children in locations frequented by parents/guardians and unaccompanied youths. This notice is to be in a manner and form that is understandable;²

# Admissions and Attendance

HOMELESS CHILDREN AND UNACCOMPANIED YOUTH (CONTINUED)

- Seeing that school personnel who provide McKinney-Vento Services receive professional development and other support; and
- Ensuring that unaccompanied youths are enrolled in school and receive support to accrue credits and access to higher education.

The District shall inform school personnel, service providers, advocates working with homeless families, parents, guardians and homeless children and <u>unaccompanied</u> youths of the duties of the liaison.

All concerns regarding the education of homeless children and unaccompanied youth shall be referred to the District liaison. If a complaint arises regarding services or placement of homeless children and unaccompanied youth, the dispute resolution procedures as set forth in <u>704 KAR</u> 7:090 shall apply.

Disputes over eligibility, school selection, or enrollment are to be appealed to the Kentucky Department of Education using the Dispute Resolution for Homeless form located at the link below:

http://education.ky.gov/federal/progs/txc/Documents/Homeless_Dispute_Resolution_Form.docx

https://education.ky.gov/federal/progs/txc/Documents/Homeless%20Dispute%20Resolution%20Form.pdf

The liaison shall provide a copy of the referenced form to the complainant.

The District shall provide services for homeless children and <u>unaccompanied</u> youths with disabilities as required by law.

## CHILDREN IN FOSTER CARE

Students in foster care shall have equal access to all educational programs and services, including transportation, which all other students enjoy.

Foster children are to be immediately enrolled in a new school. The District shall <u>collaborate with</u> the Cabinet to ensure immediate and appropriate enrollment of the child and immediately contact the student's <u>previous</u> school for relevant records. The previous school shall provide the new school records maintained within the student information system by the Kentucky Department of Education within three (3) working days of receipt of a request. Remaining records shall be provided within ten (10) working days of the request.

The Superintendent shall appoint a <u>Point of Contact (POC)-Foster Care Liaison</u> to coordinate activities relating to the District's provision of services to children placed in foster care, including transportation services, when the District is notified by the Cabinet for Health and Family Services in writing that the Cabinet has designated its foster care <u>POCFoster Care Liaison</u> for the District. The Superintendent may appoint the District <u>POC-Foster Care Liaison</u> prior to such notice from the Cabinet.

Children in foster care, including preschool aged children if the District offers a preschool program, shall be eligible to attend their "school of origin" unless a determination is made that it is not in the child's best interest. When possible, sSuch determination will be made in collaboration with the child welfare agency. Dispute resolutions shall be handled by all agencies involved in the determination of the foster child's placement.

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09.12 (Continued)

09.12 (Continued)

# Admissions and Attendance

# **CHILDREN IN FOSTER CARE (CONTINUED)**

When possible, a child exiting the foster care program during the school year shall be allowed to complete the school year in the school of origin.

# **BEST INTEREST OF THE CHILD**

Determining the best interest of the child takes into consideration the following factors, including but not limited to:

- The benefits to the child of maintaining educational stability;
- The appropriateness of the current educational setting;
- <u>The child's attachment and meaningful relationships with staff and peers at the</u> current educational setting;
- The influence of the school's climate on the child;
- The safety of the child; and
- The proximity of the placement to the school of origin, and how the length of a commute would impact the child.

# IMMIGRANTS

No student shall be denied enrollment based on his/her immigration status, and documentation of immigration status shall not be required as a condition of enrollment.

The District may provide an approved high school program to a student who is a refugee or legal alien until the student graduates or until the end of the school year in which the student reaches the age of twenty-one (21), whichever comes first.

#### NONRESIDENTS

The Board does not, under ordinary circumstances, accept tuition or nonresident students. Nonresident pupils may be admitted to the District's schools only under extenuating circumstances and upon approval of the Superintendent.³

Nonresident pupils may be admitted to the District schools upon transfer of the pupil's average daily attendance (as defined under Kentucky's public school  $fund^{4\&5}$ ) from the home school district or payment of tuition, as determined to be appropriate by the Superintendent.

Written nonresident pupil contract information shall be kept on file at both the attending and resident districts.

Nonresident students designated as homeless or foster children may be required to be enrolled consistent with the "ehild's best interest of the child" or "school of origin" requirements under the Every Student Succeeds Act (ESSA) and the McKinney-Vento Act as amended by ESSA.

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09.12 (CONTINUED)

# **Admissions and Attendance**

#### NONRESIDENT FOREIGN AND EXCHANGE STUDENTS

The Fayette County Public Schools shall regulate the admission and participation of nonresident foreign and exchange students in any education program of the District.

All nonresident foreign and exchange students shall register with and be approved by the Director of Pupil Personnel.

#### NON-IMMIGRANT FOREIGN STUDENTS

Non-immigrant foreign students qualifying for F-1 immigration status or who obtain an F-1 student visa may be admitted to the District based on the following guidelines:

- 1. These students shall not be permitted to attend any publicly funded adult education program.
- 2. These students may be permitted to attend in grades nine through twelve (9-12), but not at earlier grade levels.
- 3. Students must apply to the Director of Pupil Personnel by August 1 in order to be considered for admission for the upcoming school year.
- 4. As required by law, these students shall pay a tuition fee in advance equal to the full, unsubsidized per capita cost to the District for providing education to the student for the period of attendance.
- 5. The period of attendance shall not exceed twelve (12) months.

These requirements do not apply to immigrant students residing in the District or foreign students in any other immigration status, including exchange students.

# **EXPELLED/CONVICTED STUDENTS**

The parent, guardian, Principal, or other person or agency responsible for the student shall provide to the school prior to admission, a sworn statement or affirmation concerning any of the following that have occurred in or outside Kentucky:

- 1. If a student has been expelled from school; or
- 2. If a student has been adjudicated guilty/convicted of, homicide, assault, or an offense in violation of state law or school regulations relating to weapons, alcohol, or drugs.

Assault shall mean any physical assault, including sexual assault.

The sworn statement or affirmation shall be on a form provided by the appropriate state agency and shall be sent to the receiving school within five (5) working days of official notification that a student has requested enrollment in the new school.⁶

If a student is suspended or expelled for any reason, or faces charges that may lead to suspension or expulsion, but withdraws prior to a hearing from any public or private school in Kentucky or any other state and then moves into the District and seeks to enroll, the District shall review the details of the charges, suspension, or expulsion and determine if the student will be admitted, and if so, what conditions may be imposed upon the admission. Prior to a decision to deny admission, the District shall offer the student, parent/guardian, or other persons having legal custody or control of the student a hearing before the Board.

09.12 (Continued)

# Admissions and Attendance

#### **REFERENCES:**

¹KRS 159.010; OAG 78-64
²42 U.S.C. 11431 et seq. (McKinney-Vento Act)
³KRS 158.120; OAG 80-47; OAG 79-327; OAG 75-602
⁴KRS 157.320
⁵KRS 158.155; KRS 157.330
⁶KRS 158.150
KRS 157.360; KRS 158.100
<u>KRS 199.802</u>
702 KAR 7:125; 704 KAR 7:090
OAG 91-171; P. L. 104-208
P. L. 114-95 (Every Student Succeeds Act of 2015), 20 U.S.C. § 6301 et seq.
8 U.S.C. Sections 1101 and 1184; 8 C.F.R. Section 214 *Plyler v. Doe*, 457 U.S. 202 (1982)
22 C.F.R. §62.25
Equal Educational Opportunities Act of 1974 (EEOA)

# **RELATED POLICIES:**

06.32; 08.1114 09.11; 09.121; 09.1223; 09.123; 09.124; 09.125 09.126 (re requirements/exceptions for students from military families) 09.14; 09.211

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09.121

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### STUDENTS

### Entrance Age

#### PRESCHOOL

In accordance with appropriate state and federal legal requirements, any child who has been identified as disabled, and who is three (3) or four (4) years of age, by August 1 of the current year, shall be eligible for a free and appropriate preschool education and related services.

Children at risk of educational failure who are four (4) by August 1 may enter preschool. All other four (4) year old children shall be served to the extent placements are available.¹

#### PRIMARY SCHOOL

A child who is five (5) or who may become five (5) years of age by August 1 may enter primary school and may advance through the primary program without regard to age in accordance with KRS 158.031. A child who is six (6) years of age, or who may become six (6) years of age by August 1, shall attend public school or qualify for an exemption as provided by KRS 159.030.²

The District shall establish guidelines to determine a student's level of academic and social skills when that student is being considered for advancement through the primary program.³ A student who is at least five (5) years of age, but less than six (6) years of age, may be enrolled in the second level of the primary program in keeping with the process set out in Kentucky Administrative Regulation.^{3 & 4}

#### **PETITION PROCESS**

Parents/guardians may petition the Board <u>via application</u> to allow their child to enter school earlier than permitted under statutory age requirements. <u>Parents may fill out an application during the fall application period</u>. On receipt of a petition<u>/application</u>, the District shall conduct an evaluation process to help determine a student's readiness to engage in and benefit from early entry to school. The process shall be established in accordance with the following:

- 1. The District shall establish guidelines to determine a student's readiness for entry, including the date by which petitions must be submitted to the Central Office.
- Developmentally appropriate measures, which may include state-approved screening instruments, shall be used to determine a student's level of developmental, academic and social readiness. <u>Testing is administered by teachers and or specialists and each home</u> <u>school makes the initial decision for the early entry placements.</u>
- 3. Based on staff recommendations, the Superintendent shall recommend to the Board whether to grant the request.
- 4. Considerations may include availability of space and funding.

Any tuition amounts charged to students permitted early entry under this Policy shall be the same as that charged to other tuition paying students who meet statutory age requirements.²

#### **PROOF OF AGE**

Upon enrollment for the first time in any elementary or secondary school, a student or student's parent shall provide:

- A certified copy of the student's birth certificate, or
- Other reliable proof of the student's identity and age with an affidavit explaining the inability to produce a copy of the birth certificate.⁵

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STUDENTS

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09.121 (Continued)

# Entrance Age

#### **REFERENCES:**

¹KRS 157.3175 ²KRS 158.030 ³702 KAR 7:125 ⁴KRS 158.031 ⁵KRS 158.032; KRS 158.035; KRS 214.034 KRS 158.990; KRS 159.010; KRS 159.030 702 KAR 1:160; 704 KAR 5:070 OAG 82-408; OAG 85-55 P. L. 114-95, (Every Student Succeeds Act of 2015), 20 U.S.C. § 6301 et seq. McKinney-Vento Act, 42 U.S.C. 11431 et seq.

### **RELATED POLICIES:**

08.2209.12409.126 (re requirements/exceptions for students from military families)

LEGAL: HB 1 AMENDS KRS 620.146 REQUIRING THAT WHEN THE CABINET FOR HEALTH AND FAMILY SERVICES IS AWARDED CUSTODY OF AN ABUSED, NEGLECTED, OR DEPENDENT CHILD, IT MUST NOTIFY THE PRINCIPAL, OR ANY ASSISTANT PRINCIPAL, AND DPP OF THE NAMES OF PERSONS AUTHORIZED TO CONTACT OR REMOVE THE CHILD FROM SCHOOL GROUNDS. THE NOTIFICATION SHALL BE PROVIDED BY THE CABINET BY WRITTEN NOTICE VIA EMAIL OR FAX. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### STUDENTS

09.1231

#### **Dismissal from School**

#### **Release of Students**

At any time students are dismissed from school, they shall be released according to the written instructions provided by the custodial parent/guardian. The instructions, which shall be requested at the time the student registers/enrolls for the school year, shall include the student's regular mode of transportation at the end of the day and a list of persons, in addition to the custodial parent/guardian, who are authorized to pick up the child from school. Any deviation from the authorized release process must be approved by the Principal/designee prior to the student departing school in another manner.

It shall be the responsibility of the custodial parent/guardian to notify the school in writing if release instructions are to be revised. Unless an exception is granted as noted below, if written instructions are not provided to the school, the student shall only be released to ride home on the assigned bus or with the custodial parent/guardian.

#### **RELEASE PROCESS**

If the student is to be picked up early, the parent/guardian or designee shall report to the Principal's office and sign for the student's release or make other arrangements with the Principal.

Each school shall maintain a daily entry and exit log of students signing in late or signing out early and shall require proof of identification from individuals (visual identification by an employee, driver's license, picture identification, etc.) to assure that they are authorized to pick up the student.

Those students who are not on record as being under the care or control of a parent/guardian may sign for their own dismissal.¹

### EXCEPTIONS

A student may be released to a person with lawful authority to take custody of the student, e.g., a police officer with a warrant or the person authorized by the Cabinet for Health and Family Services when the student is committed to the Cabinet or when the Cabinet is granted custody of the student by a court order. In such case, the student's parent shall be notified at the earliest opportunity except as otherwise provided by a court order or law.²

When custody of a student is granted to the Cabinet by a court order as a result of dependency, neglect, or abuse, the Cabinet shall notify the Principal, <u>or any</u> Assistant Principal, <u>of the school</u> in which the child is enrolled, <u>or Guidance Counselor</u> and the District's Director of Pupil Personnel, of the names of persons authorized to contact the child at school or remove the child from school grounds.

#### STUDENTS

09.1231 (Continued)

### **Dismissal from School**

#### **EXCEPTIONS (CONTINUED)**

The notification shall be provided to the school by the Cabinet:

- a) By written notice via email or faxVerbally and documented in writing by the Principal, Assistant Principal, or Guidance Counselor on the day that a court order is entered and again on any day that a change is made with regard to persons authorized to contact or remove the child from school. The vVerbal notification shall occur on the next school day immediately following the day a court order is entered or a change is made if the court order or change occurs after the end of the current school day; and
- b) By <u>email, fax, or hand delivery of a copy of the court order written document</u> within ten (10) calendar days following <u>the Cabinet's receipt of the court order of a change of custody</u> or change in contact or removal authority.

In addition, the Board authorizes emergency release of students for illness or other bona fide reasons, as determined by the Principal/designee.

#### **REFERENCES:**

¹KRS 2.015 ²OAG 85-134; OAG 92-138 KRS 620.146 702 KAR 7:125

#### **RELATED POLICIES:**

09.12311; 09.227; 09.3; 09.31; 09.43 09.434; 10.5 LEGAL: 902 KAR 2:060 REQUIRES A CURRENT IMMUNIZATION CERTIFICATE FOR HOME-SCHOOLED STUDENTS WHO ARE ATTENDING IN-SCHOOL CLASSES OR PARTICIPATING IN SPORTS OR OTHER SCHOOL SPONSORED EXTRA-CURRICULAR ACTIVITIES. ADDITIONALLY, CERTIFICATES MAY NO LONGER HAVE HANDWRITTEN INFORMATION. PARENT/GUARDIANS MUST SUBMIT IMMUNIZATION CERTIFICATES TO THE SCHOOL PER THE SCHEDULE LISTED BELOW. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### STUDENTS

09.211

#### Preventive student Health Care Examination/Immunizations

All pupils shall undergo preventive student health care, dental, and vision examinations as required by Kentucky Administrative Regulation, which shall be reported on the state forms or an electronic medical record that includes all of the data equivalent to that on the appropriate forms required by state regulation.¹

Evidence of a vision examination and a dental examination shall be submitted to the school no later than January 1 of the first year that a student is enrolled in the District.

#### **IMMUNIZATIONS**

The immunization certificate form required by 702 KAR 1:160 shall be on file within two (2) weeks of a student's enrollment in school.^{1, 2 & 3}

A current immunization certificate shall be required for home-schooled students prior to attending one (1) or more in-school classes or participating in sports or other school-sponsored extracurricular activities.

Forms relating to exemptions from immunization requirements shall be available at each school.

Immunization certificates shall be kept current.¹

The parent/guardian shall provide a current immunization certificate at enrollment in a day care center, kindergarten, seventh grade, eleventh grade, and for the 2018-2019 school year for twelfth grade; new enrollment at any grade; upon legal name change; and at a school required examination pursuant to 702 KAR 1:160.

#### **REFERENCES:**

¹KRS 156.160; 702 KAR 1:160
 ²KRS 214.036; KRS 214.034
 ³KRS 158.035
 ⁴.902 KAR 2:060;
 902 KAR 2:090
 OAG 82-131
 <u>Health Services Reference Guide</u>, Kentucky Department of Education
 P. L. 114-95, (Every Student Succeeds Act of 2015), 20 U.S.C. § 6301 et seq.
 McKinney-Vento Act, 42 U.S.C. 11431 et seq.

#### **RELATED POLICIES:**

09.121

09.126 (re requirements/exceptions for students from military families)

LEGAL: EFFECTIVE WITH THE 2018-2019 SCHOOL YEAR, HB 30 CHANGED CURRENT SUICIDE TRAINING TO EVERY OTHER YEAR WITH A MINIMUM 1 HR TRAINING FOR ALL HIGH/MIDDLE SCHOOL PRINCIPALS, GUIDANCE COUNSELORS, AND TEACHERS. TRAINING MUST BE IN-PERSON, LIVE STREAM, OR VIDEO RECORDING AND MAY BE INCLUDED IN THE CURRENT 4 DAY REQUIREMENT. EMPLOYEES SUBJECT TO TRAINING HIRED DURING THE OFF YEAR SHALL RECEIVE MATERIALS TO REVIEW. THE DATE BY WHICH MATERIALS MUST BE DISTRIBUTED TO STUDENTS ALSO CHANGED TO SEPTEMBER 15.

FINANCIAL IMPLICATIONS: NEGLIGIBLE SINCE IT WILL NOW BE WITHIN THE 4 DAY REQUIREMENT. LEGAL: HB 147 AMENDS KRS 158.070 TO REQUIRE AT LEAST ONE (1) HOUR OF SELF-STUDY REVIEW OF SEIZURE DISORDER MATERIALS FOR ALL PRINCIPALS, GUIDANCE COUNSELORS, AND TEACHERS HIRED AFTER JULY 1, 2019.

FINANCIAL IMPLICATIONS: COST OF MATERIALS

STUDENTS

09.22

### **Student Health and Safety**

#### PRIORITY

Student health, welfare and safety shall receive priority consideration by the Board.

Rules and regulations on health and safety promulgated by the Kentucky Board of Education under Kentucky statute and by local and state boards of health relating to student safety and sanitary conditions shall be implemented in each school.

#### HEALTH SERVICES TO BE PROVIDED

In keeping with applicable legal requirements, only licensed medical professionals or school employees who have been appropriately trained and authorized to do so shall provide health services to students.

Employees to whom health service responsibilities have been delegated must be approved in writing by the delegating physician or nurse. The approval form shall state the employee consents to perform the health service when the employee does not have the administration of health services in his/her contract or job description as a job responsibility, possesses sufficient training and skills, and has demonstrated competency to safely and effectively perform the health service. The approval form shall be maintained as required by law. Delegation of health service responsibilities shall be valid only for the current school year.¹

If the delegation involves administration of medication, the District will maintain proof that the employee has completed the required training provided by the Kentucky Department of Education (KDE) or as allowed under KRS 158.838.

Employees to whom health service responsibilities have been delegated shall notify their immediate supervisor by April 15 of each year if they are not willing to perform the service(s) during the next school year.

#### SAFETY PROCEDURES

All pupils shall receive annual instruction in school bus safety.

The Superintendent shall develop procedures designed to promote the safety of all students. Said procedures shall specify specific responsibilities for line positions having responsibility for student supervision.

#### ANIMALS IN THE CLASSROOM

When there is a specific and appropriate educational purpose, the Principal may authorize the housing of animals or insects in classrooms. However, the health and safety of students and staff shall be a priority consideration when considering such requests. When a request is granted, teachers shall adhere to guidelines set out in administrative procedures.

#### STUDENTS

09.22 (CONTINUED)

### **Student Health and Safety**

#### SUICIDE PREVENTION

<u>All middle and high school teachers, principals, and guidance counselors shall annually complete</u> a minimum <u>one of two (12)</u> hours of self study review of <u>high-quality</u> suicide prevention materials training. Such training shall be in-person, by live streaming, or via video recording and may be included in the four (4) days of professional development required by statute. The District shall provide suicide prevention materials for review by any employee subject to training hired during a year in which the in-person, live streaming, or video recording training is not required.³

By September 15 of each school year, administrators shall provide suicide prevention awareness information to students in middle school grades and above, as provided by the Cabinet for Health and Family Services or a commercially developed suicide prevention training program.²

### SEIZURE DISORDER MATERIALS

All principals, guidance counselors, and teachers shall complete at least one (1) hour of self-study review of seizure disorder materials no later than July 1, 2019. At least one (1) hour of self-study review of seizure disorder materials shall also be required for all principals, guidance counselors, and teachers hired after July 1, 2019.³

#### **REFERENCES:**

¹KRS 156.501; KRS 156.502; 702 KAR 1:160 ²KRS 156.095 ³KRS 158.070 KRS 156.160; KRS 158.836; KRS 158.838 702 KAR 5:030

#### **RELATED POLICY:**

09.2241

LEGAL: HB 147 AMENDS KRS 158.838 TO ADD MEDICATION PRESCRIBED TO TREAT SEIZURE DISORDER SYMPTOMS. FINANCIAL IMPLICATIONS: NONE ANTICIPATED LEGAL: THIS CLARIFIES THAT SCHOOLS SHALL HAVE EMERGENCY CARE PROCEDURES THAT COMPORT WITH REGULATION. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

#### STUDENTS

09.224

### **Emergency Medical Treatment**

#### FIRST AID TO BE PROVIDED

First aid shall be provided all pupils in case of an accident or sudden illness until the services of a trained medical professional become available.

#### FIRST AID AREA

A first-aid area with appropriate equipment, supplies, and provisions for the child to recline shall be designated in each school. At least two (2) adult employees in each school at least one (1) of whom shall be present at the school at all times during school hours, shall have completed and been certified in a standard first aid course that includes CPR for infants and children.

The District shall have employees trained in accordance with the law to administer or help administer emergency medications.

#### PERSONNEL

Any school that has a student enrolled with diabetes or seizure disorders shall have on duty at least one (1) school employee who is a licensed medical professional, or has been appropriately trained to administer or assist with the self-administration of glucagon, insulin<u>or</u>-FDA approved seizure rescue medication<u>or</u> medication prescribed to treat seizure disorder symptoms as prescribed by the student's health care practitioner.

When enrolled students, for whom documentation under KRS 158.838 has been provided to the school, are present during school hours or as participants in school-related activities, a school employee who has been appropriately trained to administer or assist with the self-administration of glucagon, insulin, or seizure rescue medications, or medication prescribed to treat seizure disorder symptoms shall be present.

#### INFORMATION NEEDED

A number at which parents can be reached and, if provided, the name of the family physician shall be maintained at each school for all its pupils.¹ The school nurse or a school staff member shall notify parents in the event their child is involved in an accident causing substantial injury. Examples would include, but not be limited to, a possible head injury or an accident requiring medical treatment other than minimal first aid measures.

#### **EMERGENCY** CARE PROCEDURES

Schools shall have emergency care procedures comporting with regulation¹ and may utilize the Kentucky Department of Education's Health Services Reference Guide (HSRG) as a resource.

In the event of a medical emergency involving a student, the Principal/designee shall make a reasonable effort to contact the parents or legal guardians. If the Principal is unable to make such contact, he/she shall call for emergency assistance (911).

STUDENTS

09.224 (Continued)

# **Emergency Medical Treatment**

#### **REFERENCES:**

¹702 KAR 1:160 KRS 156.160; KRS 156.502; KRS 158.836; KRS 158.838 Kentucky Department of Education Health Services Reference Guide (HSRG)

### **RELATED POLICIES:**

09.21; 09.22; 09.2241

LEGAL: HB 1 AMENDS KRS 620.146 REQUIRING THAT WHEN THE CABINET FOR HEALTH AND FAMILY SERVICES IS AWARDED CUSTODY OF AN ABUSED, NEGLECTED, OR DEPENDENT CHILD, IT MUST NOTIFY THE PRINCIPAL, OR ANY ASSISTANT PRINCIPAL, AND DPP OF THE NAMES OF PERSONS AUTHORIZED TO CONTACT OR REMOVE THE CHILD FROM SCHOOL GROUNDS. THE NOTIFICATION SHALL BE PROVIDED BY THE CABINET BY WRITTEN NOTICE VIA EMAIL OR FAX. FINANCIAL IMPLICATIONS: NONE ANTICIPATED

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09.227

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#### STUDENTS

### Child Abuse

#### **REPORT REQUIRED**

Any teacher, school administrator, or other school personnel who knows or has reasonable cause to believe that a child under age eighteen (18) is a dependent, abused or neglected child¹, or a victim of human trafficking shall immediately make a report to a local law enforcement agency or the Kentucky State Police, the Cabinet for Health and Family Services or its designated representative, the Commonwealth's Attorney or the County Attorney in accordance with KRS  $620.030.^2$ 

The school employee shall also inform the child guidance specialist or guidance counselor designated by the Principal of the suspected dependency, abuse, or neglect within two (2) school days of making the report. After making the report, the employee shall notify the Principal of the suspected abuse, who then shall also promptly make a report to the proper authorities for investigation. If the Principal is suspected of child abuse, the employee shall notify the Superintendent/designee who shall also promptly report to the proper authorities for investigation. Only agencies designated by law are authorized to conduct an investigation of a report of alleged child abuse. Therefore, the District shall not first investigate a claim before an employee makes a report to the proper authorities. However, in certain situations, reports involving claims made under state and federal laws, such as Title IX, shall require the District, after making the required report, to conduct an independent investigation of the allegations in order to determine appropriate personnel action.

### WRITTEN REPORT

The person reporting shall, if requested, in addition to the report required above, file with the local law enforcement agency or the Kentucky State Police or the Commonwealth's or County's Attorney or the Cabinet for Health and Family Services or its designated representative within forty-eight (48) hours of the original report a written report containing specific information regarding the child, the child's parents or guardians, and the person allegedly responsible for the abuse or neglect.

#### WRITTEN RECORDS

Copies of reports kept by the District that are submitted to authorities in compliance with the child abuse law are educational records and subject to inspection by the parents of the alleged victim of child abuse. Whether the records are considered "internal records", and not maintained with the students' "permanent records", is immaterial if such records are directly related to students and are maintained by the school or school District.

#### INTERVIEWS

If the student is an alleged victim of abuse or neglect, school officials shall follow directions provided by the investigating officer or Cabinet for Health and Family Services representative as to whether to contact a parent.³ and shall provide the Cabinet access to a child subject to an investigation without parental consent.⁴

#### STUDENTS

09.227 (CONTINUED)

### Child Abuse

#### AGENCY CUSTODY

If, as a result of dependency, neglect, or abuse, a child has been placed in the custody of the Cabinet, the Principal, <u>or any</u> Assistant Principal, <u>or Guidance Counselor</u> of the school in which the child is enrolled, <u>and the District's Director of Pupil Personnel</u> shall be notified of the names of persons authorized to contact the child at school, in accordance with school visitation or communication policy, or remove the child from school grounds.

The notification shall be provided to the school by the Cabinet:

- a) By written notice via email or faxVerbally and documented in writing by the Principal, Assistant Principal, or Guidance Counselor on the day that a court order is entered and again on any day that a change is made with regard to persons authorized to contact or remove the child from school. The vVerbal notification shall occur on the next school day immediately following the day a court order is entered or a change is made if the court order or change occurs after the end of the current school day; and
- b) By email, fax, or hand delivery of a copy of the court order written document within ten (10) calendar days following the Cabinet's receipt of the court order of a change of custody or change in contact or removal authority.

The Principal, Assistant Principal, or Guidance Counselor shall document in writing when they have received the notification.

#### **REQUIRED TRAINING**

All current school administrators, certified personnel, office staff, instructional assistants, coaches, and extracurricular sponsors shall complete Board selected training on child abuse and neglect prevention, recognition, and reporting by January 31, 2017, and every two (2) years thereafter. School administrators, certified personnel, office staff, instructional assistants, coaches, and extracurricular sponsors hired after January 31, 2017, shall complete the training within ninety (90) days of being hired, and every two (2) years thereafter.

#### OTHER

Each school shall prominently display the statewide child abuse hotline number administered by the Cabinet for Health and Family Services and the National Human Trafficking Reporting Hotline number administered by the United States Department for Health and Human Services.

#### **REFERENCES:**

¹KRS 600.020 (1)(15)
 ²KRS 620.030; KRS 620.040
 ³OAG 85-134; OAG 92-138
 ⁴KRS 620.072
 KRS 17.160; KRS 17.165; KRS 17.545; KRS 17.580
 KRS 156.095; KRS 199.990; KRS 209.020; KRS 620.050; KRS 620.146
 OAG 77-407; OAG 77-506; OAG 80-50; OAG 85-134
 34 C.F.R. 106.1-106.71, U.S. Department of Education Office for Civil Rights Regulations Implementing Title IX

#### **RELATED POLICIES:**

09.1231; 09.3; 09.31; 09.42811; 09.4361; 10.5

LEGAL: KRS 160.1592 REQUIRES STUDENTS ENROLLED IN A PUBLIC CHARTER SCHOOL THAT DOES NOT OFFER INTERSCHOLASTIC ATHLETIC ACTIVITIES ARE TO BE ELIGIBLE TO PARTICIPATE IN THAT ACTIVITY AT THE DISTRICT SCHOOL OF THE STUDENT'S RESIDENCE. FINANCIAL IMPLICATIONS: POTENTIAL INCREASED COSTS FOR THE DISTRICT ATTRIBUTABLE TO ATHLETIC PARTICIPATION

#### STUDENTS

09.313

#### **Eligibility** (Athletics)

Determination of athletic eligibility shall be made in compliance with applicable administrative regulations and Kentucky High School Athletic Association requirements.¹

District standards for playing up from middle school (grades seven and eight [7 & 8]) to high school in sports other than football and soccer may include, but are not limited to, considerations related to safety, physical readiness, use of school space after the school day, transportation ,funding, the student's disciplinary status and record, any substance testing restrictions, equitable opportunities for participation, and harmonizing any conflicting school-based decision making ("SBDM") requirements. SBDM Council policies apply to the selection of sports activities, and student participation based on academic qualifications and attendance requirements, program evaluation, and supervision.²

To be eligible to try out and participate at the high school level, middle school students must meet all applicable KHSAA, District, and SBDM requirements. The Superintendent/Designee in cooperation with principals, SBDM councils, coaches, and athletic directors, as deemed appropriate, may develop guidelines for Board approval addressing playing up standards.

#### PARTICIPATION BY ATTENDANCE AREAS

Unless excepted by administrative procedures, students are to participate in athletics at the school serving the attendance area of their parents' residence.

Any student in grades six through twelve (6-12) who attends a school other than his/her assigned school shall be ineligible for all interscholastic sports for one (1) calendar year following enrollment. If for any reason other than an exception granted pursuant to administrative procedure, the student does not serve the one (1) calendar year of ineligibility upon enrollment, then upon discovery by the coach, assistant coach, or District administrator, the student's improper participation shall immediately be reported to the District Athletic Director. The District athletic director shall report to the Director of Middle Schools for a middle school student and/or to the Director of High Schools for a high school student and facts and circumstances shall be reviewed. The student shall be notified that he/she is ineligible for participation in any interscholastic sport at any school within the District for a period of one (1) calendar year from the date of discovery of the student's ineligibility. In addition, all games in which the ineligible student played shall be subject to forfeiture.

Any student requesting a transfer back to his/her school-of-residence and who has represented the out-of-District school will be ineligible for one (1) calendar year from date of transfer.

#### WAIVER FOR ATHLETIC ELIGIBILITY

Requests for a waiver of ineligibility for all interscholastic sports for the calendar year following approval should be made to either the Director of High Schools if a high school athletic sport is in question or to the Director of Middle Schools if a middle school athletic sport is in question. Decisions will be made by the Director to whom the request is submitted. Appeals of the School Director's decision may be made to the Superintendent, whose decision will be final.

#### STUDENTS

09.313 (CONTINUED)

### **Eligibility** (Athletics)

#### **ELIGIBILITY GUIDELINES**

Students who have previously participated in secondary athletics at one District school and have transferred to another District school shall have athletic eligibility determined according to the following guidelines:

### (1) REDISTRICTING

Students in grades seven through twelve (7-12) whose area assignment is changed by the Board due to redistricting shall be eligible for participation in all sports at the new schools without any period of ineligibility. If required, the Board will apply to the Commissioner of the KHSAA for a waiver of the ineligibility period for such pupils who are redistricted.

Such students shall be ineligible to participate at their former schools unless they are seniors who qualify under guideline number three (3) below or who have been granted a waiver in conjunction with a change in area assignment.

#### (2) CHANGE OF SCHOOLS FOR OTHER REASONS

After enrolling in grades seven through twelve (7-12), students who represent a secondary school and who then change schools within the District for reasons other than redistricting by the Board, shall be ineligible for participation in all sports for the following one (1) calendar year after enrollment If for any reason other than an exception granted pursuant to administrative procedure, the student does not serve the one (1) calendar year of ineligibility upon enrollment, then upon discovery by the coach, assistant coach, or District administrator, the student's improper participation shall immediately be reported to the District Athletic Director. The District Athletic Director of High Schools for a high school student and facts and circumstances shall be reviewed. The student shall be notified that he/she is ineligible for participation in any interscholastic sport at any school within the District for a period of one (1) calendar year from the date of discovery of the student's ineligibility. In addition, all games in which the ineligible student played shall be subject to forfeiture.

Students who change schools because of a change in residence of their parents may participate in sports at the new schools, provided the Commissioner of the KHSAA waives the period of ineligibility or if such students are seniors who qualify under guideline number three (3) below.

Students who are to change schools because of a change in the residence of their parents and who are members of an athletic team whose season has started have the option of requesting out-of-district placement at the former school and, if permission is granted, are eligible to complete the remainder of the athletic season in that particular sport at the former school. That student, however, is ineligible for any additional sports at the former school.

Students who change schools because of a change in guardianship, regardless of the reason, shall be ineligible for participation in all sports for the following one (1) calendar year following enrollment, except for a change in schools brought about by the following:

- a. A change in guardianship between parents pursuant to a proper court order granting custody of a student to only one (1) of the parents; or
- b. A change in guardianship due to the death of a student's sole guardian.

However, the foregoing exceptions will not apply if there is evidence that the change in guardianship is the result of the recruitment of the student or there is evidence that the change in guardianship is for athletic advantage which is defined as, but not limited to the following:

STUDENTS

09.313 (CONTINUED)

## **Eligibility** (Athletics)

#### (2) CHANGE OF SCHOOLS FOR OTHER REASONS (CONTINUED)

- a. Seeking a superior athletic team;
- b. Seeking relief due to conflict with the philosophy or action of an administrator, teacher or coach relating to sports;
- c. Seeking a team consistent with a student's athletic abilities; or
- d. Seeking a means to nullify punitive action by the previous school.

If the student is subject to, but does not serve, the one (1) calendar year of ineligibility following the change of schools, then upon discovery of the student's improper participation in sports by the coach, assistant coach, or District administrator, the student's improper participation shall immediately be reported to the District Athletic Director. The District Athletic Director shall report to the Director of Middle Schools for a middle school student or to the Director of High Schools for a high school student and facts and circumstances shall be reviewed. The student shall be notified that he/she is ineligible for participation in any interscholastic sport at any school within the District for a period of one (1) calendar year from the date of discovery of the student's ineligibility. In addition, all games in which the ineligible student played shall be subject to forfeiture.

#### (3) WAIVER FOR SENIORS

When students in grade twelve (12) would be otherwise required to attend high schools different than the ones where they participated in sports the previous year, due to a change in residence of their parents, they may elect to continue to attend their former school during their senior year. Should they so elect, they or their parents shall furnish the students' transportation to and from school unless regular school bus service can be utilized without causing problems with routing and overcrowding.

#### **CHARTER SCHOOL STUDENTS**

A student enrolled in a public charter school that offers any interscholastic athletic activity shall be ineligible to participate in interscholastic activities at any other school. Subject to applicable law, regulations, and bylaws (e.g. KHSAA, Title IX) and the terms of the charter contract, students who are enrolled in a charter school that does not offer any interscholastic athletic activities shall be eligible to participate in such activities at the District school of that student's residence.

#### **REFERENCES:**

¹KRS 156.070; Athletic Guidelines for Middle/Senior High Schools
 ²KRS 160.345
 <u>KRS 160.1592</u>
 Kentucky High School Athletic Association (KHSAA) Handbook

702 KAR 7:065; OAG 15-022

#### **RELATED POLICIES:**

02.4241

09.126 (re requirements/exceptions for students from military families); 09.423



# Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC: 2018-2019**Athletic Handbook

**PREPARED BY:** Robbie Sayre

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

**Recommendation/Motion:** A motion is in order to approve as presented the 2018-2019 Athletic Handbook

**Background/Rationale:** The Athletic Handbook is approved every year. Temporary waiver for Spanish Immersion needs to be address.

**Policy: Athletic Handbook** 

Fiscal Impact: N/A

Attachments(s): N/A

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk

701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505



# Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC: LOA – FDHS & Kentucky Science and Technology Corporation -AdvanceKentucky** 

**PREPARED BY:** Principal Diaz

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

**Recommendation/Motion:** A motion is in order to approve a contract with the Kentucky Science and Technology Corporation.

Background/Rationale: Board Policy 01.11 states that contracts with the district with an expenditure amount above \$20,000 must be approved by a vote of the Board. This month District staff would like to enter into an agreement with the Kentucky Science and Technology Corporation to implement AdvanceKentucky, a college readiness program, which is affiliated to the National Math and Science Initiative.

**Policy: 01.11** 

Fiscal Impact: \$84,564.00

Attachments(s): N/A

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Superintendent Emmanuel Caulk

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# LETTER OF AGREEMENT BETWEEN KENTUCKY SCIENCE AND TECHNOLOGY CORPORATION AND FREDERICK DOUGLASS HIGH SCHOOL/FAYETTE COUNTY PUBLIC SCHOOLS

To Implement AdvanceKentucky Kentucky's Affiliate to the National Math and Science Initiative (NMSI) College Readiness Program



This AdvanceKentucky Letter of Agreement is entered into as of **April 19, 2018** by and between *Kentucky Science and Technology Corporation* (KSTC) a Kentucky nonprofit corporation, and *Frederick Douglass High School/ Fayette County Public Schools* and documents the role of *Frederick Douglass High School/ Fayette County Public Schools* and *Kentucky Science and Technology Corporation* with respect to a multiyear replication of the National Math and Science Initiative College Readiness Program.

# SECTION 1.0 - TERM OF AGREEMENT

The Term of the Agreement shall commence on June 1, 2018 and end on July 31, 2021, subject to annual renewals between *Frederick Douglass High School/ Fayette County Public Schools* and the *Kentucky Science and Technology Corporation* based on ongoing performance and pending availability of funding. KSTC is authorized to implement the program through an ongoing association with the National Math and Science Initiative.

# SECTION 2.0 - RECITALS

- a) The National Math and Science Initiative (NMSI) was formed in 2006 to address one of this nation's greatest economic and intellectual threats: the declining number of students who are prepared for and take rigorous college courses in mathematics and science. To flourish in the 21st century, the United States must continue to generate intellectual capital that can drive the research and development activities that fuel the economic engine of our future prosperity. The primary goal of NMSI and *Kentucky Science and Technology Corporation* is to increase the number of students scoring 3 or higher on AP math, science and English exams. This mission is served by partnering with *Kentucky Science and Technology Corporation* to support Kentucky Districts that are committed to fully engaging in this open enrollment approach.
- b) *Kentucky Science and Technology Corporation* is a non-profit corporation that oversees the coordination, planning, management, implementation and funding of AdvanceKentucky, its teacher training and incentive program involving the College Board's Advanced Placement Program (AP) in mathematics, science, and English (MSE) courses and pre-AP preparation for these courses. This program includes extensive formal and informal training of teachers, additional time on task for students, financial incentives based on academic results, cultivation of teachers who provide leadership to the Program by mentoring other teachers, and measurement and accountability for results. The overall goals are to increase the number of students receiving qualifying scores on MSE AP Exams as a measure of college preparation, increase the number of

students taking MSE AP Exams, and increase the number of students attending and graduating from college – including a focus on inclusion of students traditionally underrepresented in AP.

- c) Based on the continued and proven success of the program under AdvanceKentucky, Kentucky Science and Technology Corporation solicited responses from eligible public Districts that were interested in operating the Program in a given school, including Frederick Douglass High School/ Fayette County Public Schools.
- d) *Frederick Douglass High School/ Fayette County Public Schools* provided an application to *Kentucky Science and Technology Corporation* describing how it intends to implement and operate the Program in its school with full integrity to the concept of open enrollment.
- e) *Kentucky Science and Technology Corporation* conducted an initial assessment of the *Frederick Douglass High School/ Fayette County Public Schools* Advanced Placement program to ascertain the School's focus, commitment, and potential for success in the implementation and management of the open enrollment model, with a particular focus on adopting an open enrollment approach serving many more students traditionally underrepresented in AP.
- f) Kentucky Science and Technology Corporation has determined that committing Program funding to support Frederick Douglass High School/ Fayette County Public Schools for the purposes of and on the terms and conditions stated in this Agreement and related teacher-specific agreements will further the stated purposes of increasing the number of qualifying scores on AP Exams in MSE.
- g) Frederick Douglass High School/ Fayette County Public Schools agrees to implement and support proven strategies outlined in the Program to significantly increase the number of students receiving qualifying scores on MSE AP Exams, to increase the number of students taking MSE AP Exams, and to use the funds paid to the school solely to operate the program in accordance with Kentucky Science and Technology Corporation's directions and requirements under the AdvanceKentucky College Readiness Program, as further described below.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

In furtherance of the previously stated goals, both parties recognize the following key components of AdvanceKentucky that have demonstrated success.

# SECTION 3.0 - KSTC OPERATIONAL EXPECTATIONS

In addition to the Elements of Success (**Attachment A**) both parties recognize the following components and strategies to realize the successful implementation of the Program:

- a) An effective Kentucky-based non-profit organization that will manage and implement the teacher training and incentive programs for Program District by providing:
  - i. <u>Content Area Support</u>: Experienced and well-respected staff and teacher trainers with firsthand familiarity and success in building successful MSE AP programs;
  - ii. <u>Logistical Support</u>: to maximize the use of technology, materials and resources necessary for a successful MSE AP incentive program;
  - **iii.** <u>Goal Setting:</u> A results-oriented culture characterized by measuring the number of students taking and succeeding in AP and Pre-AP courses across all demographics.

# b) Administrative support from Program District that will address:

- i. <u>*Culture:*</u> Cultivate, support, and maintain a culture of high expectations for teachers and students that is inclusive, i.e., embraces an open enrollment approach;
- **ii.** <u>Course Scheduling:</u> Establish MSE AP and supporting Pre-AP courses as priority in annual master scheduling and support annual offerings of available MSE AP courses. Generally, AP math and science courses in particular should be year-long. Reduce scheduling conflicts that hinder enrollment in AP courses, e.g., avoid clustering MSE AP courses in the senior year.
- iii. <u>Growth of AP Programs</u>: Over the duration of the grant build upon current AP offerings by adding additional AP classes:
  - o Calculus BC (anticipated)
  - Computer Science A (anticipated)
  - o Computer Science P (anticipated) ,
  - o Seminar (anticipated)
  - Research (anticipated)
  - 0
- iv. <u>*Pre-AP Program*</u>: Establish pre-AP pathways for all MSE courses starting in Grade 8, with outreach to the 7th Grade as course schedules are determined.
- v. <u>Teacher Professional Development:</u> Actively recruit highly qualified teachers with a growth mindset to participate in Pre-AP and AP professional development and training;
- vi. <u>Student Recruitment:</u> Actively recruit all students to be a part of the AP program with specific attention to the following areas:
  - Underrepresented Students: Create access to AP for underrepresented school populations and recruit underrepresented school populations.
  - Student Recruitment and Preparation: AP recruitment strategies that include both near-term and longer-term enrollments, e.g., data analyses in both high school and middle school pre-AP courses, conduct AP Parent nights for middle and high school, etc.
  - *Remove Barriers to AP Participation:* Remove district, school, or department policy, extraordinary summer reading or assignments, course entrance exams, grade or GPA requirements, or gate-keeping of any kind that directly or indirectly hinders AP participation.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

- **vii.** <u>District/school calendars:</u> implement a school calendar that supports Advanced Placement—graduation scheduled after AP exams are complete; prom, end of year concerts, senior trips, etc. scheduled well before AP exams or after.
- viii. <u>Accurate Data Reporting</u>: Provide the Kentucky Science and Technology Corporation with data, documentation, and Program information in a timely and meaningful fashion. (Attachment B).

