



Fayette County Board of Education Planning Meeting

Conference Room C
701 East Main Street
Lexington, KY 40502
October 09, 2017
5:30 PM

A. CALL TO ORDER	Melissa Bacon
1. Roll Call	
B. EXTEND WELCOME TO GUESTS	
C. MOMENT OF SILENCE	
D. PLEDGE OF ALLEGIANCE	Ray Daniels
E. READING OF MISSION STATEMENT	Ray Daniels
Our mission is to create a collaborative community that ensures all students achieve at high levels and graduate prepared to excel in a global society.	
F. APPROVAL OF AGENDA	
Approve the agenda with any changes voiced including the lifting of items from the consent section for discussion.	
1. Addendum:	
a. _____	
b. _____	
2. Deletions:	
a. _____	
b. _____	
G. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS AND RESOLUTIONS:	
1. Introductions	
a. Teacher Representative: Hollie Chaney, Northern Elementary School	
b. Student Representative: Daevin Edelen, Bryan Station High School	
c. Classified Staff Representative: Mari Burgess, Dixie Elementary School	
2. Student Performance	
a. Performance, SCAPA Strings	
3. Recognitions	
a. Recognition, Dr. Michael Dailey, Amici Linguarum Award, Kentucky World Language Association	
b. Recognition, 2018 National Merit semifinalist	

c. Recognition, 212 Degrees	Lisa Deffendall
4. Acknowledgements	
5. Resolutions	
H. REPORTS, COMMUNICATIONS AND RESOLUTIONS:	
1. Progress Reports	
a. Superintendent's Report	Emmanuel Caulk
1. Academic Services	Kate McAnelly
2. Equity Council Report	Darryl Thompson
3. Operations & Support	Myron Thompson
2. Remarks by Citizens (persons who have signed up to speak):	
Fayette County Board of Education Policy 01.45 states, “...Members of the public may address the Board during the period set aside by the Board without submitting an item for the agenda. No action shall be taken during this portion of the meeting on issues raised by employees or the public unless deemed an emergency by the Board...” Please note: Speakers will not be allowed to make any disparaging or critical remarks about individuals or employees of the District. Critical comments or complaints are processed through the District’s complaint procedures, which afford the individuals to whom comments or complaints are directed, the opportunity for response and due process. a. There are two opportunities for the public to address the Board: At the beginning of the meeting, the public, who have signed up prior to the meeting, is invited to speak on items that are On the Agenda. This is not intended to be a time for debate, however, the Board will take the public's input into consideration when making their final decision this evening. Each speaker will be allowed a maximum of 5 minutes. At the end of the meeting, members of the public who have signed up prior to the meeting are invited to address the Board on any topic of District-related concern that is NOT on the official agenda for this meeting (Policy # 01.45). Please know that since these items are not on tonight's agenda, our Board may or may not comment. It is important to know that this is not intended to be a time where issues will be debated. The Chair will determine the amount of time for each speaker, depending upon the lateness of the hour and the number of speakers.	
I. APPROVAL OF ROUTINE MATTERS:	
J. APPROVAL OF CONSENT ITEMS:	
1. Award of Bids/Proposals	John White/Myron Thompson
2. Post Approval Placeholder	Rodney Jackson
3. Special and Other Leave of Absence for October 23, 2017	Jennifer Dyar
4. Shortened School Days - Special Education	Amanda Dennis
5. Approval of a Reduction in Retainage on the Construction Contract for the Construction of Frederick Douglass High School BG 14-159	Myron Thompson
6. Approval of Proposed Change Order (No. Twenty-five) to the Contract for the Construction of Frederick Douglass High School BG 14-159	Myron Thompson

7. Approval of a Revision to the BG-1 Project Application for the Construction of the New Elementary School at Athens-Boonesboro Road BG# 17-185	Myron Thompson
8. Approval of Waiver Request to KDE to Eliminate an Exterior Door to an Art Room Patio at the New Elementary School at Athens-Boonesboro Road BG 17-185	Myron Thompson
K. APPROVAL OF ACTION ITEMS:(PLANNING)	
1. Job Descriptions for Food Service	Michelle Coker/Jennifer Dyar
2. Professional Leave by District Personnel	Jennifer Dyar
3. Textbooks for 10/9/17	Schuronda Morton
4. Requests from Principals for Extended Trips	Chiefs of Schools
L. PLANNING DISCUSSION/INFORMATIONAL ITEMS:	
1. Bus Purchase	Myron Thompson/Marcus Dobbs
2. Hilliard Lyons Municipal Advisor Engagement Contract	Myron Thompson
3. Monthly Financial Placeholder	Rodney Jackson
4. School Activity Report Placeholder	Rodney Jackson
5. Personnel Changes for October 23, 2017	Jennifer Dyar
M. ORAL COMMUNICATIONS:	
1. Public	
NOTICE: Our next item is where members of the public may address the Board on any topic of District-related concern that is NOT on the official agenda for this meeting (Policy # 1.45). Please know that since these items are not on tonight's agenda our Board may or may not comment. It is important to know that this is not intended to be a time where issues will be debated. The Chair will determine the amount of time for each speaker, depending upon the lateness of the hour and the number of speakers.	
2. Board Request Summary	
A motion is in order to approve the following Board requests:	
a. _____	
b. _____	
c. _____	
3. Other Business	
a. Board Discussion of Board Work	
b. Staff	
N. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:	
A motion is in order to: "make the agenda dated October 9, 2017 on which action has been taken at this meeting, a part of the minutes as if copied in the minutes verbatim."	
O. CLOSED SESSION:	
1. Reconvene in Open Session	
The Board will reconvene to discuss and, if necessary, take any votes on real property, pending litigation and personnel matters discussed in closed session.	
P. ADJOURNMENT:	
Complete supplemental detail concerning this agenda is available for public review during normal business hours, 8:00 a.m. to 5:00 p.m. at the District Office.	

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 10/23/2017

TOPIC: Award of Bids/Proposals

PREPARED BY: Matt Moore, FCPS Purchasing

**Recommended Action on: 10/23/2017
Action Item for Vote (REGULAR MEETING)**

Superintendent Prior Approval: No

Recommendation/Motion: Approve the award recommendations for the listed bids, proposals and extensions.

Background/Rationale: A summary of bids/proposals submitted from the Purchasing Department for approval.

Policy: KRS 45A.365, KRS 45A.370

Fiscal Impact: Included in attachment

Attachments(s): Award of Bids/Proposals

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

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Superintendent Emmanuel Caulk

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AWARD OF BIDS/PROPOSALS

PLACEHOLDER

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

BID	MAILING ROSTER	DEPARTMENT	RESPONSE – NUMBER RECEIVED
1. Bid 51-17 Copy Paper	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Purchasing	
2. RFP 55-17 Motor Coach and Charter Bus Services	1. Economic Engine 2. TMSDC 3. Commerce Lexington	Purchasing	8

BID CONTRACT EXTENSIONS	VENDOR	DEPARTMENT	YEAR OF EXTENSION
1. Bid 50-16 HVAC Services	Comfort Process Solutions Thermal Equipment DeBra Kuempal	Maintenance	1
2. Bid 38-16 Electric Generators Preventive Maintenance	Precision Generator Testing LLC	Maintenance	1

PLACEHOLDER

1. Bid 51-17 – Copy Paper

BACKGROUND AND RATIONALE:

This contract provides for FCPS and administrative departments to purchase copy paper for copiers and printers at a discounted price and to incur no shipping or transportation charges. Additionally, the bid meets KY Model Procurement Law requirements.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings
Recommended Bid Award

Unit
Price

Total
Price

Contract Term: Quantity Order for One Year

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Copy Paper	Last year's Expenditure was approximately \$353,833.20	Individual FCPS and Administrative Departments	Recurring	FCPS and Departments will have source to obtain copier and printer paper at least cost and to meet KY Model Procurement Law requirements.

Funding Key: Individual FCPS and Administrative Departments

STAFF CONTACT: Dan Sawyers, Acting Director of Logistical Services/Purchasing

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“accept low bid from _____.”

PLACEHOLDER

2. RFP 55-17 Motor Coach Charter Bus Services

BACKGROUND AND RATIONALE:

Schools use motor coach and charter bus services for travel for field trips. In the past schools could use any vendor they chose. By bidding these services we will be able to create a list of approved vendors and centralize the process of using these services by the schools.

Vendor: The following bidders received specifications and have bid on the indicated contract:

The following vendors have submitted acceptable proposals on the indicated contract and are recommended for award:

<u>Vendor</u>	<u>Score</u>
Blue Grass Tours	993/1000
Wombles Transportation	867/1000
Shockey Tours	831/1000
Miller Transportation	827/1000
Taylor Tours	550/1000
Mattingly Tours	555/1000
Martin Tours	545/1000
Gold Shield	869/1000

Contract Term: Beginning November 1, 2016 and ending October 31, 2017

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Motor Coach and Charter Bus Services	Over \$20,000	Individual School Accounts	Recurring	2017/2018 school year

Funding Key: Individual School Accounts

STAFF CONTACT: Dan Sawyers, Acting Director of Logistical Services and Purchasing

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to: "Accept proposals from Blue Grass Tours, Wombles Transportation, Shockey Tours, Taylor Tours, Mattingly Tours, Martin Tours, Gold Shield and Miller Transportation."

PLACEHOLDER

APPROVAL FOR BID CONTRACT RENEWAL

1. Bid 50-16 HVAC Services

BACKGROUND AND RATIONALE:

This bid is used to establish a HVAC Services contract for the Maintenance Department to use for servicing and repairing district HVAC equipment. The bid includes the option to extend the contract for additional one year periods up to a total of five years. This would be the first extension.

Vendors: DeBra-Kuempel, Thermal Equipment Service, Comfort & Process Solutions

Contract Term: November 1, 2017 and ending October 31, 2018

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
HVAC Service	Over \$20,000	Maintenance	Recurring	Will provide HVAC services for the district for the 2018 year as well as fiscal compliance with bid laws

Funding Key: Maintenance

STAFF CONTACT: Doug Botkin , Maintenance Supervisor

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to: “extend the current contract for an additional year with DeBra-Kuempel, Thermal Equipment Service, Comfort & Process Solutions.

PLACEHOLDER

2. Bid 38-16 Electric Generators Preventive Maintenance

Each FCPS facility is equipped with emergency power generators and transfer switches. Preventive maintenance ensures that in the event of a power failure, emergency lighting and communication systems will continue to function, thereby protecting the safety of students and staff. This is an annual bid to establish a preventive maintenance contract for all of the district electric generators and includes an option to extend the contract for one year up to a total of five years. Precision Generator Testing was the low bidder last year and has done exceptional work during the contract and has agreed to extend the contract at the same price.

Vendor: Precision Generator Testing LLC

Contract Term: January 1, 2018 and ending December 31, 2018

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Electric Generators Preventive Maintenance	Amount spent last fiscal year: \$78,500.00	920 1 134 0432	Recurring	Improved safety of students and staff. Improved efficiency of equipment.

Funding Key: 920 – Maintenance, 1 – General Fund, 134 – Maintenance Shop Operations, 0432 – Building Repair/Maintenance

STAFF CONTACT: Jason Smith, Electrical Foreman, Maintenance

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
“Extend the current contract with Precision Generator & Testing for an additional year”.

Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning

DATE: 10-9-2017

TOPIC: Post Approval Agenda Item Placeholder

PREPARED BY: Rodney Jackson

Recommended Action on: 10-23-2017 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Upon examination of claims by the Board of Education a motion is in order to: “approve the action of the Chairman and Treasurer in issuing the checks above from the above listed accounts, approve all claims as submitted, direct the Treasurer to make payment accordingly, and enter official copies of all claims as listed into the Official Minutes of the Board of Education.”

Background/Rationale: This is a regular board agenda item, which allows for the timely approval and processing of checks and claims in accordance with board policy.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: NA

Attachments(s): One attachment

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**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Regular

DATE: 10/23/2017

TOPIC: Special and Other Leave of Absence

PREPARED BY: Jennifer Dyar

**Recommended Action on: 10/23/2017
Action Item for Vote (REGULAR MEETING)**

Superintendent Prior Approval: No

Recommendation/Motion: N/A

Background/Rationale: This is to report employee leave of absence and requests for days without pay

Policy: 03.123/03.223

Fiscal Impact: N/A

Attachments(s): Special and Other Leave of Absence for October 23, 2017 Board Agenda

LOA – Certified: 2, Classified: 3

Extend LOA – Classified: 1

Resign from LOA – Classified: 1

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Special and Other Leave of Absence

a. Extension of Leave of Absence of Classified Hourly Personnel - This is to report the extension of leave of absence of the following classified hourly personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	FROM (CLOSE OF DAY)	THROUGH (CLOSE OF DAY)
ASH	JOYCE	BUS GARAGE	BUS DRIVER	08/08/17	12/31/17

b. Leave of Absence of Certified/Salaried Classified Personnel - This is to report the leave of absence of the following certified/salaried classified personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	FROM (CLOSE OF DAY)	THROUGH (CLOSE OF DAY)
PETRI	ALYSSA	GLENDOVER ELEMENTARY	ELEM ESL INSTRUCTOR	08/24/17	09/25/17
RHODES	MORGAN	MILLCREEK ELEMENTARY	ELEM PRESCHOOL INSTRUCTOR	08/15/17	11/06/17

c. Leave of Absence of Classified Hourly Personnel - This is to report the leave of absence of the following classified hourly personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	FROM (CLOSE OF DAY)	THROUGH (CLOSE OF DAY)
FISH	CARLA	BRYAN STATION TRD MID FOOD SER	FOOD SERVICE ASSISTANT I	08/15/17	09/08/17
MCCANN	MARTHA	BOOKER T WASHINGTON ELEM FS	FOOD SERVICE ASSISTANT II	06/30/17	09/15/17
MILLER	GRETCHEN	TATES CREEK HIGH FOOD SERV	FOOD SERVICE ASSISTANT II	08/21/17	09/22/17

d. Resignation from Leave of Absence of Classified Hourly Personnel - This is to report the resignation from leave of absence of the following classified hourly personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE
MAYES	STEFANIE	BUS GARAGE	BUS MONITOR	06/30/17

Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Regular

DATE: 10/23/2017

TOPIC: Request for Shortened School Day

PREPARED BY: Amanda Dennis, Director of Special Education

Recommended Action on: 10/23/2017

Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: “approve the request for a shortened school day for the 5 students listed on records maintained by the Director of Special Education.”