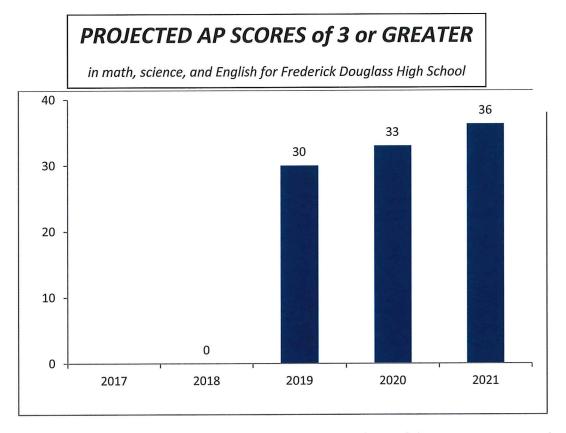
# c) A Classroom Experience that includes:

- i. <u>High Expectations:</u> High expectations regarding open enrollment and student academic achievement;
- **ii.** <u>Qualified Faculty:</u> As needed hire/assign highly qualified AP faculty who are trained at College Board conferences and AP Summer Institutes, have College Board approved (audited) syllabi, and adopt the AP philosophy of equity and access.
  - Ensure that teachers are not assigned additional duties/assignments that require time out of class in the spring—prom, graduation, etc.
  - Reassign teachers who consistently fail to produce qualifying scores of 3, 4, 5 on AP exams
  - Support teachers by providing access to advanced level, content-focused teacher training that supports AP and pre-AP classrooms.
- iii. <u>Exam Expectations:</u> as a school-wide strategy encourage students taking AP courses to also take the relevant AP exams and to encourage the following:
  - o avoid exam exemptions for MSE AP courses;
  - o weight or otherwise recognize rigor of AP course grades in calculating GPAs.
  - Good faith efforts to administer mock exams that closely replicate the AP exam experience.
- iv. <u>Technology and Instructional Materials</u>: Supply math, science, and English departments with equipment, technology, supplies, and college-level texts that are essential to success in AP.
- v. <u>Science Labs</u>: Develop a plan to provide adequate lab time, equipment and materials for AP science courses.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

### SECTION 4.0 – AP MSE PROGRAM GOALS FOR FREDERICK DOUGLASS HIGH SCHOOL

- a) Both parties firmly support the goals of KSTC/AdvanceKentucky that center around Open Enrollment, namely to have more students prepare for, take and earn qualifying scores on AP MSE exams.
- b) SCHOOL GOALS: Increase the number of qualifying scores on AP exams in math, science and English from 0 to 36. Specific annual goals for your School are contained in the chart below.



Note: The **2017** data is actual baseline; **2018** is a place holder number and does not generate any incentive or bonus payments; all others are school-wide goals during the life of this Agreement.

c) GOAL SETTING. The 2019 Goal noted above will be the same goal used in setting the Administrator and AP Coordinator Threshold Bonus Goal.

While the above annual goals remain in effect, the **2020** and **2021** Threshold Goals for these two positions will be set in consideration of the higher among three options:

- (1) The goal set above; or
- (2) 10% above previous year AP MSE qualifying scores earned by the school; or
- (3) The sum of the **\$1,000** teacher threshold bonus goals set for your MSE AP teachers.

# SECTION 5.0 - AGREEMENT

NOW, THEREFORE, in consideration of the foregoing and the mutual obligations created hereby, *Kentucky Science and Technology Corporation* and *Frederick Douglass High School/ Fayette County Public Schools* agree as follows:

Each year beginning June 1, 2018 and continuing until July 31, 2021, under mutually agreed upon annual renewals of the terms of this Agreement and pending availability of funds, *Kentucky Science and Technology Corporation* will provide the following to, or for the benefit of, *Frederick Douglass High School/ Fayette County Public Schools*:

# a) Stipends, incentives and threshold bonuses:

- i. Each designated *MSE AP teacher* will receive up to a \$500 stipend in return for participating in specific activities. See *Attachment C for sample LOA with these individuals*.
- **ii.** Each designated *MSE AP teacher* will receive \$100 for each student's MSE AP Exam score of 3 or higher. The \$100 will be paid for scores earned by students who appear on the teacher's AP class roster and only for the AP Exams in the subject(s) for which the teacher was approved in advance for this incentive funding. See *Attachment C*.
- iii. Designated MSE AP teachers also will have an opportunity to receive a threshold bonus up to \$1,500 based on the total number of that teacher's students receiving an AP Exam score of 3 or higher. A separate LOA for each designated MSE AP teacher detailing in advance the threshold bonus number will be issued by Kentucky Science and Technology Corporation by late Fall of each school year. See Attachment C.
- iv. Students will receive \$100 for each MSE AP Exam score of 3 or higher. The \$100 will be paid for scores earned by students appearing on the approved teacher's AP class roster and only for the AP Exams in the subject(s) for which the teacher was designated as eligible for funding by KSTC in advance.
- v. Three (3) Content Coordinators (AP Teachers) in math, science, and English will serve Frederick Douglass High School/Fayette County Public Schools and receive a stipend paid by Kentucky Science and Technology Corporation to Frederick Douglass High School/Fayette County Public Schools. See Attachment D for sample LOA with each of these individuals.
- vi. A designated School Administrator will have an opportunity to receive a threshold bonus of \$1,000 based on the total number of students in all MSE AP courses receiving an AP Exam score of 3 or higher. A separate LOA for the administrator detailing threshold bonus numbers will be issued by *Kentucky Science and Technology Corporation* by late Fall each school year. See Attachments E for sample LOA with this individual.
- vii. A designated school AP Coordinator will have an opportunity to receive a threshold bonus of \$1000 based on the total number of students in all MSE AP courses receiving an AP Exam score of 3 or higher. The contract detailing threshold bonus numbers will be issued by Kentucky Science and Technology Corporation by late fall each school year. See Attachments F for sample LOA with this individual.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

## b) Teacher training costs and exam fees:

- i. Funding for up to 50% of all AP MSE Exams not covered by other sources. This amount subject to change pending state and federal policies relative to state funding that may apply to AP exam fees; after the first year this amount may be negotiated pending available funding sources.
- ii. Funding for registration fees for all designated MSE AP teachers to attend College Board AP Summer Institutes (five days) and AdvanceKentucky two-day Fall Forum training; equivalent KSTC-approved training can be substituted for the College Board AP Summer Institutes and for AP teachers. (District pays associated travel expenses.)
- Funding for registration fees for up to five to ten Pre-AP teachers per school to attend Pre-AP trainings sponsored by AdvanceKentucky. (District pays associated travel expenses.)

## c) Student study sessions and equipment and supplies costs:

- Up to three MSE AP Study Sessions and a mock exam for students per MSE AP course: these sessions can occur over three Saturdays or some other combination as determined by *Kentucky Science and Technology Corporation, Frederick Douglass High School/ Fayette County Public Schools* and the Content Coordinator(s).
- **ii.** Pending final negotiation *Kentucky Science and Technology Corporation* will reimburse up to \$5,000 and up to \$25 for each enrollment in a participating AP MSE course for technology directly supportive of MSE AP courses.
- d) *Kentucky Science and Technology Corporation* also will implement, manage, and report the results of the Program in collaboration with *Frederick Douglass High School/ Fayette County Public Schools* as outlined below:
  - i. Create and provide all forms needed for the Program.
  - ii. Provide detailed reports on the results of the Program to external sponsors and *Frederick Douglass High School/ Fayette County Public Schools*, including how all incentives are to be allocated based on reported performance.
  - iii. Assist *Frederick Douglass High School/ Fayette County Public Schools* in recruiting qualified AP and Pre-AP teachers for the Program.
  - iv. Annually review each AP teacher's performance based on relevant AP exam results and whether or not they carried out their designated responsibilities that are conditions of earning the AP Teacher stipend. MSE AP teacher responsibilities are listed in the sample LOA in *Attachment C.*
  - v. Assist *Frederick Douglass High School/Fayette County Public Schools* in recruiting and developing MSE Content Coordinators.
  - vi. Communicate regularly with Content Coordinators and assist them in carrying out their responsibilities. Content Coordinator responsibilities are listed in sample LOA in *Attachment D.*
  - vii. Award earned bonuses to each AP teacher based on AP qualifying scores reported by College Board in comparison to pre-set threshold goals and disburse the bonuses as agreed upon with *Frederick Douglass High School/ Fayette County Public Schools*.
  - viii. Award earned bonuses to designated Administrator and AP Coordinator based on MSE AP qualifying scores reported by College Board in comparison to pre-set threshold levels posted in annual LOAs. Designated Administrator and AP Coordinator responsibilities are listed in sample LOAs in *Attachments E and F*.
  - ix. Provide curricular support as needed to MSE pre-AP and AP teachers and Content Coordinators and AP Coordinators in the Program.
  - x. Provide assistance and relevant data for School administration.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

- xi. Provide Student Study Session assistance including planning all sessions and providing appropriate logistical support.
- xii. Provide Vertical Team meeting assistance for Pre-AP and AP teachers in the Program.
- xiii. Provide access to state and national experts for relevant training and consulting needs.
- xiv. Purchase agreed upon Program materials as feasible.
- xv. Follow general timeline of activities noted in Attachment G.
- e) Each year beginning in June of 2018 and continuing until July 31, 2021 under mutually agreed upon annual renewals of the terms of this Agreement and pending availability of funds, *Frederick Douglass High School/ Fayette County Public Schools* agrees to do the following to promote maximum program efficiency and student results:
  - i. Use appropriate resources to help identify students' capabilities for participating in rigorous MSE courses.
  - **ii.** Allow each Content Coordinator to complete his/her extracurricular responsibilities in setting up Vertical Team meetings and Student Study Sessions.
  - iii. Pay for substitute days for MSE AP teachers to attend training, or hold training on staff development days.
  - **iv.** Provide support for MSE AP training sessions and Vertical Team meetings including but not limited to arrangement for facilities and other logistical assistance.
  - v. Pay for all travel expenses for designated MSE AP teachers to attend College Board AP Summer Institutes (five days) and AdvanceKentucky two-day training; equivalent KSTC-approved training may be substituted for AP Summer Institutes for AP teachers.
  - vi. Pay for all travel expenses for a pre-negotiated number of MSE Pre-AP teachers to attend AdvanceKentucky-sponsored summer institute; equivalent KSTC-approved training may be substituted for Pre-AP teachers.
  - vii. Assist student transportation when needed for Student Study Sessions on Saturdays or after school.
  - viii. Negotiate funds for equipment and instructional materials to be spent for technology directly supportive of MSE AP courses as determined by *Kentucky Science and Technology Corporation, Frederick Douglass High School/ Fayette County Public Schools* and the Content Coordinators up to \$5,000 per school per year plus up to \$25 per actual enrollment in AP MSE courses or <u>capped</u> at enrollment projections, whichever is less. (the \$5,000 is reduced to \$4,000 and \$3,000 in later years of the award)
  - ix. Provide college-level textbooks, supplemental reading and support materials, appropriate and up-to-date equipment and software, laboratory supplies, and other curricular and training materials that can enhance and improve the success of MSE AP and Pre-AP classes.
  - **x.** Participate in College Board course audits for eligible AP MSE courses to ensure compliance with high standards.
  - xi. Annually report necessary data to *Kentucky Science and Technology Corporation* to measure the results of the Program as described in *Attachment B*.
  - xii. Formally authorize the release of annual results data to Kentucky Science and Technology Corporation pertinent to the Program as explained in Attachment B.
  - xiii. Collaborate with *Kentucky Science and Technology Corporation* on matters regarding the Program.
  - **xiv.** Support the effort of all Program participants during AP Exam preparation and testing, including establishing a testing environment conducive to success.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

## SECTION 6.0 - PROGRAM BUDGET & FUNDING PROCESS

- a) <u>Program Budget</u> In <u>Attachment G</u>, Kentucky Science and Technology Corporation provides a written funding scenario for *Frederick Douglass High School/ Fayette County Public Schools* that outlines and identifies all Program costs supported by *Kentucky Science and Technology Corporation*, any donors, and the School. *Frederick Douglass High School/ Fayette County Public Schools* shall comply with the budget scenario and *Kentucky Science and Technology Corporation* has the discretion to amend or revise pending compliance with the Program and unanticipated changes in personnel.
- b) <u>The Funding Process</u> Pursuant to this Agreement and its Attachments, *Kentucky Science and Technology Corporation* is committing funding to assist *Frederick Douglass High School/ Fayette County Public Schools* in implementing and operating the Program. Funding is provided to *Frederick Douglass High School/ Fayette County Public Schools*, its designated Administrator, AP teachers and Content Coordinators, AP Coordinator, qualified students, and vendors to pay for eligible expenses, as identified in the *Attachment G* and subject to *Kentucky Science and Technology Corporation* verification and approval based on results. The General Timeline of Activities, Reports and Payments is outlined in *Attachment H.*

## SECTION 7.0 - GENERAL PROVISIONS

a) <u>Relationship of the Parties</u> - Kentucky Science and Technology Corporation is an independent corporation and, subject to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control and direct the performance of the services provided pursuant to this Agreement. The personnel and staff of Kentucky Science and Technology Corporation (KSTC) are employees of KSTC and shall not, for any purposes, be considered employees or agents of Frederick Douglass High School/ Fayette County Public Schools

Nothing in this Agreement shall be deemed or construed to establish a partnership, joint venture, employer-employee relationship or any other relationship between the parties. *Frederick Douglass High School/ Fayette County Public Schools* shall indemnify KSTC against any damages and costs incurred by KSTC related to this Agreement. KSTC shall not be responsible for any debts or obligations of *Frederick Douglass High School/ Fayette County Public Schools*, and shall not sign as a guarantor or co-signer on any instrument for *Frederick Douglass High School/ Fayette County Public Schools* 

b) <u>Limitation on Liability</u>. To the fullest extent permitted by law and notwithstanding any other provision of this Agreement, neither KSTC nor KSTC's officers, trustees, partners, employees, agents, subcontractors or consultants shall be liable for any claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to this Agreement or the Program, included but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, or express or implied warranty of KSTC.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

c) <u>Financial Contacts</u>: For financial transactions, the following people should be contacted:

For KSTC: John Wehrle Senior Vice President – Finance & Human Resources KSTC PO Box 1049 Lexington, KY 40588-1049 jwehrle@kstc.com 859-233-3502 ext 224 Fax 859-259-0986

For Program School District:

Rodney Jackson Director of Financial Services 701 East Main Street Lexington, KY 40502 Rodney.jackson@fayette.kyschools.us 859-381-4141

d) <u>Incorporation of Attachments</u>. The following Attachments are hereby incorporated into and made part of this Agreement:

Attachment A: NMSI Elements of Success

Attachment B: Authorization to Release Student Data – note additional signature required

Attachment C: MSE AP Teacher Sample LOA with KSTC

Attachment D: MSE Content Coordinator Sample LOA with KSTC

Attachment E: Designated Administrator Sample LOA with KSTC

Attachment F: AP Coordinator Sample LOA with KSTC

Attachment G: Estimated KSTC Program Funding and Other School Contribution Scenarios

Attachment H: Year 1 Timeline of Activities, Reports, and Payments

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates set forth below.

	KENTUCKY SCIENCE AND TECHNOLOGY CORPORATION	FAYETTE COUNTY PUBLIC SCHOOLS
	Signed By: X BY	Signed By:
	Name: F.T. Samuel, Jr.	Name: Emmanuel Caulk
	Title: President	Title: Superintendent
	Date: 4/19/2018	Date:
fwe	Inle 19APRIS	
J	ADVANCE KENTUÇKY	FREDERICK DOUGLASS HIGH SCHOOL
	Signed By:	Signed By:
	Name: Anthony Mires	Name: Lester Diaz
	Title: Executive Director	Title: Principal
	Date:	Date:

Letter of Agreement Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# ATTACHMENT A Elements of Success



Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# ATTACHMENT A Elements of Success

# (continued)



AdvanceKentucky schools commit to simultaneously implementing the interrelated elements of the NMSI College Readiness Program described below.

# FOR STUDENTS (annually)

- Open Enrollments: A culture of inclusiveness and preparation for more students to enroll in and be successful in Advanced Placement (AP)* math, science and English (MSE) classes.
- ► AP Courses in MSE: Advanced Placement college-level courses in MSE subjects.
- <u>Student Time-on-Task</u>: Tutoring, up to 15 hours of extracurricular Student Study Sessions for each AP course and other supports made readily available to students.
- Exam Fees: Supplements to help cover 50% of AP exam fees not provided from other sources (such as KDE Federal Fee Waiver Grant). (School is asked to forego the local Administrative fee for each exam.)
- Incentives: \$100 per Qualifying Score (3, 4, or 5) on AP exams in MSE.
- Structured Tutoring: Schools that offer additional student supports see sustained achievement gains.
- Counseling/Recruiting: Supportive information (especially in the early grades) to help with student/family decisions to prepare for and enroll in AP.

# FOR TEACHERS, ADMINISTRATORS, AND SCHOOLS (annually)

- MSE Content Coordinators: Stipend paid to each of three Coordinators to set up to three student study sessions and Implement four Vertical Teams meetings each year; supplement paid to schools hosting Study Sessions for multiple schools.
- <u>AP Teacher Mentors</u>: Master AP teachers mentor colleagues on relevant subject matter on a path to new learning among AP students (Fee paid to Mentor per mentee served).
- AP Consultants/Contractors: Stipends are paid for conducting an extracurricular study session.
- Training: Rigorous content-focused 5-day summer institute (or pre-approved equivalent) for all AP teachers (for first 2 years), annual 2-day Fall Forum training for AP teachers, and 4-day Laying the Foundation training for Pre-AP teachers for 3 yrs.
- Vertical Teaming: Four meetings where high school and middle school teachers collaborate in the skills preparation of students for success in AP classes.
- Stipend & Incentives for AP Teachers: Up to \$500 stipend to support additional responsibilities in extra training and teaching AP and \$100 per qualifying score achieved by students in their eligible AP classes.
- <u>Threshold Bonuses</u>: Achieving pre-set learning targets measured through Qualifying Scores (by course and by school) triggers bonus for AP teachers of \$1,000/\$1,500, and if school-wide goal is met \$1,000 for designated school administrator and\$1000 for designated AP Coordinator.
- Equipment & Supplies: Up to \$5,000 base for equipment and \$25 per student enrolled in eligible AP classes. Equipment base cap for years 2 and 3 are \$4,000 and \$3,000 respectively.
- Access to National NMSI and State AdvanceKY Networks

*Advanced Placement, AP and Pre-AP are registered trademarks of the College Entrance Examination Board.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# **ATTACHMENT B**

# Authorization to Release Data

# Frederick Douglass High School/ Fayette County Public Schools

Data is needed to verify results and track participation in the Advanced Placement Teacher Training and Incentive Program. *Frederick Douglass High School/ Fayette County Public Schools* agrees to comply with all state and federal privacy laws with respect to the collection and sharing of data described below.

Permission is granted by *Frederick Douglass High School/ Fayette County Public Schools* to release data^{*} on its program and services to *Kentucky Science and Technology Corporation* for all students who participated in AP MSE programs while enrolled at this secondary school. Data to be released include:

- School
- MSE AP Course Name
- MSE AP Teacher
- Number of Students Enrolled by MSE AP Course
- Enrolled Students in each MSE AP Course by Teacher[†] and by:
  - o Student Name
  - o State Student ID
  - o Date of Birth
  - o Gender
  - o Ethnicity
  - o Socio-Economic Status
  - o ESL/ELL
  - o Grade Level
  - o Exam status (taker vs. non-taker)
  - o Score on MSE AP Exam
  - o Teacher-Projected Exam Score

Information will be released consistent with the Family Educational Rights and Privacy Act, *state law* and the *Frederick Douglass High School/ Fayette County Public Schools* policy regarding the confidentiality of data. This authorization will include data for students graduating in 2017 through 2020.

# For Frederick Douglass High School

NAME: Emmanuel Caulk District Superintendent

SIGNATURE: _____

DATE: _____

Upon request, District are to grant AdvanceKY written authorization via form letter to College Board access online AP score reports from May AP exams: <a href="https://scores.collegeboard.org/pawra/home.action">https://scores.collegeboard.org/pawra/home.action</a>

^{*} Students need to identify the teacher of record on each AP exam taken in order to verify which students in his/her respective class has earned a qualifying score.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# ATTACHMENT C

# Sample AP Teacher LOA with KSTC

# **Teacher Name**

AP (course name) / Frederick Douglass High School/Fayette County Public Schools

#### I. AP Teachers Support the Goals of the AP Program with an Open Enrollment Approach

- Student Access: Increase the number of students enrolled in math, science, English (MSE) AP courses.
- <u>Student Success</u>: Increase the number of students achieving a 3 or greater on MSE AP Exams.
- <u>College Readiness</u>: Serve the best interest of students to learn more for a better chance of success in college.
- High Expectations: Reach ambitious qualifying score goals but in a fair and reasonable manner.

### II. Expectations for AP MSE Teachers

- Attend the four (4) scheduled vertical team meetings.
- Attend a two-day AdvanceKentucky Fall Forum teacher training.
- Attend a week-long AP Summer Institute or equivalent, as determined by KSTC.
- Tutor AP students for a minimum of four hours outside of class each month.
- Attend/observe and assist with three (3) Student Study Sessions, and regularly encourage all AP students to attend these Student Study Sessions.
- Teach the AP curriculum as outlined in the College Board guidelines and approved through your College Board Course Audit.
- Respond to AdvanceKentucky Content Director and the local AP Content Coordinator for your subject area as he/she carries out responsibilities to AdvanceKentucky, including keeping your personal data up-to-date in the online Data Reporting System and reporting your attendance as noted under the Stipend section below (payment of stipend is based on these online records).

### III. <u>Stipend, Incentives and Threshold Bonus for AP MSE Teachers Paid by KSTC to Frederick Douglass High</u> <u>School/Fayette County Public Schools</u>

- Stipend (up to \$500 Total):
  - \$30 for each post-meeting report entered in to the AdvanceKY Online Data Reporting System after participation in the four (4) vertical team meetings (maximum of \$120).
  - \$80 for attending AdvanceKentucky Two-Day AP Teacher Training (Friday evening, Saturday).
     Attendance to be entered into the AdvanceKY Online Data Reporting.
  - \$180 for attending the week-long summer institute or equivalent, as determined by KSTC. Attendance to be entered into the AdvanceKY Online Data Reporting System.
  - \$40 for post-session report entered into the AdvanceKY Online Data Reporting System after attending and assisting with each of the three (3) Student Study Sessions. (maximum of \$120)
- AP Qualifying Score Incentives are valued at:
  - \$100 for each student who appears on your roll and receives a score of 3 or greater on the AP [Subject] Exam taken in May 2019.
- A Threshold Bonus amount may be earned as follows:
  - If the total number of 2019 AP qualifying scores in AP [Subject] earned by students enrolled in this course school-wide meets a threshold of at least:
    - XX then you will earn \$1,000.
    - XX then you will earn \$1,500.

### IV. Payment Process

The earned Stipend will be reported/paid to your school/district by **May 24, 2019** and subsequently paid to you through the regular Frederick Douglass High School/district payroll process. The amount of each Stipend will be paid based on your AP Teacher records posted in the AdvanceKY online Data Reporting System as of **May 10, 2019**.

Upon verification of 2018-19 AP Qualifying Scores reported by College Board, any earned Incentives and Threshold Bonus will be reported to the Frederick Douglass High School/Fayette County Public Schools by **November 29, 2019**, and subsequently paid according to the process outlined in your school's master agreement with AdvanceKentucky.

## Signatures required by KSTC President, AdvanceKY Executive Director, & AP Teacher

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# **ATTACHMENT D**

# Sample MSE Content Coordinator LOA with KSTC

# **Teacher Name**

Content Coordinator: AP Subject Area (e.g. Math)

Frederick Douglass High School/ Fayette County Public Schools

# I. Content Coordinators Support the Goals of the AP Program with an Open Enrollment Approach

- <u>Student Access</u>: Increase the number of students enrolled in math, science, English (MSE) AP courses.
- <u>Student Success</u>: Increase the number of students achieving a 3 or greater on MSE AP Exams.
- <u>College Readiness</u>: Serve the best interest of students to learn more for a better chance of success in college.
- <u>High Expectations</u>: Reach ambitious qualifying score goals but in a fair and reasonable manner.

# II. <u>Responsibilities of AdvanceKentucky Content Coordinators</u>

- <u>Coordination</u>
  - Attend Leader Training at least the first year in this position, as a condition of serving as Content Coordinator; in subsequent years this includes confirming the annual calendar for Student Study Sessions (SSS) and Vertical Team Meetings (VTM) and learn the use of the Content Coordinator dashboard in the AdvanceKY On-line Data Reporting System available to assist in meeting your responsibilities;
  - Routinely remind all participating AP teachers in your subject area to keep their personal attendance records up-to-date in the 'Teacher Report' in the AdvanceKY On-line Data Reporting System after each Student Study Session, Vertical Team Meeting and any other eligible professional development training;
  - Reinforce reminders of the year-end posting deadline for attendance data entries for processing timely AP Teacher Stipend payments.
- Vertical Team Meetings (VTM)
  - Arrange four (4) Vertical Team Meetings among AP and Pre-AP teachers in relevant subject(s), including relevant subject area high school and middle school teachers.
  - After each of the four (4) Vertical Team meetings, enter names of all teachers in attendance into the AdvanceKY Online Data Reporting System;
  - Submit 'Coordinator's Report' after each Vertical Team meeting via the AdvanceKY Online Data Reporting System, including VTM agenda sent to AdvanceKY Content Directors.
- <u>Student Study Sessions (SSS)</u>
  - Arrange three (3) Student Study Sessions within your subject area involving all relevant AP Exam(s). Most will be held jointly with other Districts in your area, which will require critical advance preparation and coordination, including sharing information in advance with another school hosting the session.
  - Ten (10) days prior to each SSS, report or ensure the reporting in the AdvanceKY On-line Data Reporting System of each student by AP course in your school expected to attend SSS and report total projected number to "Host Site" Content Coordinator;
  - Immediately after each SSS, report or ensure the reporting in the AdvanceKY On-line Data Reporting System of actual attendance by student in your school;
  - Collect 'Student' and 'Teacher' Sign-in Sheets' after each Student Study Sessions and retain for 18 months;
  - As needed submit original receipts attached to any request for reimbursement for food and prizes for a Student Study Sessions that you or your school purchased;
  - Submit 'Coordinator's Report' after each Student Study Sessions via the AdvanceKY Online Data Reporting System, including names of participating Districts and grand total attendance from each school.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# III. Stipend for Content Coordinator

AdvanceKentucky Content Coordinator Deliverables and Associated Stipend Amounts				
Per Event (\$)	Events (#)	Maximum (\$)	Deliverables	
\$50	1	\$50	Attend Leader Training / Set VTM and SSS Annual Schedules	
\$50	4	\$200	Arrange Vertical Team Meetings (VTM) and report agenda to AdvanceKY	
\$25	3	\$75	Prior to each Student Study Session, input projected attendance per student in AdvanceKY Data Reporting System and report projected totals to "Host Site" Content Coordinator	
\$25	3	\$75	Immediately after each Student Study Session, input actual attendance per student and complete Content Coordinator report in AdvanceKY Data Reporting System	
Base \$ 400		\$ 400	Maximum Annual Base Stipend for a Content Coordinator	
\$150	3	\$450	Stipend Supplement to Host Extracurricular Student Study Session for Multiple Districts	
Maximum		\$ 850	Maximum Annual Stipend for a Host Site Content Coordinator	

# IV. Payment Process

The Stipend will be reported/paid to the school/district by **May 24, 2019**, and subsequently paid to the Content Coordinator through the regular school/district payroll process. The amount of each Stipend will be paid based on your Content Coordinator records posted in the AdvanceKY online Data Reporting System as of **May 10, 2019**.

Signatures required by KSTC President, AdvanceKY Executive Director, & AP Content Coordinator.

# **ATTACHMENT E**

# Sample Administrator of Record LOA with KSTC

# Name

# Frederick Douglass High School/ Fayette County Public Schools

# I. AP Teachers Support the Goals of the AP Program with an Open Enrollment Approach

- <u>Student Access</u>: Increase the number of students enrolled in math, science, English (MSE) AP courses.
- Student Success: Increase the number of students achieving a 3 or greater on MSE AP Exams.
- <u>College Readiness</u>: Serve the best interest of students to learn more for a better chance of success in college.
- High Expectations: Reach ambitious qualifying score goals but in a fair and reasonable manner.

# II. Expectations for Designated Administrator

- Support and encourage growth and success of the AP program.
- Encourage a master class schedule that allows students to pursue desired MSE AP courses.
- Identify a person on your staff as campus AP Coordinator.
- Make a good faith effort to schedule Spring semester activities so as to not interfere with AP
  preparation or AP Exams.
- Make AP testing environment a priority.
- Expect teachers and students to participate in all aspects of the AP Training and Incentive Program.
- Consider making staff assignments that will enhance the AP Program.
- Make a good faith effort to schedule graduation after the last AP Exam Administration.
- Welcome Teacher Mentors onto your campus if being served by external consultants.
- Communicate the benefits of pre-AP and AP courses to parents/families, such as hosting parent meetings to raise awareness of and interest in AP and outreach to middle local school(s).
- Assign three AP MSE Content Coordinators and oversee the carrying out of their program responsibilities.
- By date certain, ensure the submission of the 18/19 AP enrollment roster by student, grade, demographics, course and teacher.
- Monitor teacher and coordinator activity, to ensure tutoring activities and proper AP exam administration.
- Enter and update AP MSE teacher roster in the AdvanceKY Online Data Reporting System.
- Monitor reporting of teacher attendance at PD sessions: Study Sessions, Vertical Team Meetings, AP Summer Institute, and November Two-Day Fall Forum in the AdvanceKY Online Data Reporting System.
- Ensure AP MSE enrollments are up-to-date in the AdvanceKY Online Data Reporting System.
- Ensure AP MSE score projections are entered in the AdvanceKY Online Data Reporting System.

# III. Threshold Bonus

If the total number of **2019** AP qualifying scores in math, science and English earned by students at your school meets a threshold of at least **XX** then you will earn \$1,000.

# IV. <u>Payment Process</u>

Upon verification of relevant **2018** AP Qualifying Scores in math, science and English, any earned Threshold Bonus will be reported to your school/district by **November 29, 2019** and subsequently paid according to the process outlined in your school's master letter of agreement.

# Signatures required by KSTC President, AdvanceKY Executive Director, and Designated Admin.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# ATTACHMENT F

# Sample AP Coordinator LOA with KSTC

# Name

# Frederick Douglass High School/ Fayette County Public Schools

## I. AP Teachers Support the Goals of the AP Program with an Open Enrollment Approach

- <u>Student Access</u>: Increase the number of students enrolled in math, science, English (MSE) AP courses.
- <u>Student Success</u>: Increase the number of students achieving a 3 or greater on MSE AP Exams.
- <u>College Readiness</u>: Serve the best interest of students to learn more for a better chance of success in college.
- <u>High Expectations</u>: Reach ambitious qualifying score goals but in a fair and reasonable manner.

# II. Expectations for AP Coordinator

- Support AP recruitment, reporting and testing.
- Support and encourage growth and success of the AP program.
- Encourage a master class schedule that allows students to pursue desired MSE AP courses.
- Make a good faith effort to schedule Spring semester activities so as to not interfere with AP preparation or AP Exams.
- Ensure appropriate AP testing environment that allows dedicated attention to the exam.
- Expect teachers and students to participate in all aspects of the AP Training and Incentive Program.
- Support good faith efforts to schedule graduation after the last AP Exam Administration.
- Monitor activities to ensure proper tutoring activities and AP exam administration as needed.
- Communicate the benefits of pre-AP and AP courses to parents/families, such as hosting parent
  meetings to raise awareness of and interest in AP, outreach to middle local school(s), and sending
  letters identifying students for AP.
- Monitor/analyze student data that may assist in identification of potential AP students.
- Be aware of and encourage school schedule/site(s) for Vertical Team Meetings and Student Study Sessions.
- By date certain, assist the submission of the 18/19 AP enrollment roster by student, grade, demographics, course and teacher.
- Enter and update AP MSE teacher roster in the AdvanceKY Online Data Reporting System.
- Assist monitoring teacher reporting of attendance at PD sessions: Study Sessions, Vertical Team meetings, AP Summer Institute, and November Two-Day Fall Forum Training in the AdvanceKY Online Data Reporting System.
- Assist in ensuring AP MSE enrollments are up-to-date in the AdvanceKY Online Data Reporting System.
- Assist in ensuring AP MSE score projections are entered in the AdvanceKY Online Data Reporting System.

### III. Threshold Bonus

If the total number of **2019** AP qualifying scores in math, science and English earned by students at your school meets a threshold of at least **XX** then you will earn \$1,000.

# IV. Payment Process

Upon verification of relevant **2019** AP Qualifying Scores in math, science and English, any earned Threshold Bonus will be reported to your school/district by **November 29, 2019** and subsequently paid according to the process outlined in your school's master letter of agreement.

# Signatures required by KSTC President, AdvanceKY Executive Director, and Designated AP Coordinator.

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# ATTACHMENT G

# **Estimated Program Funding Scenario**

# 1. FUNDING DISTRIBUTION PROCESS

- A. Reimbursements by KSTC directly to Frederick Douglass High School/ Fayette County Public Schools for:
  - Equipment/Materials/Supplies upon receipt of copies of vendor invoices received by the school.
  - Applicable AP and Pre-AP Teacher Training Registration Fees and training provided by KSTC (for KY APSI vendors, we may pay them directly on behalf of your teachers).
  - Supplemental support for Exam Fees is processed as payment to individual students not covered by other source. Exam fee reimbursements are distributed based on final enrollments submitted in March.
- B. Reimbursements/Payments by KSTC for Student Study Sessions:
  - Fayette County Public Schools and/or individuals will be reimbursed for purchases of food and prizes for scheduled Student Study Sessions. <u>Original receipts are required in order for KSTC</u> to reimburse /pay these expenses.
  - Contracts for consultants to conduct Student Study Sessions (whether for students from individual or multiple Fayette County Public Schoolss) are issued by KSTC and are not included in the funding scenario.
- **C.** Payments by KSTC for Student Incentives: Student incentive awards are processed as checks made payable to each student and delivered in bulk to Principal and/or Administrator of Record for distribution.
- D. Payments by KSTC for Teacher and Administrator Awards upon Authorization by KSTC (see LOA Samples in Attachments C, D, E, F):
  - LOAs between KSTC and each MSE AP Teacher specify conditions for earning AP Teacher Stipends, Incentive Awards, and Threshold Bonuses.
  - LOAs between KSTC and each Content Coordinator cover stipend for role and responsibilities.
  - LOAs between KSTC and Designated Administrator and AP Coordinator cover conditions for earning Threshold Bonuses.

# ASSUMPTIONS FOR FUNDING PROVIDED BY KSTC

2.

- Leader Training: KSTC pays registration fees and travel expenses for this training.
- Teacher Training Expenses: KSTC pays registration fees ONLY and Frederick Douglass High School/Fayette County Public Schools pays associated travel expenses.
- *Teacher and Student Incentives* based on \$100 per qualifying score: assumes 100% of annual school goal scores.
- AP Teacher Threshold Bonus: Up to \$1,500 if AP score goal is met (see Attachment C).
- Administrator Threshold Bonus: \$1,000 if school-wide AP score goal is met (Attachment E).
- AP Coordinator Threshold Bonus: \$1,000 if school-wide AP score goal is met (Attachment F).
- AP Teacher Stipend: up to \$500 x Number of MSE AP Teachers (see Attachment C).
- Content Coordinator (CC) Stipend: up to \$850 for each of three CCs per school (see Attachment D).
- Student Study Sessions: approx. \$10/student in attendance for food, prizes, materials.
- AP Exam Fees: initially calculated as 50% of non-free/reduced lunch enrollments.
- Technology/Instructional Materials/Supplies: \$5,000 (1st yr) + \$25 per actual enrollment in AP MSE courses or capped at enrollment projections, <u>whichever is less</u>.

#### Letter of Agreement

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# Estimated Program Funding Provided by KSTC to or in support of and Local Contributions by Frederick Douglass High School/Fayette County Public Schools

(See Attachment H for Sample Timeline of Activities, Reports and Payments)

Frederick Douglass High School 18-19 Funding Scenario	2018-19 KSTC Commitment
AP Teacher Stipends	\$5,000
\$500 per teacher	+-,
<b>Content Coordinator Stipends</b> \$400 base per person + avg stipend for hosting	\$1,395
Mentor Fees	ć5 000
\$500 x estimated mentees	\$5,000
Leader Assembly	\$1,250
\$300 per person x 5 member team (including travel and subs)	. ,
AP Summer Institute for AP Teachers \$650 per AP teacher	\$6 <i>,</i> 500
Fall Forum Two-Day AP Teacher Training \$300 per AP teacher	\$3,000
LTF Pre-AP Teacher Training	\$7,950
\$795 per Pre-AP teacher	<i>\$1,550</i>
Exam Fees	\$9,869
Applies formula to estimated exam takers NOT on FRL	
Student Study Sessions (Food/Prizes)	\$5,100
\$10 per attendee; assumes 55-60% attendance Student Study Sessions (Consultants)	
assumes statewide average per school	\$5,250
Supplies	\$12,750
\$25 per MSE enrollment	
<b>Equipment</b> \$5000 for first year (declines to \$4k in year 2 and \$3k in year 3)	\$5,000
Student Incentives	\$4,000
\$100 per qualifying score in school goal	\$4,000
Teacher Incentives	\$4,000
Equal student incentives	
<b>Teacher Bonus</b> Uses prior year statewide per teacher avg (actual up to \$1500 per teacher)	\$7,500
Administrator Bonus	
Assumes 50% of schools earn bonus	\$1,000
TOTAL 18-19 FUNDING SCENARIO	\$84,564

#### 3. OTHER ESTIMATED FUNDING/SUPPORT PROVIDED BY FREDERICK DOUGLASS HIGH SCHOOL/ FAYETTE COUNTY PUBLIC SCHOOLS

Other Estimate Funding Provided by School/District	2018-19
<i>Travel Expenses for 5-day AP teacher training</i> (AP Summer Institutes)	\$4,953
<b>Travel Expenses for two-day Fall Forum training for AP teachers</b> (Fri-Sat during academic year - Louisville)	\$1,253
Travel Expenses for four-day Pre-AP/LTF teacher training (summer – Lexington)	\$0
<b>LTF Registrations Fees</b> in excess of ten teachers supported by AdvanceKY funding	\$0
<i>Substitutes</i> (to be negotiated to accommodate training for AP and Pre-AP teachers)	\$1,000
TOTAL SUPPORT PROVIDED BY Frederick Douglass High School/Fayette County Public Schools	\$7,206

#### Letter of Agreement

Between Kentucky Science and Technology Corporation and Frederick Douglass High School/Fayette County Public Schools

# **ATTACHMENT H**

# Timeline of Activities, Reports and Payments (Sample 18-month cycle)

### 2018 Training

- Summer 2018—AP Summer Institutes (AP Teachers). KY Locations and dates can be found on the AdvanceKY website. (AdvanceKY is billed directly for APSIs at WKU and UofL; Schools submit invoices for reimbursement to AdvanceKY for registrations outside KY)
- July 11-13, 2018 (Lexington) LTF Summer Institute (Registration Required—see www.advanceky.com)
- August 24, 2018 (Louisville) Leader Assembly for five-member leader team: Administrator of Record, AP Coordinator, three Content Coordinators (MSE)
- TBA— Fall Forum—Two-Day Content Training for all MSE teachers

#### Data Reporting to AdvanceKentucky

- Spring 2018—Est. Aggregate 18/19 Enrollments/Demographics & Teacher Roster by MSE AP Course (Excel Form provided)
- July 2018—AP Score Reports from College Board (CB) Online Score Report for Existing Schools and Instructional Planning Reports (IPR). (For schools in years 2 or 3 of the program, these will be available to AdvanceKentucky on-line.)
- August 2018—New Schools report aggregate AP MSE scores & IPRs [Excel form provided & IPRs]
- September 3—Submit 18/19 Student Unit Record Enrollment Report (Excel Form provided)
- March 8, 2019—Per Student AP Score Projections by Teachers and Students' Intentions to take Exam (Online "Data Reporting")
- Teacher Attendance at PD including Student Study Sessions Vertical Team Meetings (Online "Data Reporting")

### Flow of Funding From AdvanceKentucky

- Summer 2018—Request Reimbursement for APSI Registration Fees for Teachers attending APSI's outside of KY (Include copy of invoice from APSI Vendor/Site Required Naming Teacher/Subject)
- As Needed during School Year—Request Reimbursement for Student Study Sessions (food and prizes) (Original Receipts must accompany Invoice from School/Individual.)
- By November 9, 2018—Invoice AdvanceKY to request reimbursement for eligible Equipment/Supplies. (Must be accompanied by copies of all Vendor Invoices to document School purchases)
- May 2019-Reimbursement for eligible AP Exam Fees Processed to submit to Students
- By June 29, 2019—AdvanceKY Payment of AP Teacher Stipends based on attendance reported at online data reporting system and Content Coordinators Stipends
- By November 29, 2019—AdvanceKY Payments for Incentives and Bonuses

# 18/19 Individual Letters of Agreement

- October 2018—AP Teachers, AP Content Coordinators, AP Coordinator, Administrator of Record
- (AP Teacher Threshold Bonus Score Levels set based on baseline of the higher of prior two years of AP Exam Qualifying Scores; these goals consider but are NOT based on current-year enrollments.)

# **Open Enrollment-Student Recruitment**

- Data Analysis—Support Student Outreach
- Parent Nights for High School and Middle School (Request AdvanceKentucky to attend or supply "Why Take AP?" Flyer)



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC: CONTRACT – NWEA** 

**PREPARED BY: Kate McAnelly** 

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

**Recommendation/Motion:** A motion is in order to approve a contract with NWEA for MAP testing.

Background/Rationale: Board Policy 01.11 states that contracts with the district with an expenditure amount above \$20,000 must be approved by a vote of the Board. This month District staff would like to enter into an agreement with NWEA to provide supports for statewide "MAP" testing.

**Policy: 01.11** 

Fiscal Impact: \$303,225.75

Attachments(s): N/A

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

701 East Main Street, Lexington, Kentucky 40502 · Phone: 859.381.4100 · www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

Please fill out entire form. Contracts sent to IAKSS for signatures are subject to a 10-day turnaround. Please plan accordingly.

# AGREEMENT SUMMARY FORM

#### Person Sending Agreement to IAKSS

Peggy Hayes

Person Receiving Completed Agreement (Name/Location)

Louise Dobbins IAKSS Room 101

Purpose of Agreement _	Conservet	Joy,	MAP	Testing	2018-19	
	Concincator C	0		J		

# **Type of Agreement:**

- □ MOA/MOU
- Contract
- 🗆 Grant
- Purchase

#### This contract is...

□ Related to an Extended Field Trip Request (*Charter buses, out of town/overnight trips*)

- Extended Field Trip Request Sent On: ______
- ✓ Over \$20,000?
  - $\circ$  Is this a grant? Y  $\otimes$

Do you need the original back? (Y) N

# PLEASE SEND ALL CONTRACTUAL AGREEMENTS TO:

Elisabeth McIntosh/IAKSS Legal Office Suite 114

Please be advised that any contractor entering any IAKSS building during school hours and/or around FCPS students must submit the required background checks to begin work. Contractors must register at <u>https://dna.fcps.net/Contractors</u> prior to beginning work. For more information, please see <u>https://www.fcps.net/Page/12728</u> or contact the FCPS Application Center at (859) 381-4190.



#### Measuring What Matters" .

#### Schedule A

Company Address: License Start Date:	121 NW Everett S Portland, OR 9720 07/01/2018		Created Quote N Partner I	umber: (	06/12/2018 00006479 2374						
License End Date:	06/30/2019										
Prepared By:	Holly Sears		Contact		Peggy Hayes						
Phone: Email:	holly.sears@nwea	a.org	Phone: Email:	F	(859) 381-4348 peggy.hayes@fayette.kyschools.u s						
Bill To Name: Bill To Address:	Fayette County Po ACCOUNTS PAY 701 East Main Str Room 105	ABLE	Ship To Ship To J	Address: 7	Fayette County Public Schools 701 East Main Street, Room 105 Lexington, KY 40502						
	Lexington, KY 405	502									
Product		List Price	Sales Price	Quantity	Total Price	Item Discount					
MAP Growth K-2		\$13.50	\$10.25	4,288	\$43,952.00	\$13,936.00					

MAP Growth K-2	\$13.50	\$10.25	4,288	\$43,952.00	\$13,936.00
MAP Growth Math, Reading, & Language	\$13.50	\$10.25	25,295	\$259,273.75	\$82,208.75
Research Consultation Fee (per Hour)	\$210.00	\$0.00	10	\$0.00	\$2,100.00
Growth Report +1hr Virtual Consulting	\$4,000.00	\$0.00	1	\$0.00	\$4,000.00
		Qı	ote Discount		\$102,244.75
					A000 005 75

Grand Total

\$303,225.75

#### **Terms and Conditions**

This Schedule A is subject to NWEA's terms and conditions located at: https://legal.nwea.org/. By signing this Schedule A you agree you have read and understood the terms and agree to them.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: https://legal.nwea.org/nwea-privacy-and-security-for-pii.html

NWEA's W9 can be found at: https://legal.nwea.org/nwea-w-9.html

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.

Signature

Signature:

Printed Name: Emmanuel caulk

Date:

JUNE 18,2018

Title

Superintendent



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC:** Certified Evaluation Plan

**PREPARED BY: Jennifer Dyar** 

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

**Superintendent Prior Approval: Yes** 

**Recommendation/Motion:** A motion is in order to approve the Certified Evaluation Plan for the 2018-2019 school year.

Background/Rationale: The Certified Evaluation 50/50 Committee has made additional minor terminology, clarification, and diagram revisions to the Certified Evaluation Plan (CEP) based on feedback given from KDE's Division of Next Generation Professionals upon their review of the FCPS CEP.

Policy: 03.18 Evaluation – Personnel, Certified

Fiscal Impact: N/A

Attachments(s): Certified Evaluation Plan

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

701 East Main Street, Lexington, Kentucky 40502 · Phone: 859.381.4100 · www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

### ASSURANCES

# **CERTIFIED SCHOOL CERTIFIED EVALUATION PLAN**

The Fayette County Public School District hereby assures the Commissioner of Education that:

This evaluation plan was developed by an evaluation committee composed of an equal number of teachers and administrators (KRS 156.557).