Background/Rationale: A shortened school day and/or week is being requested for 5 students with disabilities. This request represents the recommendation of an Admission and Release Committee (ARC) for the student(s) based on data from the current Individual Education Program and a physician’s recommendation. A plan has been developed to address student’s return to a full school day. The ARC will continue to address this possibility with input from the physician.

Policy: Procedures for Exceptional Children, Chapter 8, Placement Decisions, Section 1; 707 KAR 1:350, KRS 158.060 (3)

Fiscal Impact: Click here to enter text.

Attachments(s): Click here to enter text.

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**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Regular

DATE: October 23, 2017

TOPIC: Approval of a Reduction in Retainage on the Construction Contract for the Construction of Frederick Douglass High School BG 14-159

PREPARED BY: Myron Thompson, Senior Director, Operations & Support @ 381-4165

Recommended Action on: 10/23/2017
Consent Item

Superintendent Prior Approval: No

Recommendation/Motion: Approve the reduction of the contract retainage to a lump sum of \$172,347.69 (One Hundred Seventy-two Thousand, Three Hundred Forty-seven Dollars and Sixty-nine Cents) on the contract with D.W. Wilburn, Inc. for the construction of Frederick Douglass High School, per the provisions of 702 KAR 4:160.

Background/Rationale: KDE's 702 KAR 4:160 requires 10% retainage on construction contracts until the project is 50% complete, when a reduction to 5% retainage is allowed. After substantial completion of the work, a reduction to a lump sum amount less than the 5% retainage, which lump sum shall be twice the estimated cost to correct the deficient or incomplete work, may be approved. The contract with D.W. Wilburn, Inc. for the construction of Frederick Douglass High School in the amount of \$62,044,000.00 (including direct purchase orders) was accepted and approved by the Board at its May 14, 2015 meeting. Since that time the progress of the work has been reviewed by the Office of Facility Design & Construction, the design consultants Tate Hill Jacobs Architects, and the local building code officials. More than 99% of the construction is currently complete, leaving \$380,734.69 for the remainder of the contract work, including the retainage amount. Currently, the contractor has requested with the approval of the surety, the recommendation of the architect and the concurrence of the FCPS Facility Design & Construction staff, a reduction of the retained amount to a lump sum of \$172,347.69, which amount the architect confirms is twice the estimated cost to correct the deficient or incomplete work. The Kentucky Department of Education requires that this reduction of the retainage to a lump sum be approved by the Board. Remaining payments to the contractor shall not be made until all work has been completed and accepted by the architect and FCPS Facility Design & Construction. Prior to final payment, a BG-4 Final Approval and Payment Application Form will be presented for signature by the Superintendent and acceptance of the work by the Board. Approval of this reduction of retainage complies with the intent of the requirements of 702 KAR 4:160 and the Kentucky Department of Education, District Facilities Branch.

Policy: 702 KAR 4:160

Fiscal Impact:

<u>Fund</u>	<u>Org. Code</u>	<u>Project Code</u>	<u>Object Code</u>
Construction 360	0003610	14159	0450

Attachments(s): None

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On motion by _____, seconded by _____,
the Board approved the reduction of the contract retainage to a lump sum of \$172,347.69 (One Hundred
Seventy-two Thousand, Three Hundred Forty-seven Dollars and Sixty-nine Cents) on the contract with
D.W. Wilburn, Inc. for the construction of Frederick Douglass High School, per the provisions of 702 KAR
4:160.

Melissa Bacon, Board Chair

Emmanuel Caulk, Superintendent

Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Regular

DATE: October 23, 2017

TOPIC: Approval of Proposed Change Order (No. Twenty-five) to the Contract for the Construction of Frederick Douglass High School BG 14-159

PREPARED BY: Myron Thompson, Senior Director, Operations & Support @ 381-4165

Recommended Action on: 10/23/2017
Consent Item

Superintendent Prior Approval: No

Recommendation/Motion: Approve the proposed additive Change Order No. Twenty-five to the contract with D.W. Wilburn, Inc D.W. Wilburn, Inc. for the construction of Frederick Douglass High School in the amount of \$10,200.17 (Ten Thousand, Two Hundred Dollars and Seventeen Cents), with an equivalent transfer of funds from Object Code 0840 to 0450, and a corresponding transfer of \$329.05 (Three Hundred Twenty-nine Dollars and Five Cents) for design consultant fees from Object Code 0840 to 0346, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Background/Rationale: The construction of a new high school to be located on 65 acres at 2000 Winchester Road (formerly 1970 Winchester Road) is listed as priority 1a.5 on FCPS's 2013 District Facility Plan. Tate Hill Jacobs Architects produced final Construction Documents for bidding describing the construction of a new building totaling approximately 285,790 SF to serve 1,800 students. The 21st Century high school program was developed during a series of Building Committee meetings attended by FCPS instructional and administrative leadership, and refined in small group meetings where teachers provided direction related to collaborative teaching and project-based subject matter. The program is consistent with recent new high school projects across the nation and provides new building space that functions and supports current FCPS enrollment growth. Bids were received on May 7, 2015 and construction began in June, 2015. The Office of Facility Design & Construction, the design consultants and the local building code officials have reviewed the progress of the work. Changes to the original plans and specifications have been necessary in order to satisfy the requirements described below. Approval of these changes allows the work to be completed. The description and cost of these items are summarized as follows:

	Change to DPOs	Change to GC Contract	4.6% A/E FEE
To improve original plans and specs:			
• Provide labor, materials and equipment to add heater to Fieldhouse mechanical room; add:		\$3,425.27	\$157.56
• Provide labor, materials and equipment to add "CGWA" lettering to Auxiliary Gym floor; add:		\$1,388.05	\$63.85
• Provide labor, materials and equipment to add electrical receptacles for Media Center televisions; add:		\$1,442.18	\$66.34

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• Provide labor, materials and equipment to add electrical receptacle to Kiln room; add:	\$897.88	\$41.30
To correct deficient plans and specs:		
• Provide labor, materials and equipment to revise power in A106 (FMD room) for range and range hood; add:	\$1,986.31	\$0
• Provide labor, materials and equipment to add light switch at Toilets BT2a and BT2b; add:	\$327.53	\$0
• Provide labor, materials and equipment to add power and switch for projector screen in E209h; add:	\$732.95	\$0
Total Change Order No. Twenty-five:	\$10,200.17	
Design consultant fees:		\$329.05
Total Cost:	\$10,529.22	

A 5% contingency (\$3,102,200) is included in the project's available funds. There have been twenty-four previous change orders on this project. The cost of the current and all changes orders represents a 1.56% increase in the construction cost.

Policy: 702 KAR 4:160

Fiscal Impact:

<u>Fund</u>	<u>Org. Code</u>	<u>Project Code</u>	<u>Object Code</u>	<u>Balance</u>
Construction 360	0003610	14159	0840	\$1,036,306.33

Attachments(s): None

On motion by _____, seconded by _____, the Board approved the additive Change Order No. Twenty-five to the contract with D.W. Wilburn, Inc. for the construction of Frederick Douglass High School in the amount of \$10,200.17 (Ten Thousand, Two Hundred Dollars and Seventeen Cents), with an equivalent transfer of funds from Object Code 0840 to 0450, and a corresponding transfer of \$329.05 (Three Hundred Twenty-nine Dollars and Five Cents) for design consultant fees from Object Code 0840 to 0346, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Melissa Bacon, Board Chair

Emmanuel Caulk, Superintendent



FAYETTE COUNTY PUBLIC SCHOOLS

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Regular

DATE: October 23, 2017

TOPIC: Approval of a Revision to the BG-1 Project Application for the Construction of the New Elementary School at Athens-Boonesboro Road
BG# 17-185

PREPARED BY: Myron Thompson, Senior Director, Operations & Support @ 381-4165

Recommended Action on: 10/23/2017
Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve a revision to the BG-1 Project Application for the construction of a new 750-student elementary school at Athens-Boonesboro Road in the amount of \$25,455,385 (Twenty-five Million, Four Hundred Fifty-five Thousand, Three Hundred Eighty-five Dollars), subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Background/Rationale: The construction of a new 650-student elementary school to be located on a new site to be determined is listed as priority 2a.1 on FCPS's 2013 District Facility Plan. EOP Architects has produced Design Development documents (plans, elevations, with BG-2 Outline Specifications and BG-3 Statement of Probable Cost) describing the construction of approximately 80,000 SF to serve 750 students. The program is consistent with other recent FCPS elementary school projects. The design consultants' last BG-3 Statement of Probable Cost estimated the construction cost to be \$19,170,639. The project is planned to start construction in April 2018, with final completion planned for August 2019.

Based on the rationale above, a revision to the BG-1 Project Application is required as follows:

	Initial BG-1 Total (2/17)	Proposed BG-1 Revision Total
Total Construction Cost:	\$16,356,000	\$19,170,639
Architect/Engineer Fee:	\$831,604	\$1,058,219
Bond Discount:	\$365,032	\$422,734
Fiscal Agent Fee:	\$117,362	\$126,430
Contingencies:	\$817,800	\$958,532
Site Acquisition:	\$1,778,931	\$1,778,931
Furnishings/Equipment:	\$905,000	\$1,000,000
Furnishings/Computers:	\$300,000	\$600,000
HVAC Balancing:	\$7,500	\$7,500
Technology Network Systems (KETS), telephone, etc.:	\$150,000	\$150,000
Surveys, Printing, etc.:	\$40,000	\$48,000
Special Inspections:	\$82,125	\$89,400
Fundamental Commissioning:	\$40,000	\$45,000
Total Estimated Cost:	\$21,791,354	\$25,455,385

Policy: 702 KAR 4:160

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

Fiscal Impact:

FUNDING SOURCE:

<u>Fund</u>	<u>Org. Code</u>	<u>Object Code</u>	<u>Balance</u>
SFCC Cash Req.	310/320	0910	\$150,601.49
Capital Outlay	310	0910	\$1,448,096.03
Residuals (09267, 10010, 10028, 10260, 10262, 11250, 11251)	360	5210	\$2,198,056.48
Local FSPK Bond Sale	360	5110	\$15,908,631.00
SFCC Bond Sale	360	5110	\$5,750,000.00

Attachment(s): None

On motion by _____, seconded by _____,
the Board approved a revision to the BG-1 Project Application for the construction of a new 750-student elementary school at Athens-Boonesboro Road in the amount of \$25,455,385 (Twenty-five Million, Four Hundred Fifty-five Thousand, Three Hundred Eighty-five Dollars), subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Melissa Bacon, Board Chair

Emmanuel Caulk, Superintendent



**Executive Summary
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MEETING: Regular

DATE: October 23, 2017

TOPIC: Approval of Waiver Request to KDE to Eliminate an Exterior Door to an Art Room
Patio at the New Elementary School at Athens-Boonesboro Road BG 17-185

PREPARED BY: Myron Thompson, Senior Director, Operations & Support @ 381-4165

Recommended Action on: 10/23/2017
Consent Item

Superintendent Prior Approval: No

Recommendation/Motion: Approve the waiver request to KDE relative to 702 KAR 4:170 to allow the elimination of a door from the Art Classroom directly to the outdoor art patio as shown on the drawings prepared by EOP Architects for the construction of the New Elementary School at Athens-Boonesboro Road, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Background/Rationale: The construction of a new elementary school to be located on a new site is listed as priority 2a.1 on FCPS's 2013 District Facility Plan. EOP Architects has produced Design Development Documents describing the construction of a new 750-student elementary school (original capacity increased from 650 in anticipation of growth). The program is consistent with recent FCPS elementary school projects and provides new building space that functions and supports current FCPS instructional programs. KDE's 702 KAR 4:170 Facility Programming and Construction Criteria states that the Standard Art Classroom shall be located "On ground floor at north exterior wall for direct access to a future art patio."

The intent of the regulation is to require a location for the art classroom that will allow daylight from the north into the room. This north light provides better color rendition with few shadows during the day. Locating the art classroom on a north-facing wall on this site is not possible. Artificial lighting with better color rendition can be provided indoors with proper light fixture selection. In lieu of providing an exterior door directly to the exterior that requires additional security alarms, students will have access to the outdoors via corridor to the exterior. The KDE District Facilities Branch has required that the Board request a waiver of the 702 KAR 4:170 Facility Programming and Construction Criteria to allow this layout to be incorporated into the final building design. The approval of a waiver request is recommended by FCPS and the design team.

Policy: 702 KAR 4:160

Fiscal Impact: N/A

Attachment: None

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

On motion by _____, seconded by _____,
the Board approved the waiver request to KDE relative to 702 KAR 4:170 requiring the art classroom to be located "on ground floor at north exterior wall for direct access to a future art patio," in favor of the location as shown on the design development drawings prepared by EOP Architects for the construction of the New Elementary School at Athens-Boonesboro Road, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Melissa Bacon, Board Chair

Emmanuel Caulk, Superintendent

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 10/9/2017

TOPIC: Job Descriptions for Food Service

PREPARED BY: Jennifer Dyar

Recommended Action on: 10/9/2017

Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: Food Service Manager IV and the revised job descriptions for the Food Service Manager I, II, III and Food Service Trainer and Food Service Lead Assistant.

Background/Rationale: These additional positions will allow the Food Service Department to better support schools and align with the district strategic plan. The update to existing job descriptions will better align them to current and future duties of the positions.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: Food Service Funding of \$40,000

Attachments(s): Job Descriptions

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

JOB DESCRIPTION

LEAD FOOD SERVICE ASSISTANT

Class Code: 8231

TITLE: Lead-Food Service Lead Assistant
Grade 13

REPORTS TO: Food Service Supervisor

SUPERVISES: Food Service Assistants

JOB FUNCTION: Plan, organize and lead the complex service operations and activities in a small~~at a satellite~~ kitchen involving food service to ~~on-site~~ students and staff; ~~schedule food service transporting activities to assigned school~~; or assistant to a manager of a large operation; train, assign and provide work direction to food service~~assigned~~ personnel~~staff~~.

MEASURES OF SUCCESS:

- Ensure reports/audits (federal/local/state) indicate compliance with regulatory requirements, if out of compliance, take corrective action.
- Increased satisfaction pertaining to quality, taste & appearance as shown in survey data.
- Staff demonstrate knowledge and operational skills for consistency and best practices.

DUTIES AND RESPONSIBILITIES:

- Manage the food service operations for a small program with participation based on meal equivalent < ~~ranges between 100—300~~99 or, be the assistant in the operation of a program with participation based on meal equivalent ranges over 120050 or preform the functions of the lead managers when absent.
- Plan, organize and lead the complex service operations and activities at an assigned school ~~satellite kitchen site~~ involving food service to ~~on-site~~ students and staff; or be assistant to the manager of a large operation~~schedule food service transporting activities to assigned school~~; train, assign and provide work direction to assigned staff.
- Plan the preparation of meals according to District menu guides; determine amount to be served; maintain standards of efficiency and sanitation related to large quantity food preparation, heating, serving and storage.
- Monitor and control activities in the ~~involved in food transport to serving~~ kitchen to assure standards of quality and sanitation, health regulations and time lines are

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JOB DESCRIPTION

LEAD FOOD SERVICE ASSISTANT

met.

- Prepare work schedules, ~~and assign duties~~ and evaluate food service personnel for assigned personnel; screen and recommend selection of new employees; conduct training for new employees.

DUTIES AND OTHER RESPONSIBILITIES (CONT.):

- Assist in the inspection of the ~~satellite~~ kitchen to assure proper cleanliness and maintenance of equipment and supplies used in the cafeteria; assure compliance with safety and sanitation regulations.
- Prepare and maintain a variety of reports and records including inventory, sales, requisitions, ~~transportation records~~, daily reports of meals served and production sheets.
- Estimate and requisition food quantities, equipment and supplies needed; receive, inspect, verify and accept delivery of food and supplies; oversee and assist with proper storage and efficient use of food and supplies.

DUTIES AND OTHER RESPONSIBILITIES (CONT.):

- Assist in coordinating food service operations with school activities to improve school and community public relations and increase student participation.
- Assure accuracy of daily cash receipts; count and wrap money; prepare bank deposits and deposit moneys into appropriate account.
- Confer with ~~Supervisor~~ the Production Manager regarding cafeteria needs, conditions and menu changes.
- Operate a variety of equipment and machines used in kitchens, including slicer, chopper, mixer, oven and others as required.
- Attend in-service meetings and workshops related to food service operations and activities.
- Demonstrates the ability to communicate in more than one language or the willingness to learn to communicate in more than one language at a novice level of proficiency.
- Perform other duties as assigned.

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JOB DESCRIPTION

LEAD FOOD SERVICE ASSISTANT

- Maintain regular attendance.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Planning, organization and operation of a ~~large~~ food service program.
- Methods of calculating and estimating needed food and supplies.
- Methods of preparing, cooking and serving food in large quantities.
- Sanitation and safety practices related to cooking, serving and transporting food.
- Standard kitchen equipment, utensils and measurements.

KNOWLEDGE OF (CONT):

-
- Storage and rotation of perishable food.
- Principles of training and providing work direction.
- Inventory methods and practices.
- Health and safety regulations.
- Interpersonal skills using tact, patience and courtesy.
- Record-keeping techniques.

ABILITY TO:

- Plan, organize and supervise the complex service operations and activities ~~in a at a central kitchen or large school district~~ involving food service ~~to on-site~~ students and staff.
- Assist a manager of a large operation (if applicable).
- Calculate, estimate and requisition food and supplies.
- ~~Train and provide work direction to others.~~

~~**KNOWLEDGE AND ABILITIES (CONT.):**~~

ABILITY TO:

-
- Maintain records and prepare reports.
-

KNOWLEDGE AND ABILITIES (CONT.):

ABILITY TO:

-
- Assure food preparation, service, transport and storage are in accordance with health, sanitation and safety regulations.
- Participate in and assure proper maintenance of food service equipment and serving areas are in a clean and sanitary condition.

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JOB DESCRIPTION

LEAD FOOD SERVICE ASSISTANT

- Operate standard kitchen equipment safely and efficiently.
- Lift heavy objects.
- Meet schedules and time lines.
- Work independently with little direction.
- Complete work with many interruptions.
- Establish and maintain cooperative and effective working relationships with others.
- Communicate effectively both orally and in writing.

Original Date: 01/1999

Revision Date: 07/2011

Revision Date: 07/2012

Revision Date: 05/2015

Revision Date: 04/2016

Revision Date: 09/2017

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds
-

EDUCATION AND EXPERIENCE:

- High school diploma or G.E.D. Certificate and three years food service experience.

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LICENSES AND OTHER REQUIREMENTS:

- Valid Food Service Permit issued by the Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

JOB DESCRIPTION

FOOD SERVICE MANAGER I

Class Code: 7212

TITLE: Food Service Manager I
Grade 14

REPORTS TO: Food Service Supervisor

SUPERVISES: Food Service Assistants

JOB FUNCTION: -Manage and coordinate the day-to-day food service
 operations of an assigned school site; assure compliance
 with District, State and federal requirements and laws regarding gg
 nutrition, sanitation, safety and record-keeping; ~~select, assign,~~
 ~~schedule,~~ supervise, direct and evaluate
assigned food service
 personnel.

MEASURES OF SUCCESS:

- Ensure reports/audits (federal/local/state) indicate compliance with regulatory requirements, if out of compliance, take corrective action.
- Increased satisfaction pertaining to quality, taste & appearance as shown in survey data.
- Staff demonstrate knowledge and operational skills for consistency and best practices.

DUTIES AND RESPONSIBILITIES:

- Manage the food service operations for a program with participation based on meal equivalent ranges between 301400 - 649.
- Manage, coordinate and oversee the day-to-day food service operations at an assigned school site; analyze effectiveness, assure compliance with District, State and federal laws, regulations and safety and sanitation procedures.
- ~~Follow~~Prepare menus, assuring compliance with regulations and requirements; estimate and order amount of food and supplies needed; monitor and control expenditures; maintain assigned budget.
- ~~Select food service employees;~~ Direct, assign, schedule and evaluate food service personnel; conduct training sessions for ~~new~~ employees.

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JOB DESCRIPTION

FOOD SERVICE MANAGER I

- Inspect ~~lunchroom and~~ kitchen area daily to assure compliance with health, safety and sanitation requirements and regulations.

DUTIES AND RESPONSIBILITIES (CONT.):

- Plan work schedules and coordinate daily work for efficient use of labor; receive calls from employees and call substitutes as necessary.
- Train and assist employees in the proper handling of foods, correct use and care of equipment and in maintaining high standards of sanitation and safety.
- Maintain, prepare and review a variety of menu production records, inventories, logs and reports; accumulate data and input information into a computer as appropriate and file documents as necessary.

DUTIES AND RESPONSIBILITIES (CONT.):

DUTIES AND RESPONSIBILITIES (CONT.):

- Supervise and participate in food preparation and distribution to ~~District~~ students and staff; plan for catered events such as meetings, activities and parties; plan and coordinate food service operations with school activities to improve school and community relations and increase student participation.
- Communicate with students, staff, faculty, and outside organizations to exchange information, receive suggestions, and resolve issues related to food service.
- Participate in, schedule and attend in-service meetings and workshops.
- Demonstrates the ability to communicate in more than one language or the willingness to learn to communicate in more than one language at a novice level of proficiency.
- Perform other duties as assigned.

- Maintain regular attendance.

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JOB DESCRIPTION

FOOD SERVICE MANAGER I

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Meal production planning and scheduling.
- Applicable District, ~~federal and~~ State and federal laws, rules and regulations related to food service.
- Quantity food preparation and food merchandising.
- Nutrition, sanitation and operation regulations and requirements.
- Use and care of institutional equipment and utensils.
- Procedures used in ordering, receiving, storing and inventorying food and supplies.
- Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.
- ~~Budget review~~ preparation and control.

KNOWLEDGE OF (CONT.):

- Record-keeping techniques.
- Principles and practices of supervision and training.
- Oral and written communications skills.
- Interpersonal skills using tact, patience and courtesy.
- Inventory methods and practices.

ABILITY TO:

- Manage and coordinate the day-to-day food service operation at an assigned school site.
- ~~Assure compliance with District, State and federal requirements.~~

~~KNOWLEDGE AND ABILITIES (CONT.):~~

ABILITY TO:

- ~~Prepare and serve~~ an well-balanced, nutritional and appetizing menus within a fixed budget.
- Train others in the preparation and serving of food in large quantities.
- ~~Read, interpret, apply and explain rules, regulations, policies and procedures.~~

~~KNOWLEDGE AND ABILITIES (CONT.):~~

ABILITY TO:

- Schedule, supervise and evaluate staff.
- Analyze situations accurately and adopt an effective course of action.

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JOB DESCRIPTION

FOOD SERVICE MANAGER I

- Meet schedules and time lines.
- Operate a computer terminal as required.
- Plan and organize work.
- Maintain records and prepare reports.
- Communicate effectively both orally and in writing.
 - Work independently with little direction.

Original Date: 01/1999

Revision Date: 07/2011

Revision Date: 07/2012

Revision Date: 05/2015

Revision Date:

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds.

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EDUCATION AND EXPERIENCE:

- High school diploma or G.E.D. Certificate and three years experience in food service operations.

LICENSES AND OTHER REQUIREMENTS:

- Valid Food Service Permit issued by the Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

JOB DESCRIPTION

FOOD SERVICE MANAGER II

Class Code: 7211

TITLE: _____ Food Service Manager II
_____ Grade 15

REPORTS TO: _____ Food Service Supervisor

SUPERVISES: _____ Food Service Assistants

JOB FUNCTION: Manage and coordinate the day-to-day food service operations of
an assigned school site ~~and~~
~~activities of a central kitchen; plan and organize food service-~~
~~transporting activities;~~ assure compliance with District, State and
~~f~~Federal requirements and laws regarding nutrition, sanitation,
safety _____ and record-keeping; _____ supervise, direct and evaluate
assigned food _____ service _____ personnel.

MEASURES OF SUCCESS:

- Ensure reports/audits (federal/local/state) indicate compliance with regulatory requirements, if out of compliance, take corrective action.
- Increased satisfaction pertaining to quality, taste & appearance as shown in survey data.
- Staff demonstrate knowledge and operational skills for consistency and best practices.

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DUTIES AND RESPONSIBILITIES:

- Manage the food service operations for a program with participation based on meal equivalent ranges between 650 - 899.
- Manage, ~~and~~ coordinate and oversee the day-to-day ~~the~~ food service operations at an assigned school site; analyze effectiveness and activities of a central kitchen;
~~analyze effectiveness,~~ assure compliance with District, State and federal laws, regulations and safety and sanitation procedures.
- ~~Plan and organize food service transporting activities; set transportation schedules according to established time lines; assure guidelines for maintaining appropriate food temperatures and sanitation requirements are met.~~
- Follow~~Prepare~~ menus, assuring compliance with regulations and requirements;

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JOB DESCRIPTION

FOOD SERVICE MANAGER II

estimate and order amount of food and supplies needed; monitor and control expenditures; maintain assigned budget.

- ~~D~~Select food service employees; direct, assign, schedule and evaluate food service personnel; conduct training sessions for new employees.

- Inspect ~~lunchroom and~~ kitchen area daily to assure compliance with health, safety and sanitation requirements and regulations.

DUTIES AND RESPONSIBILITIES (CONT.):

- Plan work schedules and coordinate daily work for efficient use of labor; receive calls from employees and call substitutes as required.

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- Train and assist employees in the proper handling of foods, correct use and care of equipment and in maintaining high standards of sanitation and safety.

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DUTIES AND RESPONSIBILITIES (CONT.): DUTIES AND RESPONSIBILITIES (CONT.):

- Maintain, prepare and review a variety of menu production records, inventories, logs and reports; accumulate data and input information into a computer as appropriate and file documents as necessary.

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- Supervise and participate in food preparation and distribution to ~~District~~ students and staff; plan for catered events such as meetings, activities and parties; plan and coordinate food service operations with school activities to improve school and community relations and increase student participation.

- Communicate with students, staff, faculty, and outside organizations to exchange information, receive suggestions, and resolve issues related to food service.

- Participate in, schedule and attend in-service meetings and workshops.

- Demonstrates the ability to communicate in more than one language or the willingness to learn to communicate in more than one language at a novice level of proficiency.

- Perform other duties as assigned.

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JOB DESCRIPTION

FOOD SERVICE MANAGER III

Class Code: 8210

TITLE: Food Service Manager III
Grade 16

REPORTS TO: Food Service Supervisor

SUPERVISES: Food Service Assistants

JOB FUNCTION: Manage and coordinate the day-to-day food service operations of an assigned school site; Plan, coordinate and manage a large district Food Service program, assuring cost effectiveness and compliance with District, State and federal requirements and laws regarding nutrition, sanitation, safety and record-keeping; supervise, direct and evaluate the performance of assigned personnel.

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MEASURES OF SUCCESS:

- Ensure reports/audits (federal/local/state) indicate compliance with regulatory requirements, if out of compliance, take corrective action.
- Increased satisfaction pertaining to quality, taste & appearance as shown in survey data.
- Staff demonstrate knowledge and operational skills for consistency and best practices.

DUTIES AND RESPONSIBILITIES:

- Manage the food service operations for a program with participation based on meal equivalent ranges between 900 - 1199.
- Manage, coordinate and oversee the day-to-day food service operations at an assigned school site; analyze effectiveness, assure compliance with District, State and federal laws, regulations and safety and sanitation procedures.
- Follow menus, assuring compliance with regulations and requirements; estimate and order amount of food and supplies needed; monitor and control expenditures; maintain assigned budget.
- Direct, assign, schedule and evaluate food service personnel; conduct training sessions for employees.

JOB DESCRIPTION

FOOD SERVICE MANAGER III

- Inspect kitchen area daily to assure compliance with health, safety and sanitation requirements and regulations.
- Plan work schedules and coordinate daily work for efficient use of labor; receive calls from employees and call substitutes as required.

DUTIES AND RESPONSIBILITIES (CONT.):

- Train and assist employees in the proper handling of foods, correct use and care of equipment and in maintaining high standards of sanitation and safety
- Maintain, prepare and review a variety of menu production records, inventories, logs and reports; accumulate data and input information into a computer as appropriate and file documents as necessary.
- Supervise and participate in food preparation and distribution to students and staff; plan for catered events such as meetings, activities and parties; plan and coordinate food service operations with school activities to improve school and community relations and increase student participation.
- Communicate with students, staff, faculty, and outside organizations to exchange information, receive suggestions, and resolve issues related to food service.
- Participate in, schedule and attend in-service meetings and workshops.
- Demonstrates the ability to communicate in more than one language or the willingness to learn to communicate in more than one language at a novice level of proficiency.
- Perform other duties as assigned.
- Maintain regular attendance.