Name:	Title:	Name:	Title:
Heather Bell	Administrator	Alexander Butler	Teacher
Shamiah Ford	Administrator	Sammy Hall	Teacher
Carl Hayden	Administrator	Jessica Hiler	Teacher
Felicia Lindsay	Administrator	Amanda Hurley	Teacher
Kate McAnelly	Administrator	Kristine Lyon	Teacher
Jimmy Meadows	Administrator	John Nord	Teacher
Marty Mills	Administrator	Lisa Owens	Teacher
Mark Sellers	Administrator	Robin Reid	Teacher

The evaluation criteria and process used to evaluate certified school personnel shall be explained to and discussed with the evaluatee no later than the end of the evaluatee's first thirty (30) calendar days of reporting for employment each school year. (704 KAR 3:370)

All certified school personnel who have not attained continuing service status shall receive an annual summative evaluation and shall incorporate the formative data collected during the Kentucky Teacher Internship Program (if funded). (KRS 156.557)

All certified school personnel who have attained continuing service status shall receive a summative evaluation at least once every three (3) years. (KRS 156.557)

Each evaluator will be trained, tested, and approved in the use of appropriate evaluation techniques (KRS 156.557).

This plan requires a summative evaluation of certified school personnel to be documented in writing and to be included in the evaluatee's official personnel record. (704 KAR 3:370)

The local evaluation plan provides for the right to a hearing as to every appeal, an opportunity to review all documents presented to the evaluation appeals panel, and a right to presence of evaluatee's chosen representative (KRS 156.557).

The evaluation plan process will not discriminate on the basis of age, race, color, national origin, religion, sex, disability, or any other protected characteristic, as required by all applicable federal, state, and local law.

The local board of education shall review, as needed, the district's certified evaluation plan to ensure compliance with KRS 156.557 and this administrative regulation. If a source of evidence is added or removed from the certified evaluation plan or if a decision rule or calculation is changed in the summative rating formula, the revised certified evaluation plan shall be reviewed and approved by the local board of education. If the local board of education determines the changes do not meet the requirements of KRS 156.557, the certified evaluation plan shall be reviewed to the certified evaluation committee for revision.

The local board of education approved the evaluation plan as recorded in the minutes of the meeting held on May 7, 2018. (704 KAR 3:370)

Signature of District Superintendent	Date	

Signature of Chairperson, Board of Education

Date

# Fayette County Public Schools Certified Evaluation Plan

2018-19



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Signature of District Superintender

Whelmow Baco

Signature of Chairperson, Board of Education

# Fayette County Public Schools Certified Evaluation Committee Members

News	0.1	
Name	School	Representative
Heather Bell	IAK Support Services	Administrator
Shamiah Ford	Coventry Oak Elem	Administrator
Carl Hayden	Bryan Station High	Administrator
Felicia Lindsay	Tates Creek Middle	Administrator
Kate McAnelly	IAK Support Services	Administrator
Jimmy Meadows	IAK Support Services	Administrator
<b>,</b>		
Marty Mills	Tates Creek High	Administrator
Mark Sellers	Martin Luther King Academy	Administrator
Alexander Butler	Bryan Station Middle	Teacher
Sammy Hall	EJ Hayes Middle	Teacher
	•	
Jessica Hiler	FCEA	Teacher
Amanda Hurley	Henry Clay High	Teacher
Kristine Lyon	Bryan Station High	Teacher
John Nord	Southern Elem	Teacher
Lisa Owens	Coventry Oak Elementary	Teacher

Lafayette High

Robin Reid

For additional information about the Fayette County Public Certified Personnel Evaluation Plan, please contact:

Teacher

Frank Coffey Associate Director of Human Resources 701 East Main Street Lexington, KY 40502-1699 859-381-4244 (office) 859-381-4789 (fax)

# TEACHERS' AND OTHER PROFESSIONALS' EVALUATION PROCESS

Includes, but not limited to:

Classroom Instructors, Special Education Instructors, Interventionists, Child Guidance Specialists, Guidance Counselors, Instructional Specialists/Coaches, Library Media Specialists, Social Workers, Speech Therapists, and Non-Administrative District Personnel

All non-tenured teachers and other professionals participating in the Kentucky Teacher Internship Program (KTIP) will follow that system and timelines as established by the Educational Professional Standards Board (EPSB)

#### **Evaluation Plan Vision:**

The vision for the Certified Evaluation Plan is to have every student taught by effective certified staff. The goal is to create a fair and equitable system to measure effectiveness and act as a catalyst for professional growth.

#### **Roles and Definitions**

- 1. Artifact: A product of a certified school personnel's work that demonstrates knowledge and skills.
- 2. Assistant Principal: A certified school personnel who devotes the majority of employed time in the role of assistant principal, for which administrative certification is required by EPSB.
- Calendar Days: All days of the calendar, including weekends, holidays, etc...
- 4. **Certified Administrator:** A Certified school personnel<del>, other than principal or assistant principal,</del> who devotes the majority of time in a position for which administrative certification is required by EPSB.
- 5. **Certified School Personnel:** A certified employee, below the level of superintendent, who devotes the majority of time in a position in a district for which certification is required by EPSB.
- 6. **Conference:** A meeting between the evaluator and the evaluatee for the purposes of providing feedback, analyzing the results of an observation or observations, reviewing other evidence to determine the evaluatee's accomplishments and areas for growth, and leading to the establishment or revision of a professional growth plan.
- 7. **Corrective Action Plan:** A plan for improvement up to twelve months in duration for:
  - a. Teachers and other professionals who are rated ineffective as their summative rating.
    - Principals, Other Building-Level and District-Level Administrators who are rated ineffective as their summative rating.
- 8. **District-Level Administrator:** Certified Administrators in roles at the district level that could include School Chiefs or district-level Directors.
- 9. **Evaluatee:** A certified school personnel who is being evaluated.
- 10. **Evaluator:** The primary evaluator as described in KRS 156.557(5)(c)2.
- 11. Evidence: Sources of information gathered and documented
- 12. Formative Evaluation: Is defined by KRS 156.557(1)(a).
- 13. Full Observation: An observation conducted by a certified observer for the length of a full class period or full lesson.
- 14. Improvement Plan: A plan for improvement up to twelve months in duration for:
  - a. Teachers and other professionals who are rated ineffective as their summative rating in professional practice and have a low overall student growth rating.
  - b. Principals who are rated ineffective as their summative rating in professional practice and have high, expected, or low overall student growth rating.
- 15. Instructional Days: School day when students are present
- 16. **Job Category:** A group or class of certified school personnel positions with closely related functions.
- 17. Local Formative Growth Measures: Is defined by KRS 156.557(1)(b).
- Mini Observation: An observation or site visit conducted by a certified observer for 20 30 minutes in length.
- 19. **Observation/Work Site Visit**: a data collection process conducted by a certified observer, in person or through video, for the purpose of evaluation, including notes, professional judgments, and examination of artifacts made during one (1) or more classroom or worksite visits of any duration.

- 20. **Observer** Calibration Training: A process of training and ensuring that certified school personnel who serve as observers of evaluatees have completed training in observations and demonstrated proficiency in assigning rating to teachers and other professionals for the purposes of evaluation and feedback.
- 21. **Observer Initial Evaluation Training and Testing**: A required KDE approved training for new evaluators to ensure that certified school personnel who serve as observers of evaluatees have demonstrated proficiency in rating teachers and other professionals for the purposes of evaluation and feedback.
- 22. Other Building-Level Administrator: Certified Administrators in roles that could include Associate Principals, Administrative Deans, Academy Coaches, Professional Growth and Effectiveness Coaches- Admin.
- 23. **Other Professionals:** Certified school personnel, except for teachers, administrators, assistant principals, or principals.
- 24. **Performance Criteria:** The areas, skills, or outcomes on which certified school personnel are evaluated.
- 25. **Performance Measure:** one (1) of four (4) measures defined in the Kentucky Framework for Personnel Evaluation. Measures include planning, environment, instruction, and professionalism.
- 26. **Performance Rating:** The rating for each performance measure for a teacher, other professional, principal, or assistant principal other building-level or district-level administrator as determined by the local district certified evaluation plan aligned to the Kentucky Framework for Personnel Evaluation. Ratings shall be exemplary, accomplished, developing, and ineffective. The performance ratings are defined as:

**Exemplary:** consistently exceeds expectations for effective performance **Accomplished:** consistently meets expectations for effective performance **Developing:** inconsistently meets expectations for effective performance **Ineffective:** consistently fails to meet expectations for effective performance

- 27. **Principal:** A certified school personnel who devotes the majority of employed time in the role of principal, for which administrative certification is required by the Education Professional Standards Board pursuant to 16 KAR 3:050.
- 28. **Professional Growth Plan:** An individualized plan for certified personnel that is focused on improving professional practice and leadership skills, aligned with performance standards and the specific goals and objectives of the school improvement plan or the district improvement plan, built using a variety of sources and types of data that reflect student needs and strengths, evaluatee data, and school and district data, produced in consultation with the evaluator as described in Section 9(1), (2), (3), and (4) and Section 12(1), (2), (3), and (4) of this administrative regulation, and includes: (a) Goals for enrichment and development that are established by the evaluatee in consultation with the evaluator; (b) Objectives or targets aligned to the goals; (c) An action plan for achieving the objectives or targets and a plan for monitoring progress; (d) A method for evaluating success; and (e) The identification, prioritization, and coordination of presently available school and district resources to accomplish the goals.
- 29. **Self-Reflection:** The process by which certified personnel assesses the effectiveness and adequacy of their knowledge and performance for the purpose of identifying areas for professional learning and growth.
- 30. **Sources of Evidence:** The multiple measures listed in KRS 156.557(4) and in Sections 7 and 10 of this administrative regulation.
- 31. Student Growth: Is defined by KRS 156.557(1)(c).

- 32. **Summative Rating:** The overall rating for certified school personnel below the level of superintendent as determined by the district certified evaluation plan aligned to the Kentucky Framework for Personnel Evaluation.
- 33. **Student Surveys:** Surveys that provide data on specific aspects of the instructional environment and professional practice of the teacher or other professional evaluatee.
- 34. **Summative Evaluation:** Is defined by KRS 156.557(1)(b).
- 35. Working Days: A day in the established employee work calendar. Students may or may not be present.
- 36. **Teacher:** A certified school personnel who has been assigned the lead responsibility for student learning in a classroom, grade level, subject, or course and holds a teaching certificate under 16 KAR 2:010 or 16 KAR 2:020.

#### For additional definitions and roles, please see 704KAR 3:370 Professional Growth and Effectiveness System

The Kentucky Framework for Teaching and the Specialist Frameworks for Other Professionals are designed to support student achievement and professional practice through the domains of:

#### Performance Measures: Framework for Teaching/Specialist Frameworks for Other Professionals

Planning Environment Instruction Professionalism

When certified staff fall under multiple frameworks, the evaluator will determine evaluatee's framework within the first 30 days of employment. Best practice for determining the evaluatee's framework would include discussion with the evaluatee.

The frameworks also include themes such as equity, cultural competence, high expectations, developmental appropriateness, accommodation for individual needs, effective technology integration, and student assumption of responsibility. It provides structure for feedback and continuous improvement through individual goals that target professional growth, thus supporting overall school improvement. Evidence documenting professional practice will be situated within one or more of the four domains of the framework. Performance will be rated for each component according to four performance levels: Ineffective, Developing, Accomplished, and Exemplary. The summative rating will be a holistic representation of performance, combining data from multiple sources of evidence across each domain.

The use of professional judgment based on multiple sources of evidence promotes a more holistic and comprehensive analysis of practice, rather than over-reliance on one individual data point or rote calculation of practice based on predetermined formulas. Evaluators will also take into account how educators respond to or apply additional supports and resources designed to promote student learning, as well as their own professional growth and development. Evaluators must use the following categories of evidence in determining overall ratings:

#### **<u>REQUIRED</u>** Sources of Evidence

- Self-Reflection
- Professional Growth Plan
- Observation(s)/worksite visit(s)

### **OPTIONAL** Sources of Evidence (found on page 12 of this Certified Evaluation plan)

- ➔ Other Measures of Student Learning
- ➔ Products of Practice
- ➔ Other Sources

# SOURCES OF EVIDENCE/FRAMEWORK FOR TEACHING ALIGNMENT

		P	Performance Measure: Performance Perfor						orma	<mark>ince</mark>		Pe		man			re:						
				<mark>Plann</mark>	ing					easu ronn			Measure: Professionalism Instruction										
											lent				uct								
FRAMEWORK for TEACHING (FfT)	Component	1a -Knowledge of content/pedagogy	1b-Demonstrate knowledge of students	1c- Setting Instructional Outcomes	1d-Demonstrates knowledge of resources	1e-Designing Coherent Instruction	1f- Designing Student Assessment	2a-Creating Env. of Respect & Rapport	2b-Establish Culture of Learning	2c-Maintaing Classroom Procedures	2d-Managing Student Behavior	2e-Organizing Physical Space	3a-Communicating with Students	3b-Questioning & Discussion Techniques	3c-Engaging Students in Learning	3d-Using Assessment in Learning	3e-Demonstrating Flexibility & Responsive	4a-Reflecting On Teaching	4b-Maintaining Accurate Records	4c-Communicating With Families	4d-Participating in Profess. Learning Comm.	4e-Growing & Developing Professionally	4f-Showing Professionalism
20	Supervisor Observation	(pro	Evidence (pre and post conferences) Observation (pre and post conferences)																				
RCES OF EVIDENCE rm Summative Ratin	Self- Reflection		Self-Reflection																				
SOURCES OF EVIDENCE To Inform Summative Rating	Professional Growth		Professional Growth Plan																				

Note: Other sources of evidence may be required by evaluators.

# Sources of Evidence

#### Self-Reflection and Professional Growth Plan

All teachers and other professionals participate in Self-Reflection and the Professional Growth Plan each year. Self-reflection should occur prior to initial Professional Growth Plan development. The Professional Growth Plan will address realistic, focused, and measurable professional goals. The plan will connect data from multiple sources including classroom observation feedback, data on student growth and achievement, and professional growth needs identified through self-assessment and reflection. In collaboration with the administrators, teachers will identify explicit goals which will drive the focus of professional growth activities, support, and on-going reflection. Reflective practices and professional growth planning are continuous processes. The certified staff (1) reflects on his or her current growth needs based on multiple sources of data and identifies an area or areas for focus; (2) collaborates with his or her administrator to develop a professional growth plan and action steps; (3) implements the plan; (4) regularly reflects on the progress and impact of the plan on his or her professional practice; (5) modifies the plan as appropriate; (6) continues implementation and ongoing reflection; and finally, (7) conducts a summative reflection on the degree of goal attainment and the implications for next steps.

Timeline	Action
First 30 calendar days of reporting for employment	Evaluation Criteria and process shall be explained by the Evaluators.
First 60 instructional days	Evaluatee reflects on his/her current growth needs and collaborates with the Evaluator to complete the initial self-reflection and to develop the PGP. Evaluator must approve these within the first 60 instructional days.
Fall Semester	Evaluator will do observations with pre/post conferences.
Mid-Year Review <i>(recommended)</i> (November-January)	Evaluatee and Evaluator may review progress of Self-Reflection, PGP, and evidence collection and modify plans as appropriate. These recommended mid-year reviews may be completed either electronically or face-to-face.
Spring Semester	Evaluatee continues growth plan implementation and ongoing self- reflection. Evaluator completes observations with pre/post conferences.
By April 15 (non-tenured) /May 15 (tenured)/June 15 (Counselors)	Evaluators and evaluatees complete the summative reflection, PGP, and evaluation implementation. Evaluators submit summative evaluation forms for the official personnel record and provides a copy to the evaluatee, who may include a written response.

#### **Certified Evaluation Implementation Timeline for Teachers and Other Professionals**

#### **Observation/Worksite Visit**

The observation/worksite visit process is one source of evidence to determine effectiveness of professional practice. The supervisor observation/worksite visit will provide *documentation* and *feedback* to measure effectiveness. **Only the supervisor observation will be used to inform a summative rating.** The rationale for observation is to encourage continued professional growth through critical reflection.

#### **Observation/Worksite Visit Model**

<b>Tenured Certified Staff (3 observations minimum in the 3 year cycle)</b> All observations must be completed by April 30 th .				
	Formative	e - Year 1		
Observation Type Frequency Observer Timeline * **				
Mini Observation Minimum of 1 time (20-30 minutes)		Administrator	After the evaluation training and prior to April 30 th	
Formative - Year 2				
Mini Observation (20-30 minutes)	Minimum of 1 time	nimum of 1 time Administrator After the evaluation t and prior to April 30 th		
Summative - Year 3				
Full Observation (class period or lesson)	Minimum of 1 time in the Summative year	Administrator	Prior to April 30 th	

Non-Tenured Certified Staff (2 observations minimum EACH year) All observations must be completed by March 31st.					
Observation Type Frequency Observer Timeline * **					
Full Observation (class period or lesson)	Minimum of 2 per year	Administrator	One must be conducted after the evaluation training and prior to winter break. The second one must be conducted between the first day of the second semester and March 31 st		

*Late Hires/Leaves of Absence (not reporting to work for 60 or more consecutive school days) – Teachers and Other Professionals in their summative evaluation year must have a minimum of one full observation by March 31st (non-tenured) or April 30th (tenured). Tenured Teachers and Other Professionals in one of their formative evaluation years must have a minimum of one mini observation by April 30th. All other requirements remain the same. Timelines should be adjusted accordingly, documented in writing and signed/dated by evaluatee and evaluator.

****Instructional Calendar Changes (i.e. snow day)** - Timelines may need to be adjusted if the instructional calendar is changed.

#### **Observation Conferencing Protocols (Tenured and Non-Tenured Certified Staff)**

Pre-Conference (Mini and Full)	Post-Conference (Mini and Full)
<ul> <li>Pre-Conference required for each observation within 1-5 instructional days before observation.         <ul> <li>Conference is face-to face OR electronic.</li> <li>Evaluatee submits lesson plans and/or pre-observation form.</li> </ul> </li> </ul>	<ul> <li>Post-Conference required within 5 instructional working days after observation.         <ul> <li>Conference is face-to-face ONLY.</li> <li>Conference must be documented in writing and signed by Evaluatee and Evaluator.</li> </ul> </li> </ul>

#### **Observer** Initial Evaluation Training and Testing/Observer Calibration Training

All new administrators serving as primary evaluators of certified personnel must are required to complete the KDE approved initial certified evaluation training and testing conducted by the Kentucky Association of School Administrators and The Center for Education Leadership before completing the summative process. After their initial year of the KDE approved evaluation training, primary evaluators must obtain a minimum of six hours annually of EILA-approved evaluation training prior to conducting observations for the purpose of evaluation. To ensure consistency of observations, evaluators must complete the district-determined observation observer calibration training annually. The training allows observers to develop a deep understanding of how the four Performance Measures of the Kentucky Framework for Teaching (FfT) are applied in observation.

- Only supervisors who have completed the district-determined observation training can conduct mini and full observations for the purpose of evaluation. In the event that a supervisor has yet to complete the district-determined observation training, the district will provide the following supports:
  - A substitute observer will be assigned by the superintendent or designee from a pool of current and retired district administrators who have been trained to evaluate, ensuring certified staff have access to trained observers. In such cases, the observation data provided by a substitute observer is considered a valid source of evidence only if the supervisor is present in the observation.
  - Additional trainings will be provided by district personnel as needed.
  - Any supervisors who are hired late will be required to complete the district-determined observation training. Additional support/training will be provided by district personnel if needed and a substitute administrator will be assigned for any observations conducted during that time.

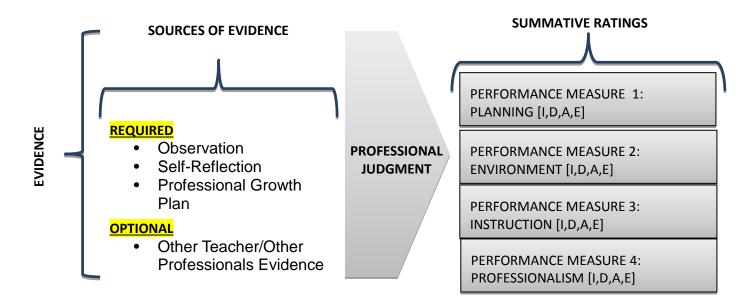
#### Products of Practice/Other Sources of Evidence - OPTIONAL

Teachers and other professionals may provide additional evidence to support assessment of their own professional practice. The evidence should yield information related to the teacher's practice within the Performance Measures:

- o team-developed curriculum units
- o lesson plans
- o communication logs
- o timely, targeted feedback from mini or informal observations
- o student data records
- o student growth
- o student surveys
- o student work
- o student formative and/or summative course evaluations/feedback
- o minutes from PLCs
- o minutes from other committee meetings
- o teacher reflections and/or self-reflections
- o teacher interviews
- o teacher committee or team contributions
- o parent engagement surveys
- o records of student and/or teacher attendance
- video lessons
- o engagement in professional organizations
- o action research
- other: sources of evidence determined with the collaboration of teacher and administrator that uniquely supports educator practice of effectiveness for the content and grade level.

#### **Rating the Performance Measures**

The Kentucky Framework for Teaching and the Specialist Frameworks for Other Professionals stand as the critical rubrics for providing educators and evaluators with concrete descriptions of practice associated with specific Performance Measures. When certified staff fall under multiple frameworks, the evaluator will determine evaluatee's framework within the first 30 days of employment. Best practice for determining the evaluatee's framework would include discussion with the evaluatee. Supervisors and educators will be engaged in ongoing dialogue throughout the evaluation cycle. The process concludes with the evaluator's analysis of evidence and the final assessment of practice in relation to performance described under each Performance Measure at the culmination of an educator's cycle. Supervisors will provide a summative rating for each Performance Measure based on evidence.



#### **Determining the Summative Rating**

Supervisors are responsible for determining the Summative Rating for each school level certified staff at the conclusion of the summative evaluation year. The Summative Rating is determined by the performance ratings given for each Performance Measure. The performance ratings are defined as:

**Exemplary:** consistently exceeds expectations for effective performance **Accomplished:** consistently meets expectations for effective performance **Developing:** inconsistently meets expectations for effective performance **Ineffective:** consistently fails to meet expectations for effective performance.

For certified, tenured employees in their summative year evaluation cycle, supervisors would need to factor in any data and evidence from the two previous formative evaluation cycle years to determine a summative rating for the current year. Evidence is to be documented in the district-approved electronic platform(s) and/or paper forms, which are maintained at the school/department level. The summative form will be submitted to the district for the official personnel file.

For certified, non-tenured employees, each year is a summative evaluation cycle year, so the supervisor would not factor in any data or evidence from previous years to attain the summative rating for the current year.

The evaluator determines the performance rating for each Performance Measure based on evidence that demonstrates the educator's performance against the framework, district-developed rubrics, and decision rules that establish a common understanding of performance thresholds to which all educators are held. The Summative Rating is then informed by the educator's performance ratings in each of the four Performance Measures using the following decision rules:

IF	THEN
Two Performance Measures are rated ACCOMPLISHED and two Performance Measures are rated EXEMPLARY	Summative Rating shall be Exemplary or Accomplished
Two Performance Measures are rated DEVELOPING and two Performance Measures are rated EXEMPLARY	Summative Rating shall be Accomplished
Two Performance Measures are rated DEVELOPING and two Performance Measures are rated ACCOMPLISHED	Summative Rating shall be Accomplished or Developing
Performance Measures 1 OR 4 are rated INEFFECTIVE	Summative Rating shall NOT be Exemplary
Performance Measures 2 OR 3 are rated INEFFECTIVE	Summative Rating shall be Developing or Ineffective **
Performance Measures 2 and 3 are rated INEFFECTIVE	Summative Rating shall be Ineffective **

#### CRITERIA FOR DETERMINING A TEACHER'S/OTHER PROFESSIONAL'S SUMMATIVE RATING

**An Ineffective Rating indicates a Corrective Action Plan for professional growth is required (see page 21)

# PRINCIPALS', OTHER BUILDING-LEVEL ADMINISTRATORS', AND DISTRICT-LEVEL ADMINISTRATORS' EVALUATION PROCESS

#### Evaluation Plan Vision – Principals, Other Building-Level Administrators, and District-Level Administrators

The vision for the Certified Evaluation Plan for Principals, Other Building-Level Administrators, and District-Level Administrators is to have every school and our district led by an effective administrators. The goal is to create a fair and equitable system to measure administrator effectiveness and act as a catalyst for professional growth.

#### **Roles and Definitions**

- 1. Administrator: An EPSB certified administrator who devotes the majority of employed in a position for which administrative certification is required by the Education Professional Standards Board pursuant to 16 KAR 3:050
- 2. Evaluatee: District/School personnel is being evaluated
- 3. **Evaluator:** The immediate supervisor of certified personnel, who has satisfactorily completed all required evaluation training and, if evaluating teachers, observation certification training.
- 4. Evidence: Sources of information gathered and documented
- 5. Leadership Survey (such as Val Ed 360): An assessment that provides feedback of a principal's learning-centered behaviors by using input from the principal, his/her supervisor, and teachers.
- 6. Other Building-Level Administrator: Certified Administrators in roles that could include Associate Principals, Administrative Deans, Academy Coaches, Professional Growth and Effectiveness Coaches-Admin
- 7. **Performance Measure:** one (1) of four (4) measures defined in the Kentucky Framework for Personnel Evaluation. Measures include planning, environment, instruction, and professionalism.
- 8. Performance Rating: The rating for each performance measure for a teacher, other professional, principal, or assistant principal as determined by the local district certified evaluation plan aligned to the Kentucky Framework for Personnel Evaluation. Ratings shall be exemplary, accomplished, developing, and ineffective. The performance ratings are defined as: Exemplary: consistently exceeds expectations for effective performance Accomplished: consistently meets expectations for effective performance Developing: inconsistently meets expectations for effective performance - Ineffective: consistently fails to meet expectations for effective performance
- 9. **Professional Growth Plan:** An individualized plan that is focused on improving professional practice, using a variety of evidences that reflect student, educator, and school/district data, produced in consultation with the evaluator
- 10. Self-Reflection: The process by which certified personnel assess the effectiveness and adequacy of their knowledge and performance for the purpose of identifying areas for professional learning and growth
- 11. Summative Rating: The overall rating for certified school personnel below the level of superintendent as determined by the district certified evaluation plan aligned to the Kentucky Framework for Personnel Evaluation.

# For Additional Definitions and Roles, please see 704KAR 3:370 Professional Growth and Effectiveness System.

# Performance Measures and the Kentucky Principal Standards

Performance Measure	Kentucky Principal Standard(s)
Planning	Human Resources Management; Organizational Management
Environment	School Climate; Communication and Community Relations
Instruction	Instructional Leadership
Professionalism	Professionalism

ky al rds	Performance Measure:	Performance Measure:	Performance	Performance
ntuc incip indai	Planning	Environment	Measure: Instruction	Measure: Professionalism
Ke Pr Sta			instruction	FIORESSIONALISIN

# Sources of Evidence Framework for Principals, Other Building-Level Administrators, and District-Level Administrators

		Human Resources Management	Organizational Management	School Climate	Communication and Community Relations	Instructional Leadership	Professionalism
		The principal fosters effective human resources management by assisting with selection and induction, and by supporting, evaluating, and retaining quality instructional support personnel.	The principal fosters the success of all students by supporting, managing, and overseeing the school's organization, operation, and use of resources.	The principal fosters the success of all students by developing, advocating, and sustaining an academically rigorous, positive, and safe school climate for all stakeholders.	The principal fosters the success of all students by communicating and collaborating effectively with stakeholders.	The principal fosters the success of all students by facilitating the development, communication, implementation, and evaluation of a shared vision of teaching and learning that leads to student academic growth and school improvement.	The principal fosters the success of all students by demonstrating professional standards and ethics, engaging in continuous professional learning, and contributing to the profession.
	Self-Reflection	Instructional Leadership	School Climate	Human Resources Management	Organizational Management	Communication and Community Relations	Professionalism
Sources of Evidence	Professional Growth		Professional Growth Plan				
Š	Site Visits	Observation; District Identified Evidence (conferences)	Observation		District-Identified Evidence (conferences)		nferences)

### Sources of Evidence

#### Self-Reflection and Professional Growth Plan

All principals, assistant principals and other building level administrators will participate in self-reflection and in developing a Professional Growth Plan each year. Self-reflection improves school administrator practice through ongoing, careful consideration of the impact of leadership practice on student growth and achievement. The Professional Growth Plan will be developed within the first 90 work days and address realistic, focused, and measurable professional goals. The Professional Growth Plan should have a minimum of one goal. Additional goals may be required based on need. The plan will connect data from multiple sources including site-visit conferences, data on student growth and achievement, and professional growth needs identified through self-assessment and reflection.

#### Site-Visits for Principals (formal site visits are not required for Other Building-Level Administrators)

Site visits are a method by which the superintendent/designee may gain insight into the administrator's practice in relation to the standards. During a site visit, the superintendent or designee will discuss various

aspects of the job with the administrator, and will use the administrator's responses to determine issues to explore further with the faculty and staff. The district template will be used during the site visit conferences and the recommended mid-year review to guide and document the reflections and any modifications to the plan.

Certified Evaluation Implementation Timeline for Principals, Other Building-Level, and District-Level Administrators:

Timeline * **	Action
First 30 calendar days of reporting for employment	Evaluation criteria and process shall be explained by the Evaluator.
First 90 work days	Administrator Evaluatee reflects on his/her current growth needs and collaborates with the supervising Evaluator to complete the initial self-reflection and to develop the professional growth plan.
Fall semester	<u>For Principals</u> , the Evaluator must complete a minimum of one site visit with a face-to-face conference. Professional growth plan progress and evidence toward Principal performance standards will be reviewed.
	For Other Building-Level Administrators, no formal worksite visit is required since the Evaluator works and collaborates with these administrators on a daily basis. However, the Evaluator must have a minimum of one face-to-face conference with their Other Building- Level Administrators. Ongoing Self-Reflection, Professional Growth Plan and evidence toward the Principal performance standards will be reviewed to monitor progress and continued implementation.
Mid-Year Review (recommended)	<b>For District-Level Administrators</b> , the Evaluator must complete a minimum of one site visit <u>EITHER</u> in the Fall <u>OR</u> Spring with a face-to-face conference. Ongoing Self-Reflection, Professional Growth Plan and evidence toward the Principal performance standards will be reviewed to monitor progress and continued implementation. Evaluatee and Evaluator may review progress of Self-Reflection, PGP,
(November-January)	and evidence collection and modify plans as appropriate. These recommended mid-year reviews may be completed either electronically or face-to-face.
Spring Semester	<u>For Principals</u> , the Evaluator must complete a minimum of one site visit. Evaluatee continues ongoing self-reflection.
	For Other Building-Level Administrators, no formal worksite visit is required since the Evaluator works and collaborates with these administrators on a daily basis. However, the Evaluator must have a minimum of one face-to-face conference with their Other Building- Level Administrators. Ongoing Self-Reflection, Professional Growth Plan and evidence toward the Principal performance standards will be reviewed to monitor progress and continued implementation.
	<u>For District-Level Administrators</u> , the Evaluator must complete a minimum of one site visit <u>EITHER</u> in the Fall <u>OR</u> Spring with a face-to-face conference. Ongoing Self-Reflection, Professional Growth Plan and evidence toward the Principal performance standards will be

	reviewed to monitor progress and continued implementation.
By June 15	Evaluators and evaluatees complete the summative reflection, PGP, and evaluation implementation. Evaluators submit summative evaluation forms for the official personnel record and provides a copy to the evaluatee, who may include a written response.

*Late Hires/Leaves of Absence (not reporting to work for 60 or more consecutive school days) -Administrators must have a minimum of one site visit. All other requirements remain the same. Timelines should be adjusted accordingly, documented in writing and signed/dated by evaluatee and evaluator.

****Instructional Calendar Changes (i.e. snow day)** - Timelines may need to be adjusted if the instructional calendar is changed.

**<u>REQUIRED</u>** Sources of evidence evaluators must use in determining summative ratings:

- o Self-Reflection
- Professional Growth Plan
- Site-Visits and/or Conferences

**OPTIONAL** sources of evidence evaluators may use in determining summative ratings:

- ➔ Other Measures of Student Learning
- ➔ Products of Practice
- → Surveys
- ➔ School Score Card
- → Other Sources (see below)

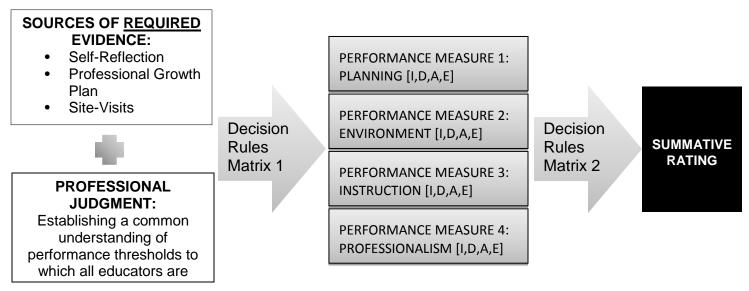
#### Other **OPTIONAL** Sources of Evidence

Principals, Other Building-Level Administrators, and District-Level Administrators may provide additional evidence to support assessment of their ratings in the four Performance Measures. This evidence should yield information related to the principal's, other building-level administrator's, or district-level administrator's practice as it relates to the Kentucky Principal standards found within the four Performance Measures.

- Other sources of evidence may include:
  - Agenda and/or Minutes from:
    - SBDM Meetings
    - Faculty Meetings
    - Department/ Grade Level Meetings
    - PLC Meetings
    - Leadership Team Meetings
  - o Instructional Round/Walkthrough documentation
  - Budgets
  - o EILA/Professional Learning experience documentation
  - Stakeholder Surveys (Parent/Community, Staff, Students)
  - o Professional Organization memberships
  - o Parent/Community engagement events documentation
  - o School Schedules
  - Other information

# Administrator Evaluation Plan Components – Overview and Summative Model

The following graphic outlines the summative rating model for Principals, Other Building-Level Administrators, and District-Level Administrators.



Evaluators will look for trends and patterns in practice across multiple types of evidence and apply their professional judgment based on this evidence when evaluating an administrator. The role of evidence and professional judgment in the determination of ratings on standards and an overall rating is paramount in this process. However, professional judgment must be grounded in the common framework identified: The Kentucky Principal Standards, which is aligned to the Kentucky Framework for Personnel Evaluation.

#### The Kentucky Principal Standards

The Kentucky Principal Standards are designed to support student achievement and professional best-practice through the standards of Instructional Leadership, School Climate, Human Resource Management, Organizational Management, Communication & Community Relations, and Professionalism. Included in the Performance Standards are Performance Indicators that provide examples of observable, tangible behaviors that provide evidence of each standard. The Performance Standards provide the structure for feedback for continuous improvement through individual goals that target professional growth, thus supporting overall student achievement and school improvement. Evidence supporting a school administrator's professional practice will be situated within one or more of the 6 standards. Performance will be rated for each Performance Measure according to the four performance levels: Ineffective, Developing, Accomplished, and Exemplary. It is expected that most administrators will maintain an Accomplished rating but will occasionally have exemplary performance on the Performance Measures at any given time. The summative rating will be a holistic representation of performance, combining data from multiple sources of evidence across each standard.

The use of professional judgment based on multiple sources of evidence promotes a more holistic and comprehensive analysis of practice, rather than over-reliance on one individual data point or rote calculation of practice based on predetermined formulas. Evaluators will also take into account how school administrators respond to or apply additional supports and resources designed to promote student learning, as well as their own professional growth and development.

# **Determining the Summative Rating**

Superintendent/designee is responsible for determining the Summative Rating for each principal, other building-level administrator, and district-level administrator at the conclusion of their summative evaluation year. The Summative Rating is determined by performance ratings given for each Performance Measure. The performance ratings are defined as:

**Exemplary:** consistently exceeds expectations for effective performance **Accomplished:** consistently meets expectations for effective performance **Developing:** inconsistently meets expectations for effective performance **Ineffective:** consistently fails to meet expectations for effective performance.

An administrator's Summative Rating is determined by the evaluator based on the ratings on each of the four Performance Measures, using the sources of evidence for administrators and professional judgment. Evidence is to be documented in the district-approved electronic platform(s) and/or paper forms, which are maintained at the school/department level. The summative form will be submitted to the district for the official personnel file. Next, the evaluator will use the following decision rules for determining the Summative Rating:

#### Decision Rules Matrix 1: Determining the Ratings for Each Performance Measure

IF	THEN
The Performance Measure has only one standard	The Performance Measure rating shall be the rating given for the standard.
The Performance Measure has more than one standard and those standards are given the exact same rating	The Performance Measure rating shall be the rating given for those standards.
The Performance Measure has more than one standard and those standards are given different ratings	The Performance Measure rating shall be based on the sources of evidence and the evaluator's professional judgment.

#### Decision Rules Matrix 2: Determining the Summative Rating using the Performance Measures Ratings

IF	THEN
Two Performance Measures are rated ACCOMPLISHED and two Performance Measures are rated EXEMPLARY	Summative Rating shall be Exemplary or Accomplished
Two Performance Measures are rated DEVELOPING and two Performance Measures are rated EXEMPLARY	Summative Rating shall be Accomplished
Two Performance Measures are rated DEVELOPING and two Performance Measures are rated ACCOMPLISHED	Summative Rating shall be Accomplished or Developing
One of the Performance Measures is rated INEFFECTIVE	Summative Rating shall NOT be Exemplary

Two Performance Measures are rated INEFFECTIVE	Summative Rating shall be Developing or Ineffective**
Three or more Performance Measures are rated INEFFECTIVE	Summative Rating shall be Ineffective**

** An Ineffective Rating indicates a Corrective Action Plan for professional growth is required (see page 21)

### **Corrective Action Plan (CAP)**

A corrective action plan, with measureable goals that are tied to the performance measure of concern, may be written at any time during the school year, but shall be written if evaluatee receives an "Ineffective" on the Final Summative Form.

Corrective action plans shall be reviewed continuously until performance is judged to meet the evaluation standards. Review of corrective action plans shall be documented on the corrective action form.

The Corrective Action Plan is a plan developed by the evaluator, at any time during the school year, in collaboration with the evaluatee, when documented unsatisfactory performance is observed, or when an "Ineffective" rating is indicated on any Final Summative Evaluation Standard. Specific assistance and activities are identified in the Corrective Action Plan and progress towards identified goals is monitored. The evaluator and the evaluatee shall specifically identify and list, in writing

- **1** Corrective Action Plan measureable goals and objectives
- **2** Procedures and activities designed to achieve Corrective Action Plan goals and objectives
- **3** Targeted dates for appraising the evaluatee's improvement towards the identified Corrective Action Plan goals and objectives

Employees who fail to meet the measureable goals identified for them may not be recommended to the Superintendent for rehire. If the Superintendent chooses to not renew the contract, the employee will be notified by May 15th.

A corrective action plan may be developed for two purposes: (1) when improvement is needed to correct one or two critical deficiencies in performance criteria that cannot wait for the formal observation and summative conference; (2) after the formal observation and/or during the summative evaluation conference. When the CAP is developed during the summative conference, no more than 3 or 4 specified areas should be denoted for improvement at any given time. When the evaluatee meets specified areas another area may be added.

NOTE: It is the evaluator's responsibility to document all actions taken to assist the evaluatee in improving performance towards Corrective Action Plan goals and objectives. If the evaluator and evaluatee cannot agree on the Corrective Action Plan goals and objectives, a third party, non-binding mediation shall be requested by either the evaluator or evaluatee. Such a request shall be made in writing within 3 working days of the initial dispute to the Certified Evaluations Appeals Panel Chair, or designee. If the dispute is not resolved through mediation, the evaluatee may appeal through the district's Grievance Procedure.

# **RESPONSIBILITIES for EVALUATION: ALL CERTIFIED PERSONNEL**

# **RESPONSIBILITIES for EVALUATION: All certified personnel**

The Fayette County Board of Education will evaluate the superintendent. The superintendent's evaluation process shall be developed and adopted by the local board of education.

The superintendent or designee will evaluate directors, assistant directors, coordinators, principals, central office administrators, and other district certified personnel.

Principals or designee will evaluate assistant principals, academic deans, instructional coaches, professional growth and effectiveness coaches, guidance counselors, social workers, media specialists, speech therapists, school based resource teachers, classroom teachers, and all other staff assigned to their school. All Final Summative Evaluations shall be completed by the scheduled due dates below.

**Due Dates:** These are the dates the Final Summative Evaluations are due. The due dates for all certified staff are detailed below.

March 31	All certified employees non-renewed for cause
April 15	All non-tenured certified staff (school and district level) (KTIP-through year 4)
May 15	All tenured certified staff (school and district level)
June 15	All administrative and counseling staff

#### **EVALUATION TRAINING**

All Fayette County Evaluators shall be trained, tested and certified according to Kentucky guidelines for the evaluation of certified personnel. Additionally, all administrators who supervise certified staff shall receive training in the implementation of the district's certified evaluation plan. Furthermore, all evaluators must meet the CEP requirements for evaluating prior to conducting a formative or summative evaluation.

Continued certification as an evaluator shall be contingent upon the completion of a minimum of six hours of evaluation training per year. This training shall be in any one, or combination, of the following skill areas:

- 1 Use of the local evaluation process and instrument;
- 2 Identification of effective teaching/management practices;
- **3** Effective observation and conferencing employee improvement plans;
- 4 Establishing and assisting with certified employee improvement plans;
- **5** Completion of initial or update training for KTIP not to exceed (6) six hours per (2) two-year period.

Hours of training received in the use of the local evaluation process and instruments shall be certified by the local board of education and be subject to review by the State Department of Education. Hours of training received in other skill areas may compose part of the evaluator's required hours of continued certification. The Fayette County Board of Education has designated the District Professional Development Coordinator responsible for evaluation training and the contact person for the submitted evaluation plan.

### **CERTIFIED EVALUATION APPEALS PROCESS**

#### How to Appeal Certified Evaluations

**1** Any certified employee who believes that he or she was not fairly assessed on the Final Summative Evaluation Form may appeal to the chairperson of the Certified Employee Appeals Panel within five (5) working days of the signing and dating of the summative assessment form.

**2** The Appeals Procedure does not involve contractual status recommendations made to the superintendent or actions by the superintendent regarding contractual status. The jurisdiction of the panel is limited to the review of the summative evaluation, only.

**3** The certified employee begins the appeal process by completing a Fayette County Public Schools Certified Employee Appeals Form, which is provided by the Office of Professional Development. This form is to be submitted to the Office of Professional Development within five (5) working days of the signing and dating of the Final Summative Evaluation form. Any pertinent documentation the employee wants included for the members of the Panel to review shall be submitted to this same office within five (5) working days of filing the appeal.

**4** Both the evaluator and the evaluatee shall have the opportunity to review all documentation submitted as evidence to the Appeals Panel, at least five (5) days prior to the scheduled appeals hearing date.

**5** The members of the Certified Employee Appeals Panel, the certified employee, and the assessor shall be notified of the time and date of the hearing by the chairperson. The hearing must take place within fifteen (15) working days from the date an appeal is filed.

**6** The appeal shall be heard by panel members from the same school level as the certified employee making the appeal, along with the board appointed chairperson.

- a) Appeals made by elementary school certified staff shall be heard by a panel consisting of two (2) elementary teachers who were elected to the panel, along with the board appointed chairperson.
- b) Appeals made by middle school certified staff shall be heard by a panel consisting of two (2) middle school teachers who were elected to the panel, along with the board appointed chairperson
- c) Appeals made by high school certified staff shall be heard by a panel consisting of two (2) high teachers who were elected to the panel, along with the board appointed chairperson
- d) Appeals made by district/itinerant certified staff who work with multiple levels shall be heard by a panel consisting of two (2) certified teachers from the same or cross-section of levels who were elected to the panel, along with the board appointed chairperson.
- e) Alternate panel members from the same school level as the certified employee making the appeal shall serve on the panel in the event the primary panel members are unable to serve

7 The certified employee may appeal the substance of, and any procedural issues involved in, the evaluation process. The certified employee and the evaluator have the right to present relevant evidence and expert testimony and to be represented and assisted at the hearing by legal counsel, at their own expense.

- a) Only documentation, testimony and other evidence that pre-dates the evaluator's signature on the Final Summative Evaluation shall be presented during the appeals hearing
- b) Documentation, testimony and other evidence that occurred after the evaluator's signature on the Final Summative Evaluation, shall not be presented during the appeals hearing

**8** The certified employee appealing to the Panel has the burden of proof. The evaluator may respond to any statements made and evidence presented by the certified employee and may present any evidence that supports the Summative Evaluation.

**9** All hearings will be confidential and will follow these written procedures and the appeals hearing agenda as determined by the Panel.

**10** Pursuant to KRS 156.557—Standards For Improving Performance of Certified School Personnel, and 704 KAR 3:345—Evaluation Guidelines, any certified employee who feels that the local district is not properly implementing the evaluation plan according to the way it was approved by the Kentucky Department of Education shall have the opportunity to appeal to the Kentucky Board of Education. Its jurisdiction shall be limited to procedural matters already addressed by the local appeals panel required by KRS 156.557(5). The panel shall have no jurisdiction relative to complaints involving the professional judgmental conclusions of evaluations, and the panel's review shall be limited to the record of proceedings at the local district level.