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KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Meal production planning and scheduling.
- Applicable District, State and federal laws, rules and regulations related to food service.
- Quantity food preparation and food merchandising.
- Nutrition, sanitation and operation regulations and requirements.
- Use and care of institutional equipment and utensils.

JOB DESCRIPTION

FOOD SERVICE MANAGER III

- Procedures used in ordering, receiving, storing and inventorying food and supplies.
- Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.
- Budget review and control.
- Record-keeping techniques.
- Principles and practices of supervision and training.
- Oral and written communications skills.

KNOWLEDGE OF (CONT):

- Interpersonal skills using tact, patience and courtesy.
- Inventory methods and practices.

ABILITY TO:

- Manage and coordinate the day-to-day food service operation at an assigned school site.
- Assure compliance with District, State and federal requirements.
- Plan and organize food service transporting activities.
- Prepare and serve nutritional and appetizing menus within a fixed budget.
- Train others in the preparation and serving of food in large quantities.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Schedule, supervise and evaluate staff.
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and time lines.
- Operate a computer terminal as required.
- Plan and organize work.
- Maintain records and prepare reports.
- Communicate effectively both orally and in writing.
- Work independently with little direction.

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds.

EDUCATION AND EXPERIENCE:

- High school diploma or G.E.D. Certificate and three years experience in food

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JOB DESCRIPTION

FOOD SERVICE MANAGER III

service.

Original Date: 01/1999

Revision Date: 07/2011

Revision Date: 07/2012

Revision Date: 05/2015

Revision Date: 09/2017

LICENSES AND OTHER REQUIREMENTS:

- Valid Food Service Permit issued by the Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

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Manage the food service operation for a program with the participation based on meal equivalent ranged between 900—1249.

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- Plan, coordinate and manage a large Food Service program; analyze effectiveness, assure compliance with District, State and federal laws, regulations and safety and sanitation procedures.
- Prepare and supervise master menu planning, assuring compliance with regulations and requirements; assure nutrition and dietary balance.
- Select food service employees; assign, schedule and evaluate food service personnel; determine reassignments, discipline or termination as appropriate.
- Inspect lunchroom and kitchen area daily to assure compliance with health, safety and sanitation requirements and regulations.
- Assist in the preparation of the Food Service budget; control and limit expenditures; analyze financial and operating statements.
- Prepare quality meals and understand and use record-keeping and ordering systems in accordance with District direction; instruct, train and assist employees in the proper handling of foods, correct use and care of equipment and in maintaining high standards of sanitation and safety.

DUTIES AND RESPONSIBILITIES (CONT.):

- Prepare a variety of food service records and reports; review time sheets.

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JOB DESCRIPTION

FOOD SERVICE MANAGER III

- ~~financial statements, operating reports, inventory and cost control records.~~
- ~~• Supervise and participate in food preparation and distribution to District students and staff; plan for catered events such as meetings, activities and parties; plan and coordinate food service operations with school activities to improve school and community relations and increase student participation.~~
- ~~— Consult with school principals and Food Service Supervisors to establish or revise operational policies; resolve problems involving food standards, labor costs and proper use of equipment and serving schedule; confer with fiscal services, purchasing, warehouse, maintenance and operations and personnel department representatives to coordinate functions with Food Service Operations.~~
- ~~— Plan, schedule and coordinate special events which utilize cafeteria facilities; compute costs of labor, supplies and food; assign personnel and order foodstuffs.~~
- ~~• Conduct employee meetings to discuss and explain operating policies; plan, direct and attend in-service workshops and training programs for food service personnel.~~
- ~~• Supervise and participate in food preparation and distribution to District students and staff; plan for catered events such as meetings, activities and parties; plan and coordinate food service operations with school activities to improve school and community relations and increase student participation.~~
- ~~• Prepare a variety of food service records and reports; review time sheets, financial statements, operating reports, inventory and cost control records.~~
- ~~• Prepare specifications for the purchase of food supplies and equipment; review bids, make purchases and recommendations as appropriate.~~
- ~~• Conduct employee meetings to discuss and explain operating policies; plan and direct in-service workshops and training programs for food service personnel.~~
- ~~• Plan, schedule and coordinate special events which utilize cafeteria facilities; compute costs of labor, supplies and food; assign personnel and order foodstuffs.~~

JOB DESCRIPTION

FOOD SERVICE MANAGER III

- ~~Perform related duties as assigned.~~

- ~~Maintain regular attendance.~~

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KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- ~~Meal production planning and scheduling.~~
- ~~Applicable District, federal and State laws, rules and regulations related to food service.~~
- ~~Food preparation for transportation to District sites.~~
- ~~Quantity food preparation and food merchandising.~~
- ~~Nutrition, sanitation and operation regulations and requirements.~~
- ~~Use and care of institutional equipment and utensils.~~
- ~~Practices and procedures used in ordering, receiving, storing and inventorying food and supplies.~~
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KNOWLEDGE AND ABILITIES (CONT.):

KNOWLEDGE OF:

- ~~Practices and procedures used in ordering, receiving, storing and inventorying food and supplies.~~
- ~~Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.~~
- ~~Budget preparation and control.~~
- ~~Record-keeping techniques.~~
- ~~Principles and practices of supervision and training.~~
- ~~Oral and written communications skills.~~
- ~~Interpersonal skills using tact, patience and courtesy.~~
- ~~Inventory methods and practices.~~

KNOWLEDGE AND ABILITIES (CONT.):

ABILITY TO:

- ~~Plan, coordinate and manage a large district Food Service program.~~

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JOB DESCRIPTION

FOOD SERVICE MANAGER III

- ~~Assure compliance with District, State and Federal requirements relating to food service.~~
- ~~Plan and supervise master menu planning.~~
- ~~Train others in the preparation and serving of food in large quantities.~~
- ~~Read, interpret, apply and explain rules, regulations, policies and procedures.~~
- ~~Schedule, supervise and evaluate staff.~~
- ~~Analyze situations accurately and adopt an effective course of action.~~
- ~~Meet schedules and time lines.~~
- ~~Establish and maintain cooperative and effective working relationships with others.~~
- ~~Operate a computer terminal as required.~~
- ~~Plan and organize work.~~
- ~~Maintain records and prepare reports.~~
- ~~Communicate effectively both orally and in writing.~~
- ~~Work independently with little direction.~~

PHYSICAL DEMANDS:

- ~~Work is performed while standing, sitting and/or walking.~~
- ~~Requires the ability to communicate effectively using speech, vision and hearing.~~
- ~~Requires the use of hands for simple grasping and fine manipulations.~~
- ~~Requires bending, squatting, crawling, climbing, reaching.~~
- ~~Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds.~~

EDUCATION AND EXPERIENCE:

- ~~High school diploma or G.E.D. Certificate and four years experience in food service operations.~~

LICENSES AND OTHER REQUIREMENTS:

- ~~Valid Food Service Permit issued by the Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.~~

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JOB DESCRIPTION

FOOD SERVICE MANAGER II

- Maintain regular attendance.
-

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KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Meal production planning and scheduling.
- Applicable District, State ~~del federal~~ and federal~~del State~~ laws, rules and regulations related to food service.
- ~~Food preparation for transportation to District sites.~~
- Quantity food preparation and food merchandising.
- Nutrition, sanitation and operation regulations and requirements.
- Use and care of institutional equipment and utensils.
- Procedures used in ordering, receiving, storing and inventorying food and supplies.
- Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.
- Budget ~~review~~preparation and control.
- Record-keeping techniques.

KNOWLEDGE OF (CONT):

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- Principles and practices of supervision and training.
-
- Oral and written communications skills.
-
- Interpersonal skills using tact, patience and courtesy.
- Inventory methods and practices.

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KNOWLEDGE AND ABILITIES (CONT.):

ABILITY TO:

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- Manage and coordinate the day-to-day food service operation at an assigned school site.
- Assure compliance with District, State and federal requirements.

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~~KNOWLEDGE AND ABILITIES (CONT.):~~

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ABILITY TO:

-
- Plan and organize food service transporting activities.

JOB DESCRIPTION

FOOD SERVICE MANAGER II

- ~~Plan-Prepare and serve well-balanced,~~ nutritional and appetizing menus within a fixed budget.
- Train others in the preparation and serving of food in large quantities.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Schedule, supervise and evaluate staff.
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and time lines.
- Operate a computer terminal as required.
- Plan and organize work.
- Maintain records and prepare reports.
- Communicate effectively both orally and in writing.
- Work independently with little direction.

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds.

EDUCATION AND EXPERIENCE:

- High school diploma or G.E.D. Certificate and three years experience in food service.

LICENSES AND OTHER REQUIREMENTS:

- Valid Food Service Permit issued by the Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

Original Date: 01/1999

Revision Date: 07/2011

Revision Date: 07/2012

Revision Date: 05/2015

Revision Date: 09/2017

JOB DESCRIPTION

FOOD SERVICE MANAGER ~~IV~~^H

Class Code: 8210

TITLE: Food Service Manager ~~IV~~^H
Grade 17~~6~~

REPORTS TO: Food Service Supervisor

SUPERVISES: Food Service Assistants

JOB FUNCTION: Manage and coordinate the day-to-day food service operations of an assigned school site; Plan, coordinate and manage a large district Food Service program, assuring cost effectiveness and compliance with District, State and federal requirements and laws regarding nutrition, sanitation, safety and record-keeping; supervise, direct and evaluate the performance of assigned personnel.

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MEASURES OF SUCCESS:

- Ensure reports/audits (federal/local/state) indicate compliance with regulatory requirements, if out of compliance, take corrective action.
- Increased satisfaction pertaining to quality, taste & appearance as shown in survey data.
- Staff demonstrate knowledge and operational skills for consistency and best practices.

DUTIES AND RESPONSIBILITIES:

- Manage the food service operations for a program with participation based on meal equivalent ranges 1200 and greater.
- Manage, coordinate and oversee the day-to-day food service operations at an assigned school site; analyze effectiveness, assure compliance with District, State and federal laws, regulations and safety and sanitation procedures.
- Follow menus, assuring compliance with regulations and requirements; estimate and order amount of food and supplies needed; monitor and control expenditures; maintain assigned budget.
- Direct, assign, schedule and evaluate food service personnel; conduct training sessions for employees.

JOB DESCRIPTION

FOOD SERVICE MANAGER ~~IV~~^H

- Inspect kitchen area daily to assure compliance with health, safety and sanitation requirements and regulations.

DUTIES AND RESPONSIBILITIES (CONT.):

- Plan work schedules and coordinate daily work for efficient use of labor; receive calls from employees and call substitutes as required.
- Train and assist employees in the proper handling of foods, correct use and care of equipment and in maintaining high standards of sanitation and safety
- Maintain, prepare and review a variety of menu production records, inventories, logs and reports; accumulate data and input information into a computer as appropriate and file documents as necessary.
- Supervise and participate in food preparation and distribution to students and staff; plan for catered events such as meetings, activities and parties; plan and coordinate food service operations with school activities to improve school and community relations and increase student participation.
- Communicate with students, staff, faculty, and outside organizations to exchange information, receive suggestions, and resolve issues related to food service.
- Participate in, schedule and attend in-service meetings and workshops.
- Demonstrates the ability to communicate in more than one language or the willingness to learn to communicate in more than one language at a novice level of proficiency.
- Perform other duties as assigned.
- Maintain regular attendance.

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KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Meal production planning and scheduling.
- Applicable District, State and federal laws, rules and regulations related to food service.
- Quantity food preparation and food merchandising.

JOB DESCRIPTION

FOOD SERVICE MANAGER **IVH**

- Nutrition, sanitation and operation regulations and requirements.
- Use and care of institutional equipment and utensils.
- Procedures used in ordering, receiving, storing and inventorying food and supplies.
- Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.

KNOWLEDGE OF (CONT):

- Budget review and control.
- Record-keeping techniques.
- Principles and practices of supervision and training.
- Oral and written communications skills.
- Interpersonal skills using tact, patience and courtesy.
- Inventory methods and practices.

ABILITY TO:

- Manage and coordinate the day-to-day food service operation at an assigned school site.
- Assure compliance with District, State and federal requirements.
- Plan and organize food service transporting activities.
- Prepare and serve nutritional and appetizing menus within a fixed budget.
- Train others in the preparation and serving of food in large quantities.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Schedule, supervise and evaluate staff.
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and time lines.
- Operate a computer terminal as required.
- Plan and organize work.
- Maintain records and prepare reports.
- Communicate effectively both orally and in writing.
- Work independently with little direction.

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds.

EDUCATION AND EXPERIENCE:

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JOB DESCRIPTION

FOOD SERVICE MANAGER ~~IV~~^H

- High school diploma or G.E.D. Certificate and three years experience in food service.

LICENSES AND OTHER REQUIREMENTS:

- Valid Food Service Permit issued by the Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

Original Date:

~~03/2017~~/1999

Revision Date: ~~07/2011~~

Revision Date: ~~07/2012~~

~~Manage the food service operation for a program with the participation based on meal~~

~~equivalent ranged between 900 — 1249.~~

- ~~Plan, coordinate and manage a large Food Service program; analyze effectiveness, assure compliance with District, State and federal laws, regulations and safety and sanitation procedures.~~
- ~~Prepare and supervise master menu planning, assuring compliance with regulations and requirements; assure nutrition and dietary balance.~~
- ~~Select food service employees; assign, schedule and evaluate food service personnel; determine reassignments, discipline or termination as appropriate.~~
- ~~Inspect lunchroom and kitchen are daily to assure compliance with health, safety and sanitation requirements and regulations.~~
- ~~Assist in the preparation of the Food Service budget; control and limit expenditures; analyze financial and operating statements.~~
- ~~Prepare quality meals and understand and use record-keeping and ordering systems in accordance with District direction; instruct, train and assist employees in the proper handling of foods, correct use and care of equipment and in maintaining high standards of sanitation and safety.~~

~~DUTIES AND RESPONSIBILITIES (CONT.):~~

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JOB DESCRIPTION

FOOD SERVICE MANAGER ~~IV~~^H

- ~~— Prepare a variety of food service records and reports; review time sheets, financial statements, operating reports, inventory and cost control records.~~
- Supervise and participate in food preparation and distribution to District students and staff; plan for catered events such as meetings, activities and parties; plan and coordinate food service operations with school activities to improve school and community relations and increase student participation.
- ~~— Consult with school principals and Food Service Supervisors to establish or revise operational policies; resolve problems involving food standards, labor costs and proper use of equipment and serving schedule; confer with fiscal services, purchasing, warehouse, maintenance and operations and personnel department representatives to coordinate functions with Food Service Operations.~~
- ~~— Plan, schedule and coordinate special events which utilize cafeteria facilities; compute costs of labor, supplies and food; assign personnel and order foodstuffs.~~
- Conduct employee meetings to discuss and explain operating policies; plan, direct and attend in-service workshops and training programs for food service personnel.
- ~~• Supervise and participate in food preparation and distribution to District students and staff; plan for catered events such as meetings, activities and parties; plan and coordinate food service operations with school activities to improve school and community relations and increase student participation.~~
- ~~• Prepare a variety of food service records and reports; review time sheets, financial statements, operating reports, inventory and cost control records.~~
- ~~• Prepare specifications for the purchase of food supplies and equipment; review bids, make purchases and recommendations as appropriate.~~
- ~~• Conduct employee meetings to discuss and explain operating policies; plan and direct in-service workshops and training programs for food service personnel.~~
- ~~• Plan, schedule and coordinate special events which utilize cafeteria facilities; compute costs of labor, supplies and food; assign personnel and order~~

JOB DESCRIPTION

FOOD SERVICE MANAGER IVH

~~foodstuffs.~~

- ~~• Perform related duties as assigned.~~

- ~~• Maintain regular attendance.~~

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KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- ~~• Meal production planning and scheduling.~~
- ~~• Applicable District, federal and State laws, rules and regulations related to food service.~~
- ~~• Food preparation for transportation to District sites.~~
- ~~• Quantity food preparation and food merchandising.~~
- ~~• Nutrition, sanitation and operation regulations and requirements.~~
- ~~• Use and care of institutional equipment and utensils.~~
- ~~• Practices and procedures used in ordering, receiving, storing and inventorying food and supplies.~~

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KNOWLEDGE AND ABILITIES (CONT.):

KNOWLEDGE OF:

- ~~• Practices and procedures used in ordering, receiving, storing and inventorying food and supplies.~~
- ~~• Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.~~
- ~~• Budget preparation and control.~~
- ~~• Record-keeping techniques.~~
- ~~• Principles and practices of supervision and training.~~
- ~~• Oral and written communications skills.~~
- ~~• Interpersonal skills using tact, patience and courtesy.~~
- ~~• Inventory methods and practices.~~

KNOWLEDGE AND ABILITIES (CONT.):

ABILITY TO:

JOB DESCRIPTION

FOOD SERVICE MANAGER IVH

- Plan, coordinate and manage a large district Food Service program.
- Assure compliance with District, State and Federal requirements relating to food service.
- Plan and supervise master menu planning.
- Train others in the preparation and serving of food in large quantities.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Schedule, supervise and evaluate staff.
- Analyze situations accurately and adopt an effective course of action.
- Meet schedules and time lines.
- Establish and maintain cooperative and effective working relationships with others.
- Operate a computer terminal as required.
- Plan and organize work.
- Maintain records and prepare reports.
- Communicate effectively both orally and in writing.
- Work independently with little direction.

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds.

EDUCATION AND EXPERIENCE:

- High school diploma or G.E.D. Certificate and four years experience in food service operations.

LICENSES AND OTHER REQUIREMENTS:

- Valid Food Service Permit issued by the Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

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JOB DESCRIPTION

FOOD SERVICE MANAGER IVH

FOOD SERVICE TRAINER

Class Code: _____

TITLE: Food Service Trainer
Grade 18

REPORTS TO: Food Service Coordinator &/or Child Nutrition Director

SUPERVISES: Food Service Assistants in the absence of manager

JOB FUNCTION: Train, coordinate and assist in a large district Food Service program, assuring cost effectiveness and compliance with District, State and Federal requirements regarding nutrition, sanitation/HACCP, safety and record keeping.

MEASURES OF SUCCESS:

- Ensure reports/audits (federal/local/state) indicate compliance with regulatory requirements, if out of compliance, take corrective action.
- Ensure professional standards are met through training and other opportunities, track to ensure mandated standards are in compliance.
- Managers and staff demonstrate knowledge and operational skills for consistency and best practices.

DUTIES AND RESPONSIBILITIES:

- Train, coordinate and assist in large Food Service program, analyze effectiveness, assure compliance with District, State and Federal laws, regulations and sanitation/safety/HACCP procedures.
- Train managers regarding record-keeping, ordering systems, proper handling of foods, correct use and care of equipment and in maintaining high standards of sanitation and safety/HACCP.
- Consult with Child Nutrition chef, supervisors, coordinator, director and other office staff to establish or revise operational policies; resolved problems involving food standards, labor costs; and train on proper use of equipment and serving schedule; and to coordinate functions with Child Nutrition operations.
- Supervise and participate in food preparation and meal distribution to students and staff in absence of a manager.

FOOD SERVICE TRAINER

DUTIES AND RESPONSIBILITIES (CONT.):

- Prepare a variety of food service records and reports; review time sheets, financial statements, operating reports, inventory and cost control records as needed.
- Prepare specification for the purchase of food supplies and equipment; review bids, make purchases and recommendations as appropriate.
- Conduct meetings to discuss and explain operating policies; plan and direct inservice workshops and training programs for food service personnel.
- Assist in master menu planning, assuring compliance with regulations and requirements; assure nutrition and dietary balance.
- Assist in review of Food Service budget; and analyze financial and operating statements.
- Maintain required level of hours for professional standards by attending/participating in webinars, off-site training courses, food/vendor shows, other food service operation programs, and lectures related to child nutrition operations as approved/directed by the coordinator &/or director.
- Demonstrates the ability to communicate in more than one language or the willingness to learn to communicate in more than one language at a novice level of proficiency.
- Perform other related duties as assigned.
- Maintain regular attendance.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- A large scale food service operation.
- Applicable District, State, Federal and local laws, rules and regulations related to Child Nutrition food service.
- Nutrition, sanitation and operation regulations and requirements. (HACCP)
- Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.

FOOD SERVICE TRAINER

KNOWLEDGE OF (CONT):

- Practices and procedures used in ordering, receiving, sorting and inventorying food and supplies.
- Quantity food preparation and food merchandising.
- Meal production, planning and nutrition standards for child nutrition programs.
- Use and care of institutional equipment and small wares.
- Record-keeping techniques and monitoring food service operations.
- Principles and practices of supervising and training food service staff training.
- Proper oral and written communications skills.
- Interpersonal skills using tact, patience and courtesy.
- Inventory methods and practices.

ABILITY TO:

- Train, coordinate and assist in a large district Food Service program.
- Assure compliance with District, State and Federal requirements relating to food service operations.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Establish and maintain cooperative, effective, and professional working relationships with others.
- Assist in master menu planning.
- Train others in basic food preparation, batch cooking and serving of food in large quantities.
- Maintain records and prepare reports as assigned.
- Meet schedules and time lines for tasks/assignments.
- Work well with diversity and employees across the District.
- Communicate effectively both orally and in writing.
- Plan and organize a work plan/schedule for self.
- Work independently with little direction.
- Operate a computer terminal as required.

FOOD SERVICE TRAINER

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull medium weights, up to 30 pounds.

EDUCATION AND EXPERIENCE:

- High School Diploma or G.E.D Certificate and four years experience in food service operations.
- High volume, complex foodservice operations experience – highly desirable.
- Must be experienced with computers: Microsoft Office (Word, Excel, and Power Point), Outlook email and the Internet.

LICENSES AND OTHER REQUIREMENTS:

- Valid Food Service Manager Certificate issued by the Fayette County Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

Original Date: 05/2011

Revision Date: 09/2017

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 10/9/2017

TOPIC: Professional Leave By District Personnel

PREPARED BY: Jennifer Dyar

Recommended Action on: 10/9/2017

Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: A motion is in order to: “Approval of the professional leave as indicated.”

Background/Rationale: Board policy and Kentucky law requires board approval for the professional leave.

Policy: 03.1911\03.2911

Fiscal Impact: \$78,223.32

Attachments(s): N/A

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

PROFESSIONAL LEAVE BY DISTRICT PERSONNEL

1. PROFESSIONAL LEAVE REQUEST RECOMMENDED:

<u>Professional Meeting Location & Dates</u>	<u>Staff Member</u>	<u>School</u>	<u>Substitute</u>	<u>Reimbursement Funding Source</u>	<u>Total Cost</u>
*Explore Learning Training Chagrin, OH September 14-15, 2017 Work Days – 1 ½	Patrick Goff	Beaumont Middle	Explore L	Explore Learning	\$ 250.00
*WEB Follow-Up Training Minneapolis, MN September 20-22, 2017 Work Days – 2	Monica Kiraly	Jessie Clark Middle	School-PD	School-PD	\$ 850.00
*KSNA Manager Retreat Ashland, KY October 12-14, 2017 Work Days- 1	Penny Hisle-Church	Child Nutrition	NO	Child Nutrition	\$ 440.00
	Mildred Stakelin	Child Nutrition	NO	Child Nutrition	\$ 440.00
	Genece Smith	Child Nutrition	NO	Child Nutrition	\$ 440.00
	Bridgett Thomas	Child Nutrition	NO	Child Nutrition	\$ 440.00
*4 th Annual International Resilience Summit Chicago, IL October 15-18-2017 Work Days – 3	Doug Adams	IAKSS	NO	Student Support	\$1,645.00
*American Association Of School Personnel Administrators Conference Phoenix, AZ October 16-20, 2017 Work Days – 5	Cynthia Godsey	IAKSS	NO	GRECC	\$2,565.00
*The State of Urban Education Conference Cleveland, OH October 17-21, 2017	Emmanuel Caulk	Superintendent	NO	Superintendent	\$2,058.00

Work Days – 4

*Solution Trees PLC@ Work Conference Des Moines, IA October 22-25, 2017 Work Days – 3	Jerry Barrowman Tyson Steelman Erin Sienicki Lindsay Powers Uala Gorman	Beaumont Middle Beaumont Middle Beaumont Middle Beaumont Middle Beaumont Middle	NO PD PD PD PD	School-PD School-PD School-PD School-PD School-PD	\$1,283.00 \$1,283.00 \$1,283.00 \$1,283.00 \$1,283.00
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Autism Transitions Across the Lifespan Summit Erlanger, KY October 26-27, 2017 Work Days – 2	Amanda Goldsmith	Lafayette High	NO	Special ED	\$ 332.80
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Best Practices in Teacher Education Enhancing Diversity in Education Worcester, MA October 26-28, 2017 Work Days – 2	Ebony Hutchinson Laura McCullough Gregory Ross	Millcreek Elem Millcreek Elem Millcreek Elem	NO NO NO	District- PD District- PD District- PD	\$ 925.00 \$ 625.00 \$ 925.00
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29 th Annual National Homeless Youth and Children's Conference Chicago, IL October 28-31, 2017 Work Days – 3	James Hodge	IAKSS	NO	Student Support	\$2,207.00
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2017 MEP Fall Academy Owensboro, KY November 13-16, 2017 Work Days – 4	Richard Sanchez	IAKSS	NO	Migrant	\$ 755.00
November 13-16, 2017 Work Days – 4	Michael Dailey	IAKSS	NO	Migrant	\$ 755.00
November 13-17, 2017 Work Days – 4	Daylin Casalis	IAKSS	NO	Migrant	\$ 860.00

National Association of The Education of Young Children National

Conference Atlanta, GA November 15-18, 2017 Work Days – 4	Becky Bryant Beth Dugan Rachel Kotchish Vicki Butler Rebecca Turner Whitney Stevenson	IAKSS IAKSS James L Allen Meadowthorpe Coventry Oak Elem IAKSS	NO NO Title II Title II Title II NO	Title II Title II Title II Title II Title II Title II	\$1,754.00 \$1,754.00 \$1,754.00 \$1,754.00 \$1,754.00 \$1,629.00
November 15-25, 2017 Work Days –5					
CEC Conference Louisville, KY November 19-21, 2017 Work Days – 2	Amy Stults Kendall McCray	IAKSS IAKSS	NO NO	Special ED Special ED	\$ 529.00 \$ 529.00
National Association Of AG Educators Nashville, TN December 6-9, 2017 Work Days – 3	Andrea Kirby	Bryan Station Middle	School-PD	School-PD	\$ 600.00
Governmental Accounting And Financial Reporting Washington, DC/Tyson's Corner, VA December 10-14, 2017 Work Days – 4	Rodney Jackson Tiffany Williams	IAKSS IAKSS	NO NO	Financial Services Financial Services	\$2,400.00 \$2,400.00
FCCLA National Cluster Meeting Oklahoma City, OK January 16-19, 2018 Work Days – 4	Anna Sullinger	Beaumont Middle	Perkins	Perkins	\$1,025.00
KY Music Educator Association Louisville, KY February 7-10, 2018 Work Days – 3 February 8-9, 2018 Work Days – 2 February 8-10, 2018 Work Days – 2	Sarah Milazzo-Payne Kaitlin DeSpain William Summers	Bryan Station Middle Bryan Station Middle Bryan Station Middle	School-PD School-PD School-PD	School-PD School-PD School-PD	\$ 535.00 \$ 300.00 \$ 300.00

National Conference On Education Nashville, TN February 14-17, 2018 Work Days –	Darryl Thompson	IAKSS	NO	Equity	\$2,350.00
2017-2018 System Engagement Reviews For Accreditation Paducah, KY February 19-22, 2018 Work Days – 3	Julie Wright	IAKSS	NO	Advanced	\$ 777.52
American Choral Directors Association Louisville, KY February 22-24, 2018 Work Days – 2	Kaitlin DeSpain	Bryan Station Middle	PD	School	\$ 225.00
LRP National Institute On Legal Issues of Educating Individuals With Disabilities Dallas, TX April 22-26, 2018 Work Days – 4	Amanda Dennis	IAKSS	NO	Special ED	\$2,965.00
School Nutrition Association Annual National Conference Las Vegas, NV July 6-13, 2018 Work Days – 4	Michael Hines	Child Nutrition	NO	Child Nutrition	\$2,055.00
	Janus Mankovich	Child Nutrition	NO	Child Nutrition	\$2,055.00
	Theresa Riley	Child Nutrition	NO	Child Nutrition	\$2,055.00
	Wendy Young	Child Nutrition	NO	Child Nutrition	\$2,055.00
	Joe Gibson	Child Nutrition	NO	Child Nutrition	\$2,055.00
	Jaime France	Child Nutrition	NO	Child Nutrition	\$2,055.00
	Michelle Coker	Child Nutrition	NO	Child Nutrition	\$2,055.00

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 10/9/2017

TOPIC: Instructional Materials/Textbook Plans

PREPARED BY: Schuronda Morton

Recommended Action on: 10/23/2017

Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve the instructional materials/textbook plans as presented.