#### Procedures for Conducting a Certified Evaluation Appeals Hearing

- **1.** The evaluatee and the evaluator shall both be present at the hearing.
- 2. The hearing shall be tape recorded by the chairperson of the Panel.
- 3. An overview of the process and the role of the Panel shall be given at the beginning of the hearing.
- 4. No additional written documents or exhibits are permitted to be presented at the hearing that were not submitted five working days before the hearing. (Panel members, evaluatee, and evaluator have been supplied with all written documents or exhibits to be considered five working days prior to the hearing day.)
- 5. Both the certified employee and the evaluator may present relevant evidence and expert testimony and may be represented and assisted at the hearing by a chosen representative including a legal counsel, at their own personal expense.

- **6.** A tentative agenda will be presented to each party for approval at the beginning of the hearing. Each party will be allocated a reasonable amount of time in which to present relevant information and evidence pertinent to the appeal.
- 7. Panel members may ask questions during or after each presentation for clarification.
- 8. The certified employee and evaluator may make both opening and closing statements
- 9. The certified employee and the evaluator will be dismissed in order for the Panel to deliberate.
- **10.** Recommendations that the Panel may choose are:
  - A. Recommendation that the summative growth assessment should be filed as submitted.
  - B. Recommendation that the summative growth assessment be changed in the manner and for the substantive or procedural reasons stated by the Panel.
  - C. Recommendation that further investigation should be conducted by the Superintendent.
- **11**. The Superintendent, evaluatee and the evaluator shall be notified in writing of the Panel's finding within fifteen working days after the hearing.
- 12. At the conclusion of the Panel's deliberations, all written materials reviewed during the hearing will be collected and destroyed by the chairperson. If the Panel recommends further investigation by the Superintendent, such materials will be destroyed after completion of any additional investigation. The chairperson shall destroy the tape recording one year after the date of the hearing.

## **Certified Evaluation Appeals Panel Election Procedures**

- The certified employees shall elect twelve (12) members to serve on the Certified Evaluation Appeals Panel; Two (2) members and two (2) alternates elected by the elementary school certified staff of the district;; two (2) members and two (2) alternates elected by the middle school certified staff of the district; and two (2) members and two (2) alternates elected by the high school certified staff of the district.
- 2. The Appeals Panel Chair and alternate shall be appointed by the Fayette County Board of Education every two years
- **3.** Each school faculty shall nominate one, and only one certified employee willing to serve as a committee member.
- **4.** Ballots listing the candidates shall be prepared and distributed electronically to <u>all</u> certified staff members.
- 5. Appeals panel voting shall be conducted online via the district's electronic voting process
- 6. The Certified Evaluation Panels Chair shall total the votes and keep electronic tally sheets on file for two years.
- **7.** Each election year, the four candidates from the elementary, middle and high school levels with the largest vote are named as members of the appeals committee.
- 8. The candidates receiving the first and second largest vote from each level shall be named primary panel members. The candidates receiving the third and fourth largest vote from each level shall be named as alternative panel members. Alternative panel members shall serve on the panel whenever the primary panel members are unable to participate on the panel.
- **9.** Primary and alternate panel members will serve 2-year terms with members being elected every other year. Members may serve more than one term on the Certified Evaluation Appeals Committee.



## Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Planning

DATE: 6/25/2018

**TOPIC:** Job Description

**PREPARED BY: Jennifer Dyar** 

Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

**Superintendent Prior Approval:** 

**Recommendation/Motion:** A motion is in order to approve the revised job description of Dean of Students.

Background/Rationale: This is an update of an existing position to update the certification requirements as well as add the measures of success and world language components to the job description.

**Policy: 01.11 (General Powers and Duties of the Board)** 

Fiscal Impact: N/A

**Attachments(s): Job Description** 

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk

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Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

#### JOB DESCRIPTION

## DEAN OF STUDENTS

TITLE:	Dean of Students
<b>REPORTS TO:</b>	Principal
SUPERVISES:	N/A
JOB FUNCTION:	Assumes responsibility for helping students resolve such non-academic problems as may interfere with their getting the greatest benefit from the school's opportunities and to help them achieve the fullest benefits from programs, services, and offerings.

#### **Measures of Success:**

- Increase in student achievement and growth:
  - o State Academic Standard expectations
  - o District based assessments
  - o Curriculum benchmark assessments
  - Closing achievement and opportunity gaps
  - Improve learning, culture, and environment
  - Increase student, family, and community engagement

Increase the high school graduation rate and ensure every child graduates college and career-ready

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#### **PERFORMANCE RESPONSIBILITIES:**

- 1. Shares the responsibility for protecting the education, health, and welfare of students assigned.
- 2. Participates in the development, maintenance, and distribution of student calendars, handbooks, bulletins, and the like; works with the attendance personnel in all matters of student attendance.
- 3. Counsels individual students and when necessary, makes appropriate referrals for testing, guidance, or psychologists, social workers, and other personnel.
- 4. Makes recommendations for appropriate revisions of policies and rules affecting the student's life in the school.

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#### JOB DESCRIPTION

#### **DEAN OF STUDENTS**

- 5. Serves as an active member of the school's discipline committee.
- 6. Resolves all discipline problems in a fair and just manner, and maintains records of any disciplinary action taken; confers with parents, teachers, counselors, support service personnel, and students on matters of discipline and welfare.
- 7. Counsels with students, parents, and teachers regarding student progress, special needs, and preventative and positive approaches to discipline.
- 8. Assists in the interpretation of school and district programs, policies, and procedures to students.
- 9. Communicates with parents, staff, community, and governmental agencies on problems/solutions relating to individual and student group issues.
- 10. Assists in developing and administering practices dealing with campus control and security; assists with supervision.
- <u>11.</u> During extended employment, will analyze data.
- 12. Demonstrates the ability to communicate in more than one language or the willingness to learn to communicate in more than one language at the novice level of proficiency. 11.13.

<u>12.14.</u> Maintains regular attendance.

13.15. Performs other duties as assigned.

#### PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking
- Requires the ability to communicate effectively using speech, vision and hearing
- Requires the use of hands for simple grasping and fine manipulations
- Requires bending, squatting, crawling, climbing, reaching
- Requires the ability to lift, carry, push or pull light weights

#### **EDUCATION AND EXPERIENCE:**

- Master's Degree
- Three (3) years of successful teaching experience

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## JOB DESCRIPTION

## **DEAN OF STUDENTS**

٠	Certification in administration, supervision, and/or guidance/counseling Instructinal Leadership -
	Principal by the Kentucky Department of Education

Date:			

Employee Signature

Supervisor Signature

Original Date:	January 1995
Revision Date:	June 2011
Revision Date:	July 2012
Revision Date:	June 2018

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Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC:** Pay Date Schedule FY19

**PREPARED BY:** Rodney Jackson

## Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

**Recommendation/Motion:** A motion is in order to: "Accept the Pay Date Schedule FY19 as presented to the Board."

**Background/Rationale:** We are required annually to get approved pay dates for the upcoming fiscal year.

Policy: 03.121 03.221 (Personnel – Salaries)

Fiscal Impact: NA

Attachments(s): Pay date schedule attached.

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# FY 2018/2019 PAY DATE SCHEDULE

Reporting Period	Pay Date
June 16 - June 29	July 13, 2018*
June 30 - July 13	July 31, 2018*
July 14 - July 27	August 15, 2018*
July 28 - August 10	August 31, 2018
August 11 - August 31	September 14, 2018
September 1 - September 14	September 28, 2018
September 15 - September 28	October 15, 2018
September 29 - October 12	October 31, 2018
October 13 - October 26	November 15, 2018
October 27 - November 9	November 30, 2018
November 10 - November 23	December 14, 2018
November 24 - December 7	December 21, 2018
December 8 - December 28	January 15, 2019
December 29 - January 11	January 31, 2019
January 12 - January 25	February 15, 2019
January 26 - February 8	February 28, 2019
February 9 - February 22	March 15, 2019
February 23 - March 8	March 29, 2019
March 9 - March 22	April 15, 2019
March 23 - April 12	April 30, 2019
April 13 - April 26	May 15, 2019
April 27 - May 10	May 31, 2019
May 11 - May 24	June 14, 2019
May 25 - June 14	June 28, 2019
June 15 - June 28	July 15, 2019*
June 29 - July 12	July 31, 2019*
July 13 - July 26	August 15, 2019*

* Summer checks for FY19 earnings.

12-month employees paycheck dates: July 15, 2018 – June 28, 2019.

Less than 12-month hourly employees will be paid August 31, 2018 – August 15, 2019

Insurance premiums will be deducted based on the beginning and end dates of your pay cycle and on the number of days worked. **Note:** Salaries are annualized. The reporting periods listed above are used as cut-off dates for reporting absences, docked days, overtime, stipends, ESS and compensating substitute employees. Reporting periods and/or pay dates are subject to change as necessary to allow for holidays and other scheduled breaks.

Three week reporting periods are denoted in bold print. Highlighted Pay Dates are exceptions to the 15th and last day of the month pay schedule due to holiday office closures. All other pay dates listed above reflect the actual date unless the pay date falls on a weekend or holiday.

**STAFF CONTACT:** Rodney Jackson, Director of Finance 381-4141

**Related Policies:** 03.121, 03.221



## Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC:** Monthly Financial Reports

PREPARED BY: Rodney Jackson

## Recommended Action on: 6/25/2018 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

**Recommendation/Motion:** A motion is in order to: "Accept the Monthly Treasurer's Report of Revenue/Expense reports as presented to the Board."

**Background/Rationale:** Our goal is to report monthly the financial status of the district to our community, board and staff, in an easy to understand format. We invite suggestions for improving these reports.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: NA

**Attachments(s):** Four attachments

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk 701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

## K.16 MONTHLY FINANCIAL REPORTS

## BACKGROUND AND RATIONALE:

The Kentucky Department of Education (KDE) recommends that the Board of Education is provided with monthly financial reports. Specifically, KDE recommends that the Board receives, at a minimum, the monthly report of expenditures & revenues. KDE also recommends that the agenda reflects the Board's receipt of these reports.

For the month ending as of MAY 31, 2018, the reports include:

- 1. Treasurer's Report of Revenue summary in General Fund 1 for the period ending May 31, 2018.
- 2. Treasurer's Report of Expenses in General Fund 1 for the period ending May 31, 2018.

Copies of the reports will be maintained in the office of the Director of Financial Services. The copies will be available for the public to review.

## PROPOSAL: Not Applicable

## RATIONALE:

	ACTUAL	2018 FY % YTD	2017 FY % YTD	% CHANGE 2017 to 2018 FY
TOTAL REVENUE through MAY 31, 2018	\$386,993,802	79%	79%	0%
TOTAL EXPENDITURES through MAY 31, 2018	\$296,287,406	61%	61%	0%
GENERAL FUND BALANCE as of MAY 31, 2018	\$90,706,396			
Add RESERVED FOR ENCUMBRANCES	\$8,123,174			
TOTAL GENERAL FUND BALANCE MAY 31, 2018	\$98,829,570			

Our goal is to report monthly the financial status of the district to our community, board and staff, in an easy to understand format. We invite suggestions for improving these reports.

- **<u>STAFF CONTACT</u>**: Rodney Jackson, Director of Finance
- **POLICY REFERENCE:** 01.11 (General Powers and Duties of the Board)

**RECOMMENDATION:** A motion is in order to:

"Accept the Monthly Treasurer's Report of Revenue/Expense reports as presented to the Board."

## FAYETTE COUNTY PUBLIC SCHOOLS REVENUES AND EXPENDITURES FOR THE MONTH ENDED MAY 2018

## REVENUES

Revenue from local sources:	
Taxation	\$241,995,864.82
Investment earnings	\$450,344.86
Other revenue	\$76,576,771.38
Total revenue from local sources	\$319,022,981.06
Revenue from state sources	\$135,169,247.39
Revenue from federal sources	\$33,166,448.45
On-Behalf sources	\$2,193,472.00
Beginning Balance	\$73,029,698.15
Transfers	\$0.00
Encumbrances	\$20,533,070.12
TOTAL REVENUES	\$583,114,917.17

## EXPENDITURES

Salaries:	
Instructional	\$207,045,573.48
District Administrative	\$14,856,464.29
School Administrative	\$22,020,286.19
Operations & Support	\$17,054,300.12
Transportation	\$13,514,334.75
Food Service	\$8,117,923.93
Total salaries	\$282,608,882.76
Vendor Payments	\$83,956,510.01
Transfers and on-behalf payments	\$59,233,962.07
TOTAL EXPENDITURES	\$425,799,354.84

#### NET INCREASE/(DECREASE) IN NET ASSETS/FUND BALANCES

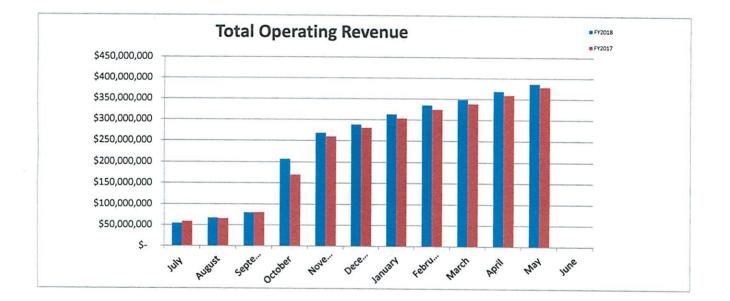
\$157,315,562.33

	Fund 1 General Fund	Fund 2 & 22 Special Revenue	Fund 310 Capital Outlay	Fund 320 Building	Fund 360 Construction	Fund 400 Debt Service	Fund 51 Food Service	Fund 52 Day Care	Fund 7000 Fiduciary	TOTAL
Revenues			•					<u> </u>		
Revenues from local sources										
Taxes:										
Property taxes Motor vehicle taxes	181,712,038.66			30,081,295.81	•					211,793,334.47
Utility taxes	10,267,484.67	-	-	984,048.55	-	-	-		-	11,251,533.22
• •	18,950,997.13	·		<u> </u>	-		-	-	-	18,950,997.13
Taxation revenue	210,930,520.46	•	-	31,065,344.36	•	•	•	· ·		241,995,864.82
Investment earnings Other revenue	612,917.91	-	-	-		(162,606.54)		-	33.49	450,344.86
	33,776,095.27	2,908,929.20	<u> </u>	-	33,883,803.45		3,178,644.96	2,760,606.38	68,692,12	76,576,771.38
Total revenue from local sources	245,319,533.64	2,908,929.20	-	31,065,344.36	33,883,803.45	(162,606.54)	3,178,644,96	2,760,605.38	68,725.61	319,022,981.06
Revenue from state sources On-Behalf sources	89,431,437.61	15,096,162.26	3,692,276.00	-	•	26,949,371.52				135.169.247.39
	2,193,472.00									2,193,472.00
Revenue from federal sources	945,050.33	19,435,906.95	•	-	207,561.09	-	12,577,920.08		-	33,166,448.45
Beginning Balance	49,104,298.48	-	-	-	15,851,967.49	6,200.00	6,520,450.49	1,271,662.23	275,119.46	73,029,698.15
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	•	•	-	
Total Revenues	386,993,802.06	37,440,998.41	3,692,276.00	31,055,344.36	49,943,332.03	26,792,964.98	22,277,015.53	4,032,268.61	343,845.07	562,581,847.05
Expanditures										
Instructional	184,853,405.52	22,192,167.98		-						
District Administration	12,426,693.31	2,429,770.98					•	-		207,045,573.48
School Administration	19,348,222.22	333,807.55	-	-	-	-	_	2,338,256.42		14,856,464.29
Operations & Support	16,830,444.92	223,855.20	-	-		-		2,330,230.42		22,020,286.19 17,054,300.12
Transportation	13,514,334.75	-		-	•	-	-	_		13,514,334.75
Food Service	-	<u> </u>	-	-		-	8,117,923.93	-	-	8,117,923.93
Total Salarles and Benefits	246,973,100.72	25,179,601.69	-	•	-		8,117,923.93	2,338,256.42		282,608,882.76
Vendor Payments	45,662,470.45	9,172,484,46	-	_	18,748,088.66		10 000 000 14			•
Transfers and on-behalf payments	3,651,835.21	1,839,790.36	2,856,693.58	24,092,677.94	10,740,000.00	- 26,792,954.98	10,092,806.41	263,139.55	17,520.48	83,956,510.01
Total Expenditures	295,287,406.38	36,191,876.51	2,856,693.58	24,092,677.94	18,748,088.66	26,792,954.98	18,210,730.34	2,601,395.97	17,520,48	59,233,962.07 425,799,354.84
Add Reserved for Encumbrances						·····		_,~~,~~,~~~	<i>11,323</i> ,40	
Add Reserved for Encumprances	8,123,174.13	1,956,366.31	•	-	8,619,151.57	-	1,791,051.55	43,214.56	112.00	20,533,070.12
Nat Change in Fund Balance	98,829,569.81	3,205,488.21	835,582.42	6,972,666.42	39,814,394.94	6.00	5,857,336.74	1,474,087.20	326,436.59	- 157,315,562.33

	Re	venues	Expenditures	C	hange in NA/FB
Governmental Proprietary Fiduciary Encumbrances	\$ 2 \$	35,928,717.84 26,309,284.14 343,845.07 20,533,070.12	\$ 404,959,708.05 \$ 20,812,126.31 \$ 17,520.48 \$ -	5555	130,959,009.79 5,497,157.83 326,324.59 20,533,070.12
•	\$ 58	83,114,917.17	\$ 425,799,354.84	\$	157,315,562.33

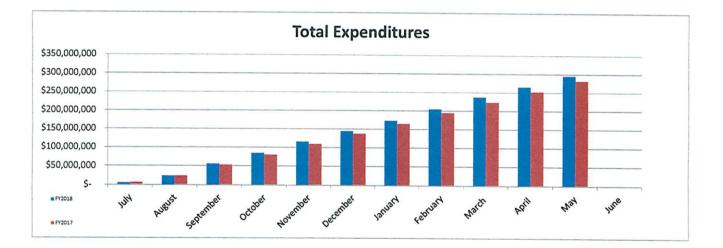
#### FAYETTE COUNTY BOARD OF EDUCATION FINANCIAL SUPPORT SERVICES TREASURER'S REPORT FOR THE MONTH ENDING MAY 31, 2018 92% of the 2017-2018 FISCAL YEAR IS COMPLETE

GENERAL FUND 1 REPORT	BOARD APPROVED TENTATIVE BUDGET 17-18	BOARD APPROVED WORKING BUDGET 17-18	YTD BUDGET BALANCE 17-18	YTD REVENUE 05/31/2018	AVAILABLE BUDGET BALANCE	% RECEIVED OR EXPENDED
REVENUE						
Beginning Balance (audited)	\$49,450,985	\$49,182,413	\$49,104,298	\$49,104,298	\$0.00	100.00%
AD VALOREM TAXES	\$199,152,234	\$195,402,697	\$195,402,697	\$191,269,190	(\$4,133,507.48)	
UTILITY TAXES	\$20,694,351	\$22,000,000	\$22,000,000	\$18,950,997	(\$3,049,002.87)	
OCCUPATIONAL LIC TAXES	\$37,719,614	\$40,000,000	\$38,000,000	\$29,297,645	(\$8,702,354.82)	
REVENUE IN LIEU OF TAXES	\$11,781	\$11,781	\$11,781	\$0	(\$11,781.00)	
OMITTED TAXES & PENALTIES	\$1,250,000	\$900,000	\$900,000	\$710,334	(\$189,666.19)	
TUITION	\$110,940	\$110,940	\$110,940	\$97,837	(\$13,103.02)	
TELECOMMUNICATIONS	\$967,633	\$967,633	\$967,633	\$887,321	(\$80,312.39)	There are a server
INTEREST	\$139,850	\$350,000	\$350,000	\$604,948	\$254,948.47	172.84%
OTHER REVENUE LOCAL SRS	\$3,671,594	\$3,680,842	\$4,002,769	\$4,388,583	\$385,813.42	109.64%
SEEK REVENUE	\$101,265,648	\$95,649,984	\$96,564,471	\$88,335,083	(\$8,229,388.00)	
OTHER STATE FUNDING	\$91,775	\$91,775	\$91,775	\$209,034	\$117,259.00	227.77%
INTERFUND TRANSFERS (indirect cost)	\$1,117,912	\$1,117,912	\$1,117,912	\$751,859	(\$366,052.64)	CONTRACTOR DISTURNED FROM
MEDICAID	\$212,143	\$212,143	\$212,143	\$193,201	(\$18,942.03)	
SALE OF ASSETS	\$0	\$0	\$0	\$0	\$0.00	0.00%
ON BEHALF	\$76,842,772	\$77,065,920	\$77,065,920	\$0	(\$77,065,920.00)	0.00%
OTHER - NBC REIMB	\$244,655	\$244,655	\$244,655	\$0	(\$244,655.00)	0.00%
OTHER - CAPITAL LEASE PROCEEDS	\$0	\$0	\$2,193,472	\$2,193,472	\$0	0.00%
TOTAL OPERATING REVENUE	\$492,943,887	\$486,988,695	\$488,340,467	\$386,993,802	(\$101,346,665)	79%



#### FAYETTE COUNTY BOARD OF EDUCATION FINANCIAL SUPPORT SERVICES TREASURER'S REPORT FOR THE MONTH ENDING MAY 31, 2018 92% of the 2017 - 2018 FISCAL YEAR IS COMPLETE

GENERAL FUND 1 REPORT	BOARD APPROVED TENTATIVE BUDGET 17-18	BOARD APPROVED WORKING BUDGET 17-18	YTD BUDGET BALANCE 17-18	YTD EXPENSES 05/31/2018	AVAILABLE BUDGET BALANCE	% RECEIVED or EXPENDED
EXPENDITURES						
INSTRUCTION	\$274,819,784	\$272,896,180	\$271,875,572	\$161,874,485	(\$110,001,087)	59.54%
STUDENT SUPPORT SERVICES	\$23,223,485	\$22,835,637	\$23,325,194	\$16,107,538	(\$7,217,657)	69.06%
INSTRUCTIONAL STAFF SUPP SERVICES	\$18,015,632	\$19,494,824	\$23,214,312	\$15,464,012	(\$7,750,301)	66.61%
DISTRICT ADMIN SUPPORT	\$9,575,239	\$8,614,218	\$8,073,018	\$6,657,166	(\$1,415,852)	82.46%
SCHOOL ADMIN SUPPORT	\$28,430,203	\$28,449,201	\$28,494,364	\$20,097,428	(\$8,396,936)	70.53%
BUSINESS SUPPORT SERVICES	\$28,834,497	\$29,420,471	\$28,716,839	\$20,333,125	(\$8,383,714)	
MAINTENANCE	\$48,925,331	\$46,436,966	\$43,983,291	\$33,625,591	(\$10,357,700)	
STUDENT TRASNPORTATION	\$21,561,778	\$22,203,902	\$24,943,046	\$18,270,594	(\$6,672,452)	73.25%
OTHER INSTRUCTIONAL	\$0	\$0	\$0	\$0	\$0	0.00%
FOOD SERVICE OPERATION	\$0	\$0	\$0	\$0	\$0	0.00%
COMMUNITY SERVICES	\$267,651	\$250,446	\$268,248	\$205,634	(\$62,614)	
DEBT SERVICE	\$1,273,848	\$1,404,117	\$1,404,117	\$1,404,116	(\$02,014)	100.00%
FUND TRANSFERS	\$6,016,439	\$3,482,733	\$2,542,466	\$2,247,719	(\$294,747)	88.41%
CONTINGENCY	\$32,000,000	\$31,500,000	\$31,500,000	\$0	(\$31,500,000)	0.00%
TOTAL EXPENDITURES	\$492,943,887	\$486,988,695	\$488,340,467	\$296,287,406	(\$192,053,060)	60.67%



06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRIMARY MONTHLY REPORT - FY 2018					P 1 glkymnth
GENERAL FUND (1)	LASTFY ENC Period	UMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
REVENUES						
0999 BEGINNING BAL	ANCE					
TOTAL 0999	BEGINNING BALANCE 49,450,984.69	.00	.00	49,104,298.48	49,104,298.48	.00 100.0
RECEIPTS						
REVENUE FROM LOCAL	SOURCES					
AD VALOREM TAXES						
1111 GEN PR TAX 1113 PSCRP TAX 1115 DLQ TAX 1117 MV TAX	167,962,040.05 5,307,979.78 275,864.77 9,582,012.68	.00 .00 .00 .00	.00 .00 63,323.33 1,854,725.13	177,185,534.76 3,578,278.53 237,891.56 10,267,484.67	176,698,251.00 6,203,299.00 1,000,000.00 11,501,147.00	$\begin{array}{rrrrr} -487,283.76&100.3\\ 2,625,020.47&57.7\\ 762,108.44&23.8\\ 1,233,662.33&89.3\end{array}$
TOTAL AD V	ALOREM TAXES 183,127,897.28	.00	1,918,048.46	191,269,189.52	195,402,697.00	4,133,507.48 97.9
SALES & USE TAXES						
1121 UTIL TAX	18,284,031.89	.00	1,781,683.45	18,950,997.13	22,000,000.00	3,049,002.87 86.1
TOTAL SALE	S & USE TAXES 18,284,031.89	.00	1,781,683.45	18,950,997.13	22,000,000.00	3,049,002.87 86.1
INCOME TAXES						
1131 OCC LIC TA	28,336,121.12	.00	4,480,605.31	29,297,645.18	38,000,000.00	8,702,354.82 77.1
TOTAL INCO	ME TAXES 28,336,121.12	.00	4,480,605.31	29,297,645.18	38,000,000.00	8,702,354.82 77.1
OTHER TAXES						
1191 OMIT TAX	816,384.81	.00	300,010.81	710,333.81	900,000.00	189,666.19 78.9
TOTAL OTHE	R TAXES 816,384.81	.00	300,010.81	710,333.81	900,000.00	189,666.19 78.9
REVENUE OTHER LOCA	L GOVERNMENT UNITS					
1280 IN LIEU OF	28,076.64	.00	.00	.00	11,781.00	11,781.00 .0
TOTAL REVE	NUE OTHER LOCAL GOVERNMENT 28,076.64	UNITS .00	.00	.00	11,781.00	11,781.00 .0
TUITION						
1310 TUIT IND	38,235.70	.00	6,808.52	34,538.02	20,940.00	-13,598.02 164.9

06/12/2018 14:27 9165314671	**FAYETTE COUNTY PI MONTHLY REPORT - FI					P 2 glkymnth
GENERAL FUND (1)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
1320 GOV TUI IN 1330 GOV TUI OU	52,251.50 .00	.00	.00	63,298.96 .00	90,000.00 .00	26,701.04 70.3 .00 .0
TOTAL TUIT:	ION 90,487.20	.00	6,808.52	97,836.98	110,940.00	13,103.02 88.2
EARNINGS ON INVEST	MENTS					
1510 INT ON INV 1530 FAIR VL IN	293,207.63 .00	.00 .00	.00 .00	612,917.91 -7,969.44	350,000.00 .00	-262,917.91 175.1 7,969.44 .0
TOTAL EARN	INGS ON INVESTMENTS 293,207.63	.00	.00	604,948.47	350,000.00	-254,948.47 172.8
OTHER REVENUE FROM	LOCAL SOURCES					
1911 BLDG RENT 1912 BUS RENT 1919 OTHER 1920 CONTRIBUTE 1930 GAIN/LOSS 1931 GAIN SALE 1932 SALE EQUIP 1942 TXT RENTS 1980 PRYR REFND 1990 MISC REV 1990 MISC REV 1990 SAL REIM 1990 AFTER SCH 1990 COPIES 1990 JURY DUTY 1990 RESTITUTIO 1990 SUB TEACH 1991 TRANSCRIPT 1993 OTH REBATE 1997 OTHER REIM	104,615.00 1,144,560.41 .00 -6,500.00 .00 .00 .00 1,824,310.08 .00 26.10 .00 .00 .00 .00 .00 .00 .00	SOURCES			2,693,658.64 00 2,693,658.64 00 00 00 00 00 00 00 00 00 00	4,186.11 97.1 -513,838.66 223.0 .00 .0 151,683.00 .5 45,000.00 .0 .00 .00
				4,388,582.63	4,002,769.21	-385,813.42 109.6
TOTAL REVEI	NUE FROM LOCAL SOURCE: 234,577,683.00	s .00	9,151,964.98	245,319,533.72	260,778,187.21	15,458,653.49 94.1
REVENUE FROM STATE	SOURCES					
STATE PROGRAM						
3111 SEEK	90,870,102.00	.00	8,229,388.00	88,335,083.00	96,564,471.00	8,229,388.00 91.5
TOTAL STAT	90,870,102.00	.00	8,229,388.00	88,335,083.00	96,564,471.00	8,229,388.00 91.5

OTHER STATE FUNDING

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06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRIM MONTHLY REPORT - FY 2					P  glkym	3 nth
GENERAL FUND (1)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP		PCT SED
3122 VOC TRANSP 3125 DRV TRN RB 3127 FLEX SPEND 3128 AUD REIMB 3129 KSB/D TR R	.00 .00 .00 .00 .00	.00 .00 .00 .00 .00	209,034.00 .00 .00 .00 .00	209,034.00 .00 .00 .00 .00	91,775.00 .00 .00 .00 .00	-117,259.00 22 .00 .00 .00 .00 .00	7.8 .0 .0 .0 .0
TOTAL OTHER	R STATE FUNDING .00	.00	209,034.00	209,034.00	91,775.00	-117,259.00 22	7.8
EXPENDITURE REIMBUI			200,001100	200,001100	22,770.000		,
3130 NBC REIMB	.00	.00	.00	.00	244,655.00	244,655.00	.0
TOTAL EXPE	NDITURE REIMBURSEMENTS .00	.00	.00	.00	244,655.00	244,655.00	.0
RESTRICTED							
3200 RES STATE	.00	.00	.00	.00	.00	.00	.0
TOTAL RESTI	RICTED .00	.00	.00	.00	.00	.00	.0
REVENUE IN LIEU OF	TAXES/STATE						
3800 TAXES/STAT	886,803.18	.00	80,840.44	887,320.61	967,633.00	80,312.39 9	1.7
TOTAL REVEN	NUE IN LIEU OF TAXES/STA 886,803.18	ATE .00	80,840.44	887,320.61	967,633.00	80,312.39 9	1.7
REVENUE ON BEHALF I	PAYMENTS						
3900 BEHALF	.00	.00	.00	.00	77,065,920.00	77,065,920.00	.0
TOTAL REVEN	NUE ON BEHALF PAYMENTS .00	.00	.00	.00	77,065,920.00	77,065,920.00	.0
TOTAL REVEN	NUE FROM STATE SOURCES 91,756,905.18	.00	8,519,262.44	89,431,437.61	174,934,454.00	85,503,016.39 5	1.1
REVENUE FROM FEDERA	AL SOURCES						
FEDERAL REIMBURSEM	ENT						
4810 MEDICAID	184,581.01	.00	64,105.25	193,200.97	212,143.00	18,942.03 9	1.1
TOTAL FEDEI	RAL REIMBURSEMENT 184,581.01	.00	64,105.25	193,200.97	212,143.00	18,942.03 9	1.1
TOTAL REVEN	NUE FROM FEDERAL SOURCES 184,581.01	.00	64,105.25	193,200.97	212,143.00	18,942.03 9	1.1
OTHER RECEIPTS							

06/12/2018 14:27 9165314671	**FAYETTE COUNTY E  MONTHLY REPORT - F					P  glk	4 Symnth
GENERAL FUND (1)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
INTERFUND TRANSFERS							
5210 FND XFER 5220 INDCST XFE	.00 764,715.25	.00	.00	.00 751,859.36	.00 1,117,912.00	.00 366,052.64	.0 67.3
TOTAL INTERS	TUND TRANSFERS 764,715.25	.00	.00	751,859.36	1,117,912.00	366,052.64	67.3
SALE OR COMP FOR LOS	SS OF ASSETS						
5311 SALE LAND 5331 SALE BLDG 5341 SALE EQUIP	.00 .00 .00	.00 .00 .00	.00 .00 .00	.00 .00 .00	.00 .00 .00	.00 .00 .00	.0 .0 .0
TOTAL SALE (	DR COMP FOR LOSS OF .00	ASSETS .00	.00	.00	.00	.00	.0
CAPITAL LEASE PROCEE	EDS						
5500 LEASE PRO	2,198,831.00	.00	.00	2,193,472.00	2,193,472.00	.00	100.0
TOTAL CAPITA	AL LEASE PROCEEDS 2,198,831.00	.00	.00	2,193,472.00	2,193,472.00	.00	100.0
TOTAL OTHER	RECEIPTS 2,963,546.25	.00	.00	2,945,331.36	3,311,384.00	366,052.64	89.0
TOTAL RECEIN	PTS 329,482,715.44	.00	17,735,332.67	337,889,503.66	439,236,168.21	101,346,664.55	76.9
TOTAL REVENU	JE 378,933,700.13	.00	17,735,332.67	386,993,802.14	488,340,466.69	101,346,664.55	79.3

06/12/2018 14:27 9165314671	**FAYETTE COUNTY  MONTHLY REPORT -	PRIMARY ** FY 2018 Period 11				P  glk	5 ymnth
GENERAL FUND (1)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
EXPENDITURES							
0000 RESTRICT TO R	EV & BAL SHT ONLY						
0200	.00	.00	.00	.00	.00	.00	.0
TOTAL 0000	RESTRICT TO REV & .00	BAL SHT ONLY .00	.00	.00	.00	.00	.0
1000 INSTRUCTION							
0200	$141,732,974.41\\9,579,851.84\\.00\\159,945.36\\20,903.59\\144,541.14\\2,879,020.00\\476,472.65\\124,033.50\\.00$	$\begin{array}{r} .00\\ .00\\ .00\\ 11,679.48\\ 5,691.57\\ 17,830.26\\ 432,243.84\\ 38,434.94\\ 119,441.57\\ .00\end{array}$	$15,472,303.79\\1,050,955.40\\.00\\29,209.41\\8,768.17\\148,275.50\\352,677.03\\64,152.60\\35,089.34\\.00$	.00	$187,799,798.90\\12,834,623.53\\66,748,276.00\\220,160.83\\37,956.88\\310,943.38\\3,063,464.51\\432,077.59\\426,608.05\\1,662.11$	39,384,151.29 2,822,642.87 66,748,276.00 16,891.94 7,697.34 44,919.05 282,372.48 25,036.62 42,115.56 1,662.11	79.0 78.0 .0 92.3 79.7 85.6 90.8 94.2 90.1 .0
TOTAL 1000	TNSTRUCTION		17,161,431.24	161,874,484.86	271,875,571.78	109,375,765.26	59.8
2100 STUDENT SUPPO							
0100 0200 0280 0300 0400 0500 0600 0700 0800 0840 0900	$\begin{array}{c} 14,425,548.14\\ 890,580.58\\ .00\\ 98,746.28\\ .00\\ 15,418.12\\ 30,678.03\\ 1,737.55\\ .00\\ .00\\ .00\\ \end{array}$	.00 .00 10,489.53 .00 1,128.99 11,453.37 .00 .00 .00	$\begin{array}{c} 1,572,753.57\\ 93,335.61\\ .00\\ 21,464.08\\ 2,750.00\\ 1,993.53\\ 8,707.41\\ 6,998.55\\ .00\\ .00\\ .00\\ .00\end{array}$	$\begin{array}{c} 15,014,334.54\\902,952.10\\.00\\135,120.34\\2,750.00\\19,923.00\\24,342.02\\6,998.55\\1,117.00\\.00\\.00\end{array}$	$18,932,568.88\\1,231,745.55\\2,925,747.00\\151,820.53\\3,015.00\\27,447.39\\44,548.13\\7,000.00\\1,302.00\\.00$	$\begin{array}{c} 3,918,234.34\\ 328,793.45\\ 2,925,747.00\\ 6,210.66\\ 265.00\\ 6,395.40\\ 8,752.74\\ 1.45\\ 185.00\\ .00\\ .00\\ \end{array}$	79.3 73.3 .0 95.9 91.2 76.7 80.4 100.0 85.8 .0 .0
TOTAL 2100	STUDENT SUPPORT SI 15,462,708.70	ERVICES 23,071.89		16,107,537.55	23,325,194.48	7,194,585.04	69.2
2200 INSTRUCTIONAL							
0100 0200 0280 0300 0400 0500 0600 0700 0800	$\begin{array}{c}9,444,149.67\\827,744.05\\.00\\753,678.94\\99,969.38\\70,139.83\\1,214,621.95\\31,243.59\\9,933.00\end{array}$	$\begin{array}{r} .00\\ .00\\ .00\\ 179,996.40\\ 100,841.12\\ 4,530.53\\ 2,951,361.16\\ 29,255.01\\ 22,414.72\end{array}$	993,661.11 83,934.45 .00 98,130.42 5,241.83 61,328.15 111,256.30 286.80 5,579.68	$10,227,420.35\\868,484.64\\.00\\875,759.80\\85,514.38\\148,119.54\\3,194,719.72\\37,166.71\\26,826.42$		$\begin{array}{c} 2,215,408.54\\ 233,391.48\\ 1,673,038.00\\ 51,458.31\\ 20,126.24\\ 64,103.46\\ 187,685.67\\ 15,141.79\\ 1,548.20 \end{array}$	82.2 78.8 .0 95.4 90.3 70.4 97.0 81.4 97.0

06/12/2018 14:27 9165314671	**FAYETTE COUNTY MONTHLY REPORT -	PRIMARY ** FY 2018 Period 11				P  glk	6 Symnth
GENERAL FUND (1)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
0840	.00	.00	.00	.00	.00	.00	.0
TOTAL 2200	INSTRUCTIONAL STAN 12,451,480.41	FF SUPP SERV 3,288,398.94	1,359,418.74	15,464,011.56	23,214,312.19	4,461,901.69	80.8
2300 DISTRICT ADM	IN SUPPORT						
0100 0200 0280 0300 0400 0500 0600 0700 0800 0840	$1,425,946.17\\163,801.91\\.00\\4,010,194.67\\49,922.72\\42,944.41\\439,955.23\\3,785.86\\525,512.04\\.00$	.00 .00 178,385.59 63.00 2,065.28 21,801.64 .00 1,580.00 .00	134,656.66 13,684.68 00 108,296.03 00 7,139.17 51,817.52 00 1,642.38 00	$\begin{array}{c} 1,483,994.07\\ 159,040.63\\ .00\\ 4,143,193.98\\ 10,087.70\\ 40,551.66\\ 719,539.92\\ 2,577.00\\ 98,181.25\\ .00\\ \end{array}$	$1,499,480.29\\226,657.85\\273,728.00\\4,488,515.44\\15,850.00\\58,161.45\\721,576.74\\3,230.00\\682,578.11\\103,240.14$	$\begin{array}{c} 15,486.22\\ 67,617.22\\ 273,728.00\\ 166,935.87\\ 5,699.30\\ 15,544.51\\ -19,764.82\\ 653.00\\ 582,816.86\\ 103,240.14 \end{array}$	99.0 70.2 .0 96.3 64.0 73.3 102.7 79.8 14.6 .0
TOTAL 2300	DISTRICT ADMIN SU 6,662,063.01	PPORT 203,895.51	317,236.44	6,657,166.21	8,073,018.02	1,211,956.30	85.0
2400 SCHOOL ADMIN				-,	-,	_,,	
0100 0200 0280 0300 0400 0500 0600 0700 0800 0840	$16,841,363.07\\1,771,294.36\\.00\\21,556.04\\449,723.23\\31,414.57\\154,768.80\\23,497.07\\5,726.20\\.00$	.00 .00 1,925.00 14,692.27 3,206.26 67,673.81 6,568.70 15,116.50 .00	$\begin{array}{c} 1,695,624.08\\ 179,671.53\\ .00\\ 1,872.97\\ 44,514.34\\ 4,073.52\\ 41,768.01\\ 6,097.48\\ 435.00\\ .00\end{array}$	$17,537,296.06 \\ 1,810,926.16 \\ .00 \\ 21,813.21 \\ 454,666.04 \\ 34,715.21 \\ 200,370.53 \\ 31,373.85 \\ 6,266.57 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .00 \\ .0$	$21,461,890.44\\2,356,176.03\\3,242,446.00\\31,990.17\\784,015.27\\68,146.40\\337,729.52\\40,883.55\\26,300.25\\144,786.02$	3,924,594.38 545,249.87 3,242,446.00 8,251.96 314,656.96 30,224.93 69,685.18 2,941.00 4,917.18 144,786.02	81.7 76.9 .0 74.2 59.9 55.7 79.4 92.8 81.3 .0
TOTAL 2400	SCHOOL ADMIN SUPPO 19,299,343.34	ORT 109,182.54	1,974,056.93	20,097,427.63	28,494,363.65	8,287,753.48	70.9
2500 BUSINESS SUPP	PORT SERVICES						
0100 0200 0280 0300 0400 0500 0600 0700 0800 0840	7,649,824.00 2,201,756.89 .00 1,811,729.51 307,852.82 3,425,338.11 1,738,391.22 2,090,374.06 13,334.37 .00	.00 .00 .00 472,511.45 61,049.94 179,587.85 135,582.99 642,119.36 100.00 .00	747,470.89 128,749.13 .00 395,777.15 41,812.24 175,231.91 66,448.59 89,335.81 1,000.00 .00	8,264,596.69 2,345,317.65 .00 1,959,361.04 415,878.05 3,239,867.62 2,125,952.27 1,958,700.95 23,450.52 .00	$         8,898,761.02 \\         5,096,243.98 \\         1,383,368.00 \\         2,619,322.58 \\         649,965.98 \\         4,259,532.76 \\         2,853,659.42 \\         2,795,775.88 \\         25,209.52 \\         135,000.00 \\         $	$\begin{array}{c} 634,164.33\\ 2,750,926.33\\ 1,383,368.00\\ 187,450.09\\ 173,037.99\\ 840,077.29\\ 592,124.16\\ 194,955.57\\ 1,659.00\\ 135,000.00\end{array}$	92.9 46.0 .0 92.8 73.4 80.3 79.3 93.0 93.4 .0
TOTAL 2500	BUSINESS SUPPORT S 19,238,600.98	SERVICES 1,490,951.59	1,645,825.72	20,333,124.79	28,716,839.14	6,892,762.76	76.0

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06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRI MONTHLY REPORT - FY					P  glk	7 Symnth
GENERAL FUND (1)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
2600 PLANT OPERAT	IONS AND MAINTENANCE						
0100 0200 0280 0300 0400 0500 0600 0700 0800 0840	12,949,216.513,152,759.59.00301,694.306,133,228.7912,136.5711,102,107.67521,534.2619,917.92.00	$\begin{array}{r} .00\\ .00\\ .00\\ 186,696.10\\ 1,293,336.71\\ .00\\ 293,069.45\\ 335,819.62\\ 3,654.78\\ .00\end{array}$	$\begin{array}{c}1,225,913.57\\304,594.80\\.00\\60,672.36\\506,946.25\\595.58\\1,944,281.23\\142,369.63\\770.97\\.00\end{array}$	$\begin{array}{c} 13,525,884.27\\ 3,304,560.65\\ .00\\ 432,324.97\\ 5,065,032.55\\ 6,741.97\\ 10,718,981.50\\ 545,188.71\\ 26,875.89\\ .00\\ \end{array}$	$15,238,552.16 \\ 3,885,613.58 \\ 2,315,479.00 \\ 682,980.50 \\ 7,393,853.69 \\ 16,507.00 \\ 13,528,057.75 \\ 888,770.66 \\ 33,476.62 \\ .00$	$1,712,667.89 \\ 581,052.93 \\ 2,315,479.00 \\ 63,959.43 \\ 1,035,484.43 \\ 9,765.03 \\ 2,516,006.80 \\ 7,762.33 \\ 2,945.95 \\ .00$	88.8 85.1 .0 90.6 86.0 40.8 81.4 99.1 91.2 .0
TOTAL 2600	PLANT OPERATIONS AND 34,192,595.61	MAINTENANCE 2,112,576.66	4,186,144.39	33,625,590.51	43,983,290.96	8,245,123.79	81.3
2700 STUDENT TRAN	SPORTATION						
0100 0200 0280 0300 0400 0500 0600 0700 0800 0900	$10,077,267.23 \\ 2,490,942.26 \\ .00 \\ 46,119.18 \\ 137,312.71 \\ 171,593.71 \\ 2,030,051.65 \\ 2,317,033.04 \\ 1,120.23 \\ .00$	$\begin{array}{r} . 00\\ .00\\ .00\\ 3,522.35\\ 1,879.40\\ 243,178.87\\ 540.00\\ .00\\ .00\\ \end{array}$	$\begin{array}{c} 1,125,608.76\\ 273,679.22\\ .00\\ 990.00\\ 9,077.68\\ 31,904.17\\ 285,078.56\\ 408.47\\ .00\\ .00\\ \end{array}$	$10,905,425.50 \\ 2,608,909.25 \\ .00 \\ 26,877.00 \\ 86,747.65 \\ 124,594.93 \\ 2,305,010.12 \\ 2,210,816.83 \\ 2,212.50 \\ .00 \\ .00$	$13,862,659.30 \\ 3,083,792.70 \\ 1,953,206.00 \\ 38,875.00 \\ 100,514.94 \\ 144,300.00 \\ 3,540,197.48 \\ 2,216,172.00 \\ 3,328.11 \\ .00$	$\begin{array}{c} 2,957,233.80\\ 474,883.45\\ 1,953,206.00\\ 5,993.00\\ 10,244.94\\ 17,825.67\\ 992,008.49\\ 4,815.17\\ 1,115.61\\ .00\\ \end{array}$	78.7 84.6 .0 84.6 89.8 87.7 72.0 99.8 66.5 .0
TOTAL 2700	STUDENT TRANSPORTATIO 17,271,440.01	N 255,125.62	1,726,746.86	18,270,593.78	24,943,045.53	6,417,326.13	74.3
2900 OTHER INSTRU	CTIONAL						
0100 0200	.00 .00	.00 .00	.00 .00	.00	.00 .00	.00	.0 .0
TOTAL 2900	OTHER INSTRUCTIONAL .00	.00	.00	.00	.00	.00	.0
3100 FOOD SERVICE	OPERATION						
0100 0200	.00 .00	.00	.00 .00	.00	.00 .00	.00	.0 .0
TOTAL 3100	FOOD SERVICE OPERATIO	N .00	.00	.00	.00	.00	.0
3300 COMMUNITY SE	RVICES						
0100 0200 0300	114,724.80 7,448.41 16,059.58	.00 .00 .00	16,703.32 860.08 843.50	164,132.27 9,612.00 1,444.50	195,140.81 15,778.30 5,843.50	31,008.54 6,166.30 4,399.00	84.1 60.9 24.7