Background/Rationale: KDE regulations required SBDM Councils to approve a purchasing plan for the use of these funds and those plans, in turn, must be approved by the board of education and then kept on file. According to board policy, instructional resource means “any print, non-print, or electronic medium of instruction designed to assist students.” As noted above, the board is required to approve school instructional materials plans before schools can use these state grant funds under 704 KAR 3:455.

Policy: 704 KAR 3:455, 01.11 Powers and Duties of the Board, 08.232 Instructional Resources

Fiscal Impact: See next page.

AN EQUAL OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505

Item	Amount	Funding Source	Recurring/ Non-Recurring	Measurable Expected Impact and Timeline
Approve textbook purchase plan for Tates Creek Middle School	\$38,725.00 (\$ 160.00 carry over)	State textbook grant funds	Non-Recurring	To support the academic needs of students and reinforce lessons in the classroom
Approve textbook purchase plan for SCAPA	\$10,393.95 (\$0 carry over)	State textbook grant funds	Non-Recurring	To support the academic needs of students and reinforce lessons in the classroom

Attachments(s): No attachments.

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 10/9/2017

TOPIC: Requests From Principals for Extended Trips

PREPARED BY: Chiefs of Schools

Recommended Action on: 10/9/2017

Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve the extended trip requests as listed.

Background/Rationale: These trips have been planned to enhance the education of participating students. Some of the trips involve educational projects while some are performance or competition events. All of the trips assist the students in dealing with people and events outside the ordinary realm of home and school. Each extended trip has been pre-planned and will be properly supervised. The itinerary for each trip, in addition to a list of participating students, has been included. Any trip taken during the school day must be educationally justified.

Policy: 09.36 (School Related Student Trips)

Fiscal Impact: N/A

Attachments(s): 10-9-17 Planning Agenda Action Items

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REQUESTS FROM PRINCIPALS FOR EXTENDED TRIPS

	<u>School/Organization</u>	<u>Destination/Purpose</u>	<u>Inclusive Dates</u>
* A	Paul L Dunbar High Boys Golf Team Sponsor's name: Wesley Martin. Additional chaperones 0. Students 1.	Bowling Green, KY Bowling Green Country Club Boys State Golf Tournament	October 1-4 (3 school days)
***** A, /	Rosa Parks Elementary 3rd Grade Classes Sponsor's name: Tara Vincent. Additional chaperones 43. Students 141.	Cave City, KY KY Down Under Students will learn about social interaction and group behavior and how being part of a group helps animals obtain food, defend themselves, and cope with changes. They will learn about traits and variations of traits in plants and animals. Students will learn how traits can be influenced by the environment.	October 3 (1 school day)
***** A, /	Rosa Parks Elementary 4th Grade Class Sponsor's name: Jennifer Jones. Additional chaperones 12. Students 120.	Louisville, KY KY Science Center & Louisville Students will learn about mass production, use of natural resources, and interdependency of regions as they relate to KY economics. They will view and experience exhibits as they relate to physical science core content. Students will view a film to supplement their understanding and knowledge of arctic environments and the organisms that have adapted to live there.	October 3 (1 school day)

*****	Lansdowne Elementary	Cave City, KY	October 4
A,/	5th Grade Class	Mammoth Cave	(1 school day)
	Sponsor's name: Kellie Derrickson. Additional chaperones 9. Students 100.	Students will work above ground with hands-on activities exploring the water and its impact on caves. Students will tour below ground in the cave learning about the landforms and habitats of cave life.	
* A	Paul L Dunbar High Girls Golf Team	Bowling Green, KY Bowling Green Country Club	October 5-7 (3 school days)
	Sponsor's name: Robin Johnson. Additional chaperones 1. Students 2.	Girls State Golf Tournament	
***** A,/	Henry Clay High Band	Lexington, KY Tates Creek High School	October 14 (0 school days)
	Sponsor's name: William Kite. Additional chaperones 10. Students 112.	Tates Creek High School Band Competition	
*	Transportation by Parents and/or Sponsor		
**	Transportation by Rental Van/Car		
***	Transportation by Fayette County School Bus		
****	Transportation by Commercial Airlines		
*****	Transportation by Commercial Bus		
A	Fayette County School Bus Unavailable		
B	Comfort		
/	Instructional Extended Trip		

RATIONALE: These trips have been planned to enhance the education of participating students. Some of the trips involve educational projects while some are performance or competition events. All of the trips assist the students in dealing with people and events outside the ordinary realm of home and school. Each extended trip has been pre-planned and will be properly supervised. The itinerary for each trip, in addition to a list of participating students, has been included. Any trip taken during the school day must be educationally justified.

POLICY REFERENCE: 09.36 (School Related Student Trips)

RECOMMENDATION: A motion is in order to:

"Approve the extended trip requests as listed."

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Regular

DATE: 10/2/2017

TOPIC: Bus Purchase

PREPARED BY: Marcus Dobbs

Recommended Action on: 10/23/2017

Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: Authorize the Chairman and Secretary to execute a bus purchase authorization with KDE for 20 buses and to execute an equipment and security agreement between KISTA and the Board for a value of \$2,147,460.

Background/Rationale: We are presently on a 14-year cycle replacement for our school bus fleet. Considering the number of buses in our fleet (287), in order to keep up with the present replacement cycle, we will need to order approximately 20 buses this year. While the bus order will be made in November 2017, the buses will not arrive until mid-May 2018. These buses will be placed into service at the start of the 2018-2019 school year.

Policy: 702 KAR 5:040

Fiscal Impact: \$2,147,460

Attachments(s): Intent to Purchase Board Agenda Item; KISTA Resolution 2018

AN EQUAL-OPPORTUNITY SCHOOL DISTRICT

Board of Education: Melissa Bacon, chair • Raymond Daniels, vice chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

701 East Main Street, Lexington, Kentucky 40502 • Phone: 859.381.4100 • www.fcps.net

Mailing Address: 1126 Russell Cave Rd., Lexington KY 40505

AUTHORIZATION FOR CHAIRMAN AND SECRETARY
TO EXECUTE INTENT TO PURCHASE
SCHOOL BUSES ON STATE CONTRACT

BACKGROUND AND RATIONALE: Fayette County Public Schools operates a fleet of 287 buses. This fleet supports an active daily schedule of over 1,400 bus routes, travelling approximately more than 3.3 million miles per year. The daily active bus requirement has increased steadily each year with a level of 241 for the 2017-2018 school year. The remaining buses are required to support normal preventive maintenance, mechanical repairs, and regularly scheduled monthly safety inspections.

The district presently is using a 14-year life cycle for school buses. The bus replacement plan has been aligned to provide a uniform annual replacement of 20 buses per year. This number of replacement buses is expected to maintain the desired fleet size of 280 buses and is expected to support the present and proposed numbers of schools for the next school year.

Although cash purchasing of buses is preferable due to the savings in interest, purchasing through Kentucky Inter-local School Transportation Association (KISTA) provides a reasonable alternative, especially during times of extremely low rates of interest. The time-value of money over the ten-year bond retirement period can also be a counterbalancing amount. The annual interest rate of the presently proposed bonding is expected to be at 2.85% over the next ten years based on current market conditions. The actual bond rate will be determined at the time the bonds are sold, and will be at a fixed rate. Use of the bonding program spreads the procurement costs over the ten-year period covered by the state depreciation/reimbursement schedule. 702 KAR 5:020 outlines the state depreciation schedule for school buses and the manner in which local district reimbursement for transportation costs is affected.

In order to purchase school buses on the state bid contract a KDE SCHOOL BUS PURCHASE AUTHORIZATION (PA-1) must be signed by the Chairman and Secretary of the Board of Education. Further, in order to purchase the buses with bonds, which can be repaid over a ten-year period, the Board of Education must adopt a KISTA participation resolution. Options for these buses can be included on the bonding program, and will be, with the exception of Zonar.

Bus Replacement Cost:

Bus Type	Quantity	Unit Cost	Total Cost
Transit Buses (78)	20	\$100,647	\$2,012,940
Options:			
Air Disc Brakes	20	1,090	21,800
Storage Compartments	20 (2)	2,374	47,480
Seon Cameras	20 (4)	2,687	53,740
P/A System	20	575	11,500
Total:			\$2,147,460*

*Does not include costs associated with arranging financing, or annual interest costs for the ten-year life of the bonding arrangement.

PROPOSAL:

ITEM	AMOUNT	FUNDING SOURCE	RECURRING/NON	MEASURABLE IMPACT AND TIMELINE
20 Transit Style (78 passenger)	\$2,012,940	KISTA	Non-Recurring	Supports School Bus Fleet for 14-year life cycle
OPTIONS	AMOUNT	FUNDING SOURCE	RECURRING/NON	MEASURABLE IMPACT AND TIMELINE
Air Disc Brakes	\$21,800	KISTA	Non-Recurring	Quicker stopping distances and less maintenance
2 Storage Compartments on 20 buses	\$47,480	KISTA	Non-Recurring	Permits storage space on Transit Buses
20 Seon Cameras	\$53,740	KISTA	Non-Recurring	Provides four cameras on each bus for safety monitoring.
20 P/A Systems	\$11,500	KISTA	Non-Recurring	Permits communication with students

STAFF CONTACT:

Marcus Dobbs, Transportation Division

POLICY REFERENCE:

702 KAR 5:040

RECOMMENDATION:

Motions are in order to:

1. "Authorize the Chairman and Secretary to execute a school bus purchase authorization with the Kentucky Department of Education, Division of Pupil Transportation for the acquisition of 20 buses as described above on the 2017 State Purchase Contract." and
2. "Authorize the Chairman and Secretary to execute an equipment and security agreement between the Kentucky Inter-local School Transportation Association (KISTA) and the Board to provide for the acquisition and leasing of 20 school buses with a total value of \$2,147,460 and approve generally the plan of financing the school buses for and on behalf of the Board."



Ross, Sinclair & Associates, LLC

325 West Main Street
Suite 300
Lexington, KY
40511

859/977-6600
fax: 859/381-1357

September 01, 2017

INVESTMENT
BANKING

FINANCIAL
ADVISORY

PUBLIC
FINANCE

BROKERAGE
SERVICES

RE: KISTA Financing for School Buses

Dear Superintendent or Director of Transportation:

Our firm is acting as Financial Advisor for the Kentucky Interlocal School Transportation Association (KISTA). This is the 27th year for the KISTA school bus financing program. We are now ready to offer the same program for your school to finance their 2017 bus purchases. The program basically remains the same as the previous years. We should expect an average interest rate of approximately 2.80% based on current market conditions. This is a fixed rate of interest over 10 years.

Enclosed herewith please find the following information and a short explanation of its intended use or the actions you must take in order to participate in KISTA.

KISTA Information Packet

We recommend you use the enclosed information to explain KISTA to your Board. In addition, you may contact Mr. Lincoln Theinert at the telephone number shown in this letter to obtain additional information on KISTA. We have also included a sample debt service schedule representing the costs of financing one (1) school bus unit using this program.

Participation Resolution

The only action your Board of Education must take in order to participate in KISTA is to adopt the Participation Resolution. Please complete the Participation Resolution as follows:

Fill in your school district's name and the number of school bus units to be financed by KISTA on the first page.

700 Walnut Street
Cincinnati, OH
45202
513/381-3939
fax: 513/381-0124

One Riverfront Plaza
401 West Main Street,
Suite 2110
Louisville, KY
40202
502/491-3939
fax: 502/491-9979

FINRA
MEMBER FIRM



ROSS, SINCLAIR & ASSOCIATES, LLC

August 25, 2017
Page Two

Fill in page 3 with the total cost of the bus units to be financed by KISTA **including the cost of any options to be financed**; and, the total number of the KISTA financed bus units. You may split your orders and pay cash for some of your bus units and finance the remainder of your bus units through KISTA. However, we must know the exact units you are financing and the ones you are paying cash for.

Fill in the remainder of page 4 and sign in the appropriate designations.

[Note - the Department of Education has implemented a new Online ordering system which allows you to identify your order as a participant in the KISTA program.] You should send an original signed copy of the Participation Resolution, along with a copy of your bus orders and a copy of any purchase orders for financing options to our office no later than November 16, 2017 directly to:

*Mr. Lincoln Theinert
Ross, Sinclair & Associates, LLC
325 W. Main Street, Suite 300
Lexington, KY 40507
800-255-0795*

If you have any questions of the KISTA financing program or wish to have amortization schedules ran for your district, Ross Sinclair maintains a toll free number at 1-800-255-0795 to assist you.

Yours truly,



Joe Nance

JN\lrt
Enclosures

PARTICIPATION RESOLUTION

A RESOLUTION OF THE BOARD OF EDUCATION AUTHORIZING THE EXECUTION OF AN EQUIPMENT LEASE AND SECURITY AGREEMENT BETWEEN THE KENTUCKY INTERLOCAL SCHOOL TRANSPORTATION ASSOCIATION AND THE BOARD PROVIDING FOR THE ACQUISITION AND LEASING OF SCHOOL BUSES AND APPROVING GENERALLY THE PLAN OF FINANCING THE ACQUISITION OF SCHOOL BUSES FOR AND ON BEHALF OF THE BOARD.