06/12/2018 14:27 9165314671	**FAYETTE COUNTY PF MONTHLY REPORT - FY					P 8 glkymnth
GENERAL FUND (1)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
0400 0500 0600 0700 0800 0840	.00 2,982.71 8,548.66 .00 .00 .00	.00 .00 13,824.72 .00 .00 .00	533.55 5,465.87 656.97 .00 450.00 .00	2,761.49 12,327.66 14,906.36 .00 450.00 .00	2,761.49 18,210.32 30,063.69 .00 450.00 .00	.00 100.0 5,882.66 67.7 1,332.61 95.6 .00 .0 .00 100.0 .00 .0
TOTAL 3300	COMMUNITY SERVICES 149,764.16	13,824.72	25,513.29	205,634.28	268,248.11	48,789.11 81.8
5100 DEBT SERVICE						
0800	1,273,847.30	.00	.00	1,404,116.38	1,404,117.00	.62 100.0
TOTAL 5100	DEBT SERVICE 1,273,847.30	.00	.00	1,404,116.38	1,404,117.00	.62 100.0
5200 FUND TRANSFER	RS					
0900	1,411,557.27	.00	282,084.83	2,247,718.83	2,542,465.83	294,747.00 88.4
TOTAL 5200	FUND TRANSFERS 1,411,557.27	.00	282,084.83	2,247,718.83	2,542,465.83	294,747.00 88.4
5300 CONTINGENCY						
0840	.00	.00	.00	.00	31,500,000.00	31,500,000.00 .0
TOTAL 5300	CONTINGENCY .00	.00	.00	.00	31,500,000.00	31,500,000.00 .0
TOTAL EXPEN	DITURES 282,531,143.28	8,122,349.13	30,386,461.19	296,287,406.38	488,340,466.69	183,930,711.18 62.3
TOTAL FOR C	GENERAL FUND (1) 96,402,556.85	-8,122,349.13	-12,651,128.52	90,706,395.76	.00	-82,584,046.63 .0

	*FAYETTE COUNTY PR IONTHLY REPORT - FY					P glky	9 mnth
SPECIAL REVENUE (2)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
0999 BEGINNING BALANCE	]						
TOTAL 0999 BEG	INNING BALANCE .00	.00	.00	.00	.00	.00	.0
RECEIPTS							
REVENUE FROM LOCAL SOU	IRCES						
TUITION							
1310 TUIT IND	177,946.73	.00	46,910.00	113,962.07	42,165.00	-71,797.07 2	70.3
TOTAL TUITION	177,946.73	.00	46,910.00	113,962.07	42,165.00	-71,797.07 2	70.3
EARNINGS ON INVESTMENT	S						
1510 INT ON INV	.00	.00	.00	.00	.00	.00	.0
TOTAL EARNINGS	ON INVESTMENTS .00	.00	.00	.00	.00	.00	.0
FOOD SERVICE							
1624 NO-RMB ALA	270,251.59	.00	1,779.95	274,198.26	.00	-274,198.26	.0
TOTAL FOOD SER	VICE 270,251.59	.00	1,779.95	274,198.26	.00	-274,198.26	.0
STUDENT ACTIVITIES							
1790 DIST ACTIV	.00	.00	.00	.00	.00	.00	.0
TOTAL STUDENT	ACTIVITIES .00	.00	.00	.00	.00	.00	.0
COMMUNITY SERVICE ACTI	VITIES						
1810 DAY CARE	.00	.00	.00	.00	.00	.00	.0
TOTAL COMMUNIT	Y SERVICE ACTIVITI	ES .00	.00	.00	.00	.00	.0
OTHER REVENUE FROM LOC	AL SOURCES						
1900 OTHER 1919 OTHER 1920 CONTRIBUTE 1980 PRYR REFND	.00 1,188,675.81 313,110.66 .00	.00 .00 .00 .00	.00 20,279.46 5,409.50 -312,468.87	.00 932,473.74 282,160.93 -312,468.87	.00 161,980.65 106,450.00 .00	.00 -770,493.09 5 -175,710.93 2 312,468.87	

06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRIM MONTHLY REPORT - FY 2					P 10 glkymnth
SPECIAL REVENUE (2)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
1990 MISC REV 1990 STATE MOA	194,612.64 .00	.00	5,666.67 .00	171,905.59 .00	30,545.00 .00	-141,360.59 562.8 .00 .0
TOTAL OTHER	REVENUE FROM LOCAL SOUL 1,696,399.11	RCES	-281,113.24	1,074,071.39	298,975.65	-775,095.74 359.3
TOTAL REVEN	UE FROM LOCAL SOURCES 2,144,597.43	.00	-232,423.29	1,462,231.72	341,140.65	-1,121,091.07 428.6
REVENUE FROM STATE S	SOURCES					
RESTRICTED						
3200 RES STATE	15,215,803.44	.00	2,281,659.75	15,096,162.26	13,302,012.48	-1,794,149.78 113.5
TOTAL RESTR	ICTED 15,215,803.44	.00	2,281,659.75	15,096,162.26	13,302,012.48	-1,794,149.78 113.5
TOTAL REVEN	UE FROM STATE SOURCES 15,215,803.44	.00	2,281,659.75	15,096,162.26	13,302,012.48	-1,794,149.78 113.5
REVENUE FROM FEDERAL	L SOURCES					
UNRESTRICTED THROUGH	H THE STATE					
4200 Unrestrict	.00	.00	.00	.00	.00	.00 .0
TOTAL UNRES	TRICTED THROUGH THE STA	re .00	.00	.00	.00	.00 .0
RESTRICTED DIRECT						
4300 RES DIR FE	391,453.74	.00	20,903.89	313,705.04	89,831.32	-223,873.72 349.2
TOTAL RESTR	ICTED DIRECT 391,453.74	.00	20,903.89	313,705.04	89,831.32	-223,873.72 349.2
RESTRICTED THROUGH	THE STATE					
4500 RES FED/ST	16,002,552.89	.00	1,520,395.27	17,398,669.96	23,256,111.39	5,857,441.43 74.8
TOTAL RESTR	ICTED THROUGH THE STATE 16,002,552.89	.00	1,520,395.27	17,398,669.96	23,256,111.39	5,857,441.43 74.8
THROUGH INTERMEDIAT	E AGENCIES					
4700 FED INTERM	36,589.84	.00	1,353.90	46,107.95	148,047.00	101,939.05 31.1
TOTAL THROUG	GH INTERMEDIATE AGENCIE 36,589.84	5.00	1,353.90	46,107.95	148,047.00	101,939.05 31.1
TOTAL REVEN	UE FROM FEDERAL SOURCES 16,430,596.47	.00	1,542,653.06	17,758,482.95	23,493,989.71	5,735,506.76 75.6



06/12/2018 14:27 9165314671	**FAYETTE COUNTY    MONTHLY REPORT -					P 11 glkymnth
SPECIAL REVENUE (2)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
OTHER RECEIPTS						
INTERFUND TRANSFERS						
5210 FND XFER 5251 TRANS ESS 5252 TRANS PD 5253 TR INS RES 5254 TRAN SAFE 5261 FF OPERA	761,687.00 325,423.00 244,681.00 167,896.00 .00 .00	.00 .00 .00 .00 .00 .00	.00 220,000.00 41,715.00 .00 70,000.00 .00	589,493.00 177,735.00 273,804.50 575,077.50 61,314.00 .00	589,493.00 177,735.00 273,804.50 575,077.50 61,314.00 .00	$\begin{array}{ccccc} . & 00 & 100.0 \\ . & 00 & 100.0 \\ . & 00 & 100.0 \\ . & 00 & 100.0 \\ . & 00 & 100.0 \\ . & 00 & . 0 \end{array}$
TOTAL INTER	FUND TRANSFERS .00	.00	331,715.00	1,677,424.00	1,677,424.00	.00 100.0
TOTAL OTHER	RECEIPTS 1,499,687.00	.00	331,715.00	1,677,424.00	1,677,424.00	.00 100.0
TOTAL RECEI	PTS 35,290,684.34	.00	3,923,604.52	35,994,300.93	38,814,566.84	2,820,265.91 92.7
TOTAL REVEN	UE 35,290,684.34	.00	3,923,604.52	35,994,300.93	38,814,566.84	2,820,265.91 92.7



06/12/2018 14:27 9165314671	**FAYETTE COUNTY E  MONTHLY REPORT - E					P 12 glkymnth
SPECIAL REVENUE (2	) LASTFY ) Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
EXPENDITURES						
1000 INSTRUCTION						
0100 0200 0300 0400 0500 0600 0700 0800 0840 0900	$14,124,043.56\\2,911,576.24\\1,336,811.39\\19,456.46\\496,006.16\\2,808,345.98\\513,329.63\\873,282.75\\.00\\.00$	$\begin{array}{r} .00\\ .00\\ 428,104.27\\ 2,406.67\\ 102,963.00\\ 636,007.75\\ 394,785.64\\ 41,226.85\\ .00\\ .00\end{array}$	$\begin{array}{c} 1,678,859.31\\ 301,963.68\\ 253,319.60\\ 1,976.97\\ 62,040.73\\ 205,292.37\\ 230,575.89\\ 38,715.77\\ .00\\ .00 \end{array}$	$14,372,717.45\\3,032,881.88\\1,615,106.05\\22,550.24\\533,691.09\\2,464,686.37\\1,289,323.55\\769,311.55\\.00\\.00$	17,040,462.873,909,630.771,318,653.6532,692.03558,827.972,369,218.601,279,650.05555,391.25.0023,311.00	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
TOTAL 1000	INSTRUCTION 23,082,852.17	1,605,494.18	2,772,744.32	24,100,268.18	27,087,838.19	1,382,075.83 94.9
2100 STUDENT SUPP	ORT SERVICES					
0100 0200 0300 0400 0500 0600 0700 0800 0900	2,047,335.09 629,181.86 1,885.00 24,426.57 5,660.19 .00 5,773.06 .00	.00 .00 .00 650.00 976.80 .00 .00	181,292.18 59,087.88 .00 1,358.67 303.92 .00 .00	$\begin{array}{c} 1,758,801.04\\ 609,695.34\\ 2,885.00\\ .00\\ 33,488.07\\ 29,349.35\\ 14,570.85\\ 1,360.82\\ .00\\ \end{array}$	2,026,090.07 777,935.00 6,500.00 35,500.00 52,733.00 .00 21,830.00 .00	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
TOTAL 2100	STUDENT SUPPORT SEF 2,714,261.77	RVICES 1,626.80	242,042.65	2,450,150.47	2,920,588.07	468,810.80 84.0
2200 INSTRUCTIONA	L STAFF SUPP SERV					
0100 0200 0280 0300 0400 0500 0600 0700 0800 0900	$\begin{array}{c} 1,197,623.31\\ 300,781.57\\ .00\\ 66,051.64\\ .00\\ 140,929.69\\ 53,471.78\\ .00\\ 1,253.99\\ .00\end{array}$	$\begin{array}{r} .00\\ .00\\ .00\\ 13,647.91\\ 32,137.49\\ 2,777.74\\ 49,312.46\\ .00\\ 591.50\\ .00\end{array}$	$218,300.79 \\ 34,830.74 \\ .00 \\ 5,587.32 \\ .00 \\ 1,960.62 \\ 6,372.31 \\ .00 \\ .00 \\ .00 \\ .00$	$\begin{array}{c} 1,547,641.84\\ 343,382.19\\ .00\\ 72,879.20\\ .00\\ 22,976.21\\ 520,068.14\\ .00\\ 13,741.67\\ .00\end{array}$	$\begin{array}{c} 1,557,236.34\\ 376,352.81\\ .00\\ 140,415.26\\ .00\\ 43,276.68\\ 586,338.84\\ .00\\ 3,000.00\\ .00\end{array}$	$\begin{array}{cccccccc} 9,594.50 & 99.4 \\ 32,970.62 & 91.2 \\ .00 & .0 \\ 53,888.15 & 61.6 \\ -32,137.49 & .0 \\ 17,522.73 & 59.5 \\ 16,958.24 & 97.1 \\ .00 & .0 \\ -11,333.17 & 477.8 \\ .00 & .0 \end{array}$
TOTAL 2200	INSTRUCTIONAL STAFE 1,760,111.98	SUPP SERV 98,467.10	267,051.78	2,520,689.25	2,706,619.93	87,463.58 96.8
2300 DISTRICT ADM	IN SUPPORT					
0100 0200	.00	.00 .00	.00	.00 .00	.00 .00	.00 .0 .00 .0

06/12/2018 14:27 9165314671	**FAYETTE COUNTY MONTHLY REPORT -	PRIMARY ** FY 2018 Period 11				P  glk	13 Symnth
SPECIAL REVENUE (2)	) LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
0300 0500 0600	.00 .00 .00	.00 .00 .00	.00 .00 .00	.00 .00 -165.15	.00 .00 .00	.00 .00 165.15	. 0 . 0 . 0
TOTAL 2300	DISTRICT ADMIN SU .00	PPORT .00	.00	-165.15	.00	165.15	.0
2400 SCHOOL ADMIN	SUPPORT						
0100 0200 0400 0600 0700 0800 0840	289,700.68 35,131.51 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00	29,220.08 3,478.38 .00 .00 .00 .00 .00	297,795.48 36,012.07 .00 .00 .00 .00 .00	323,771.45 43,117.50 .00 .00 .00 .00 .00	25,975.97 7,105.43 .00 .00 .00 .00 .00	92.0 83.5 .0 .0 .0 .0 .0
TOTAL 2400	SCHOOL ADMIN SUPP 324,832.19	ORT .00	32,698.46	333,807.55	366,888.95	33,081.40	91.0
2500 BUSINESS SUPP	PORT SERVICES						
0100 0200 0300 0400 0500 0600 0700 0800 0840	33,915.00 1,853.12 5,586.00 68,650.52 52,790.23 600,566.13 .00 .00	$ \begin{array}{r}     .00\\     .00\\     .00\\     443.91\\     8,912.29\\     23,559.76\\     .00\\     .00   \end{array} $	.00 .00 63,555.00 .00 18,994.07 3,659.85 176,099.37 .00 .00	$18,711.00 \\ 1,063.91 \\ 98,555.00 \\ .00 \\ 61,911.03 \\ 18,218.39 \\ 925,882.36 \\ .00 \\ .00 \\ .00$	389,493.00 00 100,000.00 00 2,000.00 200,000.00 00 00	370,782.00 -1,063.91 1,445.00 -62,354.94 -25,130.68* -749,442.12 .00 .00	4.8 .0 98.6 .0 .0 .0 .0 .474.7 .0 .0
TOTAL 2500	BUSINESS SUPPORT 763,361.00	SERVICES 32,915.96	262,308.29	1,124,341.69	691,493.00	-465,764.65	167.4
2600 PLANT OPERAT	IONS AND MAINTENANC	E					
0100 0200 0300 0600 0700 0800	163,314.95 42,576.20 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00	16,253.36 4,040.11 .00 .00 .00 .00	178,540.42 45,314.78 .00 .00 21,280.00	82,084.24 23,052.70 .00 .00 .00 21,280.00	-96,456.18 -22,262.08 .00 .00 .00 .00	217.5 196.6 .0 .0 .0 100.0
TOTAL 2600	PLANT OPERATIONS 205,891.15	AND MAINTENANCE .00	20,293.47	245,135.20	126,416.94	-118,718.26	193.9
2700 STUDENT TRANS	SPORTATION						
0500 0600 0700 0800	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.0 .0 .0 .0

06/12/2 9165314	2018 14:27 4671	**FAYETTE COUNTY P  MONTHLY REPORT - F					P glł	14 symnth
SPECIAI	L REVENUE (2)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
	TOTAL 2700	STUDENT TRANSPORTAT .00	.00	.00	.00	.00	.00	. 0
2900 0	OTHER INSTRUC	TIONAL						
0100 0200		.00 .00	.00 .00	.00 .00	.00 .00	.00	.00	.0 .0
	TOTAL 2900	OTHER INSTRUCTIONAL .00	.00	.00	.00	.00	.00	.0
3100 H	FOOD SERVICE	OPERATION						
0100 0200 0300 0500 0600 0700		.00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00	.0 .0 .0 .0 .0
	TOTAL 3100	FOOD SERVICE OPERAT	ION .00	.00	.00	.00	.00	.0
3300 0	COMMUNITY SER	VICES						
$0100\\0200\\0300\\0400\\0500\\0600\\0700\\0800$		2,166,643.53 112,326.23 37,258.94 .00 13,196.77 84,861.79 .00 11,224.96	$\begin{array}{c} .00\\ .00\\ 3,790.00\\ .00\\ 7,094.33\\ 44,900.61\\ .00\\ 2,971.25\end{array}$	198,570.05 10,306.32 .00 .00 101.35 512.51 .00 .00	2,289,406.24 120,589.83 100.00 2,023.51 11,783.24 .00 2,055.00	$\begin{array}{c} 2,488,531.95\\ 130,542.00\\ 4,740.00\\ 00\\ 10,522.46\\ 67,592.29\\ 00\\ 4,691.25\end{array}$	$199,125.71 \\ 9,952.17 \\ 850.00 \\ .00 \\ 1,404.62 \\ 10,908.44 \\ .00 \\ -335.00$	92.0 92.4 82.1 .0 86.7 83.9 .0 107.1
	TOTAL 3300	COMMUNITY SERVICES 2,425,512.22	58,756.19	209,490.23	2,425,957.82	2,706,619.95	221,905.94	91.8
5200 H	FUND TRANSFER	S						
0300 0500 0900		.00 .00 1,502,715.25	.00 .00 .00	.00 .00 331,715.00	.00 .00 1,839,790.36	.00 .00 2,208,101.81	.00 .00 368,311.45	.0 .0 83.3
	TOTAL 5200	FUND TRANSFERS 1,502,715.25	.00	331,715.00	1,839,790.36	2,208,101.81	368,311.45	83.3
	TOTAL EXPEN	DITURES 32,779,537.73	1,797,260.23	4,138,344.20	35,039,975.37	38,814,566.84	1,977,331.24	94.9
	TOTAL FOR S	PECIAL REVENUE (2) 2,511,146.61	-1,797,260.23	-214,739.68	954,325.56	.00	842,934.67	.0

	YETTE COUNTY P HLY REPORT - F	RIMARY ** Y 2018 Period 11				P  glk	15 ymnth
DIST ACTIVITY ACCOUNT (22	LASTFY ) Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
0999 BEGINNING BALANCE							
TOTAL 0999 BEGINN:	ING BALANCE .00	.00	.00	.00	.00	.00	.0
RECEIPTS							
REVENUE FROM LOCAL SOURCE:	5						
EARNINGS ON INVESTMENTS							
1510 INT ON INV	.00	.00	.00	.00	.00	.00	.0
TOTAL EARNINGS ON	INVESTMENTS .00	.00	.00	.00	.00	.00	.0
STUDENT ACTIVITIES							
1790 DIST ACTIV 1	,093,622.49	.00	147,036.85	1,446,697.48	.00	-1,446,697.48	.0
TOTAL STUDENT ACT: 1	IVITIES ,093,622.49	.00	147,036.85	1,446,697.48	.00	-1,446,697.48	.0
TOTAL REVENUE FROM 1	M LOCAL SOURCE ,093,622.49	s .00	147,036.85	1,446,697.48	.00	-1,446,697.48	.0
TOTAL RECEIPTS 1	,093,622.49	.00	147,036.85	1,446,697.48	.00	-1,446,697.48	.0
TOTAL REVENUE 1	,093,622.49	.00	147,036.85	1,446,697.48	.00	-1,446,697.48	.0



06/12/2 9165314		AYETTE COUNTY PI ITHLY REPORT - FI					P  glk	16 ymnth
DIST AC	TIVITY ACCOUNT (2	LASTFY 22) Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
EXPENDI	TURES							
1000 I	NSTRUCTION							
0100 0200 0300 0400 0500 0600 0700 0800		$\begin{array}{c} 414,133.91\\ 34,651.10\\ 1,442.50\\ .00\\ 4,091.31\\ 366,154.35\\ 129,029.08\\ 6,059.99\end{array}$	$ \begin{array}{r}     .00 \\     .00 \\     .00 \\     .00 \\     .00 \\     1,038.00 \\     114,869.59 \\     40,789.68 \\     25.00 \\   \end{array} $	$\begin{array}{c} 41,923.96\\ 3,525.60\\ 166.00\\ 3,431.82\\ 3,421.85\\ 38,779.21\\ 10,278.27\\ 150.00\\ \end{array}$	490,147.80 36,900.42 3,091.60 8,379.32 5,566.69 355,694.79 194,089.57 195.00	.00 .00 .00 .00 .00 .00 .00	$\begin{array}{r} -490, 147.80\\ -36, 900.42\\ -3, 091.60\\ -8, 379.32\\ -6, 604.69\\ -470, 564.38\\ -234, 879.25\\ -220.00\end{array}$	. 0 . 0 . 0 . 0 . 0 . 0 . 0 . 0
	TOTAL 1000 INST	RUCTION 955,562.24	156,722.27	101,676.71	1,094,065.19	.00	-1,250,787.46	.0
2200 I	NSTRUCTIONAL STAF	F SUPP SERV						
0100 0200 0300 0500 0600 0700 0800		.00 .00 845.00 .00 40,222.28 1,273.73 195.00	.00 .00 .00 .00 1,489.33 .00 .00	.00 .00 .00 .00 7,243.67 .00 .00	.00 .00 200.00 .00 40,713.65 16,922.30 .00	.00 .00 .00 .00 .00 .00	.00 .00 -200.00 .00 -42,202.98 -16,922.30 .00	. 0 . 0 . 0 . 0 . 0 . 0 . 0
	TOTAL 2200 INST	RUCTIONAL STAFF 42,536.01	SUPP SERV 1,489.33	7,243.67	57,835.95	.00	-59,325.28	.0
	TOTAL EXPENDITUR	RES 998,098.25	158,211.60	108,920.38	1,151,901.14	.00	-1,310,112.74	.0
	TOTAL FOR DIST A	ACTIVITY ACCOUNT 95,524.24	(22) -158,211.60	38,116.47	294,796.34	.00	-136,584.74	.0

	*FAYETTE COUNTY PR ONTHLY REPORT - FY					P 17 glkymnth
CAPITAL OUTLAY FUND (31	LASTFY L0) Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
REVENUES						
0999 BEGINNING BALANCE						
TOTAL 0999 BEGI	INNING BALANCE 739,484.11	.00	.00	.00	.00	.00 .0
RECEIPTS						
REVENUE FROM LOCAL SOUP	RCES					
EARNINGS ON INVESTMENTS	5					
1510 INT ON INV	.00	.00	.00	.00	400.00	400.00 .0
TOTAL EARNINGS	ON INVESTMENTS .00	.00	.00	.00	400.00	400.00 .0
TOTAL REVENUE F	FROM LOCAL SOURCES .00	.00	.00	.00	400.00	400.00 .0
REVENUE FROM STATE SOUF	RCES					
STATE PROGRAM						
3111 SEEK	.00	.00	1,867,276.00	3,692,276.00	3,684,268.00	-8,008.00 100.2
TOTAL STATE PRO	DGRAM .00	.00	1,867,276.00	3,692,276.00	3,684,268.00	-8,008.00 100.2
RESTRICTED						
3200 RES STATE	3,697,225.00	.00	.00	.00	.00	.00 .0
TOTAL RESTRICTE	ED 3,697,225.00	.00	.00	.00	.00	.00 .0
TOTAL REVENUE F	FROM STATE SOURCES 3,697,225.00	.00	1,867,276.00	3,692,276.00	3,684,268.00	-8,008.00 100.2
TOTAL RECEIPTS	3,697,225.00	.00	1,867,276.00	3,692,276.00	3,684,668.00	-7,608.00 100.2
TOTAL REVENUE	4,436,709.11	.00	1,867,276.00	3,692,276.00	3,684,668.00	-7,608.00 100.2

06/12/2018 14:27 9165314671	**FAYETTE COUNTY P  MONTHLY REPORT - F					P  glk	18 ymnth
CAPITAL OUTLAY FUND	(310) LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
EXPENDITURES							
4100 LAND/SITE ACQ	UISITIONS						
0500	.00	.00	.00	.00	.00	.00	.0
TOTAL 4100	LAND/SITE ACQUISITI .00	ons .00	.00	.00	.00	.00	.0
5100 DEBT SERVICE							
0400	.00	.00	.00	.00	740,533.00	740,533.00	.0
TOTAL 5100	DEBT SERVICE .00	.00	.00	.00	740,533.00	740,533.00	.0
5200 FUND TRANSFER	S						
0900	4,436,708.47	.00	.00	2,856,693.58	2,944,135.00	87,441.42	97.0
TOTAL 5200	FUND TRANSFERS 4,436,708.47	.00	.00	2,856,693.58	2,944,135.00	87,441.42	97.0
TOTAL EXPEN	DITURES 4,436,708.47	.00	.00	2,856,693.58	3,684,668.00	827,974.42	77.5
TOTAL FOR C.	APITAL OUTLAY FUND ( .64	310) .00	1,867,276.00	835,582.42	.00	-835,582.42	.0

06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRIM  MONTHLY REPORT - FY 2					P  glk	19 Symnth
BUILDING FUND (5 CEN	LASTFY T LEVY) (3Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
0999 BEGINNING BALAN	ICE						
TOTAL 0999 B	EGINNING BALANCE 133,798.21	.00	.00	.00	.00	.00	.0
RECEIPTS							
REVENUE FROM LOCAL S	OURCES						
AD VALOREM TAXES							
1111 GEN PR TAX 1113 PSCRP TAX 1115 DLQ TAX	28,318,733.00 703,651.00 .00	.00 .00 .00	.00 .00 .00	29,508,270.89 573,024.92 .00	30,445,399.00 762,496.00 .00	937,128.11 189,471.08 .00	96.9 75.2 .0
1117 MV TAX	981,393.22	.00	193,778.17	984,048.55	1,117,571.00	133,522.45	88.1
TOTAL AD VAL	OREM TAXES 30,003,777.22	.00	193,778.17	31,065,344.36	32,325,466.00	1,260,121.64	96.1
EARNINGS ON INVESTME	NTS						
1510 INT ON INV	.00	.00	.00	.00	500.00	500.00	.0
TOTAL EARNIN	GS ON INVESTMENTS .00	.00	.00	.00	500.00	500.00	.0
TOTAL REVENU	E FROM LOCAL SOURCES 30,003,777.22	.00	193,778.17	31,065,344.36	32,325,966.00	1,260,621.64	96.1
TOTAL RECEIP	TS 30,003,777.22	.00	193,778.17	31,065,344.36	32,325,966.00	1,260,621.64	96.1
TOTAL REVENU	E 30,137,575.43	.00	193,778.17	31,065,344.36	32,325,966.00	1,260,621.64	96.1

06/12/2 9165314	018 14:27 **FAYETTE COUNTY 671 MONTHLY REPORT -	PRIMARY ** FY 2018 Period 11				P glk	20 Symnth
BUILDIN	LASTFY G FUND (5 CENT LEVY) (3Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
EXPENDI	TURES						
4200 L	AND IMPROVEMENTS						
0840	.00	.00	.00	.00	.00	.00	.0
	TOTAL 4200 LAND IMPROVEMENTS .00	.00	.00	.00	.00	.00	.0
5100 D	EBT SERVICE						
0400 0840	.00 .00	.00	.00	.00 .00	.00	.00	.0 .0
	TOTAL 5100 DEBT SERVICE .00	.00	.00	.00	.00	.00	.0
5200 F	UND TRANSFERS						
0840 0900	.00 26,740,220.19	.00	.00 7,213,276.92	.00 24,092,677.94	.00 32,325,966.00	.00 8,233,288.06	.0 74.5
	TOTAL 5200 FUND TRANSFERS 26,740,220.19	.00	7,213,276.92	24,092,677.94	32,325,966.00	8,233,288.06	74.5
	TOTAL EXPENDITURES 26,740,220.19	.00	7,213,276.92	24,092,677.94	32,325,966.00	8,233,288.06	74.5
	TOTAL FOR BUILDING FUND (5 CEN 3,397,355.24	NT LEVY) (320) .00	-7,019,498.75	6,972,666.42	.00	-6,972,666.42	.0

	FAYETTE COUNTY PRIMAP NTHLY REPORT - FY 201					P  glk	21 Symnth
CONSTRUCTION FUND (360)		ICUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
0999 BEGINNING BALANCE							
TOTAL 0999 BEGI	INNING BALANCE 53,813,331.24	.00	.00	15,851,967.49	.00	-15,851,967.49	.0
RECEIPTS							
REVENUE FROM LOCAL SOUP	RCES						
EARNINGS ON INVESTMENTS	3						
1510 INT ON INV 1530 FAIR VL IN	.00 85,958.29	.0000	.00	.00 169,860.97	.00	.00 169,860.97-	.0 .0
TOTAL EARNINGS	ON INVESTMENTS 85,958.29	.00	.00	169,860.97	.00	-169,860.97	.0
STUDENT ACTIVITIES							
1750 DONATIONS	.00	.00	.00	.00	.00	.00	.0
TOTAL STUDENT A	ACTIVITIES .00	.00	.00	.00	.00	.00	.0
OTHER REVENUE FROM LOCA	AL SOURCES						
1920 CONTRIBUTE 1980 PRYR REFND 1990 MISC REV 1993 OTH REBATE	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 207,561.09 .00	.00 .00 .00 .00	.00 .00 -207,561.09 .00	.0 .0 .0 .0
TOTAL OTHER REV	VENUE FROM LOCAL SOURC	.00	.00	207,561.09	.00	-207,561.09	.0
TOTAL REVENUE F	FROM LOCAL SOURCES 85,958.29	.00	.00	377,422.06	.00	-377,422.06	.0
REVENUE FROM STATE SOUF	RCES						
OTHER STATE FUNDING							
3120 OTH STATE	.00	.00	.00	.00	.00	.00	.0
TOTAL OTHER STA	ATE FUNDING .00	.00	.00	.00	.00	.00	.0
RESTRICTED							
3200 RES STATE	.00	.00	.00	.00	.00	.00	.0



	AYETTE COUNTY PR THLY REPORT - FY					P  glky	22 mnth
CONSTRUCTION FUND (360)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
TOTAL RESTRICTED	.00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE FR	OM STATE SOURCES	.00	.00	.00	.00	.00	.0
OTHER RECEIPTS							
BOND ISSUANCE							
5110 BOND PRIN 5120 BOND PREM	.00	.00 .00	30,870,000.00 1,185,716.65	30,870,000.00 1,185,716.65	10,864,913.00 .00	-20,005,087.00 2 -1,185,716.65	284.1 .0
TOTAL BOND ISSUA	NCE .00	.00	32,055,716.65	32,055,716.65	10,864,913.00	-21,190,803.65 2	95.0
INTERFUND TRANSFERS							
5210 FND XFER	2,211,780.15	.00	282,084.83	1,658,225.83	1,875,632.00	217,406.17	88.4
TOTAL INTERFUND	TRANSFERS 2,211,780.15	.00	282,084.83	1,658,225.83	1,875,632.00	217,406.17	88.4
TOTAL OTHER RECE	IPTS 2,211,780.15	.00	32,337,801.48	33,713,942.48	12,740,545.00	-20,973,397.48 2	64.6
TOTAL RECEIPTS	2,297,738.44	.00	32,337,801.48	34,091,364.54	12,740,545.00	-21,350,819.54 2	67.6
TOTAL REVENUE 5	6,111,069.68	.00	32,337,801.48	49,943,332.03	12,740,545.00	-37,202,787.03 3	92.0



06/12/20: 91653146		**FAYETTE COUNTY MONTHLY REPORT -	PRIMARY ** FY 2018 Period 11				P glł	23 Kymnth
CONSTRUC	TION FUND (	360) LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
EXPENDIT	URES							
4200 LAI	ND IMPROVEM	ENTS						
$   \begin{array}{c}     0300 \\     0400 \\     0840   \end{array} $		1,600.00 .00 .00	.00 .00 .00	.00 .00 .00	.00 .00 .00	.00 .00 .00	.00 .00 .00	. 0 . 0 . 0
	TOTAL 4200	LAND IMPROVEMENTS 1,600.00	.00	.00	.00	.00	.00	.0
4500 BUI	ILDING ACQU	ISTIONS & CONSTRUCT	FION					
0300 0400 0500 0600 0700 0800 0840 0900		$560,414.05 \\ 27,736,019.24 \\ 605.80 \\ 567,846.59 \\ 2,585,216.62 \\ .00 \\ .00 \\ .00$	318,963.56 7,734,280.38 .00 .00 487,583.00 .00 .00 .00	36,250.63 525,016.51 .00 10,626,575.00 382,955.79 .00 .00	1,057,125.20 4,605,841.48 5,149.70 1,367,875.72 10,995,754.34 382,955.79 .00	$14,330.00 \\ .00 \\ .00 \\ .00 \\ 10,626,575.00 \\ 224,008.00 \\ .00 \\ .00 \\ .00 \\ .00$	-1,361,758.76' -12,340,121.86 -5,149.70 -1,367,875.72 -856,762.34 -158,947.79 .00	.0 .0 .0 108.1
5	TOTAL 4500	BUILDING ACQUISTIC 31,450,102.30	ONS & CONSTRUCTION 8,540,826.94	11,570,797.93	18,414,702.23	10,864,913.00	-16,090,616.17	248.1
4600 SI	TE IMPROVEM	ENT						
0300 0400 0500 0600 0700 0840		33,183.05 188,723.96 1,349.14 .00 896,523.50 .00	7,584.68 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00	18,721.76 120,982.00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00	-26,306.44 -120,982.00 .00 .00 .00 .00	.0 .0 .0 .0 .0
5	TOTAL 4600	SITE IMPROVEMENT 1,119,779.65	7,584.68	.00	139,703.76	.00	-147,288.44	.0
4700 BU	ILDING IMPR	OVEMENTS						
0300 0400 0500 0600 0700 0800 0840 0900		160,398.52 3,139,101.14 539.59 160,658.65 1,517.64 .00 .00	70,739.95 .00 .00 .00 .00 .00 .00 .00	36,156.13 .00 .00 .00 .00 .00 .00 .00	81,993.09 111,315.51 .00 374.07 .00 .00 .00 .00	104,809.00 1,685,913.00 2,000.00 .00 .00 82,910.00 .00	$\begin{array}{r} -47,924.04\\ 1,574,597.49\\ 2,000.00\\ -374.07\\ .00\\ .00\\ 82,910.00\\ .00\end{array}$	145.7 6.6 .0 .0 .0 .0 .0 .0
	TOTAL 4700	BUILDING IMPROVEM 3,462,215.54	ENTS 70,739.95	36,156.13	193,682.67	1,875,632.00	1,611,209.38	14.1

5200 FUND TRANSFERS



06/12/2018 14:27 9165314671	**FAYETTE COUNTY E MONTHLY REPORT - E					P 24 glkymnth
CONSTRUCTION FUND	(360) LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
0900	.00	.00	.00	.00	.00	.00 .0
TOTAL 5200	FUND TRANSFERS .00	.00	.00	.00	.00	.00 .0
TOTAL EXPEN	NDITURES 36,033,697.49	8,619,151.57	11,606,954.06	18,748,088.66	12,740,545.00	-14,626,695.23 214.8
TOTAL FOR (	CONSTRUCTION FUND (36 20,077,372.19	50) -8,619,151.57	20,730,847.42	31,195,243.37	.00	-22,576,091.80 .0

06/12/2018 14:27 **FAYE 9165314671 MONTHL	TTE COUNTY PRIMARY Y REPORT - FY 2018	y ** 8 Period 11				P  glk	25 Symnth
DEBT SERVICE FUND (400)	LASTFY ENG Period	CUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
0999 BEGINNING BALANCE							
TOTAL 0999 BEGINNIN 2	G BALANCE 87,552.29	.00	.00	6,200.00	.00	-6,200.00	.0
RECEIPTS							
REVENUE FROM LOCAL SOURCES							
EARNINGS ON INVESTMENTS							
1510 INT ON INV 2.	23,161.44	.00	.00	-162,606.54	.00	162,606.54	.0
TOTAL EARNINGS ON II 2.	NVESTMENTS 23,161.44	.00	.00	-162,606.54	.00	162,606.54	.0
OTHER REVENUE FROM LOCAL SO	URCES						
1980 PRYR REFND 1990 MISC REV 1993 OTH REBATE 1999 OTHER REV	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.0 .0 .0 .0
TOTAL OTHER REVENUE	FROM LOCAL SOURCE	ES .00	.00	.00	.00	.00	.0
TOTAL REVENUE FROM 2	LOCAL SOURCES 23,161.44	.00	.00	-162,606.54	.00	162,606.54	.0
REVENUE FROM STATE SOURCES							
RESTRICTED							
3200 RES STATE	.00	.00	.00	.00	2,873,920.47	2,873,920.47	.0
TOTAL RESTRICTED	.00	.00	.00	.00	2,873,920.47	2,873,920.47	.0
REVENUE ON BEHALF PAYMENTS							
3900 BEHALF	.00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE ON BE	HALF PAYMENTS .00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE FROM	STATE SOURCES .00	.00	.00	.00	2,873,920.47	2,873,920.47	.0
PEVENIIE EDOM EEDEDAL SOUDCE	G						

REVENUE FROM FEDERAL SOURCES

	*FAYETTE COUNTY H MONTHLY REPORT - H					P  glk	26 Symnth
DEBT SERVICE FUND (400	LASTFY )) Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
UNDEFINED REV TYPE							
4900 FED SOURCE	.00	.00	.00	.00	.00	.00	.0
TOTAL UNDEFINE	ED REV TYPE .00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE	FROM FEDERAL SOUF	RCES .00	.00	.00	.00	.00	.0
OTHER RECEIPTS							
INTERFUND TRANSFERS							
5210 FND XFER	29,578,231.14	.00	7,213,276.92	26,949,371.52	34,666,569.78	7,717,198.26	77.7
TOTAL INTERFUN	D TRANSFERS 29,578,231.14	.00	7,213,276.92	26,949,371.52	34,666,569.78	7,717,198.26	77.7
TOTAL OTHER RI	CEIPTS 29,578,231.14	.00	7,213,276.92	26,949,371.52	34,666,569.78	7,717,198.26	77.7
TOTAL RECEIPTS	3 29,801,392.58	.00	7,213,276.92	26,786,764.98	37,540,490.25	10,753,725.27	71.4
TOTAL REVENUE	30,088,944.87	.00	7,213,276.92	26,792,964.98	37,540,490.25	10,747,525.27	71.4

06/12/2018 14:27 9165314671	**FAYETTE COUNTY PR  MONTHLY REPORT - FY					P  glky	27 ymnth
DEBT SERVICE FUND	LASTFY (400) Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
EXPENDITURES							
5100 DEBT SERVICE							
0800	30,029,542.26	.00	6,317,145.45	26,792,964.98	37,540,490.25	10,747,525.27	71.4
TOTAL 5100	DEBT SERVICE 30,029,542.26	.00	6,317,145.45	26,792,964.98	37,540,490.25	10,747,525.27	71.4
TOTAL EXPE	NDITURES 30,029,542.26	.00	6,317,145.45	26,792,964.98	37,540,490.25	10,747,525.27	71.4
TOTAL FOR I	DEBT SERVICE FUND (400 59,402.61	.00	896,131.47	.00	.00	.00	.0

	AYETTE COUNTY PRI THLY REPORT - FY					P glk	28 Symnth
FOOD SERVICE FUND (51)	LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
0999 BEGINNING BALANCE							
TOTAL 0999 BEGIN	NING BALANCE 5,500,237.14	.00	.00	6,520,450.49	6,520,450.49	.00	100.0
RECEIPTS							
REVENUE FROM LOCAL SOURCE	ES						
EARNINGS ON INVESTMENTS							
1510 INT ON INV	.00	.00	.00	.00	.00	.00	.0
TOTAL EARNINGS ON	N INVESTMENTS .00	.00	.00	.00	.00	.00	.0
FOOD SERVICE							
1612 REIMB BRKF 1614 REIMB SNCK 1624 NO-RMB ALA	1,140,514.22 328,175.01 .00 533,732.70 1,767,048.93 .00 17,939.92	.00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00	813,978.68 312,651.59 .00 447,804.30 1,560,285.02 .00 8,756.00	2,500,000.00 1,500,000.00 200,000.00 3,541,000.00 2,500,000.00 .00 400,000.00	1,686,021.32 1,187,348.41 200,000.00 3,093,195.70 939,714.98 .00 391,244.00	32.6 20.8 .0 12.7 62.4 .0 2.2
TOTAL FOOD SERVIC	CE 3,787,410.78	.00	.00	3,143,475.59	10,641,000.00	7,497,524.41	29.5
OTHER REVENUE FROM LOCAL	SOURCES						
1920 CONTRIBUTE 1980 PRYR REFND 1990 MISC REV 1994 RET INSUFF	.00 .00 47,900.01 -670.30	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 35,234.37 -65.00	.00 .00 472,700.00 4,200.00	.00 .00 437,465.63 4,265.00	.0 .0 7.5 -1.6
TOTAL OTHER REVEN	NUE FROM LOCAL SC 47,229.71	URCES .00	.00	35,169.37	476,900.00	441,730.63	7.4
TOTAL REVENUE FRO	OM LOCAL SOURCES 3,834,640.49	.00	.00	3,178,644.96	11,117,900.00	7,939,255.04	28.6
REVENUE FROM STATE SOURCE	ES						
RESTRICTED							
3200 RES STATE	195,980.90	.00	.00	.00	250,000.00	250,000.00	.0
TOTAL RESTRICTED	195,980.90	.00	.00	.00	250,000.00	250,000.00	.0

	*FAYETTE COUNTY PRIMA MONTHLY REPORT - FY 20					P  glk	29 Symnth
FOOD SERVICE FUND (51)		NCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUE ON BEHALF PAYM	IENTS						
3900 BEHALF	.00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE	ON BEHALF PAYMENTS .00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE	FROM STATE SOURCES 195,980.90	.00	.00	.00	250,000.00	250,000.00	.0
REVENUE FROM FEDERAL S	SOURCES						
RESTRICTED THROUGH THE	E STATE						
4500 RES FED/ST	14,219,168.35	.00	.00	12,577,920.08	23,765,700.00	11,187,779.92	52.9
TOTAL RESTRICT	TED THROUGH THE STATE 14,219,168.35	.00	.00	12,577,920.08	23,765,700.00	11,187,779.92	52.9
CHILD NUTRITION PROGRA	AM DONATED COMMODIT						
4950 CHD NT DC	.00	.00	.00	.00	.00	.00	.0
TOTAL CHILD NU	TRITION PROGRAM DONAT	ED COMMODIT .00	.00	.00	.00	.00	.0
TOTAL REVENUE	FROM FEDERAL SOURCES 14,219,168.35	.00	.00	12,577,920.08	23,765,700.00	11,187,779.92	52.9
TOTAL RECEIPTS	5 18,249,789.74	.00	.00	15,756,565.04	35,133,600.00	19,377,034.96	44.9
TOTAL REVENUE	23,750,026.88	.00	.00	22,277,015.53	41,654,050.49	19,377,034.96	53.5



06/12/2018 14:27 9165314671	**FAYETTE COUNTY P MONTHLY REPORT - F					P 30  glkymnth
FOOD SERVICE FUND	(51) LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE PCT BUDGET USED
EXPENDITURES						
3100 FOOD SERVICE	OPERATION					
0100 0200 0280 0300 0400 0500 0600 0700 0800	$\begin{array}{c} 6,257,724.44\\ 1,493,423.22\\ .00\\ 15,046.50\\ 340,539.93\\ 41,402.68\\ 9,154,982.14\\ 226,211.61\\ .00\\ \end{array}$	.00 .00 .00 156,498.97 1,147.45 1,603,795.13 29,510.00 .00	674,212.37 164,975.70 .00 4,190.00 32,641.16 1,116.32 1,177,090.88 .00 .00	$\begin{array}{c} 6,553,333.92\\ 1,564,590.01\\ .00\\ 17,912.00\\ 393,317.82\\ 50,129.70\\ 9,465,059.44\\ 165,887.45\\ 500.00\\ \end{array}$	$17,470,995.38\\2,753,306.00\\.00\\50,000.00\\917,633.70\\212,700.00\\19,038,807.59\\1,210,107.82\\500.00$	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
TOTAL 3100	FOOD SERVICE OPERAT 17,529,330.52	'ION 1,791,051.55	2,054,226.43	18,210,730.34	41,654,050.49	21,652,268.60 48.0
3200 DAY CARE OPER	RATIONS					
0100 0200	.00 .00	.00 .00	.00	.00	.00	.00 .0 .00 .0
TOTAL 3200	DAY CARE OPERATIONS .00	.00	.00	.00	.00	.00 .0
5200 FUND TRANSFER	RS					
0900	.00	.00	.00	.00	.00	.00 .0
TOTAL 5200	FUND TRANSFERS .00	.00	.00	.00	.00	.00 .0
TOTAL EXPEN	DITURES 17,529,330.52	1,791,051.55	2,054,226.43	18,210,730.34	41,654,050.49	21,652,268.60 48.0
TOTAL FOR H	FOOD SERVICE FUND (51 6,220,696.36	) -1,791,051.55	-2,054,226.43	4,066,285.19	.00	-2,275,233.64 .0