WHEREAS, the Board of Education ("Board") has determined that it is necessary and desirable that the Board acquire new school buses in order to provide for the transportation needs of the students served by the Board, and

WHEREAS, the Kentucky Department of Education of the Commonwealth of Kentucky ("Department") has implemented a program to assist local boards of education throughout the Commonwealth in the acquisition of school buses, combining the needs of school districts throughout the Commonwealth and purchasing in bulk directly from the manufacturers, and

WHEREAS, notwithstanding the pooled acquisition of buses administered by the Department, it is necessary that local boards of education provide their own financing for the acquisition of school buses purchased for them through the Department, and

WHEREAS, it has been determined by the Boards of Education of the Elliott, Lewis, Morgan, Pendleton, Rowan (the "Original Districts") and certain subsequent Districts (the "KISTA Governing Board") that certain economies may be realized through the utilization of a joint agency to act for and on behalf of local boards of education desiring to acquire school buses, and

WHEREAS, the provisions of Sections 65.210 through 65.300 of the Kentucky Revised Statutes, designated as the Interlocal Cooperation Act ("Act"), set forth the procedure by which any two or more governmental units may enter into agreements with one another and with third parties for joint or cooperative action, and

WHEREAS, the KISTA Governing Board pursuant to the Act administers the Kentucky Interlocal School Transportation Association ("KISTA") which acts as an agency and instrumentality for those local boards of education which desire to participate in the issuance of Certificates of Participation on a pooled basis, the proceeds of which are applied to the acquisition of school buses for participating boards of education in order that certain economies in financing may be realized; said pooled financing plan being designated as the KISTA Equipment Acquisition Program ("KEAP"), and

WHEREAS, in order for the Board to participate in KEAP for the year 2017 for which KISTA is to act as an issuing agency for this Board and other participating local boards of education, it is necessary that the Board approve the execution of an Equipment Lease and Security Agreement ("Series 2018 Lease") by the Chairman and Secretary whereunder this Board's portion of school buses ("Equipment") purchased from the proceeds of KISTA's Series 2018 Certificates of Participation, will be leased by KISTA to the Board on a year to year basis at rentals sufficient to amortize (i) the costs of the Equipment purchased by KISTA on behalf of this Board through the payment of the Board's pro rata portion of the Series 2018 Certificates of Participation, issued by KISTA, (ii) the funding of a collision insurance and debt service reserve fund, to the extent required, and (iii) the expenses incident to the issuance of said 2018 Certificates of Participation, allocated to the Board;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

SECTION 1. DECLARATION OF PUBLIC POLICY

That the Board hereby declares that it is in the best interests of the Board to cooperate with other local boards of education pursuant to the Act and to contract with the Kentucky Interlocal School Transportation Association in the acquisition of Equipment through the utilization of KEAP for 2017 effected by the issuance of KISTA's Certificates of Participation, Series of 2018, (the "Series 2018 COPS" or "COPS"). It is now anticipated that KEAP for 2017 will be funded with KISTA COPS issued in the year 2018.

SECTION 2. APPROVAL OF GENERAL FINANCING PLAN

That KISTA has been established pursuant to the Act to act as an issuing agency for participating boards of education in the issuance of Certificates of Participation, which, after providing for the expenses of their authorization, sale, issuance, and funding a collision insurance and debt service reserve, shall be utilized on a pro rata basis among the participating boards of education for the acquisition of Equipment. The KISTA COPS, shall be issued pursuant to the terms of a Trust Indenture by and between KISTA and The Huntington National Bank, Cincinnati, Ohio ("Trustee") and shall be secured exclusively by rental payments due under a certain Equipment Lease and Security Agreement ("Lease") whereunder the Equipment purchased by KISTA with the proceeds of the COPS, will be leased to the Board on a year to year basis at annual rentals sufficient to amortize the Board's pro rata portion of the proceeds of the COPS allocated to Equipment purchased on behalf of the Board, and the expenses incident to the authorization, sale, and issuance of the COPS.

SECTION 3. AUTHORIZATION OF EXECUTION OF EQUIPMENT LEASE AND SECURITY AGREEMENT

That the Chairman and Secretary of this Board are hereby authorized to execute an Equipment Lease and Security Agreement with KISTA; said Lease shall provide for the lease of the Equipment purchased by KISTA on behalf of the Board to the Board on a year to year basis for a term of ten years at annual rentals sufficient to amortize the Board's pro rata portion of the COPS issued by KISTA on its behalf, as well as the expenses incident to the authorization and sale of said COPS.

The Lease shall be prepared by KISTA's Bond Counsel prior to the sale of KISTA's COPS, and shall be submitted to the Board and its counsel for consideration and execution.

The Lease shall provide for annual rental payments in amounts sufficient to amortize the Board's pro rata portion of the KISTA COPS, which shall be payable in semi-annual installments due two weeks prior to the principal and interest due dates on the KISTA COPS.

The Lease shall provide that the Board shall have the option to not renew the Lease at the end of any rental year (June 30), but the Lease shall automatically renew without action by the Board in the event the Board desires to continue its obligations on a year to year basis.

The Lease shall provide that the Board shall have the option to purchase the Equipment identified therein at any time upon sixty days' notice to KISTA and the Trustee Bank and upon the payment of the Board's pro rata portion of the KISTA COPS, then outstanding, plus interest due to the next interest payment date upon which the Board's portion of said COPS may be redeemed plus any redemption premium.

The Lease shall provide that the Board shall maintain adequate liability insurance in accordance with guidelines established by the statutes and the Department, but the Equipment financed thereunder shall be covered by KISTA for collision insurance for all damage in excess of \$5,000.

The Lease shall provide that title to the Equipment shall be vested in the Board, but shall be subjected to a security interest in favor of the Trustee Bank in order to secure the Registered Owners of the KISTA COPS, with the right to foreclose in the event of a default by the Board.

The Lease shall not be effective or binding upon the Board or KISTA unless and until its provisions and the Board's execution thereof are approved by the Commissioner of Education of the Commonwealth of Kentucky or the duly authorized and designated representative of the Department in accordance with the Commissioner's direction.

That the Lease shall provide that in the event the Board shall fail to pay the required rental payments due thereunder, KISTA, or its designee, shall have the right to advise the Department and request that the Commissioner of Education or his duly designated representative in the Department intercept those funds appropriated and allocated to the Board annually for school transportation requirements in any year in which the Lease is in effect and apply a sufficient amount to the rental then due; said right of interception shall terminate upon the termination of the Lease by the Board in accordance with its terms.

That the Lease shall provide that title to the Equipment purchased by KISTA on behalf of the Board shall vest in the Board and the Board shall exercise all rights incident to the ownership of said Equipment and shall be responsible for liability insurance and maintenance of said Equipment from which responsibilities KISTA shall be held harmless, but KISTA shall provide collision insurance for claims in excess of \$5,000.

SECTION 4. DIRECTION TO SUPERINTENDENT

That the Superintendent of the Board is hereby authorized and directed to file an executed copy of this Resolution, accompanied by an executed copy of the Board's 2017 School Bus Purchase Authorization, with the Department no later than **November 15, 2017**; the Department's deadline for KISTA orders; said Resolution and Authorization shall likewise be filed with Ross, Sinclair & Associates, LLC, Financial Advisor to KISTA no later than **November 15, 2017**.

That this Resolution shall constitute a notice and request by the Board to KISTA that the Board be included in the 2017 KEAP pooled financing represented by the KISTA COPS, to the extent of the Board's required Equipment indicated herein and that Counsel for KISTA proceed to prepare the Lease reflecting the general terms herein set forth and the specifics of the Board's participation.

That upon the sale and delivery of the KISTA COPS the proceeds thereof, after the deduction of the expenses incident to their authorization and sale, shall be deposited in an Acquisition Account with the Trustee Bank in the name of the Board and applied to the acquisition of the Equipment for the Board in the total amount of approximately \$ _____ consisting of _____ Equipment units.

Notwithstanding anything contained herein to the contrary, the Board shall have the right to withdraw its participation at any time prior to January 15, 2018, by giving written notice to KISTA of its intention to withdraw. Conversely, KISTA may rely on the commitment of the Board expressed through the adoption of this Resolution unless and until it receives notice to the contrary by the date stated.

SECTION 5. NOT TO BE ISSUED AS "QUALIFIED TAX EXEMPT OBLIGATIONS "

That pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, the Board, by the adoption of this Resolution, acknowledges that KISTA's COPS will not be issued as "qualified tax exempt obligations", but that the Board's pro rata portion of said COPS will count against the Board's \$10,000,000 "qualified tax exempt obligation" limitation for the calendar year ending December 31, 2018 just as if the Board or its School District Finance Corporation had issued said COPS directly.

SECTION 6. ACKNOWLEDGEMENT OF POSSIBLE VARIATIONS

That by the adoption of this Resolution the Board acknowledges its understanding that estimated interest rates for the KISTA COPS, are subject to some variation based upon the conditions of the municipal bond market at the time the KISTA COPS are publicly advertised and sold and that the annual rental payments due under the Lease will be impacted by the interest requirements of the COPS, as well as the amount of the Board's participation.

SECTION 7. WAIVER AND CONSENT ON BIDDING

That Ross, Sinclair & Associates, LLC, Lexington, Kentucky, is acting as Financial Advisor to KISTA and Program Administrator for KEAP. In accordance with Municipal Securities Rulemaking Board Rule G-23 as amended November 28, 2011, said Fiscal Agent shall not provide any underwriting services. Compensation of said Fiscal Agent will be in accordance with the fee schedule approved by the Kentucky Department of Education and the Kentucky School Facilities Construction Commission.

SECTION 8. SEVERABILITY AND REPEAL OF CONFLICTS

That if any section, paragraph or clause hereof shall be held invalid, the invalidity of said section, paragraph or clause shall not affect any of the remaining provisions of this Resolution. All resolutions or parts thereof in conflict with the provisions of this Resolution are hereby repealed and this Resolution shall take effect and be in force upon its adoption.

Passed and adopted by the Board of Education of on the ____ day of _____, 20 ____.

ATTEST:

Chairperson

Secretary

CERTIFICATE OF SECRETARY

I, the undersigned Secretary of the Board of Education certify that the foregoing Resolution was passed and adopted by said Board on the ____ day of _____, 20 ____ by a vote of _____ voting for the motion to adopt said Resolution and _____ voting against said motion and that there is attached hereto a true and correct copy of the State Department of Education's form of 2017 School Bus Purchase Authorization executed by the Chairperson and Secretary of said Board in accordance with the terms of said Resolution.

Dated this ____ day of _____, 20 ____.

Secretary, Board of Education

PLEASE PROCESS AS FOLLOWS:

- (1) BOARD OF EDUCATION MUST ADOPT RESOLUTION
- (2) FILL IN INFORMATION REQUIRED BY SECTION 4 ABOVE (page 3)
AND SIGN ON PAGE 4
- (3) ATTACH COPY OF 2017 SCHOOL BUS PURCHASE AUTHORIZATION
- (4) RETURN TO ROSS, SINCLAIRE & ASSOCIATES, LLC, 325 W. MAIN STREET, SUITE 300
LEXINGTON, KY 40507
- (5) YOUR DISTRICT **MUST** FILE PA-1 AND PA-2 FORMS WITH THE KENTUCKY DEPARTMENT OF
EDUCATION BY **November 15, 2017**.

Kentucky Interlocal School Transportation Association (KISTA) Equipment Lease Revenue Bonds

Overview: Following the tragic Carrollton bus accident, the Department of Education established one of the state's highest safety standards for school buses in the nation. School districts in Kentucky now pay approximately \$95,000 on the average for each school bus unit. By State mandate, all units are now required to be equipped with diesel engines.

In Kentucky, there are over 9,700 school buses in service each day. In order to provide a low cost financing tool for school districts to pay for their school buses, several superintendents joined together to form an organization known as "KISTA."

Issuer: The Kentucky Interlocal School Transportation Association "KISTA" is a not-for-profit association of up to fifteen (15) school districts in Kentucky established pursuant to KRS, Sections 65.210 through 65.300, of the Interlocal Cooperation Act. The Board of Directors for KISTA are the superintendents of the 15 districts, or their designees. The Board serves without pay and establishes the policies and procedures of the Association.

Purpose: KISTA acts as an issuing agency of tax-exempt bonds or notes in order to provide the needed funds for participating school districts to acquire new school buses. The school buses purchased through KISTA have diesel equipped engines and meet all safety requirements of the Department of Education. The buses are purchased from a State approved vendor's listing which has been competitively bid by the Department of Education.

Pay-back Mechanism: Each participating school district's Board must first approve by Resolution approval to participate in the KISTA financing program and to enter into an Equipment Lease & Security Agreement with KISTA. The lease amount of a District is the prorata share of the District's equipment costs to the total equipment costs purchased from the Bond proceeds times the annual principal and interest payments of the Bonds.

KISTA provides a self-insurance collision policy for each bus unit financed. There is a \$5,000 deductible per unit. The maximum payment is computed on the depreciated value of the school bus unit. Comprehensive and liability insurance is the local district's responsibility. Any insurance reserve remaining after the KISTA bonds are repaid will be rebated to the participating districts on the same original prorata basis.

The Bonds: KISTA Equipment Lease Certificates of Participation are issued for 10 years, which uniformly matches the depreciation formula of the Department of Education. The Bonds are competitively bid and awarded to the successful purchaser based on the lowest interest cost to the participating Districts. KISTA bonds are rated "Aa3" by Moody's Investors Service.