	*FAYETTE COUNTY PRIMARY DNTHLY REPORT - FY 2018					P  glk	31 ymnth
After School Care (52)	LASTFY ENCU Period	MBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
0999 BEGINNING BALANCE							
TOTAL 0999 BEGI	INNING BALANCE 1,183,937.29	.00	.00	1,271,662.23	1,258,197.45	-13,464.78	101.1
RECEIPTS							
REVENUE FROM LOCAL SOUF	RCES						
EARNINGS ON INVESTMENTS	5						
1510 INT ON INV	.00	.00	.00	.00	.00	.00	.0
TOTAL EARNINGS	ON INVESTMENTS .00	.00	.00	.00	.00	.00	.0
COMMUNITY SERVICE ACTIV	VITIES						
1810 DAY CARE	2,909,555.26	.00	223,058.50	2,760,606.38	2,913,766.78	153,160.40	94.7
TOTAL COMMUNITY	Y SERVICE ACTIVITIES 2,909,555.26	.00	223,058.50	2,760,606.38	2,913,766.78	153,160.40	94.7
OTHER REVENUE FROM LOCA	AL SOURCES						
1980 PRYR REFND	.00	.00	.00	.00	.00	.00	.0
TOTAL OTHER REV	VENUE FROM LOCAL SOURCES .00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE F	FROM LOCAL SOURCES 2,909,555.26	.00	223,058.50	2,760,606.38	2,913,766.78	153,160.40	94.7
REVENUE FROM STATE SOUP	RCES						
REVENUE ON BEHALF PAYME	ENTS						
3900 BEHALF	.00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE (	ON BEHALF PAYMENTS .00	.00	.00	.00	.00	.00	.0
TOTAL REVENUE F	FROM STATE SOURCES .00	.00	.00	.00	.00	.00	.0
OTHER RECEIPTS							
INTERFUND TRANSFERS							
5210 FND XFER	36,787.64	.00	.00	.00	.00	.00	.0



	**FAYETTE COUNTY P MONTHLY REPORT - F					P  glk	32 ymnth
After School Care (52	) LASTFY ) Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
TOTAL INTERFU	ND TRANSFERS 36,787.64	.00	.00	.00	.00	.00	.0
TOTAL OTHER R	ECEIPTS 36,787.64	.00	.00	.00	.00	.00	.0
TOTAL RECEIPT	S 2,946,342.90	.00	223,058.50	2,760,606.38	2,913,766.78	153,160.40	94.7
TOTAL REVENUE	4,130,280.19	.00	223,058.50	4,032,268.61	4,171,964.23	139,695.62	96.7



06/12/2018 14:27 9165314671	**FAYETTE COUNTY P MONTHLY REPORT - F					P  glk	33 Symnth
After School Care	(52) LASTFY Period	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
EXPENDITURES							
1000 INSTRUCTION							
0100 0200	.00 .00	.00 .00	.00	.00 .00	.00	.00	.0 .0
TOTAL 100	0 INSTRUCTION .00	.00	.00	.00	.00	.00	.0
3200 DAY CARE OP	ERATIONS						
0100 0200 0280 0300 0400 0500 0600 0700 0800 0840	$\begin{array}{c} 2,355,001.88\\ 276,119.59\\ .00\\ 32,922.52\\ 785.83\\ 4,790.99\\ 228,808.89\\ 80,291.40\\ .00\\ .00\end{array}$	.00 .00 30.00 538.88 484.80 27,630.88 14,530.00 .00	203,388.5727,820.20.0025.00404.40393.2920,015.36.00750.00.00	$\begin{array}{c} 2,100,598.35\\ 237,658.07\\ .00\\ 34,273.00\\ 799.40\\ 2,124.09\\ 184,307.30\\ 31,385.76\\ 10,250.00\\ .00\\ \end{array}$	$\begin{array}{c} 2,728,484.38\\701,665.81\\.00\\132,639.45\\1,599.28\\13,239.27\\455,638.83\\50,390.50\\10,750.00\\77,556.71\end{array}$	$\begin{array}{c} 627,886.03\\ 464,007.74\\ .00\\ 98,336.45\\ 261.00\\ 10,630.38\\ 243,700.65\\ 4,474.74\\ 500.00\\ 77,556.71 \end{array}$	77.0 33.9 .0 25.9 83.7 19.7 46.5 91.1 95.4 .0
TOTAL 320	0 DAY CARE OPERATIONS 2,978,721.10	43,214.56	252,796.82	2,601,395.97	4,171,964.23	1,527,353.70	63.4
TOTAL EXP	ENDITURES 2,978,721.10	43,214.56	252,796.82	2,601,395.97	4,171,964.23	1,527,353.70	63.4
TOTAL FOR	After School Care (52 1,151,559.09	) -43,214.56	-29,738.32	1,430,872.64	.00	-1,387,658.08	.0

06/12/2018 14:27   **FAYETTE COUNTY PRIMARY ** 0165314671   MONTHLY REPORT - FY 2018 Period 11   glkymnth									
PRINT SHOP (61)	LASTFY ENCUM Period	BRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED		
REVENUES									
0999 BEGINNING BALANCE									
TOTAL 0999 BEGINNING E	BALANCE	.00	.00	.00	.00	.00	.0		
RECEIPTS									
REVENUE FROM LOCAL SOURCES									
EARNINGS ON INVESTMENTS									
1510 INT ON INV	.00	.00	.00	.00	.00	.00	.0		
TOTAL EARNINGS ON INVE	CSTMENTS .00	.00	.00	.00	.00	.00	.0		
OTHER REVENUE FROM LOCAL SOURC	CES								
1970 SER OT FUN	.00	.00	.00	.00	.00	.00	.0		
TOTAL OTHER REVENUE FF	COM LOCAL SOURCES	.00	.00	.00	.00	.00	.0		
TOTAL REVENUE FROM LOC	CAL SOURCES	.00	.00	.00	.00	.00	.0		
TOTAL RECEIPTS	.00	.00	.00	.00	.00	.00	.0		
TOTAL REVENUE	.00	.00	.00	.00	.00	.00	.0		
TOTAL FOR PRINT SHOP (	.00	.00	.00	.00	.00	.00	.0		

06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRIMARY MONTHLY REPORT - FY 2018					P  glkyi	35 mnth
WAREHOUSE (62)	LASTFY ENC Period	UMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
RECEIPTS							
REVENUE FROM LOCAL S	DURCES						
OTHER REVENUE FROM LO	OCAL SOURCES						
1970 SER OT FUN	.00	.00	.00	.00	.00	.00	.0
TOTAL OTHER 1	REVENUE FROM LOCAL SOURCE .00	S .00	.00	.00	.00	.00	.0
TOTAL REVENU	E FROM LOCAL SOURCES .00	.00	.00	.00	.00	.00	.0
TOTAL RECEIP	IS .00	.00	.00	.00	.00	.00	.0
TOTAL REVENU	E .00	.00	.00	.00	.00	.00	.0
TOTAL FOR WA	REHOUSE (62) .00	.00	.00	.00	.00	.00	.0



06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRIMARY  MONTHLY REPORT - FY 2018					P  glk	36 ymnth
BUSINESS AGENT FUNDS		UMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
EXPENDITURES							
2700 STUDENT TRANSF	PORTATION						
0300 0500 0600 0700	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	.00 .00 .00 .00	. 0 . 0 . 0 . 0
TOTAL 2700	STUDENT TRANSPORTATION .00	.00	.00	.00	.00	.00	.0
TOTAL EXPENI	DITURES .00	.00	.00	.00	.00	.00	.0
TOTAL FOR BU	JSINESS AGENT FUNDS (65) .00	.00	.00	.00	.00	.00	.0

06/12/2018 14:27  **FAYETTE COUNTY PRIMARY ** 9165314671  MONTHLY REPORT - FY 2018 Period 11  glkymnth									
FIDUCIARY FUND-PENSION, IN		RANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED		
REVENUES									
0999 BEGINNING BALANCE									
TOTAL 0999 BEGINN	ING BALANCE 269,509.83	.00	.00	275,119.46	.00	-275,119.46	.0		
RECEIPTS									
REVENUE FROM LOCAL SOURCES	3								
EARNINGS ON INVESTMENTS									
1510 INT ON INV 1511 Invest Inc 1530 FAIR VL IN	.00 .00 .00	.00 .00 .00	.00 .00 .00	33.49 .00 .00	.00 .00 .00	-33.49 .00 .00	. 0 . 0 . 0		
TOTAL EARNINGS ON	INVESTMENTS .00	.00	.00	33.49	.00	-33.49	.0		
OTHER REVENUE FROM LOCAL S	SOURCES								
1920 CONTRIBUTE	54,826.89	.00	11,985.50	68,692.12	.00	-68,692.12	.0		
TOTAL OTHER REVEN	JE FROM LOCAL SOURCES 54,826.89	.00	11,985.50	68,692.12	.00	-68,692.12	.0		
TOTAL REVENUE FROM	4 LOCAL SOURCES 54,826.89	.00	11,985.50	68,725.61	.00	-68,725.61	.0		
TOTAL RECEIPTS	54,826.89	.00	11,985.50	68,725.61	.00	-68,725.61	.0		
TOTAL REVENUE	324,336.72	.00	11,985.50	343,845.07	.00	-343,845.07	.0		

06/12/2018 14:27  **FAYETTE COUNTY PRIMARY ** 9165314671  MONTHLY REPORT - FY 2018 Period 11								
FIDUCIARY FUND-PE	LASTFY NSION, INVESTPeriod	ENCUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED	
EXPENDITURES								
3300 COMMUNITY S	ERVICES							
0600 0700	7,000.00	112.00 .00	3,500.00 .00	3,500.00	.00	-3,612.00 .00	.0 .0	
TOTAL 330	0 COMMUNITY SERVICES 7,000.00	112.00	3,500.00	3,500.00	.00	-3,612.00	.0	
3900 OTHER NON-I	NSTRUCTION							
0100 0200 0300 0400 0500 0600 0700 0800	.00 .00 .00 .00 55,945.36 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 14,020.48 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 -14,020.48 .00 .00	.0 .0 .0 .0 .0 .0 .0	
TOTAL 390	0 OTHER NON-INSTRUCTION 55,945.36	.00	.00	14,020.48	.00	-14,020.48	.0	
TOTAL EXP	ENDITURES 62,945.36	112.00	3,500.00	17,520.48	.00	-17,632.48	.0	
TOTAL FOR	FIDUCIARY FUND-PENSION, 261,391.36	INVEST (7000) -112.00	8,485.50	326,324.59	.00	-326,212.59	.0	



06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRIMAR MONTHLY REPORT - FY 2013					P  glk;	39 ymnth
GOVERNMENTAL ASSET A		CUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED
REVENUES							
RECEIPTS							
OTHER RECEIPTS							
SALE OR COMP FOR LOS	S OF ASSETS						
5311 SALE LAND 5331 SALE BLDG 5341 SALE EQUIP	.00 .00 .00	.00 .00 .00	.00 .00 .00	.00 .00 -40,254.62	.00 .00 .00	.00 .00 40,254.62	.0 .0 .0
TOTAL SALE O	R COMP FOR LOSS OF ASSET: .00	5.00	.00	-40,254.62	.00	40,254.62	.0
TOTAL OTHER 1	RECEIPTS .00	.00	.00	-40,254.62	.00	40,254.62	.0
TOTAL RECEIP	.00	.00	.00	-40,254.62	.00	40,254.62	.0
TOTAL REVENU	E .00	.00	.00	-40,254.62	.00	40,254.62	.0

06/12/2018 14:27 9165314671	**FAYETTE COUNTY PRIMAR MONTHLY REPORT - FY 201					P  glk	40 ymnth		
GOVERNMENTAL ASSET		CUMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED		
EXPENDITURES									
1000 INSTRUCTION									
0700	.00	.00	.00	14,283.11	.00	-14,283.11	.0		
TOTAL 1000	INSTRUCTION .00	.00	.00	14,283.11	.00	-14,283.11	.0		
2100 STUDENT SUPPORT SERVICES									
0700	.00	.00	.00	.00	.00	.00	.0		
TOTAL 2100	STUDENT SUPPORT SERVICES .00	.00	.00	.00	.00	.00	.0		
2300 DISTRICT ADMI	IN SUPPORT								
0700	.00	.00	.00	.00	.00	.00	.0		
TOTAL 2300	DISTRICT ADMIN SUPPORT .00	.00	.00	.00	.00	.00	.0		
2600 PLANT OPERATI	IONS AND MAINTENANCE								
0700	.00	.00	.00	.00	.00	.00	.0		
TOTAL 2600	PLANT OPERATIONS AND MAI .00	NTENANCE .00	.00	.00	.00	.00	.0		
2700 STUDENT TRANS	SPORTATION								
0700	.00	.00	.00	.00	.00	.00	.0		
TOTAL 2700	STUDENT TRANSPORTATION .00	.00	.00	.00	.00	.00	.0		
TOTAL EXPEN	NDITURES .00	.00	.00	14,283.11	.00	-14,283.11	.0		
TOTAL FOR C	GOVERNMENTAL ASSET ACCOUNT .00	GRP (8) .00	.00	-54,537.73	.00	54,537.73	.0		

06/12/2018 14:27  **FAYETTE COUNTY PRIMARY ** 9165314671   MONTHLY REPORT - FY 2018 Period 11								
LA FOOD SERVICE ASSET ACCOUNT (81Pe	STFY ENCUMBE	RANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED	
REVENUES								
RECEIPTS								
REVENUE FROM LOCAL SOURCES								
OTHER REVENUE FROM LOCAL SOURCES								
1930 GAIN/LOSS	.00	.00	.00	-8,141.07	.00	8,141.07	.0	
TOTAL OTHER REVENUE FROM	LOCAL SOURCES	.00	.00	-8,141.07	.00	8,141.07	.0	
TOTAL REVENUE FROM LOCAL	SOURCES .00	.00	.00	-8,141.07	.00	8,141.07	.0	
TOTAL RECEIPTS	.00	.00	.00	-8,141.07	.00	8,141.07	.0	
TOTAL REVENUE	.00	.00	.00	-8,141.07	.00	8,141.07	.0	

06/12/2018 14:27  **FAYETTE COUNTY PRIMARY ** 9165314671  MONTHLY REPORT - FY 2018 Period 11									
FOOD SERVICE ASSET		IMBRANCES	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET	PCT USED		
EXPENDITURES									
3100 FOOD SERVICE	OPERATION								
0700	.00	.00	.00	755.55	.00	-755.55	.0		
TOTAL 3100	FOOD SERVICE OPERATION .00	.00	.00	755.55	.00	-755.55	.0		
TOTAL EXPEN	DITURES .00	.00	.00	755.55	.00	-755.55	.0		
TOTAL FOR F	OOD SERVICE ASSET ACCOUNT ( .00	81)	.00	-8,896.62	.00	8,896.62	.0		



06/12/2018 14:27 ** FAYETTE COUNTY PRIMARY ** 9165314671 ** MONTHLY REPORT - FY 2018 Period 11

REPORT OPTIONS

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Fiscal Year/Period for reports	2018	11
Include page break between funds?	Y	
Include expenditure detail?	Ν	
Include Percent Used?	Y	
Include Last FY Actuals? Thru (P)eriod or (T)otal for Year	Y P	
Include Prior FY 2 Actuals?	Ν	
Include Encumbrances?	Y	

** END OF REPORT - Generated by Tiffany Davis **

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06/12/201 916531467	8 13:45 1	**FAYETTE ( BALANCE SHI	COUNTY PRIMARY ** EET FOR 2018 11		
	GENERAL			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS					
	10	6101	CASH IN BANK	-9,597,177.08	82,007,114.82
	10	6102	PETTY CASH ACCOUNT	/,865,55/.46	1,212,543.2
	10	6137	RECEIVABLE FROM CONST FND	-10,626,575.00	.00
	10	6139 6153	RECEIVABLE FROM FOOD SVC FND	-10,960.37	850,338.8
	10	6171	INVENTORIES FOR CONSUMPTION	-46,923.24	2,135,694.10
		TOTAL ASSETS	CASH IN BANK CASH IN PAYROLL CLEARING ACCT PETTY CASH ACCOUNT RECEIVABLE FROM FOOD SVC FND ACCOUNTS RECEIVABLE INVENTORIES FOR CONSUMPTION ACCOUNTS PAYABLE ACCT PAYABLE-ACTIVE CARD PAY HEALTH INS EMPLOYER COST MEDICARE TAX UNEMPLOYMENT WORKERS COMP LOCAL TAX WITHHELD PAYABLE TAX LEVY LIAB DUE - AETNA PAYROLL DEDUCTIONS-AVESIS PAYROLL DEDUCTIONS CHECK BENEFIT PAY - VAINAMPEN FILAB DUE - KY EMPLOYEE LIAB DUE - KY EMPLOYEE LIABILITY - VISION INSURANCE LIAB DUE - KY EMPLOYEE LIABILITY - VISION INSURANCE LIABILITY - VISION INSURANCE LIA	-12,598,504.69	98,156,328.91
LIABILITI	ES				
	10 10	7421	ACCOUNTS PAYABLE	-481,248.16	
	10	7461H	HEALTH INS EMPLOYER COST	.00	-646.03
	10	7461M	MEDICARE TAX	-69.12	-69.12
	10 10	7462U 7462W	UNEMPLOYMENT WORKERS COMP	517,595.87 -213,432,85	-652,281.25
	10	7469	LOCAL TAX WITHHELD PAYABLE	-104,819.35	-207,161.93
	10	7469T	TAX LEVY	.00	-2,822.29
	10 10	7470A 7470B	LIAB DUE – AETNA PAYROLL DEDUCTIONS-AVESIS	-9,091.64 -4.38	-9,091.64
	10	7470BB	PAYROLL DEDUCTIONS-ONE AMERICA	-130.38	-3,860.78
	10	7470C	CHAPTER 13	.00	-17,666.55
	10 10	7470D 7470E	LIAB DUE – VARIABLE ANNULTY LIAB DUE – VAN KAMPEN	-41,250.97	-34,646.92
	10	7470F	FRINGE MANAGEMENT	16.78	-80,121.29
	10 10	7470G	GARNISHMENT	-700.47	3,647.91
	10	7470H 7470K	KEA DUES	-529.00	13.65
	10	7470L	LIAB DUE-LEGAL SHIELD	-9,356.82	-9,322.92
	10 10	7470M	MISCELLANEOUS	.00	3,881.54
	10	74700	LIABILIII - PRODENIIAL LIFE LIAB DUE - KY EMPLOYEE	-63,269.57	-41,670.98
	10	7470V	LIABILITY - VISION INSURANCE	-11,907.39	1,928.93
	10 10	7470VC	LIABILITY-VISION INS CHECK	.00	-2,053.70
	10	7470X	HUMANA - 2006 PLAN	3,725.85	-702,008.56
	10	7471	FEDERAL TAX WITHHELD PAYABLE	-68.42	-68.42
	10 10	7472	FICA WITHHELD PAYABLE State tax withheld davable	-277.48	-277.48
	10	7474A	KTRS	5,147.96	-102,139.02
	10	7475A	CLASS RETIRED INS	-28,806.44	-961,704.10
	10 10	7481 7491	CURRENT BOND OBLICATIONS	.00 -1 678 63	-4/4,649.62
	10	7493	CURRENT PORT OF ACC SICK LEAVE	.00	-2,105,251.69
	10	7499	OTHER CURRENT LIABILITIES	.00	44,733.33
	10 10	7499CA 7499ni.	AFA CAN/ACC/HUSP GAP (PRETAX) AFA DIS/LIFE/LTC (POST TAX)	-14,261.72 -33 805 02	-116,554.9 -352 313 91
	10	7499FS	AFA 457(B) (PRE-TAX)	-10,687.50	-11,822.5(
	10	7499RI	AFA ROTH IRA (POST TAX)	-22,836.21	-22,836.21
	10	7499T	OTHER CURR LIA-TPA LIABILITY	.00	-66,913.63

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06/12/2018 9165314671	13:45		OUNTY PRIMARY ** ET FOR 2018 11		
FUND: 1	GENERAL	FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
LIABILITIES	10 10	7499ZT 7603	AFA 403(B) (PRE-TAX) ENCUMBRANCES	-15,761.84 1,385,542.54	-15,689.01 8,123,174.13
		TOTAL LIABILI	TIES	1,332,918.71	673,240.98
FUND BALANC	E 10 10 10	6302 7602 8753	REVENUES CONTROL EXPENDITURES CONTROL RESERVED FOR ENCUMBRANCES	-17,735,332.67 30,386,461.19 -1,385,542.54	-386,993,802.14 296,287,406.38 -8,123,174.13
		TOTAL FUND BAI	LANCE	11,265,585.98	-98,829,569.89
TO	TAL LIA	BILITIES + FUN	D BALANCE	12,598,504.69	-98,156,328.91

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06/12/2018 9165314671			COUNTY PRIMARY ** EET FOR 2018 11		
FUND: 2	SPECIAL	REVENUE		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS					
100110	20 20	6101 6153	CASH IN BANK ACCOUNTS RECEIVABLE	195,471.80 .00	1,150,206.78 1,742.70
		TOTAL ASSETS		195,471.80	1,151,949.48
LIABILITIE	ES 20 20 20	7421 7421A 7603	ACCOUNTS PAYABLE ACCT PAYABLE-ACTIVE CARD PAY ENCUMBRANCES	-107,139.83 9,397.22 -137,133.85	-107,139.83 -90,484.09 1,798,154.71
		TOTAL LIABIL	ITIES	-234,876.46	1,600,530.79
FUND BALAN	VCE 20 20 20 20 20 20	6302 7602 8731 8753 8770	REVENUES CONTROL EXPENDITURES CONTROL RESTRICTED GRANTS RESERVED FOR ENCUMBRANCES UNRESERVED FUND BALANCE	-3,923,604.52 4,138,344.20 651,694.77 137,133.85 -964,163.64	-35,994,300.93 35,039,975.37 .00 -1,798,154.71 .00
		TOTAL FUND E	ALANCE	39,404.66	-2,752,480.27
Г	TOTAL LIA	BILITIES + FU	ND BALANCE	-195,471.80	1,151,949.48

ACCOUNT

BALANCE

550,792.81

NET CHANGE FOR PERIOD

36,118.31

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06/12/2018 9165314671			COUNTY PRIMARY ** HEET FOR 2018 11	
FUND: 22	DIST AC	FIVITY ACCOUN	IT	
ASSETS	22	6101	CASH IN BANK	
		TOTAL ASSETS	3	

TOTAL ASSETS			36,118.31	550,792.81	
LIABILITIES	22 22 22 22	7421 7421A 7481D 7603	ACCOUNTS PAYABLE ACCT PAY-ACTIVE CARD PAY ACI DEFERRED REVENUE ENCUMBRANCES	-13,584.72 15,582.88 .00 9,379.10	-13,584.72 -7,230.33 -235,181.42 158,211.60
	TOTAL LIABILITIES				-97,784.87
FUND BALANCE	22 22 22	6302 7602 8753	REVENUES CONTROL EXPENDITURES CONTROL RESERVED FOR ENCUMBRANCES	-147,036.85 108,920.38 -9,379.10	-1,446,697.48 1,151,901.14 -158,211.60
TOTAL FUND BALANCE				-47,495.57	-453,007.94
TOTAL LIABILITIES + FUND BALANCE				-36,118.31	-550,792.81



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06/12/2018 9165314671			COUNTY PRIMARY ** HEET FOR 2018 11		
FUND: 310	CAPITAL	OUTLAY FUND		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	31	6101	CASH IN BANK	1,867,276.00	835,582.42
		TOTAL ASSETS	S	1,867,276.00	835,582.42
FUND BALAI	NCE 31 31	6302 7602	REVENUES CONTROL EXPENDITURES CONTROL	-1,867,276.00 .00	-3,692,276.00 2,856,693.58
TOTAL FUND BALANCE			BALANCE	-1,867,276.00	-835,582.42
TOTAL LIABILITIES + FUND BALANCE				1,867,276.00	-835,582.42



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06/12/201 916531467			COUNTY PRIMARY ** HEET FOR 2018 11		
FUND: 320 BUILDING FUND (5 CENT LEVY)				NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	32	6101	CASH IN BANK	-7,019,498.75	7,003,435.51
		TOTAL ASSETS		-7,019,498.75	7,003,435.51
FUND BALA	NCE 32 32 32	6302 7602 8738		-193,778.17 7,213,276.92 .00	-31,065,344.36 24,092,677.94 -30,769.09
		TOTAL FUND E	BALANCE	7,019,498.75	-7,003,435.51
TOTAL LIABILITIES + FUND BALANCE			7,019,498.75	-7,003,435.51	

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06/12/2018 13 9165314671	:45	1	COUNTY PRIMARY ** EET FOR 2018 11		
FUND: 360 CONSTRUCTION FUND				NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	36	6101	CASH IN BANK	20,732,841.17	31,200,556.24
		TOTAL ASSETS		20,732,841.17	31,200,556.24
	36 36	7421A 7603	ACCT PAYABLE-ACTIVE CARD PAY ENCUMBRANCES	-1,993.75 -487,854.36	-5,312.87 8,619,151.57
		TOTAL LIABIL	ITIES	-489,848.11	8,613,838.70
	36 36 36	6302 7602 8753	REVENUES CONTROL EXPENDITURES CONTROL RESERVED FOR ENCUMBRANCES	-32,337,801.48 11,606,954.06 487,854.36	-49,943,332.03 18,748,088.66 -8,619,151.57
		TOTAL FUND B	ALANCE	-20,242,993.06	-39,814,394.94
TOTAL LIABILITIES + FUND BALANCE			20,732,841.17 _	-31,200,556.24	

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06/12/201 916531467			COUNTY PRIMARY ** HEET FOR 2018 11		
FUND: 400 DEBT SERVICE FUND				NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS	40	6101	CASH IN BANK	896,131.47	.00
		TOTAL ASSETS	S	896,131.47	.00
FUND BALA	NCE 40 40	6302 7602	REVENUES CONTROL EXPENDITURES CONTROL	-7,213,276.92 6,317,145.45	-26,792,964.98 26,792,964.98
	TOTAL FUND BALANCE			-896,131.47	.00
TOTAL LIABILITIES + FUND BALANCE			UND BALANCE	-896,131.47	.00

FUND: 51 FOOD S	ERVICE FUND	NET CHANGE FOR PERIOD	ACCOUNT BALANCE	
ASSETS				
51 51 51	6101 6104 6130	CASH IN BANK PETTY CASH ACCOUNT INTERFUND RECEIVABLES	-1,972,624.39 .00 850,977.84	4,567,250.77 5,012.00 -10,321.40
51 51 51	6153 6171 6400	ACCOUNTS RECEIVABLE INVENTORIES FOR CONSUMPTION DEFERRED OUTFLOWS OF RESOURCES	.00 .00 .00	138,103.34 352,395.27 720,765.00
	TOTAL ASSETS		-1,121,646.55	5,773,204.98
LIABILITIES 51 51 51 51 51 51	7421 7541 7603 7700	ACCOUNTS PAYABLE UNFUNDED PENSION LIABILITIES ENCUMBRANCES DEFERRED INFLOW OF RESOURCES	-932,579.88 .00 -961,175.03 .00	-986,154.79 -2,988,338.00 1,791,051.55 -86,652.00
	TOTAL LIABIL	ITIES	-1,893,754.91	-2,270,093.24
FUND BALANCE 51 51 51 51 51 51	6302 7602 8737P 8753	REVENUES CONTROL EXPENDITURES CONTROL RESTRICTED - OTHER RESERVED FOR ENCUMBRANCES	.00 2,054,226.43 .00 961,175.03	-22,277,015.53 18,210,730.34 2,354,225.00 -1,791,051.55
	TOTAL FUND B	ALANCE	3,015,401.46	-3,503,111.74
TOTAL LI	ABILITIES + FU	ND BALANCE	<u>1,121,646.55</u>	-5,773,204.98

**FAYETTE COUNTY PRIMARY ** BALANCE SHEET FOR 2018 11 |P 9 |glbalsht

06/12/2018 13:45 9165314671

FUND: 52	After S	School Care		NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS					
	52 52	6101 6400	CASH IN BANK DEFERRED OUTFLOWS OF RESOURCES	-34,774.95 .00	1,435,434.72 225,419.00
		TOTAL ASSETS		-34,774.95	1,660,853.72
LIABILITIES	52 52 52 52 52	7421 7421A 7541 7603 7700	ACCOUNTS PAYABLE ACCT PAYABLE-ACTIVE CARD PAY UNFUNDED PENSION LIABILITIES ENCUMBRANCES DEFERRED INFLOW OF RESOURCES	-1,707.46 6,744.09 .00 5,481.66 .00	-1,707.46 -2,854.62 -934,601.00 43,214.56 -27,100.00
		TOTAL LIABIL	ITIES	10,518.29	-923,048.52
FUND BALANC	E 52 52 52 52 52	6302 7602 8737P 8753	REVENUES CONTROL EXPENDITURES CONTROL RESTRICTED – OTHER RESERVED FOR ENCUMBRANCES	-223,058.50 252,796.82 .00 -5,481.66	-4,032,268.61 2,601,395.97 736,282.00 -43,214.56
		TOTAL FUND B	ALANCE	24,256.66	-737,805.20
TO	TAL LIA	ABILITIES + FU	ND BALANCE	34,774.95	-1,660,853.72

**FAYETTE COUNTY PRIMARY ** BALANCE SHEET FOR 2018 11

06/12/2018 13:45 9165314671 P 10 glbalsht

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06/12/2018 9165314673				NTY PRIMARY ** ' FOR 2018 11		
FUND: 700	0 FIDUCIA	RY FUND-PEN	NSION,	INVEST	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS						
	70 70 70 70 70 70 70 70	6101	0002 0003 0007 0008 0011 0002	CASH IN BANK CASH IN BANK CASH IN BANK CASH IN BANK CASH IN BANK CASH IN BANK INVESTMENTS	-1,001.52 -985.75 -1,049.23 11,522.00 .00 .00	$\begin{array}{r} -2.48\\ 45,970.50\\ 6,036.66\\ 214,854.63\\ 40,123.49\\ 19,341.79\\ 1,098,081.64\end{array}$
		TOTAL ASSE	ETS		8,485.50	1,424,406.23
LIABILITI	ES 70	7603		ENCUMBRANCES	.00	112.00
		TOTAL LIAE	BILITI	ES	.00	112.00
FUND BALAI	NCE 70 70 70 70 70	6302 7602 8737 8753		REVENUES CONTROL EXPENDITURES CONTROL RESTRICTED - OTHER RESERVED FOR ENCUMBRANCES	-11,985.50 3,500.00 .00 .00	-343,845.07 17,520.48 -1,098,081.64 -112.00
		TOTAL FUNI	D BALA	NCE	-8,485.50	-1,424,518.23
ŗ	TOTAL LIA	BILITIES +	FUND	BALANCE	8,485.50	1,424,406.23

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06/12/2018 13:			PRIMARY **
9165314671	BALANCE	SHEET FOR	R 2018 11

FUND: 8 GOVERNMENTAL ASSET ACCOUNT GRP			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	$\begin{array}{ccccc} 0 & & 6211 \\ 0 & & 6212 \\ 0 & & 6221 \\ 0 & & 6222 \\ 0 & & 6231 \\ 0 & & 6232 \\ 0 & & 6241 \\ 0 & & 6242 \\ 0 & & 6251 \\ 0 & & 6252 \end{array}$	LAND LAND IMPROVEMENTS ACCUMULATED DEPR LAND IMPROV BUILDINGS & IMPROVEMENTS ACCUMULATED DEPR - BUILDINGS TECHNOLOGY EQUIPMENT ACCUMULATED DEPR TECH EQUIP VEHICLES ACCUMULATED DEPR-VEHICLES GENERAL EQUIPMENT ACCUMULATED DEPR GEN EQUIP CONSTRUCTION IN PROGESS	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	$19, 431, 536.08 \\ 1, 096, 909.07 \\ -89, 884.62 \\ 754, 396, 677.82 \\ -253, 984, 185.62 \\ 19, 549, 517.14 \\ -15, 972, 664.46 \\ 24, 015, 165.61 \\ -15, 362, 818.48 \\ 5, 236, 221.80 \\ -3, 781, 443.45 \\ 86, 599, 933.20 \\ \end{array}$
	TOTAL ASSETS	5	.00	621,134,964.09
FUND BALANCE 8 8 8 8	0 7602	REVENUES CONTROL EXPENDITURES CONTROL INVESTMENTS IN GOV'T ASSETS	.00 .00 .00	40,254.62 14,283.11 -621,189,501.82
TOTAL FUND BALANCE			.00	-621,134,964.09
TOTAL LIABILITIES + FUND BALANCE				621,134,964.09

ACCOUNT BALANCE

153,503.03 -104,035.52 12,695,284.60 -6,424,181.29

6,320,570.82

|P 13 |glbalsht

9165314671	9165314671   BALANCE SHEET FOR 2018 11			
FUND: 81	FOOD SE	ACCOUNT	NET CHANGE FOR PERIOD	
ASSETS				
1100110	81 81	6231 6232	TECHNOLOGY EQUIPMENT ACCUMULATED DEPR TECH EQUIP	.00
	81	6251	GENERAL EQUIPMENT	.00
	81	6252	ACCUMULATED DEPR GEN EQUIP	.00
		TOTAL ASSETS		.00
FUND BALAN	-	6202		0.0
	81 81	6302 7602	REVENUES CONTROL EXPENDITURES CONTROL	.00

**FAYETTE COUNTY PRIMARY **

81 81 81	6302 7602 8711	REVENUES CONTROL EXPENDITURES CONTROL INVESTMENTS IN BUS TYPE ASSETS	.00 .00 .00	8,141.07 755.55 -6,329,467.44
	TOTAL FUND	BALANCE	.00	-6,320,570.82
TOTAL LIA	BILITIES + F	UND BALANCE	.00	-6,320,570.82

322

06/12/2018 13:45

06/12/2018 9165314671			COUNTY PRIMARY ** HEET FOR 2018 11		
FUND: 9	LONG-TE	RM DEBT ACCOU	NET CHANGE FOR PERIOD	ACCOUNT BALANCE	
ASSETS					
	90	6194	BOND PREMIUM/DISCOUNT	.00	418,315.89
		TOTAL ASSETS	.00	418,315.89	
LIABILITIE	IS				
	90	6303	AMT AVAILABLE IN DEBT SERVICE	.00	27,694,189.51
	90 90	6304 7443	AMT RETIRE LONG-TERM DEBT UNAMORTIZED PREMIUM	.00 .00	417,333,673.00 -19,688,313.52
	90	7455	SHORT-TERM INT PAYABLE (ACCRD)	.00	-4,250,182.67
	90	7491	CURRENT BOND OBLIGATIONS	.00	-20,415,972.00
	90	7495	CURRENT CAPITAL LEASE (KISTA)	.00	-1,230,114.00
	90	7511	NONCURRENT BOND OBLIGATION	.00	-396,917,701.00
	90 90	7513 7531	GAIN/LOSS DEBT REFUNDING NONCURRENT LEASE (KISTA)	.00 .00	8,006,007.00 -5,943,881.00
	90	7551	COMPENSATED ABSENCES	.00	-5,006,021.21
TOTAL LIABILITIES				.00	-418,315.89
TOTAL LIABILITIES + FUND BALANCE				<u>00</u>	-418,315.89

** END OF REPORT - Generated by Tiffany Davis **

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## Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/18/2018

**TOPIC:** School Activity Funds Report

**PREPARED BY:** Rodney Jackson

Recommended Action on: 6/25/2018 Informational Item

Superintendent Prior Approval: No

**Recommendation/Motion:** N/A

Background/Rationale: School Activity Funds Report for the period ending April 30, 2018. The report details each school's activity fund expenses and receipts for the month and year previously noted.

**Policy: 01:11 (General Powers and Duties of the Board)** 

Fiscal Impact: N/A

**Attachments(s):** School Activity Funds Report

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk 701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • <u>www.fcps.net</u> Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

SCHOOL ACTIVITY FUNDS REPORT FOR APRIL 2018				
SCHOOLS	APR 2018	RECEIPTS	EXPENSES	END BAL
ELEMENTARY				
Arlington	\$27,989.11	\$1,308.31	\$3,295.09	\$26,002.33
Ashland	\$34,404.95	\$12,719.45	\$12,281.34	\$34,843.06
Athens-Chilesburg	\$94,645.21	\$4,097.32	\$5,274.53	\$93,468.00
BTW Elementary	\$11,371.78	\$6,908.12	\$2,385.67	\$15,894.23
Breckinridge	\$11,637.58	\$10,057.12	\$820.11	\$20,874.59
Cardinal Valley	\$33,249.74	\$7,148.46	\$17,072.79	\$23,325.41
Cassidy	\$58,286.37	\$17,105.67	\$7,546.62	\$67,845.42
Clays Mill	\$40,389.72	\$25,831.48	\$24,623.50	\$41,597.70
Coventry Oak	\$23,721.13	\$9,227.52	\$11,155.42	\$21,793.23
Deep Springs	\$43,524.04	\$6,148.52	\$22,278.97	\$27,393.59
Dixie Magnet	\$37,088.27	\$31,494.23	\$28,844.13	\$39,738.37
Garden Springs	\$79,482.14	\$13,174.78	\$62,678.10	\$29,978.82
Garrett Morgan	\$82,541.85	\$9,106.12	\$40,442.60	\$51,205.37
Glendover	\$25,455.20	\$4,400.55	\$598.00	\$29,257.75
Harrison	\$21,710.41	\$2,409.24	\$2,778.23	\$21,341.42
James Lane Allen	\$23,124.21	\$636.17	\$4,578.00	\$19,182.38
Julius Marks	\$34,363.92	\$4,695.57	\$6,738.64	\$32.320.85
Lansdowne	\$51,727.18	\$23,565.54	\$29,051.70	\$46,241.02
Liberty	\$41,861.36	\$22,892.75	\$557.90	\$64,196.21
Mary Todd	\$47,618.37	\$2,393.78	\$9,584.62	\$40,427.53
Maxwell	\$61,723.55	\$7,279.34	\$9,981.98	\$59,020.91
Meadowthorpe	\$45,769.32	\$36,971.91	\$38,162.88	\$44,578.35
Academy for Leadership @ Millcreek	\$19,257.89	\$8,000.79	\$6,887.10	\$20,371.58
Northern	\$21,774.23	\$1,767.42	\$1,854.02	\$21,687.63
Picadome (amended)	\$23,234.40	\$16,968.36	\$17,731.46	\$22,471.30
Rosa Parks	\$80,950.11	\$28,931.18	\$68,255.25	\$41,626.04
Russell Cave	\$12,280.80	\$823.94	\$2,474.05	\$10,630.69
Sandersville	\$62,782.16	\$24,982.71	\$32,844.35	\$54,920.52
Southern	\$33,964.76	\$14,285.38	\$3,621.95	\$44,628.19
Squires	\$58,600.15	\$15,548.68	\$15,958.00	\$58,190.83
Stonewall	\$65,154.27	\$2,771.47	\$2,464.89	\$65,460.85
Tates Creek	\$30,924.88	\$9,981.58	\$14,674.62	\$26,231.84
Veterans Park	\$32,022.74	\$28,709.22	\$34,617.78	\$26,114.18
Wellington	\$21,951.37	\$26,835.57	\$5,777.50	\$43,009.44
William Wells Brown	\$23,598.99	\$2,773.23	\$1,026.96	\$25,345.26
Yates	\$25,357.62	\$3,583.66	\$666.88	\$28,274.40
SUB TOTAL	\$1,443,539.78	\$445,535.14	\$549,585.63	\$1,339,489.29
MIDDLE	ļļ.			
Beaumont	\$117,693.85	\$19,559.52	\$19,496.24	\$117,757.13
Bryan Station	\$69,983.60	\$13,075.98	\$18,148.49	\$64,911.09
Crawford	\$64,520.59	\$10,013.05	\$6,554.26	\$67,979.38
Edythe J. Hayes	\$150,030.44	\$24,034.68	\$33,783.70	\$140,281.42
Jessie Clark	\$118,605.02	\$4,938.27	\$19,666.26	\$103,877.03
Leestown	\$99,628.25	\$28,094.67	\$50,793.93	\$76,928.99
LTMS	\$43,581.69	\$11,572.55	\$7,491.23	\$47,663.01
Morton	\$102,960.83	\$27,927.60	\$26,887.85	\$104,000.58
SCAPA	\$77,776.56	\$8,020.29	\$19,932.16	\$65,864.69
Southern	\$189,938.60	\$28,691.56	\$61,599.08	\$157,031.08
Tates Creek	\$113,826.62	\$33,712.47	\$55,753.82	\$91,785.27
	\$41,717.69	\$9,601.31	\$4,449.76	\$46,869.24
SUB TOTAL	\$1,190,263.74	\$219,241.95	\$324,556.78	\$1,084,948.91

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Bryan Station	\$168,784.87	\$55,490.23	\$38,599.33	\$185,675.77
Frederick Douglass High (New)	\$76,334.79	\$33,306.62	\$23,789.66	\$85,851.75
Henry Clay	\$295,120.76	\$66,612.97	\$38,348.45	\$323,385.28
Lafayette	\$241,505.25	\$49,722.50	\$52,897.19	\$238,330.56
P.L. Dunbar	\$390,426.87	\$30,800.26	\$51,076.78	\$370,150.35
Tates Creek	\$272,767.85	\$38,227.98	\$52,708.65	\$258,287.18
SUB TOTAL	\$1,444,940.39	\$274,160.56	\$257,420.06	\$1,461,680.89
VOCATIONAL/ALT.				
Carter G. Woodson	\$7,259.74	\$1,956.41	\$2,295.98	\$6,920.17
Eastside Tech Ctr.	\$69,019.71	\$4,422.25	\$10,562.63	\$62,879.33
Locust Trace Agriscience	\$42,739.73	\$8,345.74	\$4,760.89	\$46,324.58
MLK Jr. Academy	\$221,005.97	\$16,150.86	\$0.00	\$237,156.83
Southside Tech.Ctr.	\$17,600.03	\$1,678.92	\$6,176.51	\$13,102.44
Steam Academy	\$40,121.64	\$7,025.49	\$5,833.36	\$41,313.77
The Learning Center	\$7,678.60	\$345.99	\$1,541.54	\$6,483.05
SUB TOTAL	\$405,425.42	\$39,925.66	\$31,170.91	\$414,180.17
GRAND TOTAL	\$4,484,169.33	\$978,863.31	\$1,162,733.38	\$4,300,299.26



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC: Indirect Cost Rate Approval and Adoption** 

PREPARED BY: Rodney Jackson

Recommended Action on: 6/25/2018 Informational Item

Superintendent Prior Approval: No

**Recommendation/Motion:** This is to inform the Board of the restricted and non-restricted indirect cost calculations prepared by the Kentucky Department of Education of 5.21% and 16.68% respectively effective July 1, 2018.

**Background/Rationale:** Indirect costs are expenditures in support of a program that are not directly identifiable to that program. The Federal government allows entities to be reimbursed for a portion of support expenditures incurred with relation to Federal programs. The Kentucky Department of Education calculates two different rates for indirect costs - restricted and non-restricted. Restricted rates may be applied to federal grants that exclude expenses for district administrative support and allow non-restricted rates that may be applied against district food service programs. The U.S. Department of Education requires the Kentucky Department of Education to have the indirect cost rates approved by school districts.

The Kentucky Department of Education Indirect Cost Rate Proposal is included with this agenda item and is also available on the Kentucky Department of Education website at the following address, https://education.ky.gov/districts/FinRept/Documents/Indirect%20Costs%202018-2019%20%28002%29.xlsx

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: NA

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk 701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • <u>www.fcps.net</u> Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505 Attachments(s): One attachment

#### **INDIRECT COST RATE APPROVAL AND ADOPTION**

#### BACKGROUND AND RATIONALE:

Indirect costs are expenditures in support of a program that are not directly identifiable to that program. The Federal government allows entities to be reimbursed for a portion of support expenditures incurred with relation to Federal programs. The Kentucky Department of Education calculates two different rates for indirect costs - restricted and non-restricted. Restricted rates may be applied to federal grants that exclude expenses for district administrative support and allow non-restricted rates that may be applied against district food service programs. The U.S. Department of Education requires the Kentucky Department of Education to have the indirect cost rates approved by school districts.

The Kentucky Department of Education Indirect Cost Rate Proposal is included with this agenda item and is also available on the Kentucky Department of Education website at the following address,

https://education.ky.gov/districts/FinRept/Documents/Indirect%20Costs%202018-2019%20%28002%29.xlsx

**PROPOSAL:** Approve the adoption of the Indirect Cost Rate Calculated by the Kentucky Department of Education.

<u>ltem</u>	<u>Amount</u>	Funding <u>Source</u>	Recurring/ <u>Nonrecurring</u>	Measurable Expected Impact and <u>Timeline</u>
<u>Federal</u> <u>Grants &amp;</u> <u>Awards</u>	<u>\$1,055,680</u>	110-5220	recurring	These funds are used to help provide support for federal grants and awards administration for the district

#### RATIONALE:

Our goal is to allow reimbursement of expenditures made in support of Federal programs and grants that cannot be charged directly to the Federal program or grant under Federal OMB guidelines.

**STAFF CONTACT:** Rodney Jackson, Director of Finance

POLICY REFERENCE: 01.11 (General Powers and Duties of the Board)

#### **RECOMMENDATION:**

A motion is in order to:

"adopt the restricted and non-restricted indirect cost calculations prepared by the Kentucky Department of Education of 5.21% and 16.68% respectively effective July 1, 2018."



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 06/25/2018

**TOPIC:** Personnel Changes

**PREPARED BY: Jennifer Dyar** 

Recommended Action on: 06/25/2018 Informational Item

Superintendent Prior Approval: No

Recommendation/Motion: N/A

Background/Rationale: This is to report the employment and personnel changes for Certified, Classified Salaried, Classified Hourly, Supplemental and Substitute personnel.

Policy: 03.11/03.131/03.1311/03.1312/03.1313/03.17/03.171/03.173/03.174/03.175/03.21/03.231/03.23 11/03.2312/03.2313/03.2711/03.273/03.2141/03.4/03.5

Fiscal Impact: N/A

Attachments(s): Personnel Changes for June 25, 2018 Board Agenda

	CERT /			
Personnel Status	CLASS SAL	CLASS HR	SUB	SUPP
New Hires		6	61	30
Non-Renewals		1		
Retirement	28	19		
Transfers		8		
Emergency Cert	1			
Status Change				
Resignations	26	14		16
Termination		1		
Demotion	1			

#### AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

# **Personnel Changes**

#### 1. CERTIFIED/SALARIED CLASSIFIED PERSONNEL

a. Employment of Emergency Instructor - In accordance with 16 KAR 2:120, this is to report that the Superintendent is requesting the Education Professional Standards Board to issue an emergency instructor certificate for the following teachers:

Name	Location	Assignment	Effective Date
SPATA, THOMAS	PHYSICS INSTRUCTOR	TATES CREEK HS	08/13/2018

b. <u>Demotion in Assignment of Certified/Salaried Classified Personnel - This is to report the demotion in assignment</u> of the following certified/salaried classified personnel:

Name	From	То	Effective Date
KATTE, JOEL	INST COORD/KECSAC	CLASSROOM INST/TBD	07/01/2018

c. Resignation of Certified/Salaried Classified Personnel - This is to report the resignation of the following certified/salaried classified personnel:

Name		Location	Assignment	Effective Date
ADAMS	JENNIFER	TATES CREEK HIGH FREDERICK DOUGLASS HIGH	HS ENGLISH INSTRUCTOR	6/30/2018
BROWN	JONATHAN	SCHOOL	HS ENGLISH INSTRUCTOR	6/30/2018
BURSE	DIANNE	MILLCREEK ELEMENTARY	ELEM PRIMARY INSTRUCTOR	6/30/2018
DEPAOLA DORING-	BEVERLY	ATHENS CHILESBURG ELEM	ELEM INTERMEDIATE INSTRUCTOR	6/30/2018
ZOOK	SUSAN	PAUL LAURENCE DUNBAR HIGH	HS TECHNOLOGY INSTRUCTOR	6/30/2018
GOODWIN	REBECCA	JULIUS MARKS ELEMENTARY	EXC CHILD FUNCTIONAL MENTAL	6/30/2018
HANCOCK	BUCKLEY	LANSDOWNE ELEM	ELEM PRIMARY INSTRUCTOR	6/30/2018
HARRELL	BETHANY	GARRETT MORGAN ELEMENTARY	EXCEPTIONAL CHILD INSTRUCTOR	6/30/2018
HARVEY	BRISON	LAFAYETTE HIGH SCHOOL	HS SOCIAL STUDIES INSTRUCTOR	6/30/2018
HOLMES	MELISSA	MORTON MIDDLE	MID SOCIAL STUDIES INSTRUCTOR	6/30/2018
JONES	MICHAEL	MARTIN LUTHER KING ACADEMY	MID SAFE INSTRUCTOR	6/30/2018
LONG	MARGARET	MILLCREEK ELEMENTARY	ELEM PRIMARY INSTRUCTOR	6/30/2018
LOVE	CHARLES	LAFAYETTE HIGH SCHOOL	HS SCIENCE INSTRUCTOR	6/30/2018
MCGRAW	PAIGE	LEESTOWN MIDDLE	MID INTERVENTION INSTRUCTOR	6/30/2018
POLIVKA	ELENA	BRYAN STATION HIGH	HS SCIENCE INSTRUCTOR	6/30/2018

POWERS	LINDSAY	BEAUMONT MIDDLE SCHOOL FREDERICK DOUGLASS HIGH	MID MATH INSTRUCTOR	6/30/2018
RICKETTS	JAMESHA	SCHOOL	HS MATH INSTRUCTOR	6/30/2018
SAMPLES	ADAM	BRYAN STATION HIGH	HS MATH INSTRUCTOR	6/30/2018
SCHLABACH	LAUREN	WELLINGTON ELEMENTARY	ELEM PRIMARY INSTRUCTOR	6/30/2018
SINGLETARY	LINDSAY	WELLINGTON ELEMENTARY	ELEM PRIMARY INSTRUCTOR	6/30/2018
SWARTZ	CAITLIN	WINBURN MIDDLE	MID MATH INSTRUCTOR	6/30/2018
TECHAU	TAYLOR	PICADOME ELEMENTARY	EXC CHILD LEARNING & BEHAVIOR	6/30/2018
TOWNSEND	WHITNEY	ARLINGTON ELEMENTARY	ELEM INTERMEDIATE INSTRUCTOR	6/30/2018
VAN FLEET	DANIELLE	GLENDOVER ELEMENTARY	ELEM INTERVENTION INSTRUCTOR	6/30/2018
WEBER	KAYLA	SOUTHERN ELEMENTARY	ELEM ART INSTRUCTOR	6/30/2018
WOODS	AMY	BEAUMONT MIDDLE SCHOOL	MID MATH INSTRUCTOR	6/30/2018

# d. <u>Retirement of Certified/Salaried Classified Personnel - This is to report the retirement of the following</u> <u>certified/salaried classified personnel:</u>

Name		Location	Assignment	Effective Date
ANDERSON	CATHERINE	ROSA PARKS EL	ELEM ART INSTRUCTOR	6/30/2018(updated)
ASHCRAFT	DIANN	SPECIAL EDUCATION	SCHOOL PSYCHOLOGIST	6/30/2018
BESTEN	MICHELLE	SQUIRES ELEMENTARY	SPEECH THERAPIST	6/30/2018
BOYD	ANN	GLENDOVER ELEMENTARY	EXC CHILD - VISUALLY IMPAIRED	6/30/2018
CHEEK	ROSEMARY	CRAWFORD MIDDLE SCHOOL	COUNSELOR - MIDDLE/HIGH	6/30/2018
CORNETT	CAROLINE	SOUTHERN MIDDLE	MID READING INSTRUCTOR	5/31/2018
CRAIG	JILL	SOUTHERN MIDDLE	MID LANGUAGE ARTS INSTRUCTOR	5/31/2018
DILLON	JULIE	SOUTHERN MIDDLE	MID LANGUAGE ARTS INSTRUCTOR	5/31/2018
FARRIS	ALVIN	CARTER G WOODSON ACADEMY	MID SOCIAL STUDIES INSTRUCTOR	6/30/2018
FOXWORTHY-				
DODSON	SANDRA	ROSA PARKS ELEMENTARY	ELEM INTERMEDIATE INSTRUCTOR	6/30/2018
HUDIK	MARY	CASSIDY ELEM	ELEM INTERVENTION INSTR	8/31/2018(updated)
INSKO	MARTHA	BRYAN STATION HIGH	HS CONSUMER LIFE SCIENCE	6/30/2018
LESCH	REBECCA	TATES CREEK ELEMENTARY	ELEM KINDERGARTEN INSTRUCTOR	6/30/2018
LYTTLE-BURNS	GUSSIE	PUPIL PERSONNEL SERVICES	INSTRUCTIONAL COORDINATOR	6/30/2018
MARTELLO	KARLA	BRYAN STATION HIGH	HS CONSUMER LIFE SCIENCE	6/30/2018
MOORE	TERESA	STONEWALL ELEMENTARY	ELEM INTERMEDIATE INSTRUCTOR	6/30/2018
MULLINS	JULIE	GARDEN SPRINGS ELEMENTARY	ELEM KINDERGARTEN INSTRUCTOR	6/30/2018
		EDYTHE J HAYES MIDDLE		
MULLINS	SANDRA	SCHOOL	MID LANGUAGE ARTS INSTRUCTOR	6/30/2018
OSBURN	DANA	SPECIAL EDUCATION	DW EXCEPT CHILD RESOURCE INSTR	6/30/2018
OVERBEY	DAVID	BEAUMONT MIDDLE	MID SAFE INSTRUCTOR	6/30/2018(updated)

ROGERS	DEBORA	WELLINGTON ELEMENTARY	GUIDANCE SPECIALIST-COUNSELOR	6/30/2018
SIMS	PAMELA	PICADOME ELEMENTARY	ELEM KINDERGARTEN INSTRUCTOR	6/30/2018
SLONE	KAREN	MARY TODD ELEM BOOKER T WASHINGTON	ELEM PRIMARY INSTR	6/30/2018(updated)
TAYLOR	MARVA	ELEMENTARY	ELEM ESL INSTRUCTOR	6/30/2018
THOMPSON	PATRICIA	EARLY START	ELEM PRESCHOOL INSTRUCTOR	6/30/2018
VANDEMARK	HEATHER	TATES CREEK MIDDLE	MID SCIENCE INSTRUCTOR	6/30/2018
WLOSINSKI	CARIANN	JESSIE M CLARK MIDDLE	MID LANGUAGE ARTS INSTRUCTOR	6/30/2018

#### 1. HOURLY CLASSIFIED PERSONNEL

a. Employment of Classified Hourly Personnel - This is to report the employment of the following classified hourly personnel:

Name		Location	Assignment	Effective Date
BROWN	ADAM	JESSIE M CLARK MIDDLE	CUSTODIAN	5/14/2018
GOINS	BRENT	PAUL LAURENCE DUNBAR HIGH	CUSTODIAN	5/15/2018
OAKS	MICHAEL	PHYSICAL PLANT OPERATIONS	CUSTODIAN	5/21/2018
PRICE	MARGARET	PICADOME ELEMENTARY	AFTER SCHOOL PROGRAM ASST	4/20/2018
SCOTT	JASPER	LAFAYETTE HIGH SCHOOL	CUSTODIAN	5/09/2018
SMITH	SCOTTIE	LAW ENFORCEMENT	LAW ENFORCEMENT OFFICER	5/14/2018

b. Transfer in Assignment of Classified Hourly Personnel - This is to report the transfer in assignment of the following classified hourly personnel:

Name		From	То	Effective Date
BARNETT	RANDALL	JESSIE M CLARK MIDDLE/CUSTODIAN	LOCUST TRACE TECHNICAL CENTER/CUSTODIAN	6/01/2018
DOUTHITT	OUORTAZIA	BUS GARAGE/BUS MONITOR	BUS GARAGE/BUS DRIVER	5/07/2018
DOUTITI	QUORTAZIA			5/07/2010
DUNN	SARA	WINBURN MIDDLE FOOD SERV/FOOD SERVICE ASST II	TATES CREEK HIGH FOOD SERV/FOOD SERVICE ASSISTANT II	4/30/2018
			MAINTENANCE SHOP/MAINTENANCE	
HARRIS	RUSSELL	MAINTENANCE SHOP/LEAD CUSTODIAN	TECHNICIAN III	4/28/2018
KANG	HYUNGSUK	BUS GARAGE/BUS MONITOR	BUS GARAGE/BUS DRIVER	5/14/2018
NOVOSEL	NICK	BUS GARAGE/BUS MONITOR	BUS GARAGE/BUS DRIVER	5/14/2018
NSENGIYUMVA	REMY	BUS GARAGE/BUS MONITOR	BUS GARAGE/BUS DRIVER	5/14/2018
		BEAUMONT MIDDLE SCHOOL/SP ED PARA	LAW ENFORCEMENT/LAW ENFORCEMENT	
TUNE	CHRISTOPHER	- LEARNING/BEHAVIOR	OFFICER	6/13/2018

nourly pers	sonne1.				
Name		Location		Assignment	Effective Date
CAMPBELL	STACEY	PAUL LAURENCE	DUNBAR HIGH	CUSTODIAN	4/23/2018
CARDOZA	FRANK	BUS GARAGE		BUS MONITOR	2/12/2018
CREECH	RANDY	BRYAN STATION	HIGH	CUSTODIAN	6/05/2018
CROWDER	CHRISTOPHER	TATES CREEK E	LEMENTARY	INSTRUCTIONAL PARAEDUCATO	R 4/20/2018
GARNER	RHONDA	BUS GARAGE		BUS MONITOR	5/02/2018
GRIFFIN	NATHANIEL	PAUL LAURENCE	DUNBAR HIGH	CUSTODIAN SP ED PARA -	4/24/2018
KENDRICK	SOKNESHA	BRYAN STATION	HIGH	LEARNING/BEHAVIOR	5/11/2018
KENNER	JENNIFER	ROSA PARKS ELI	EM FOOD SERV	FOOD SERVICE ASSISTANT I SP ED PARA -	5/09/2018
NORRIS	ERIC	LEXINGTON TRA	D MAGNET MIDDLE	LEARNING/BEHAVIOR SP ED PARA -	6/01/2018
O'NEILL	KAITLIN	BEAUMONT MIDDI	LE SCHOOL	LEARNING/BEHAVIOR	6/30/2018
ROSS	NAKISHA	BUS GARAGE		BUS DRIVER	3/19/2018
TOMLINSON	MELISSA	LEESTOWN MIDDI	LE	SCHOOL OFFICE ASSISTANT	5/31/2018
WALLACE	KHADIJAH	FREDERICK DOUG SCHOOL	GLASS HIGH	SP ED PARA - LEARNING/BEHAVIOR SP ED PARA -	5/15/2018
WICKLIFFE	CHARITY	TATES CREEK H	IGH	LEARNING/BEHAVIOR	6/30/2018
d. <u>Termination</u> hourly pers		ed Hourly Personnel - Th	nis is to report	the termination of the foll	owing classified
Name		Location	Assi	gnment Effec	tive Date
STAMPER, CONNI	Е	GLENDOVER ELEM	CUSTO	DDIAN 04/23	8/2018
e. Retirement of Classified Hourly Personnel - This is to report the retirement of the following classified hourly personnel:					
Name		Location	As	signment	Effective Date
AMOOZEGAR	KELLY	TATES CREEK HIGH	ATTENDANCE SPEC	- HIGH SCHOOL	6/30/2018
BURGESS	JOHN	BUS GARAGE TATES CREEK HIGH FOOD	TRANSPORTATION	DISPATCHER	6/30/2018
COMBS	NANCY	SERV	FOOD SERVICE AS	SISTANT II	5/31/2018
DARNELL	REGINA	FOOD SERVICES	FOOD SERVICE TR	AINER	6/30/2018

#### c. Resignation of Classified Hourly Personnel - This is to report the resignation of the following classified hourly personnel:

DIXON	DEBORAH	BUS GARAGE	LEAD BUS DRIVER TRAINER	5/31/2018
DOBSON	RITA	HARRISON ELEMENTARY	SCHOOL MICROCOMPUTER SPECIALIS	6/30/2018
ELAM	PEGGY	MILLCREEK ELEMENTARY	SCHOOL ADMIN ASST II - ELEM	6/30/2018
GRANVILLE	LEE	FOOD SERVICES CARDINAL VALLEY	FOOD SERVICE DELIVERY DRIVER	5/31/2018
LATHERY	GLENDA	ELEMENTARY TATES CREEK HIGH FOOD	KINDERGARTEN PARAEDUCATOR	6/30/2018
MARSHALL	PAMELA	SERV	FOOD SERVICE ASSISTANT II	5/31/2018
REED	PATRICIA	FOOD SERVICES	FOOD SERVICE BUDGET ANALYST	6/30/2018
ROWE	SAVANA	GARDEN SPRINGS ELEM	INSTR PARAEDUCATOR	6/30/2018(updated)
SARGENT	EDWARD	MAXWELL ELEMENTARY	PART-TIME CUSTODIAN	6/30/2018
SMITH	JUDY	SOUTHERN ELEMENTARY	KINDERGARTEN PARAEDUCATOR	6/30/2018
THOMAS	THOMAS	BUS GARAGE	BUS DRIVER	6/30/2018
THOMPSON	JAMES	TATES CREEK HIGH STONEWALL ELEM FOOD	SP ED PARA - LEARNING/BEHAVIOR	6/30/2018
THOMPSON	TERRY	SERV TATES CREEK	FOOD SERVICE MANAGER II	6/30/2018
VONHATTEN	ELAINE	ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	5/31/2018
WILLIAMS	JOANN	MARY TODD ELEMENTARY	KINDERGARTEN PARAEDUCATOR	6/30/2018

# f. Non-Renewal of Classified Hourly Personnel- This is to report the non-renewal of the following classified hourly personnel:

Name	Location	Assignment	Effective Date
BOWLING, REID	DIXIE MAGNET ELEM	SP ED PARA LBD	6/30/2018

#### 2. SUPPLEMENTARY DUTY ASSIGNMENTS

a. This is to report the appointments of the following employees to the supplementary duty assignment as indicated. Supplementary duty employment is for the current school year and shall terminate at the close of the current school year, unless sooner terminated by the Superintendent or by the employee written notice:

Name		Location	Assignment
ADAIR	JORDEN	BRYAN STATION TRADL MIDDLE	MID ASST TRACK & FIELD (GIRLS)
BALL	NOEL	CRAWFORD MIDDLE SCHOOL	MID CLUB SPONSOR-CLAS
BAXTER	JEFFERY	SANDERSVILLE ELEMENTARY	ELEM EXTRACURRICULAR COORD
BLAIR	SARAH	PICADOME ELEMENTARY	ELEM EXTRACURRICULAR COORD
BROWN	EBONEE	PICADOME ELEMENTARY	ELEM EXTRACURR SUPV-CLAS SAL
BROWNING	DIANA	PICADOME ELEMENTARY	ELEM BLDG ASSESSMENT COORD
CZARNECKI	KARYN	SCAPA AT BLUEGRASS	BG-SCAPA DRAMA SPONSOR-SPRING

DESPAIN	KAITLIN	LAFAYETTE HIGH SCHOOL	HS VOCAL MUSIC SPONSOR
DONAHUE	JONATHAN	EDYTHE J HAYES MIDDLE SCHOOL	MID DISCR COACH (SPRING)
DOUGLASS	SHEREE	BRYAN STATION HIGH	HS DISCR COACH (SPG)-NON EMP
DOWNING	WESLEY	CASSIDY ELEMENTARY	ELEM TECHNOLOGY COORD
DOWNING	WESLEY	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
EDMONDS	NAKILAH	TATES CREEK MIDDLE	MID DISCR COACH (SPRING)
HAMLYN	HEIDI	SANDERSVILLE ELEMENTARY	ELEM EXTRACURRICULAR COORD
HORTON	TERRELL	EDYTHE J HAYES MIDDLE SCHOOL	MID DISCR COACH (SPRING)
ISAACS	ELIZABETH	PICADOME ELEMENTARY	ELEM EXTRACURRICULAR COORD
JONES	JASMINE	SANDERSVILLE ELEMENTARY	ELEM EXTRACURRICULAR COORD
KENNEDY	JENNIFER	SOUTHERN ELEMENTARY	ELEM SPECIAL AREA SPONSOR
KITCHEN	JANELLE	SANDERSVILLE ELEMENTARY	ELEM EXTRACURRICULAR COORD
MARTIN	SUSAN	PICADOME ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM
MCBRIDE	NICHOLAS	FREDERICK DOUGLASS HIGH SCHOOL	HS BASEBALL ASST COACH
NEELY	ERIC	BRYAN STATION HIGH	HS DISCR COACH (SPRING)
PACK	JASON	EDYTHE J HAYES MIDDLE SCHOOL	MID DISCR COACH (SPRING)
PLEASANT	CARLA	SCAPA AT BLUEGRASS	MID TECHNOLOGY COORDINATOR
SLAY	JENNY	LEESTOWN MIDDLE	MID ASST TRACK & FIELD (BOYS)
SMITH	MICAH	BRYAN STATION HIGH	HS ACADEMY CHAIR
SMITH	REGINA	PICADOME ELEMENTARY	ELEM EXTRACURRICULAR COORD
TECHAU	TAYLOR	PICADOME ELEMENTARY	ELEM EXTRACURRICULAR COORD
WHALEN	MICHAEL	LAFAYETTE HIGH SCHOOL	HS DISCRETIONARY COACH WINTER
WHITE	CAITLYN	PICADOME ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM

# b. Resignation from Supplemental Duty Assignment - This is to report the resignation of the following supplemental <u>duty employment:</u>

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Name		Location	Assignment
BOOTH	ELIZABETH	BRYAN STATION HIGH	HS SOFTBALL (ASST)
CALIA	MELISSA	PICADOME ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
CLARK	SARABETH	TATES CREEK HIGH	HS DEPARTMENT CHAIR
CLARK	SARABETH	TATES CREEK HIGH	ALT BLDG ASSESSMENT COORD
CLAY	MICHELLE	BRYAN STATION HIGH	HS ACADEMY CHAIR
COOPER	TAMARA	LIBERTY ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
CORNETT	ERIC	MAXWELL ELEMENTARY	ELEM EXTRACURRICULAR COORD
HOGUE	LEIGH	JULIUS MARKS ELEMENTARY	ELEM EXTRACURRICULAR SUPV
MARCUM	ALLISON	BRYAN STATION HIGH	HS/MID SBDM SECRETARY
MARCUM	ALLISON	BRYAN STATION HIGH	HS WEB MASTER

MARCUM	ALLISON	BRYAN STATION HIGH	HS TECHNOLOGY COORDINATOR
SMITH	MICAH	BRYAN STATION HIGH	HS ACADEMY CHAIR
STARKS	USHANDA	YATES ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
VETTRAINO	LAURA	TATES CREEK ELEMENTARY	ELEM SBDM SECRETARY
VETTRAINO	LAURA	TATES CREEK ELEMENTARY	ELEM SPECIAL AREA SPONSOR-CLAS
WITHROW	TERRESSA	GARRETT MORGAN ELEMENTARY	SCHOOL OFFICE ASSISTANT

#### 3. SUBSTITUTE PERSONNEL

a. Employment of Classified Hourly Substitutes - This is to report the employment of the following classified hourly substitutes:

Name		Assignment	Effective Date
ALMES	MOLLY	SUB PARAEDUCATOR	4/24/2018
BLODGETT	JENNA	SUB PARAEDUCATOR	5/14/2018
BROWN	VICTORIA	SUB PARAEDUCATOR	5/01/2018
CAWOOD	JOHN	SUB PARAEDUCATOR	5/08/2018
COLE	KELLYE	SUB PARAEDUCATOR	5/22/2018
FELL	OLIVER	SUB PARAEDUCATOR	5/08/2018
FOUGNIE	CHRISTINA	SUB PARAEDUCATOR	5/17/2018
GRANTLIN	MARY	SUB PARAEDUCATOR	4/27/2018
HANCOCK	LESLIE	SUB PARAEDUCATOR	5/22/2018
HINKEL	ALEXANDRA	SUB PARAEDUCATOR	4/24/2018
ICE	DANIEL	SUB PARAEDUCATOR	4/27/2018
LAWSON	VANESSA	SUB PARAEDUCATOR	5/02/2018
MELARAGNO	ELEANORE	SUB PARAEDUCATOR	5/08/2018
MENKE	JESSICA	SUB PARAEDUCATOR	4/24/2018
PARRISH	JESSICA	SUB PARAEDUCATOR	5/04/2018
RICHARD	SHALEIGHA	SUB PARAEDUCATOR	5/10/2018
SELLS	JARED	SUB PARAEDUCATOR	5/22/2018
SHIMKO	JONNALYN	SUB PARAEDUCATOR	5/04/2018
SPILLMAN	SABRINA	SUB PARAEDUCATOR	5/07/2018
TERRELL	JARVIS	SUB PARAEDUCATOR	5/01/2018
THOMAS	LAUREN	SUB PARAEDUCATOR	5/04/2018

TRENT	SHEYANNE	SUB PARAEDUCATOR	5/04/2018
WHITEFORD	CARLY	SUB PARAEDUCATOR	5/10/2018
WILHOIT	ANTHONY	SUB PARAEDUCATOR	5/01/2018
BAILEY	ALAINA	SUB SECRETARY	5/10/2018
BISHOP	KYRA	SUB FOOD SERVICE	4/27/2018
BLAKE	JENNIFER	SUB FOOD SERVICE	5/08/2018
SORIANO	FLOR	SUB FOOD SERVICE	5/07/2018

b. Employment of Emergency Certified Substitute Teacher - In accordance with 16 KAR 2:030, this is to report that the Superintendent is requesting the Education Professional Standards Board to issue one-year Provisional Certificates for Emergency Substitute Teaching as indicated for the following teachers:

Name		Assignmen	t	Effective Date
AMRO	SUMMER	EMERGENCY	SUBSTITUTE	5/01/2018
BAER	ALEXIS	EMERGENCY	SUBSTITUTE	5/17/2018
BARNES	ALEX	EMERGENCY	SUBSTITUTE	5/10/2018
BROOKING	BRENNA	EMERGENCY	SUBSTITUTE	5/04/2018
BURKETT	HANNAH	EMERGENCY	SUBSTITUTE	5/02/2018
COOK	KAYLA	EMERGENCY	SUBSTITUTE	5/14/2018
CORD	MIRANDA	EMERGENCY	SUBSTITUTE	5/02/2018
CORNETT	ZACHARY	EMERGENCY	SUBSTITUTE	5/22/2018
CUSIC	MALLORY	EMERGENCY	SUBSTITUTE	5/15/2018
DODD	SHANNON	EMERGENCY	SUBSTITUTE	5/04/2018
DORFLING	ESTI	EMERGENCY	SUBSTITUTE	5/10/2018
DURAN	JESSICA	EMERGENCY	SUBSTITUTE	5/14/2018
FANNIN	LAUREN	EMERGENCY	SUBSTITUTE	5/04/2018
FERGUSON	JENNIFER	EMERGENCY	SUBSTITUTE	5/02/2018
FERGUSON	KERIANN	EMERGENCY	SUBSTITUTE	4/27/2018
FRANCE	STEVANN	EMERGENCY	SUBSTITUTE	5/22/2018
GUIDO	BRITTANY	EMERGENCY	SUBSTITUTE	5/04/2018
HARRIS	KRISTEN	EMERGENCY	SUBSTITUTE	5/02/2018
HICKS	EMILY	EMERGENCY	SUBSTITUTE	5/08/2018
JOHNSON	QUENTIN	EMERGENCY	SUBSTITUTE	5/10/2018
KEEL	ISAIAH	EMERGENCY	SUBSTITUTE	4/24/2018
LANKSTER	ARLY	EMERGENCY	SUBSTITUTE	5/08/2018
MEIER	MIRANDA	EMERGENCY	SUBSTITUTE	5/01/2018

MELEAR	MERRICK	EMERGENCY	SUBSTITUTE	4/26/2018
MURPHY	SEAN	EMERGENCY	SUBSTITUTE	4/30/2018
PROFFITT	GRACE	EMERGENCY	SUBSTITUTE	5/10/2018
RATLIFF	KATLIN	EMERGENCY	SUBSTITUTE	5/10/2018
RICKETTS	DENOTRA	EMERGENCY	SUBSTITUTE	5/17/2018
SMITH	SARAH	EMERGENCY	SUBSTITUTE	5/04/2018
WALSH	ZOWIE	EMERGENCY	SUBSTITUTE	5/22/2018
WARNER	ERIN	EMERGENCY	SUBSTITUTE	5/04/2018
WILKINSON	ELISABETTA	EMERGENCY	SUBSTITUTE	5/11/2018

#### c. Employment of Certified Substitutes - This is to report the employment of the following certified substitutes:

Name	Assignment	Effective Date
BEITZ, KIM	RET SUBSTITUTE TEACHER	5/03/2018



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC: Interfund Transfer Report** 

**PREPARED BY: Julane Mullins** 

Recommended Action on: 6/25/2018

**Informational Item** 

**Superintendent Prior Approval: No** 

**Recommendation/Motion:** No motion necessary

Background/Rationale: Interfund Transfer report, provided for informational

purposes. Policy: #04.1 Fiscal Management

Fiscal Impact: N/A

**Attachments(s): Interfund Transfer Report** 

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk 701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • <u>www.fcps.net</u> **Mailing Address:** 1126 Russell Cave Rd., Lexington, Kentucky 40505

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# Report ID: bu011_InterfTransf Report run at: 5/31/2018 4:02:37 PM Report run by: FAYETTE\jessica.williams3

Function	Function name	Effective date	Location	Comments	Amount
Journal	1624				
1000	OTHER INSTRUCTION NON SBDM	05/16/2018	DISTRICT WIDE	MATH ADOPTION	(1,327,975.00
2200	INSTRUCTION & CURRICULUM DEVEL	05/16/2018	DISTRICT WIDE	MATH ADOPTION	(20,928.00
2200	IMPROVEMENT OF INSTRUCTION	05/16/2018	DISTRICT WIDE	MATH ADOPTION	2,800,000.0
2300	EQUITY/DIVERSITY	05/16/2018	IT'S ABOUT KIDS SUPPT SERVICES	MATH ADOPTION	(20,000.00
2500	PRINTING, PUBLISHING & DUPLICAT	05/16/2018	IT'S ABOUT KIDS SUPPT SERVICES	MATH ADOPTION	(50,000.00
2500	PRINTING, PUBLISHING & DUPLICAT	05/16/2018	IT'S ABOUT KIDS SUPPT SERVICES	MATH ADOPTION	(1,000.00
2500	PRINTING, PUBLISHING & DUPLICAT	05/16/2018	IT'S ABOUT KIDS SUPPT SERVICES	MATH ADOPTION	(1,500.00
2500	EVALUATION SERVICES	05/16/2018	IT'S ABOUT KIDS SUPPT SERVICES	MATH ADOPTION	(100,000.00
2500	EVALUATION SERVICES	05/16/2018	IT'S ABOUT KIDS SUPPT SERVICES	MATH ADOPTION	(28,000.00
2500	EVALUATION SERVICES	05/16/2018	IT'S ABOUT KIDS SUPPT SERVICES	MATH ADOPTION	(400,000.00
2600	OTHER OPER & MAINT OF PLANT	05/16/2018	MAINTENANCE SHOP	MATH ADOPTION	(16,837.00
5200	FUND TRANSFERS OUT	05/16/2018	DISTRICT WIDE	MATH ADOPTION	(833,760.00
				Journal total	0.0
Journal	1907				
0000	RESTRICT TO REV & BAL SHT ONLY	05/21/2018		JESSIE CLARK PORTABLE CLASS	29,434.0
0000	RESTRICT TO REV & BAL SHT ONLY	05/21/2018		SOUTHERN MIDDLE PORTABLE CLASS	4,363.7
0000	RESTRICT TO REV & BAL SHT ONLY	05/21/2018		SOUTHERN MIDDLE PORTABLE CLASS	26,842.4
0000	RESTRICT TO REV & BAL SHT ONLY	05/21/2018		SOUTHERN MIDDLE PORTABLE CLASS	1,588.8
0000	RESTRICT TO REV & BAL SHT ONLY	05/21/2018		SOUTHERN MIDDLE PORTABLE CLASS	4,071.9
0000	RESTRICT TO REV & BAL SHT ONLY	05/21/2018		SOUTHERN MIDDLE PORTABLE CLASS	36,466.5
0000	RESTRICT TO REV & BAL SHT ONLY	05/21/2018		SOUTHERN MIDDLE PORTABLE CLASS	20,830.0
0000	RESTRICT TO REV & BAL SHT ONLY	05/21/2018		SOUTHERN MIDDLE PORTABLE CLASS	43,974.7
2500	RISK MANAGEMENT	05/21/2018	IT'S ABOUT KIDS SUPPT SERVICES	SOUTHERN MIDDLE PORTABLE CLASS	(20,414.83
2600	OPERATION OF BUILDINGS	05/21/2018	MAINTENANCE SHOP	JESSIE CLARK PORTABLE CLASS	(79,119.00
2600	OPERATION OF BUILDINGS	05/21/2018	MAINTENANCE SHOP	JESSIE CLARK PORTABLE CLASS	(50,000.00
2600	OPERATION OF BUILDINGS	05/21/2018	MAINTENANCE SHOP	LEESTOWN PORTABLE CLASSROOM	(32,551.00
2600	OTHER OPER & MAINT OF PLANT	05/21/2018	MAINTENANCE SHOP	LEESTOWN PORTABLE CLASSROOM	(100,000.00
4600	SITE IMPROVEMENT	05/21/2018	STEAM ACADEMY	JESSIE CLARK PORTABLE CLASS	(27,091.12
4600	SITE IMPROVEMENT	05/21/2018	STEAM ACADEMY	JESSIE CLARK PORTABLE CLASS	(2,342.88
4600	SITE IMPROVEMENT	05/21/2018	STEAM ACADEMY	SOUTHERN MIDDLE PORTABLE CLASS	(1,588.87
4700	BUILDING IMPROVEMENTS	05/21/2018	ATHENS CHILESBURG ELEM	SOUTHERN MIDDLE PORTABLE CLASS	(3,847.50
4700	BUILDING IMPROVEMENTS	05/21/2018	ATHENS CHILESBURG ELEM	SOUTHERN MIDDLE PORTABLE CLASS	(1,200.00
4700	BUILDING IMPROVEMENTS	05/21/2018	ATHENS CHILESBURG ELEM	SOUTHERN MIDDLE PORTABLE CLASS	(31,419.00
4700	BUILDING IMPROVEMENTS	05/21/2018	CASSIDY ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(3,436.00
4700	BUILDING IMPROVEMENTS	05/21/2018	CASSIDY ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(285.00

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Policy #04.1 Fiscal Management

Report ID: bu011_InterfTransf Report run at: 5/31/2018 4:02:37 PM Report run by: FAYETTE\jessica.williams3

4700	BUILDING IMPROVEMENTS	05/21/2018	CASSIDY ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(350.92)
4700	BUILDING IMPROVEMENTS	05/21/2018	EDYTHE J HAYES MIDDLE SCHOOL	SOUTHERN MIDDLE PORTABLE CLASS	(3,398.00)
4700	BUILDING IMPROVEMENTS	05/21/2018	EDYTHE J HAYES MIDDLE SCHOOL	SOUTHERN MIDDLE PORTABLE CLASS	(680.71)
4700	BUILDING IMPROVEMENTS	05/21/2018	EDYTHE J HAYES MIDDLE SCHOOL	SOUTHERN MIDDLE PORTABLE CLASS	(285.00)
4700	BUILDING IMPROVEMENTS	05/21/2018	JULIUS MARKS ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(8,934.75)
4700	BUILDING IMPROVEMENTS	05/21/2018	JULIUS MARKS ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(17,319.66)
4700	BUILDING IMPROVEMENTS	05/21/2018	JULIUS MARKS ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(588.00)
4700	BUILDING IMPROVEMENTS	05/21/2018	NORTHERN ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(3,240.00)
4700	BUILDING IMPROVEMENTS	05/21/2018	NORTHERN ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(285.00)
4700	BUILDING IMPROVEMENTS	05/21/2018	NORTHERN ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(17,305.01)
4700	BUILDING IMPROVEMENTS	05/21/2018	VETERANS PARK ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(8,771.75)
4700	BUILDING IMPROVEMENTS	05/21/2018	VETERANS PARK ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(598.00)
4700	BUILDING IMPROVEMENTS	05/21/2018	VETERANS PARK ELEMENTARY	SOUTHERN MIDDLE PORTABLE CLASS	(34,605.00)
5200	FUND TRANSFERS OUT	05/21/2018	DISTRICT WIDE	JESSIE CLARK PORTABLE CLASS	129,119.00
5200	FUND TRANSFERS OUT	05/21/2018	DISTRICT WIDE	LEESTOWN PORTABLE CLASSROOM	132,551.00
5200	FUND TRANSFERS OUT	05/21/2018	DISTRICT WIDE	SOUTHERN MIDDLE PORTABLE CLASS	20,414.83
			-	Journal total	0.00

Page 1 of 1

# Function Code Listing

	<b>1000 - INSTRUCTION</b>							
School's Regular Instruction	School's Special Instruction							
2100 - STUDENT SUPPORT SERVICES								
Pupil Personnel Services	Occupational Therapists	Audiology						
School's Guidance Counseling	Psychologist	Physical Therapists						
School Social Workers	Speech Therapists	Special Education Related Services						
		Parent Involvement						
22(	00 - INSTRUCTIONAL STAFF SUPPOR	T SERVICES						
Student Achievement	School's Libraries	Elementary Directors						
Language Arts Services	Instructional Technology	Middle School Director						
School Improvement Services	Media Services	High School Director						
Social Studies Services	Educational Television	English as a Second Language						
Science Services	Special Education Coordinator	Distinguished Educators						
Gifted and Talented Services	Reading Recovery	EBCE						
Vocational/Business Services	Health & Fitness	Assessment						
-	Fine Arts & Music Services	Alternative Programs						
Vocational/Career Services		Mathematics Services						
Student and Program Assessment	Foreign Language Services							
At-Risk Programs	Interdisciplinary Studies	Professional Development						
		Preschool/Primary Services						
2300	DISTRICT ADMINISTRATIVE SUPPO	DRT SERVICES						
School Board Activities	Legal Services	Tax Assessment & Collection						
Superintendent's Office	Equity/SBDM/Diversity							
2400	) - SCHOOL ADMINISTRATIVE SUPPO	RT SERVICES						
PGES Coach	School's Principal Office	Associate Principals						
	2500 - BUSINESS SUPPORT SERV	ICES						
Human Resources	Financial Services	Warehouse/Purchasing/Textbook						
Accounting Office	Budget and Staffing	Chief Administrative Officer						
Risk Management/Insurance	Printing & Duplicating	Administrative Technology						
	2600 - PLANT OPERATION & MAINT	ENANCE						
Law Enforcement Services	Maintenance Shop Operations	Physical Support Services						
School's Building Operations	Plant Operations	Chief Operating Office						
- •	-							
Transportation Services	2700 STUDENT TRANSPORTAT	IUN						
	3300 - COMMUNITY SERVICE OPERA	ATIONS						
Family & Community Involvement								
	<b>5200 - EUND TDANSEED</b>							

5200 - FUND TRANSFER



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/2018

**TOPIC: Budget Transfer Report** 

**PREPARED BY: Julane Mullins** 

Recommended Action on: 6/25/2018

**Informational Item** 

Superintendent Prior Approval: No

**Recommendation/Motion:** No motion necessary

Background/Rationale: Budget Transfer report, provided for informational purposes.

**Policy: #04.1 Fiscal Management** 

Fiscal Impact: N/A

**Attachments(s): Budget Transfer Report** 

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk 701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • <u>www.fcps.net</u> **Mailing Address:** 1126 Russell Cave Rd., Lexington, Kentucky 40505

#### Report ID: bu010_BudgTransf Report run at: 5/31/2018 4:06:38 PM

Function	Function name	Effective date	Location	Comments	Amount
Journa	al 989				
2300	DIST ADMIN SUPPORT FIXED ASSET	05/09/2018	IT'S ABOUT KIDS SUPPT SERVICES	WORKING BUDGET ADJUSTMENT	355,728.66
2300	DIST ADMIN SUPPORT FIXED ASSET	05/09/2018	IT'S ABOUT KIDS SUPPT SERVICES	WORKING BUDGET ADJUSTMENT	600,000.00
1000	INSTRUCTIONAL SUPPORT	05/09/2018	DISTRICT WIDE	WORKING BUDGET ADJUSTMENT	(955,728.66)
				Journal tota	0.00
Journa	al 1053				
	I among the second second second second	0 = /0.0 /0.0 / 0	DUG GADAGE		
2700	STUD TRANS FIX ASSET ONLY	05/09/2018	BUS GARAGE	BOND PROCEEDS	2,193,472.00
2700 0000	STUD TRANS FIX ASSET ONLY RESTRICT TO REV & BAL SHT ONLY	05/09/2018	BUS GARAGE	BOND PROCEEDS BOND PROCEEDS	
			BUS GARAGE		2,193,472.00 (2,193,472.00) 0.00
			BUS GARAGE	BOND PROCEEDS	(2,193,472.00)
0000	RESTRICT TO REV & BAL SHT ONLY		BUS GARAGE	BOND PROCEEDS	(2,193,472.00)
0000			BUS GARAGE	BOND PROCEEDS	(2,193,472.00)
0000 Journa	RESTRICT TO REV & BAL SHT ONLY	05/09/2018	DISTRICT WIDE	BOND PROCEEDS Journal tota	(2,193,472.00)



#### Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

DATE: 6/25/18

**TOPIC:** Position Control

**PREPARED BY: Julane Mullins** 

Recommended Action on: 6/25/2018 Informational Item

**Superintendent Prior Approval: No** 

**Recommendation/Motion:** No motion necessary

**Background/Rationale:** Provided for informational purposes as requested by the board. Contains certified/classified positions with salaries at IAKSS

Policy: N/A

Fiscal Impact: N/A

Attachments(s): Position Control Document

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires Superintendent Emmanuel Caulk 701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

Position Control Number	MUNIS Job Description	FTE	Fund Source	Salary 2017- 2018	Calendar	Creation Date
	Office of the Superintendent					
11075001	SCHOOL DISTRICT SUPERINTENDENT	1	General Fund	266,197	245	6/28/2004
11075002	EXEC ASST TO SUPERINTENDENT	1	General Fund	72,192	256	7/1/2015
11075003	SPECIAL PROJECT INTERN COMMUNICATIONS SPECIALIST	1	General Fund	55,827	245 245	6/28/2004 6/28/2004
11075004	Data, Research and Accountabilitiy	1	General Fund	103,187	245	0/20/2004
	· · · · · ·					7///00/5
12217001	DIRECTOR OF DATA, RESEARCH AND ACCOUNTABILITY	1	General Fund	86,784	245	7/1/2015
12217002 12217003	DATA SCIENTIST DATA ENGINEER	1	General Fund General Fund	63,655 84,787	245 245	6/28/2004 6/28/2004
12217003	DATA ENGINEER DATA STRATEGIST	1	General Fund	83,939	245	7/1/2016
12217004	DATA STRATEGIST	1	General Fund	54,413	245	7/1/2016
12217006	ADMINISTRATIVE ASSISTANT III	1	General Fund	42,230	256	6/28/2004
12217007	GRANT WRITER	1	General Fund	102,800	245	6/28/2004
12217008	GRANT WRITER	1	General Fund	97,122	245	6/23/2008
	Office of School Leadership					
13849001	SR DIRECTOR OF ACADEMIC SVCS	0.6	General Fund	78.873		7/1/2013
13862002	CHIEF OF SCHOOLS	1	General Fund	125,266	245	7/1/2017
13862003	CHIEF OF SCHOOLS	1	General Fund	131,150	245	7/1/2017
13862004	CHIEF OF SCHOOLS	1	General Fund	127,932	245	7/1/2017
13862005	CHIEF OF SCHOOLS	1	General Fund	104,114	226	7/1/2017
13862006	CHIEF OF SCHOOLS	1	General Fund	111,731	236	7/1/2017
13862007	CHIEF OF SCHOOLS	1	General Fund	117,722	245	7/1/2017
13862008	SCHOOL LEADERSHIP SUPPT SPEC	1	General Fund	106,010	245	7/1/2017
13862009	SCHOOL LEADERSHIP SUPPT SPEC	1	General Fund	111,866		7/1/2017
13862010	SCHOOL LEADERSHIP SUPPT SPEC	1	General Fund	123,023	245	7/1/2017
13862011	ATHLETIC DIRECTOR - CERTIFIED	1	General Fund	97,664	245	7/1/2007
13862012	MANAGER OF STRATEGIC PARTNERS	1	General Fund	94,991	245	7/31/2006
13862013	EBCE/SLC PROGRAM MANAGER	1	General Fund	54,535	189	6/28/2004
13862014		1	General Fund	48,824	256	6/28/2004
13862015 13862016	INSTRUCTIONAL COORDINATOR ADMINISTRATIVE ASSISTANT III	1	General Fund General Fund	96,612 46,428	245 256	7/15/2015 6/28/2004
13862017	ADMINISTRATIVE ASSISTANT III	1	General Fund	52,040	256	6/28/2004
13862019	ADMINISTRATIVE ASSISTANT III	1	General Fund	42,824	256	6/28/2004
13862020	PRINCIPAL MENTOR	1	General Fund	124,015	241	7/1/2017
	Office of Curriculum, Instruction and Assess	ment		/		
14830001	SR DIR CURR, INSTR & ASSMNT	1	General Fund	167,119	245	7/1/2016
14830002	ADMIN ASST-CHIEF OFFICERS	1	General Fund	61,727	256	1/26/2017
14830003	DIR CURR, INSTR & ASSESSMENT	1	General Fund	124,345	245	6/28/2004
14830004	DIR CURR, INSTR & ASSESSMENT	1	General Fund	107,321	245	6/28/2004
14830005	DIST ASSESSMENT COORDINATOR	1	General Fund	107,805	245	6/28/2004
14830006	DIR CURR, INSTR & ASSESSMENT	1	General Fund	111,775	245	6/28/2004
14830007	ASSOCIATE DIRECTOR EARLY START	1	Preschool	100,656	245	6/28/2004
14830008	ADMINISTRATIVE ASSISTANT II	1	Preschool	41,206	256	6/28/2004
14830009	FAMILY/COMM EARLY CHILD COORD	1	Preschool	92,878	245	7/1/2015
14830010	DW EXCEPT CHILD RESOURCE INSTR	1	IDEA-Preschool	63,564	209	6/28/2004
14830011	PRESCHOOL ADMINISTRATOR	0.5	IDEA-Preschool	36,394	209	6/28/2004
14830012		0.5	IDEA-Preschool	36,394	209	6/28/2004
14830013 14830014	DW EXCEPT CHILD RESOURCE INSTR PROGRAM SPECIALIST II	1	IDEA-Preschool	73,414	209 189	6/28/2004 6/28/2004
14830014 14830015	PROGRAM SPECIALIST II PROGRAM SPECIALIST II	1	General Fund/Preschool General Fund	69,191 72,336	189	6/28/2004
14830015	DW RESOURCE INSTRUCTOR	1	General Fund	72,330	189	6/28/2004
14830017	PROGRAM SPECIALIST II	0.7	Preschool	47,014	189	6/28/2004
14830018	ASSOC DIR FED STATE MAGNET PRG	1	General Fund	122,621	245	7/1/2009
14830019	PROGRAM MANAGER-NEW/INNOV PROG	1	General Fund	74,054	245	7/1/2017
14830020	ADMINISTRATIVE ASSISTANT III	1	General Fund	45,036	256	6/28/2004
14830021	MIGRANT ADVOCATE/RECRUITER	1	Title I, Migrant	50,811	256	12/5/2013
14830022	MIGRANT ADVOCATE/RECRUITER	1	Title I, Migrant	46,961	256	12/15/2013
14830023	MIGRANT ADVOCATE/RECRUITER	1	Title I, Migrant	48,722	256	6/28/2004
14830024	LANGUAGE INTERPRETER	1	General Fund	82,477	245	7/1/2015
	INSTRUCTIONAL INNOVATION SPEC	1	General Fund	97,810	219	7/1/2015
14830025		1	Title II	63,396	209	7/1/2015
14830025 14830026	SCHOOL BASED INSTR FACILITATOR		o · - ·			6/28/2004
14830025 14830026 14830027	ADMINISTRATIVE ASSISTANT III	1	General Fund	47,084	256	
14830025 14830026 14830027 14830028	ADMINISTRATIVE ASSISTANT III INSTRUCTIONAL INNOVATION SPEC	1	Title I/Title II/IDEA	89,234	213	6/28/2004
14830025           14830026           14830027           14830028           14830029	ADMINISTRATIVE ASSISTANT III INSTRUCTIONAL INNOVATION SPEC DW RESOURCE INSTRUCTOR	1 1	Title I/Title II/IDEA Title I/Title II/IDEA	89,234 97,810	213 219	6/28/2004 6/28/2004
14830025           14830026           14830027           14830028	ADMINISTRATIVE ASSISTANT III INSTRUCTIONAL INNOVATION SPEC	1	Title I/Title II/IDEA	89,234	213	6/28/2004

Position Control Number	MUNIS Job Description	FTE	Fund Source	Salary 2017- 2018	Calendar	Creation Date
14830033	ASSOCIATE DIRECTOR TITLE I	1	Title I	119,894	245	6/28/2004
14830034	ADMINISTRATIVE ASSISTANT III	1	Title I	52,040	256	6/28/2004
14830035	INSTRUCTIONAL COORDINATOR	1	Title I	98,616	245	7/1/2017
14830037	DW RESOURCE INSTRUCTOR	1	Title I	83,057	219	6/28/2004
14830038	DW RESOURCE INSTRUCTOR	0.5	Reading Recovery	85,507	219	7/1/2013
14830039	DW RESOURCE INSTRUCTOR	1	Title I	73,825	219	6/28/2004
14830040	DW RESOURCE INSTRUCTOR	1	Title I	78,088	203	6/28/2004
14830041	TITLE I INSTRUCTOR	0.8	Title I	63,141	151	5/23/2005
14830042	INSTRUCTIONAL SUPPORT SPEC	1	General Fund	111,212	245	7/1/2010
14830043	DW RESOURCE INSTRUCTOR	1	Title III	92,174	219	8/23/2004
14830044	DW RESOURCE INSTRUCTOR	1	Title III	73,825	219	6/28/2004
14830045	DW RESOURCE INSTRUCTOR	1	Title III	85,861	204	8/22/2005
14830046	DW RESOURCE INSTRUCTOR	1	General Fund	91,454	210	6/28/2004
14830047		1	General Fund	74,515	209	7/1/2013 7/1/2015
14830048 14830049	GIFTED & TALENTED INSTRUCTOR INSTRUCTIONAL SUPPORT SPEC	0.8	General Fund General Fund	65,494 78,179	189 204	7/1/2015
14830049	SCHOOL BASED INSTR SPECIALIST	1	General Fund	73,221	204	7/1/2017
14830050	SCHOOL BASED INSTR SPECIALIST	1	General Fund	78,036	214	7/1/2017
14830052	SCHOOL BASED INSTR SPECIALIST	1	General Fund	74,059	214	7/1/2017
1000002	Office of Student Support Services	1 · 1		1 1,000		
15940001	DIRECTOR OF STUDENT SUPPORT	1	General Fund	116.075	245	6/28/2004
15849001 15849002	ADMINISTRATIVE ASSISTANT II	1	General Fund	116,975 50,708	245 256	6/28/2004
15849002	DISTRICT ESS COORDINATOR	1	ESS	108,645	236	6/28/2004
15849004	STAFF SUPP ADMIN ASST I (12MO)	1	General Fund	42,058	245	6/28/2004
15849005	DW RESOURCE INSTRUCTOR	1	SAFE Schools	32,470	207	6/28/2004
15849006	PROJ AWARE GRANT MANAGER	1	Ky Project Aware	40,070	215	11/24/2014
15849007	DISTRICT PBIS COACH	1	SAFE Schools	.0,010	2.0	7/1/2015
15849008	DISTRICT PBIS COACH	1	SAFE Schools	61,401	209	7/1/2015
15849009	HOMELESS EDUCATION LIAISON	1	General Fund	68,919	189	7/1/2016
1	Special Education	<u> </u>				
16123001	DIRECTOR OF EXCEPTIONAL CHILD	1	General Fund	127,738	245	6/28/2004
16123002	ADMINISTRATIVE ASSISTANT III	1	General Fund	41,595	256	6/28/2004
16123003	EXCEPTIONAL CHILD COORDINATOR	1	General Fund	101,266	245	6/28/2004
16123004	PROGRAM DIRECTOR	1	General Fund	108,364	245	6/28/2004
16123005	EXCEPTIONAL CHILD COORDINATOR	1	General Fund	109,238	245	6/28/2004
16123006	EXCEPTIONAL CHILD COORDINATOR	1	General Fund	99,900	245	7/12/2012
16123007	SCHOOL PSYCHOLOGIST	1	General Fund	118,100	245	6/28/2004
16123008	DW RESOURCE INSTRUCTOR	1	General Fund	86,125	209	6/28/2004
16123009	DW EXCEPT CHILD RESOURCE INSTR	1	General Fund	65,645	209	6/28/2004
16123010	DW EXCEPT CHILD RESOURCE INSTR	1	General Fund	82,251	209	6/28/2004
16123011	DW EXCEPT CHILD RESOURCE INSTR	1	General Fund	87,966	209	6/28/2004
16123012	EXCEPTIONAL CHILD CONSULTANT	1	General Fund	79,694	209	6/28/2004
16123013	EXC CHILD SPEECH LANG RES SPEC	0.4	General Fund	34,666	209	7/1/2016 7/1/2016
16123014	EXC CHILD SPEECH LANG RES SPEC	0.6	IDEA	51,200	209	6/28/2004
16123015 16123016	DW EXCEPT CHILD RESOURCE INSTR DW EXCEPT CHILD RESOURCE INSTR	1	General Fund General Fund	71,510	209 209	6/28/2004
16123017	DW EXCEPT CHILD RESOURCE INSTR	1	General Fund	57,780	209	6/28/2004
16123017	DW EXCEPT CHILD RESOURCE INSTR	1	IDEA	85,387	209	7/1/2011
16123019	DW EXCEPT CHILD RESOURCE INSTR	1	IDEA	70,454	209	7/1/2012
16123020	AUDIOLOGIST	1	General Fund	56,602	189	6/28/2004
16123021	MTSS COORDINATOR	1	IDEA	77,013	205	7/1/2015
16123022	MTSS SPECIALIST	1	IDEA	58,872	209	7/1/2015
16123023	MTSS COACH	1	IDEA	71,259	209	7/1/2016
16123024	INSTRUCTIONAL INNOVATION SPEC (change to MTSS Specialist 7/1/18)	1	IDEA	71,697	213	7/1/2017
16123025	INSTRUCTIONAL INNOVATION SPEC (change to MTSS Specialist 7/1/18)	1	IDEA	98,365	219	7/1/2017
16123026	IAKSS OFFICE ASSISTANT II	1	General Fund	46,264	256	6/28/2004
16123027	IAKSS OFFICE ASSISTANT I	1	General Fund	34,191	256	6/28/2004
16123028	STAFF SUPP ADMIN ASST I (12MO)	1	IDEA	49,303	256	6/28/2004
16123029	STAFF SUPP ADMIN ASST I (12MO)	1	General Fund	35,041	256	6/28/2004
16123030	SYSTEMS ANALYST	1	General Fund	57,815	256	6/28/2004
16123031	SPECIAL ED PARENT LIAISON	1	IDEA	28,130	190	6/28/2004
16123032	SPECIAL ED PARENT LIAISON	1	IDEA	20,060	183	6/28/2004
16123033		1	IDEA Conorol Fund	56,054	256	7/1/2010 6/28/2004
16123034 16123035	504 COORDINATOR EXCEPTIONAL CHILD NURSE	1	General Fund General Fund	105,057 65,139	245 219	6/28/2004 7/15/2015
10120000				05,159	213	1,10,2010
	Office of Equity Officer (SBDM & Minority Recruit	mant				

Position Control Number	MUNIS Job Description	FTE	Fund Source	Salary 2017- 2018	Calendar	Creation Date
17608002	CRT COACH	1	General Fund	73,563	215	7/1/2017
17608003	ADMIN ASST-CHIEF OFFICERS	1	General Fund	48,722	256	6/28/2004
17608004	FAMILY/COMMUNITY COORDINATOR	1	General Fund	90,860	245	7/31/2006
17608005	STDT-FAM TRANS SUP&DRPT PREV	1	Kenan Trust	60,211	225	7/1/2017
17608006	FAMILY/COMMUNITY LIAISON	1	General Fund	88,780	245	7/1/2012
17608007	ASSOC DIR-RECRUIT & RETENTION	1	General Fund			10/27/2014
17608008	STDT-FAM TRANS SUP&DRPT PREV	1	General Fund	72,872	245	7/1/2012
17608009	ADMINISTRATIVE ASSISTANT II Educational Television	1	General Fund			7/1/2012
4040004				1		44/45/0040
18100001	EDUCATION TV TECHNICIAN	1	General Fund	74.600	225	11/15/2016 6/28/2004
18100002 18100003	MEDIA PRODUCER EDUCATION TV TECHNICIAN	1	General Fund General Fund	74,628	225 256	6/28/2004
18100003		1	General Fund	00,002	200	0/20/2004
19075001	CHIEF ADMINISTRATION OFFICER	1	General Fund	137,036	245	7/1/2012
19075002	LEGAL ADMINISTRATIVE ASST	1	General Fund	31,206	184	7/1/2012
19075003	COMPLIANCE OFFICER	1	General Fund	74,849	245	7/1/2015
	Pupil Personnel					
20029001	DIRECTOR OF PUPIL PERSONNEL	1	General Fund	103,645	245	6/28/2004
20029002	ASST TO DIR OF PUPIL PERSONNEL	1	General Fund	103,117	245	7/1/2014
20029003	ASST TO DIR OF PUPIL PERSONNEL	1	General Fund	74,932	219	6/28/2004
20029004	ASST TO DIR OF PUPIL PERSONNEL	1	General Fund	84,759	219	6/28/2004
20029005	ATTENDANCE SPEC - HIGH SCHOOL	1	General Fund	28,255	188	7/1/2016
20029006	ASST TO DIR OF PUPIL PERSONNEL	1	General Fund	84,759	219	7/2/2016
20029007	ADMINISTRATIVE ASSISTANT III	1	General Fund	52,838	256	6/28/2004
20029008	OUT-OF-AREA ATTENDANCE SPEC	1	General Fund	34,998	256	6/28/2004 6/28/2004
20849009	INSTRUCTIONAL COORDINATOR	1	General Fund	121,580	245	6/26/2004
	Human Resources					0/00/0001
21099001	DIR OF DISTRICT PERSONNEL-HR	1	General Fund	124,863	245	6/28/2004
21099002 21099003	ADMINISTRATIVE ASSISTANT III PERSONNEL ASSISTANT	1	General Fund General Fund	50,278 48,005	256 256	1/1/2010 1/1/2010
21099003	ASSC DIR HR TCH LEAD EFFCTVNSS	1	General Fund	114,587	230	6/28/2004
21099005	ASSOC DIR - HUMAN RESOURCES	1	General Fund	95,146	245	6/28/2004
21099006	ADMINISTRATIVE ASSISTANT II	1	General Fund	49,050	256	6/28/2004
21099007	PERSONNEL ASSISTANT	1	General Fund	49,480	256	6/28/2004
21099008	ADMINISTRATIVE ASSISTANT II	1	General Fund	38,093	256	6/28/2004
21099009	ADMINISTRATIVE ASSISTANT II	1	General Fund	44,687	256	6/28/2004
21099010	ADMINISTRATIVE ASSISTANT II	1	General Fund	48,210	256	6/28/2004
21099011	ADMINISTRATIVE ASSISTANT II	1	General Fund	50,708	256	6/28/2004
21099012	ADMINISTRATIVE ASSISTANT II	1	General Fund	37,581	256	6/28/2004
21099013		1	General Fund	45,240	256	6/28/2004
21099014 21099015	ADMINISTRATIVE ASSISTANT II ADMINISTRATIVE ASSISTANT II	1	General Fund General Fund	38,625 50,708	256 256	6/28/2004 6/28/2004
21099015	ASSC DIR HR TCH LEAD EFFCTVNSS	1	General Fund	100,068	230	6/28/2004
21099017	PROF DEV ACCOUNT SPECIALIST	1	General Fund/PD Grant	51,182	256	6/28/2004
21099018	ADMINISTRATIVE ASSISTANT II	1	General Fund	16,189	96	7/1/2011
	Law Enforcement					
22089001	INTERIM DIRECTOR - LAW ENFORCEMENT	1	General Fund	26,761	245	6/28/2004
22089002	LAW ENFORCEMENT LIEUTENANT	1	General Fund	39,017	245	7/1/2012
22089003	LAW ENFORCEMENT LIEUTENANT	1	General Fund	41,853	245	7/1/2017
22089004	LAW ENFORCEMENT LIEUTENANT	1	General Fund		245	7/1/2017
22089005	ADMINISTRATIVE ASSISTANT III	1	General Fund	38,441	256	6/28/2004
22089006	ADMINISTRATIVE ASSISTANT II	1	General Fund	38,607	220	6/28/2004
22089007	DISPATCHER	1	General Fund	51,182	256	6/28/2004
22089008		1	General Fund	46,223	256	6/28/2004 6/28/2004
22089009 22089010	WEEKEND DISPATCHER WEEKEND DISPATCHER	1	General Fund General Fund	19,219 15,154	105 105	6/28/2004
22089010	WEEKEND DISPATCHER	1	General Fund	14,070	189	6/28/2004
I	Senior Director of Operations					
23105001	SENIOR DIRECTOR OF OPERATIONS	1	General Fund	143,936	245	7/1/2005
23105002	ADMIN ASST-CHIEF OFFICERS	1	General Fund	50,203	206	7/1/2005
23105003	COMMUNICATIONS SPECIALIST	1	General Fund	87,063	245	11/21/2005
23105004	CUSTODIAN	0.5	General Fund	18,115	256	1/12/2017
23105005	IAKSS RECEPTIONIST	1	General Fund	46,264	256	6/28/2004
23105006	IAKSS OFFICE ASSISTANT III	1	General Fund	48,067	256	7/1/2015
23105007	CUSTODIAL SUPERVISOR	1	General Fund	47,084	256	6/28/2004
23105008	LEAD CUSTODIAL SERVICE WORKER	1	General Fund	42,947	256	6/28/2004

Position Control Number	MUNIS Job Description	FTE	Fund Source	Salary 2017- 2018	Calendar	Creation Date
23105009	CUSTODIAN	1	General Fund	24,125	248	6/28/2004
23105010	CUSTODIAN	1	General Fund	28,856	256	6/28/2004
23105011	CUSTODIAN	1	General Fund	30,413	256	6/28/2004
23105012	CUSTODIAN	1	General Fund	29,942	256	6/28/2004
	Office of Administrative Service					
24110001 24110002	SR DIR OF ADMINISTRATIVE SVCS MANAGER ECONOMIC DEVELOPMENT	1	General Fund General Fund	124,625 91,380	221 245	7/1/2015 7/1/2010
24110002	MANAGER - FINANCIAL SYSTEMS	1	General Fund	77,275	245	6/28/2004
24110004	MIS USER SUPPORT ANALYST	1	General Fund	97,178	245	9/22/2008
24110005	MIS USER SUPPORT ANALYST	1	General Fund	91,038	245	6/28/2004
24110006	COMPUTER PROGRAMMER	1	General Fund	85,392	256	6/28/2004
24110007	MIS USER SUPPORT ANALYST	1	General Fund	93,589	245	7/1/2015
	Budget and Staffing					0 /00 /000 d
25894001 25894002	DIRECTOR - BUDGET AND STAFFING BUDGET ANALYST III	1	General Fund General Fund	109,043 72,192	245 256	6/28/2004 6/28/2004
25894002	BUDGET ANALYST III BUDGET ANALYST I	1	General Fund General Fund	41,442	256	6/28/2004 7/1/2017
25894004	STAFFING AND BUDGET SPECIALIST	1	General Fund	80,060	245	7/1/2015
25894005	STAFFING AND BUDGET SPECIALIST	1	General Fund	89,063	245	7/1/2010
	Financial Services					
26080001	DIRECTOR - FINANCIAL SERVICES	1	General Fund	115,502	245	6/28/2004
26080002	FINANCE ANALYST	1	General Fund	30,529	191	6/28/2004
26080003	ASSOCIATE DIRECTOR - FINANCE	1	General Fund	96,487	245	6/28/2004
26080004 26080005	ASSOCIATE DIRECTOR - FINANCE ADMINISTRATIVE ASSISTANT II	1	General Fund General Fund	99,192 35,144	245 256	6/28/2004 6/28/2004
26080005	GRANT ACCOUNTANT	1	General Fund	87,086	230	6/28/2004
26080007	FINANCE ANALYST	1	General Fund	37,382	220	6/28/2004
26080008	GRANT ANALYST	1	General Fund	53,576	256	6/28/2004
26080009	GRANTS PROGRAM COMPLIANCE	1	General Fund	66,807	215	6/23/2008
26080010		1	General Fund	50,258	256	6/28/2004
26080011 26080012	SCHOOL BUSINESS OFFICE TRAINER STDT ACT FUNDS BUDGET ANALYST	1	General Fund General Fund	57,037 57,631	256 256	7/1/2009 6/28/2004
26080012	TAX AUDITING SPECIALIST	1	General Fund	18,445	156	7/1/2011
26080014	ACCTS PAYABLE SPECIALIST	1	General Fund	50,708	256	6/28/2004
26080015	ACCOUNT SPECIALIST	1	General Fund	38,625	256	6/28/2004
26080016	ACCOUNT SPECIALIST	1	General Fund	37,581	256	6/28/2004
26080017	INSURANCE SPECIALIST INSURANCE SPECIALIST	1	General Fund	39,424	256 256	6/28/2004 6/28/2004
26080018 26080019	INSURANCE SPECIALIST	1	General Fund General Fund	36,393 36,946	256	7/1/2017
26080020	ASSOC DIR - TAX COLLECTION	1	General Fund	92,026	245	6/28/2004
26080021	TAX PROCESSING SUPERVISOR	1	General Fund	64,287	256	6/28/2004
26080022	TAX AUDITING SPECIALIST	1	General Fund	46,858	256	6/28/2004
26080023	FINANCIAL SERVICES BOOKKEEPER	1	General Fund	21,020	136	6/28/2004
26080024	TAX PROCESSING SPECIALIST	1	General Fund General Fund	43,950	256	6/28/2004 7/1/2009
26080025 26080026	TAX PROCESSING SPECIALIST TAX PROCESSING SPECIALIST	1	General Fund	41,206	256 160	6/28/2004
26080027	TAX PROCESSING SPECIALIST	1	General Fund	20,000	100	6/28/2004
26080028	PAYROLL ACCOUNTING MANAGER	1	General Fund	59,631	215	6/23/2008
26080029	LEAD PAYROLL SPECIALIST	1	General Fund	29,365	181	6/28/2004
26080030	PAYROLL SPECIALIST	1	General Fund	22,682	160	6/28/2004
26080031		1	General Fund	38,625	256	6/28/2004 6/28/2004
26080032 26080033	PAYROLL SPECIALIST PAYROLL SPECIALIST	1	General Fund General Fund	49,951 23,213	256 156	9/1/2013
2000000	Technology	· · I	Conordin and	20,210	100	
27100001	DIRECTOR - TECHNOLOGY	1	General Fund	114,211	245	6/28/2004
27100002	ADMINISTRATIVE ASSISTANT II	1	General Fund	47,555	256	7/1/2016
27100003	ADMINISTRATIVE ASSISTANT III	1	General Fund	52,040	256	6/28/2004
27100004	LEAD WEB APPLICATION DEVELOPER	1	General Fund	90,112	256	6/28/2004
27100005		1	General Fund	63,345	256	6/28/2004
27100006 27100007	DATA COMMUNICATIONS SPECIALIST VOICE/DATA COMMUNICATION SPECL	1	General Fund	95,178	245 256	6/28/2004 5/19/2008
27100007 27100008	SUPV - SYSTEMS INTEGRATION	1	General Fund General Fund	72,192	256	6/28/2004
27100009	LAN TECHNICIAN	1	General Fund	83,292	245	6/28/2004
27100010	SYSTEMS ANALYST	1	General Fund	53,371	256	6/28/2004
27100011	DATABASE ADMINISTRATOR	1	General Fund	76,943	256	6/28/2004
27100012 27100013	USER SUPPORT MANAGER	1	General Fund	107,805	245	6/28/2004
	MICROCOMPUTER SPECIALIST	1	General Fund	72,192	256	6/28/2004

Position Control Number	MUNIS Job Description	FTE	Fund Source	Salary 2017- 2018	Calendar	Creation Date
27100015	TECHNOLOGY RESOURCE INSTRUCTOR	1	General Fund	88,877	199	6/28/2004
27100016	TECHNOLOGY RESOURCE INSTRUCTOR	1	General Fund			6/28/2004
27100017	TECHNOLOGY RESOURCE INSTRUCTOR	1	General Fund	84,466	199	6/28/2004
27100018 27100019	MICROCOMPUTER SPECIALIST TECHNOLOGY RESOURCE INSTRUCTOR	1	General Fund	59,474 77,156	256 199	6/28/2004 6/28/2004
27100019	TECHNOLOGY RESOURCE INSTRUCTOR	1	General Fund General Fund	67,083	199	6/28/2004
27100020	LAN TECHNICIAN	1	General Fund	81,551	256	6/28/2004
27100022	COMMUNICATIONS SPECIALIST	1	General Fund	102,312	245	7/1/2009
27100023	LAN TECHNICIAN	1	General Fund	80,425	256	6/28/2004
27100024	LAN TECHNICIAN	1	General Fund	84,603	256	6/28/2004
	Media Services					
28100001	CENTRAL MEDIA LIBRARIAN	1	General Fund	111,422	245	6/28/2004
28100002	MEDIA TECHNICIAN	1	General Fund	43,622	256	6/28/2004
28100003	MEDIA TECHNICIAN	1	General Fund	42,947	256	6/28/2004
28100004	MEDIA TECHNICIAN	1	General Fund	43,622	256	6/28/2004
28100005	MEDIA TECHNICIAN	1	General Fund	24,540	115	6/28/2004
28100006	STAFF SUPP ADMIN ASST I (12MO)	1	General Fund	49,303	256	6/28/2004
	Office of Facilities Operations Supp	oort				
29086001	STAFF ARCHITECT	1	General Fund			7/1/2005
29086002	DIRECTOR FACILITY DESIGN/CONST	1	General Fund	110,157	245	6/28/2004
29086003	MAINTENANCE PROJECT COORD	1	General Fund	94,834	245	6/28/2004
29086004	CONSTRUCTION BUDGET ANALYST	1	General Fund	62,259	256	6/28/2004
29086005	STAFF SUPP ADMIN ASST I (12MO)	1	General Fund	45,752	256	7/1/2007
	Transportation					
30901001	DIRECTOR - TRANSPORTATION	1	General Fund	113,416	245	6/28/2004
30901002	TRANSPORTATION RECORDS CLERK	1	General Fund	40,202	256	6/28/2004
30901003	ADMINISTRATIVE ASSISTANT II	1	General Fund	48,210	256	6/28/2004
30901004	LEAD BUS DRIVER TRAINER	1	General Fund	38,994	256	6/28/2004
30901005	LEAD BUS DRIVER TRAINER	1	General Fund	45,036	256	6/28/2004
30901006	TRANSPORTATION DATA ASSISTANT	1	General Fund	37,888	256	6/28/2004
30901007	TRANSPORTATION DATA ASSISTANT	1	General Fund	36,618	256	6/28/2004
30901008	TRANSPORTATION DATA ASSISTANT	1	General Fund	43,622	256	6/28/2004
30901009	TRANSPORTATION DISPATCHER	1	General Fund	41,430	220	6/28/2004
30901010 30901011	TRANSPORTATION DISPATCHER TRANSPORTATION MANAGER	1	General Fund General Fund	43,578 64,287	220 256	6/28/2004 6/28/2004
30901012	VEHICLE MAINTENANCE SUPERVISOR	1	General Fund	60,011	256	6/28/2004
30901012	AUTO BODY WORKER II	1	General Fund	39,977	256	6/28/2004
30901014	VEHICLE MAINTENANCE ASSISTANT	1	General Fund	39,608	256	6/28/2004
30901015	VEHICLE MECHANIC I	1	General Fund	00,000	200	6/28/2004
30901016	VEHICLE MAINTENANCE ASSISTANT	1	General Fund	35.041	256	6/28/2004
30901017	VEHICLE MECHANIC I	1	General Fund	45,240	256	6/28/2004
30901018	VEHICLE MECHANIC II	1	General Fund	54,088	256	6/28/2004
30901019	VEHICLE UPHOLSTERY/GLASS WORKR	1	General Fund	47,104	256	6/28/2004
30901020	LEAD BUS DRIVER TRAINER	1	General Fund	43,602	256	6/28/2004
30901021	LEAD BUS DRIVER TRAINER	1	General Fund	19,040	125	6/28/2004
30901022	LEAD BUS DRIVER TRAINER	1	General Fund	46,428	256	6/28/2004
30901023	TRANSP ACCOUNTS PAYABLE CLERK	1	General Fund	41,595	256	6/28/2004
30901024	TRANSPORTATION DISPATCHER	1	General Fund	38,878	220	6/28/2004
30901025	TRANSPORTATION DISPATCHER	1	General Fund	31,685	210	6/28/2004
30901026	TRANSP ROUTING SPECIALIST	1	General Fund	69,647	245	4/29/2013
30901027		1	General Fund	00.070	050	6/28/2004
30901028		1	General Fund	60,072	256	6/28/2004 6/28/2004
30901029 30901030	SAFETY TRAINING SUPERVISOR IAKSS OFFICE ASSISTANT II	1	General Fund General Fund	38,994	256	6/28/2004
30901030	VEHICLE MAINTENANCE ASSISTANT	1	General Fund General Fund	41,226	256 256	6/28/2004
30901032	VEHICLE MAINTENANCE ASSISTANT	1	General Fund	42,660	256	6/28/2004
30901033	VEHICLE MECHANIC I	1	General Fund	18,860	125	6/28/2004
30901034	VEHICLE MECHANIC I	1	General Fund	43,295	256	6/28/2004
30901035	VEHICLE MAINTENANCE ASSISTANT	1	General Fund	12,935	86	6/28/2004
30901036	VEHICLE MECHANIC II	1	General Fund	48,189	256	6/28/2004
30901037	VEHICLE MECHANIC II	1	General Fund	29,924	186	6/28/2004
30901038	VEHICLE MECHANIC II	1	General Fund			6/28/2004
30901039	VEHICLE MECHANIC II	1	General Fund	43,274	256	6/28/2004
30901040	VEHICLE OPERATION CNTRL ANALYS	1	General Fund	43,622	256	6/28/2004
30901041	ASSOC DIRECTOR TRANSPORTATION	1	General Fund	90,446	245	7/1/2007
30901042	LEAD BUS DRIVER TRAINER	1	General Fund	42,230	256	6/28/2004
30901043	LEAD BUS DRIVER TRAINER	1	General Fund	38,994	256	6/28/2004

Position Control Number	MUNIS Job Description	FTE	Fund Source	Salary 2017- 2018	Calendar	Creation Date
30901044	LEAD BUS DRIVER TRAINER	1	General Fund	53,331	256	6/28/2004
30901045	CUSTODIAN	0.3	General Fund	15,146	247	6/28/2004
30901046	CUSTODIAN	0.3	General Fund			6/28/2004
30901047	CUSTODIAN	0.5	General Fund	14,869	86	10/1/2009
30901048	BUS MONITOR	215	General Fund			6/28/2004 6/28/2004
30901049	BUS DRIVER Warehouse	266	General Fund			0/20/2004
31910001	DIRECTOR - WAREHOUSE	1	General Fund	91,069	245	6/28/2004
31910002	PURCHASING TECHNICIAN	1	General Fund	55,665	256	6/28/2004
31910003	ASSOCIATE DIRECTOR - LOGISTICS	1	General Fund			6/28/2004
31910004	MAIL SPECIALIST	1	General Fund	45,240	256	6/28/2004
31910005	WAREHOUSE SUPERVISOR	1	General Fund	64,895	256	6/28/2004
31910006	WAREHOUSE SUPERVISOR	1	General Fund	58,470	256	6/28/2004
31910007	WAREHOUSE WORKER II	1	General Fund	29,082	256	6/28/2004
31910008 31910009	LEAD WAREHOUSE WORKER WAREHOUSE WORKER II	1	General Fund General Fund	47,084 45,752	256 256	6/28/2004 6/28/2004
31910009	WAREHOUSE WORKER II	1	General Fund	37,888	256	6/28/2004
31910010	WAREHOUSE WORKER II	1	General Fund	42,271	256	6/28/2004
31910012	WAREHOUSE WORKER II	1	General Fund	41,001	256	6/28/2004
31910013	WAREHOUSE WORKER II	1	General Fund	37,888	256	6/28/2004
31910014	WAREHOUSE WORKER II	1	General Fund	37,130	256	6/28/2004
31910015	WAREHOUSE WORKER II	1	General Fund	37,130	256	6/28/2004
31910016	WAREHOUSE WORKER II	1	General Fund	38,461	256	6/28/2004
31910017	WAREHOUSE WORKER II	1	General Fund	35,041	256	6/28/2004
	Print Shop	T . T				0/00/0004
32910001	PRINTING SUPERVISOR	1	General Fund	75,039	256	6/28/2004
32910002 32910003	PRINTING ASSISTANT PRINTING ASSISTANT	1	General Fund General Fund	51,166 43,950	256 256	6/28/2004 6/28/2004
32910003	PRINTING ASSISTANT	1	General Fund	9,060	66	7/1/2009
32910005	COMMUNICATIONS SPECIALIST	1	General Fund	87,063	245	6/28/2004
	Maintenance			,		
33920001	DIRECTOR - MAINTENANCE	1	General Fund			6/28/2004
33920002	ADMINISTRATIVE ASSISTANT II	1	General Fund	50,708	256	6/28/2004
33920003	WORK CONTROL COORDINATOR	1	General Fund	49,951	256	6/28/2004
33920004	DRAFTING SPECIALIST	1	General Fund	59,453	256	6/28/2004
33920005		1	General Fund	39,997	256	6/28/2004 6/28/2004
33920006 33920007	MAINTENANCE SUPERVISOR LEAD MAINTENANCE TECHNICIAN	1	General Fund General Fund	-		6/28/2004
33920007	MAINTENANCE TECHNICIAN II	1	General Fund	47,555	256	6/28/2004
33920009	MAINTENANCE TECHNICAN II	1	General Fund	50,708	256	6/28/2004
33920010	MAINTENANCE TECHNICAN II	1	General Fund			6/28/2004
33920011	MAINTENANCE TECHNICAN II	1	General Fund	50,708	256	6/28/2004
33920012	MAINTENANCE TECHNICAN II	1	General Fund	45,240	256	6/28/2004
33920013	MAINTENANCE TECHNICAN II	1	General Fund	39,424	256	6/28/2004
33920014		1	General Fund	49,050	256	6/28/2004
33920015	MAINTENANCE TECHNICIAN III LEAD MAINTENANCE TECHNICIAN	1	General Fund	42,824	256	6/28/2004 6/28/2004
33920016 33920017	MAINTENANCE TECHNICIAN	1	General Fund General Fund	50.708	256	6/28/2004
33920018	MAINTENANCE TECHNICAN II	1	General Fund	16,067	256	6/28/2004
33920019	MAINTENANCE TECHNICAN II	1	General Fund	37,581	256	6/28/2004
33920020	MAINTENANCE TECHNICAN II	1	General Fund	46,858	256	6/28/2004
33920021	MAINTENANCE TECHNICAN II	1	General Fund	-,		6/28/2004
33920022	MAINTENANCE TECHNICAN II	1	General Fund	20,349	141	6/28/2004
33920023	MAINTENANCE TECHNICIAN III	1	General Fund	42,824	256	6/28/2004
33920024		1	General Fund	41,595	256	6/28/2004
33920025		1	General Fund	91,990	256	6/28/2004
33920026		1	General Fund	57,426	256	6/28/2004
33920027 33920028	HVAC TECHNICIAN HVAC TECHNICIAN	1	General Fund General Fund	50,647 54,088	256 256	6/28/2004 6/28/2004
33920028	HVAC TECHNICIAN HVAC TECHNICIAN	1	General Fund	54,088	256	6/28/2004
33920029	HVAC TECHNICIAN	1	General Fund	41,800	256	6/28/2004
33920030	ENERGY SYS OPERATOR/DISPATCHER	1	General Fund	51,999	256	6/28/2004
33920032	HVAC TECHNICIAN	1	General Fund	42,619	256	6/28/2004
	HVAC TECHNICIAN	1	General Fund	52,224	256	6/28/2004
33920033			Conorari ana		200	
33920033 33920034	HVAC TECHNICIAN	1	General Fund		200	6/28/2004

Position Control Number	MUNIS Job Description	FTE	Fund Source	Salary 2017- 2018	Calendar	Creation Date
33920037	MAINTENANCE TECHNICIAN III	1	General Fund	42,230	256	6/28/2004
33920038	MAINTENANCE TECHNICIAN III	1	Food Service	52,838	256	6/28/2004
33920039	MAINTENANCE TECHNICIAN III	1	General Fund	8,838	256	6/28/2004
33920040	MAINTENANCE TECHNICIAN III	1	General Fund	41,595	256	6/28/2004
33920041	MAINTENANCE TECHNICIAN III	1	General Fund			6/28/2004
33920042	MAINTENANCE TECHNICIAN III	1	General Fund	45,036	256	6/28/2004
33920043		1	General Fund	42,230	256	6/28/2004
33920044		1	General Fund	43,602	256	6/28/2004 6/28/2004
33920045 33920046	LEAD MAINTENANCE TECHNICIAN MAINTENANCE TECHNICIAN III	1	General Fund General Fund	48,189 49,500	256 256	6/28/2004
33920047		1	General Fund	54,088	256	6/28/2004
33920048	MAINTENANCE TECHNICIAN III	1	General Fund	52,838	256	6/28/2004
33920049	MAINTENANCE TECHNICIAN III	1	General Fund	42,230	256	6/28/2004
33920050	LEAD MAINTENANCE TECHNICIAN	1	General Fund	59,453	256	6/28/2004
33920051	MAINTENANCE TECHNICAN II	1	General Fund	46,858	256	6/28/2004
33920052	MAINTENANCE TECHNICAN II	1	General Fund	50,708	256	6/28/2004
33920053	MAINTENANCE TECHNICAN IV	1	General Fund	54,886	256	6/28/2004
33920054	MAINTENANCE TECHNICAN IV	1	General Fund	55,398	256	6/28/2004
33920055	MAINTENANCE TECHNICAN IV	1	General Fund	53,064	256	6/28/2004
33920056	MAINTENANCE TECHNICAN IV	1	General Fund	50,647	256	6/28/2004
33920057	MAINTENANCE TECHNICAN IV	1	General Fund	55,398	256	6/28/2004
33920058	MAINTENANCE TECHNICAN IV	1	General Fund	54,886	256	6/28/2004
33920059		1	General Fund	48,189	256	6/28/2004
33920060		1	General Fund			6/28/2004 6/28/2004
33920061 33920062	MAINTENANCE TECHNICAN IV MAINTENANCE TECHNICIAN III	1	General Fund General Fund	49,500	256	6/28/2004
33920002			General i unu	49,300	230	0/20/2001
34921001	DIRECTOR - PLANT OPERATIONS	1	General Fund	118,176	245	6/28/2004
34921002	ADMINISTRATIVE ASSISTANT II	1	General Fund	43,295	245	6/28/2004
34921002	CUSTODIAL SERVICES TRAINER	1	General Fund	62,220	256	6/28/2004
34921004	CUSTODIAL SERVICES TRAINER	1	General Fund	58,778	256	6/28/2004
34921005	CUSTODIAL EQUIPMENT MECHANIC	1	General Fund	38,625	256	6/28/2004
34921006	LEAD CUSTODIAL SERVICE WORKER	1	General Fund	39,608	256	1/18/2013
34921007	CUSTODIAN	1	General Fund	28,467	256	6/28/2004
34921008	VEHICLE MECHANIC II	1	General Fund	55,398	256	6/28/2004
34921009	LEAD CUSTODIAL SERVICE WORKER	1	General Fund	48,845	256	6/28/2004
34921010	GROUNDS SUPERVISOR	1	General Fund	61,727	256	6/28/2004
34921011	LEAD GROUNDS EQUIPMENT MECHANC	1	General Fund	51,528	256	6/28/2004
34921012	GROUNDS EQUIPMENT MECHANIC	1	General Fund	19,122	256	6/28/2004
34921013		1	General Fund	48,026	256	6/28/2004 6/28/2004
34921014 34921015	LEAD GROUNDS WORKER LEAD GROUNDS WORKER	1	General Fund General Fund	41,595 45,732	256 256	6/28/2004
34921015	GROUNDS WORKER I	1	General Fund	29,340	236	9/26/2004
34921017	GROUNDS WORKER I	1	General Fund	32,358	256	6/28/2004
34921018	GROUNDS WORKER II	1	General Fund	33,321	256	6/28/2004
34921019	GROUNDS WORKER II	1	General Fund	32,081	231	6/28/2004
34921020	GROUNDS WORKER II	1	General Fund	12,510	151	6/28/2004
34921021	GROUNDS WORKER II	1	General Fund	34,304	256	6/28/2004
34921022	GROUNDS WORKER II	1	General Fund	45,056	256	6/28/2004
34921023	GROUNDS WORKER II	1	General Fund	-		6/28/2004
34921024	LEAD GROUNDS WORKER	1	General Fund	38,994	256	6/28/2004
34921025	GROUNDS WORKER II	1	General Fund	33,812	256	6/28/2004
34921026	GROUNDS WORKER I	1	General Fund	31,826	246	6/28/2004
34921027		1	General Fund	31,334	256	6/28/2004
34921028		1	General Fund	36,618	256	6/28/2004 6/28/2004
34921029 34921030	UTILITY SERVICES SUPERVISOR LEAD UTILITY WORKER	1	General Fund General Fund	22,857 48,824	111 256	6/28/2004
34921030	LEAD UTILITY WORKER	1	General Fund	48,024	256	6/28/2004
34921032	LEAD UTILITY WORKER	1	General Fund	40,960	256	6/28/2004
34921033	LEAD UTILITY WORKER	1	General Fund	40,300	256	6/28/2004
34921034	UTILITY WORKER II	1	General Fund	38,625	256	6/28/2004
34921035	UTILITY WORKER I	1	General Fund	39,608	256	6/28/2004
34921036	UTILITY WORKER I	1	General Fund	39,608	256	6/28/2004
34921037	UTILITY WORKER I	1	General Fund	36,618	256	6/28/2004
1	Risk Management	<u> </u>				
35922001	DIRECTOR - RISK MANAGEMENT	1	General Fund	98,338	245	6/28/2004
35922002	HEALTH SERVICES COORDINATOR	1	General Fund	86,059	245	7/1/2012

Position Control Number	MUNIS Job Description	FTE	Fund Source	Salary 2017- 2018	Calendar	Creation Date
35922003	SUPV - SAFETY HEALTH ENVIRON	1	General Fund	104,569	245	6/28/2004
35922004	WORKERS COMP ANALYST	1	General Fund	53,576	256	6/28/2004
35922005	CONSTRUCTION BUDGET ANALYST	1	General Fund	60,928	256	6/23/2008
35922006	DW RESOURCE INSTRUCTOR	1	General Fund	78,080	219	7/1/2010
35922007	SCHOOL ENERGY MANAGER	1	General Fund	65,563	245	7/1/2010
	Food Service					
46923001	DIRECTOR - FOOD SERVICE	1	Food Service	114,621	245	6/28/2004
46923002	IAKSS OFFICE ASSISTANT II	1	Food Service	30,787	256	6/28/2004
46923003	ACCOUNT SPECIALIST	1	Food Service	35,684	211	6/28/2004
46923004	DISTRICT CHEF	1	Food Service	32,923	190	6/28/2004
46923005	FOOD SERVICE BUDGET ANALYST	1	Food Service	57,631	256	6/28/2004
46923006	FOOD SERVICE PROGRAM ASST II	1	Food Service	29,246	175	6/28/2004
46923007	FOOD SERVICE TRAINER	1	Food Service	25,872	115	6/28/2004
46923008	FOOD SERVICE COORDINATOR	1	Food Service	80,060	245	6/28/2004
46923009	FOOD SERVICE SUPERVISOR	1	Food Service	48,488	220	7/1/2006
46923010	FOOD SERVICE SUPERVISOR	1	Food Service	47,115	220	7/1/2006
46923011	FOOD SERVICE SUPERVISOR	1	Food Service	39,635	220	7/1/2006
46923012	PURCHASING TECHNICIAN	1	Food Service	58,470	256	7/1/2016
46923012	FOOD SERVICE SUPERVISOR	1			230	7/1/2016
	MICROCOMPUTER SPECIALIST		Food Service	44,827	-	9/22/2008
46923014		1	Food Service	59,474	256	
46923015		1	Food Service	42,230	256	6/29/2004 6/30/2004
46923016		1	Food Service	15,196	256	
46923017		1	Food Service	37,391	161	11/3/2017 6/30/2004
46923018	MAINTENANCE TECHNICIAN III Deleted Positions - 2017-2018	1	Food Service	44,380	256	0/30/2004
	MTSS COACH	1 1	IDEA	1	1	1
	COMPUTER PROGRAMMER	1	General Fund			
	BUDGET ANALYST	1	General Fund			
	IAKSS OFFICE ASSISTANT III	0.5	General Fund			
	DATA ENTRY ASSISTANT	1	General Fund			
	SCHOOL DIRECTORS (5 POSITIONS)	5	General Fund			
	Added Positions - 2017-18	<u> </u>				
	PK-2 LITERACY SPECIALIST	1	IDEA			7/1/2017
	PK-2 MATH SPECIALIST	1	IDEA			7/1/2017
	SCHOOL BASED INSTRUCTIONAL SPECIALIST (4 POSITIONS)	4	General Fund			7/1/2017
	IAKSS PROGRAM MANAGER	1	General Fund			7/1/2017
	LEAD WEB APPLICATION DEVELOPER	1	General Fund			7/1/2017
	BUDGET ANALYST III	1	General Fund			7/1/2017
	IAKSS CULTURALLY RESPONSIVE TEACHING COACH	1	General Fund			7/1/2017
	DISTRICT CHEF	1	Food Service			7/1/2017
	PRINTING ASSISTANT	1	General Fund			7/1/2017
	STUDENT FAMILY SUPPORT AND DROPOUT PREVENTION SPECIALIST	1	KENAN TRUST			7/1/2017
	LAW ENFORCEMENT LIEUTENANT (2 POSITIONS)	2	General Fund			7/1/2017
	CHIEF OF SCHOOLS (6 POSITIONS)	6	General Fund			7/1/2017
					-	7/1/2017
	SCHOOL LEADERSHIP SUPPORT SPECIALISTS (3 POSITIONS)	3	General Fund			
	BUS DRIVERS	3.5	General Fund			7/1/2017
		1	Food Service			11/3/2017
	FOOD SERVICE TRAINER	1	Food Service			11/3/2017 7/1/2017
	INSTRUCTIONAL COORDINATOR	1	TITLE I			