Prior KISTA Bond Issues: KISTA has provided tax-exempt financing for over 4,650 school bus units costing over \$319 million. A listing of the districts which participated in prior KISTA bond issues is shown below:

Adair County	Franklin County	Owensboro Independent
Augusta Independent	Ft. Thomas Independent	Owsley County
Ballard County	Fulton County	Paducah Independent
Barbourville Independent	Gallatin County	Paintsville Independent
Bardstown Independent	Garrard County	Paris Independent
Barren County	Glasgow Independent	Pendleton County
Bath County	Grant County	Perry County
Beechwood Independent	Graves County	Pike County
Bell County	Green County	Pikeville Independent
Bellevue Independent	Greenup County	Pineville Independent
Berea Independent	Hancock County	Powell County
Boone County	Harlan County	Providence Independent
Bourbon County	Harlan Independent	Pulaski County
Boyd County	Harrodsburg Independent	Raceland-Worthington Ind.
Boyle County	Hart County	Robertson County
Breathitt County	Hazard Independent	Rowan County
Breckinridge County	Hopkins County	Russell County
Bullitt County	Jackson County	Russell Independent
Burgin Independent	Jackson Independent	Russellville Independent
Butler County	Jenkins Independent	Science Hill Independent
Campbell County	Jessamine County	Scott County
Campbellsville Independent	Kenton County	Silver Grove Independent
Carroll County	Knott County	Simpson County
Carter County	LaRue County	Somerset Independent
Caverna Independent	Leslie County	Spencer County
Christian County	Letcher County	Taylor County
Clark County	Lewis County	Todd County
Clinton County	Magoffin County	Trigg County
Cloverport Independent	Marion County	Trimble County
Covington Independent	Mason County	Union County
Crittenden County	Mayfield Independent	Walton-Verona Ind.
Cumberland County	McCracken County	Warren County
Danville Independent	McLean County	Washington County
Daviess County	Menifee County	Wayne County
Dawson Springs Independent	Mercer County	Webster County
Dayton Independent	Metcalfe County	West Point Independent
East Bernstadt Independent	Middlesboro Independent	Williamsburg Independent
Edmonson County	Monroe County	Williamstown Independent
Elizabethtown Independent	Montgomery County	Whitley County
Elliott County	Monticello Independent	Wolfe County
Eminence Independent	Morgan County	
Erlanger-Elsmere Ind.	Muhlenberg County	
Estill County	Murray Independent	
Fairview Independent	Newport Independent	
Fayette County	Nicholas County	
Floyd County	Oldham County	
Frankfort Independent	Owen County	

Sample County School District

Dated Date	01-Jan-18	Estimated Average Cost / Unit	\$95,000
Delivery Date	30-Jan-18	Total Units Being Purchased	1
Days Accrued	30		

Sources

Par Amount	\$98,517
Accrued Interest	\$231

Uses

Deposit to Acquisition Fund	\$95,000
Deposit Accrued Interest to Bond Fund	\$231
Deposit to Insurance Reserve (Initial)	\$1,900
Underwriter's Discount	\$985
Cost of Issuance	\$631
Contingency	\$1

Total Sources \$98,748

Total Uses \$98,748

	Payment Date	Interest Rate	Principal Payment	Interest Payment	Less Accrued	Total Payment	Fiscal Year Total
1	01-Sep-18			\$2,312	\$231	\$2,081	
2	01-Mar-19	2.00%	\$10,109	\$1,387		\$11,496	\$13,578
3	01-Sep-19			\$1,286		\$1,286	
4	01-Mar-20	2.00%	\$10,912	\$1,286		\$12,199	\$13,485
5	01-Sep-20			\$1,177		\$1,177	
6	01-Mar-21	2.00%	\$9,231	\$1,177		\$10,408	\$11,585
7	01-Sep-21			\$1,085		\$1,085	
8	01-Mar-22	2.50%	\$9,415	\$1,085		\$10,500	\$11,585
9	01-Sep-22			\$967		\$967	
10	01-Mar-23	3.00%	\$9,651	\$967		\$10,618	\$11,585
11	01-Sep-23			\$822		\$822	
12	01-Mar-24	3.25%	\$9,940	\$822		\$10,763	\$11,585
13	01-Sep-24			\$661		\$661	
14	01-Mar-25	3.25%	\$10,263	\$661		\$10,924	\$11,585
15	01-Sep-25			\$494		\$494	
16	01-Mar-26	3.25%	\$10,597	\$494		\$11,091	\$11,585
17	01-Sep-26			\$322		\$322	
18	01-Mar-27	3.50%	\$9,041	\$322		\$9,363	\$9,685
19	01-Sep-27			\$164		\$164	
20	01-Mar-28	3.50%	\$9,358	\$164		\$9,521	\$9,685
Totals:			\$98,517	\$17,658	\$231	\$115,944	\$115,944

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 10-9-17

TOPIC: Hilliard Lyons Municipal Advisor Engagement Contract

PREPARED BY: Myron Thompson, Senior Director Operations and Support

Recommended Action on: 10-23-17

Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: A motion is in order to utilize Hilliard Lyons as the financial advisor for bond sales in the 2017 – 2018 fiscal year.

Background/Rationale: The Fayette County Board of Education through the Fayette County Board of Education Finance Corporation utilizes bond financing for capital construction or improvement projects for schools and other facilities. The services of a financial advisor is required for bond sales to include, but not be limited to financial advice, preparation of preliminary and official statements, addressing relevant disclosure requirements, preparing notice of sales, dissemination of information to pertinent investment publications, scheduling, sales and contact with rating agencies.

Policy: 01.1, 01.11, 04.5

Fiscal Impact: Bond proceeds (appendix B).

Attachments(s): One

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Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

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Mailing Address: 1126 Russell Cave Rd., Lexington, Kentucky 40505



MUNICIPAL ADVISOR ENGAGEMENT CONTRACT

September 18, 2017

Mr. Emmanuel Caulk
Superintendent
Fayette County Schools
701 East Main Street
Lexington, Kentucky 40502

Dear Mr. Caulk:

J.J.B. Hilliard, W.L. Lyons, LLC ("Municipal Advisor") appreciates the opportunity to serve as municipal advisor to Fayette County School District ("Client"). Upon your acceptance, this engagement letter (the "Agreement") will serve as our mutual agreement with respect to the terms and conditions of our engagement as your municipal advisor, effective on the date this Agreement is executed by Client (the "Effective Date").

1. Scope of Services

Hilliard Lyons is engaged by Client as its Municipal Advisor to provide the services with respect to the issuances of municipal securities, the structure of bank loans or leases, or other financing programs the Client may consider ("Issue(s)") [or municipal financial products ("Products")] set forth in **Appendix A** (the "Scope of Services").

2. Municipal Advisor's Regulatory Duties When Serving Client

MSRB Rule G-42 requires that Municipal Advisor make a reasonable inquiry as to the facts that are relevant to Client's determination whether to proceed with a course of action or that form the basis for and advice provided by Municipal Advisor to Client. The rule also requires that Municipal Advisor undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Municipal Advisor is also required under the rule to use reasonable diligence to know the essential facts about Client and the authority of each person acting on Client's behalf.

Client agrees to cooperate, and to cause its agents to cooperate, with Municipal Advisor in carrying out these regulatory duties, including providing to Municipal Advisor accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, Client agrees that, to the extent Client seeks to have Municipal Advisor provide advice with regard to any recommendation made by a third party, Client will provide to Municipal Advisor written direction to do so as well as any information it has received from such third party relating to its recommendation.

3. Term of this Engagement

The term of this Agreement begins on the Effective Date and ends, unless earlier terminated as provided below, [at the close of business on the settlement date for the Issue]. This Agreement may be terminated with or without cause by either party upon the giving of at least thirty (30) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination.

4. **Compensation**

Fees and expenses. The fees due to Municipal Advisor hereunder shall be, and expenses incurred by Municipal Advisor in connection with any services provided hereunder shall be reimbursed, as set forth in Appendix B.

5. **Required Disclosures**

MSRB Rule G-42 requires that Municipal Advisor provide you with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in Municipal Advisor's Disclosure Statement delivered to Client together with this Agreement.

6. **Post-Pricing Purchase of New Issue Securities [if applicable]**

In accordance with MSRB Rule G-23, when serving as a Municipal Advisor, Hilliard Lyons may not function as an underwriter for the Client's financing. Rule G-23 does not prohibit Municipal Advisor from purchasing a client's bonds from an underwriter following pricing of the bonds and Hilliard may do so.

7. **Waiver of Jury Trial**

EACH PARTY AGREES TO WAIVE ANY RIGHT TO A TRIAL BY JURY WITH RESPECT TO ANY CLAIM, COUNTERCLAIM OR ACTION ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY OR THE RELATIONSHIP BETWEEN THE PARTIES. PARTIES AGREE TO WAIVE CONSEQUENTIAL AND PUNATIVE DAMAGES.

8. **Choice of Law**

This Agreement shall be construed and given effect in accordance with the laws of Kentucky.

9. **Binding Effect; Assignment**

This Agreement shall be binding upon and inure to the benefit of Client and Municipal Advisor, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.

10. **Entire Agreement**

This instrument, including all appendices hereto, contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. This Agreement may not be amended, supplemented or modified except by means of a written instrument executed by both parties.

11. **Severability**

If any provision of this Agreement is, or is held or deemed to be, invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions because it conflicts with any provisions of any constitution, statute, rule or public policy, or for any other reason, such circumstances shall not make the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or make any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.

12. **No Third Party Beneficiary**

This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

13. **Authority**

The undersigned represents and warrants that (s)he has full legal authority to execute this Agreement on behalf of Client. The following individuals have the authority to direct Municipal Advisor's performance of its activities under this Agreement:

14. **Counterparts**

This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument.

**J.J.B. HILLIARD, W.L. LYONS, LLC
MUNICIPAL ADVISOR**

By: _____

Title: _____

Date: _____

ACCEPTED AND AGREED:

FAYETTE COUNTY SCHOOL DISTRICT

By: _____

Title: _____

Date: _____

**APPENDIX A –
SCOPE OF SERVICES
(construction of new elementary school)**

For the sake of clarity, references to “advice” or “advising” in this Scope of Services do not refer to legal advice generally or legal advice regarding the tax treatment of the proposed issue, and should not be relied upon as such. Municipal Advisor is not a law firm. Municipal Advisor shall or may undertake some or all of the following activities for or on behalf of Client with respect to the Issue(s) [or Product(s)] in carrying out this engagement, as directed by Client:

New Issue(s)/Refunding(s). Provide some or all of the following services with respect to Client's new Issue(s):

1. Evaluate options or alternatives with respect to the proposed new Issue, including refunding opportunities.
2. Review recommendations made by other parties to Client with respect to the new Issue/Refunding
3. Review financial and other information regarding Client, the proposed Issue and any source of repayment of or security for the Issue/Refunding
4. Consult with and/or advise Client on actual or potential changes in market place practices, market conditions, regulatory requirements or other matters that may have an impact on Client and its financing plans
5. Assist Client in establishing a plan of financing
6. Assist Client in establishing the structure, timing, terms and other similar matters concerning the Issue
7. Prepare the financing schedule
8. Provide assistance as to scheduling, coordinating and meeting procedural requirements relating to any required bond referendum, other than through cash or in-kind contributions with respect to such referendum
9. Consult and meet with representatives of Client and its agents or consultants with respect to the Issue
10. Attend meetings of Client's governing body, as requested
11. Advise Client on the manner of sale of the Issue
12. Assist in the gathering of information with respect to financial, statistical and factual information relating to Client in connection with the preparation of the preliminary and final official statement
13. For a competitive bid where the Client has not engaged disclosure counsel to prepare the preliminary and final official statement, assist the Client in preparing the preliminary and final official statement and the bid package, obtain CUSIP numbers and provide an electronic version of the official statement to the winning underwriter
14. Make arrangements for printing, advertising and other vendor services necessary or appropriate in connection with the Issue
15. Advise Client with regard to any continuing disclosure undertaking required to be entered into in connection with the Issue, including advising on the selection of a dissemination agent
16. Assist Client in collecting and analyzing bids submitted by underwriters and in connection with Client's selection of a winning bidder
17. Prior to the time of sale, provide Client with relevant data on comparable issues recently or currently being sold nationally and by comparable
18. Review required underwriter disclosures to Client [where applicable]
19. Assist Client in selecting legal and other professionals (such as paying agent, verification agent, trustee, escrow agent, accountant, feasibility consultant, etc.) to work on the Issue
20. Respond to questions from bidders, underwriters or potential investors
21. Arrange and facilitate visits to, prepare materials for, and make recommendations to Client in connection with credit ratings agencies, insurers and other credit or liquidity providers
22. Work with bond counsel and other transaction participants to prepare and/or review necessary authorizing documentation of Client and other documents necessary to finalize and close the Issue

23. Coordinate working group sessions, closing, delivery of the new Issue and transfer of funds
24. Prepare a closing memorandum or transaction summary for Client with respect to such matters as sources and uses of funds disposition of close, debt service repayment schedule, etc.
25. If requested by Client, assist and provide guidance with respect to the investment of bond proceeds. If such service are provided by Municipal Advisor, a separate schedule of fees for such services will be provided to Client, but in no case will said fees exceed fees as promulgated by the United States Treasury Department.

**APPENDIX B –
COMPENSATION**

Fees for the services provided by Municipal Advisor to Client under this Agreement and the manner for payment of expenses incurred by Municipal Advisor in the course of performing its services are as set forth below:

In consideration of the services rendered and the risk of the expense to be assumed by us, it is agreed that we shall be paid out of Bond proceeds according to the fee schedule listed below. This fee shall be paid to us upon the sale and delivery of the Bonds.

SCHEDULE OF FEES

<u>Principal Amount of Bonds Actually Issued</u>	<u>Fees & Expenses</u>
First \$1,000,000;	\$10.00 per \$1,000 (\$7,500 min.)
All over \$1,000,000	\$ 2.75 per \$1,000

**DISCLOSURE STATEMENT
OF
MUNICIPAL ADVISOR**

This Disclosure Statement is provided by Hilliard Lyons (“Municipal Advisor”) to Fayette County School District (the “Client”) in connection with the Municipal Advisor Engagement Letter dated September 18, 2017 (the “Agreement”) and is dated as of the same date as the Agreement. This Disclosure Statement provides information regarding conflicts of interest and legal or disciplinary events of Municipal Advisor required to be disclosed to Client pursuant to MSRB Rule G-42(b) and (c)(ii).

PART A – Disclosures of Conflicts of Interest

MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interest, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. If no such material conflicts of interest are known to exist based on the exercise of reasonable diligence by the municipal advisor, municipal advisors are required to provide a written statement to that effect.

General Mitigations – As general mitigations of Municipal Advisor’s conflicts, with respect to all of the conflicts disclosed below, Municipal Advisor mitigates such conflicts through its adherence to its fiduciary duty to Client, which includes a duty of loyalty to Client in performing all municipal advisory activities for Client. This duty of loyalty obligates Municipal Advisor to deal honestly and with the utmost good faith with Client and to act in Client’s best interests without regard to Municipal Advisor’s financial or other interests. In addition, because Municipal Advisor is a broker-dealer with significant capital due to the nature of its overall business, the success and profitability of Municipal Advisor is not dependent on maximizing short-term revenue generated from individualized recommendations to its clients but instead is dependent on long-term profitability built on a foundation of integrity, quality of service and strict adherence to its fiduciary duty. Furthermore, Municipal Advisor’s municipal advisory supervisory structure, leveraging our long-standing and comprehensive broker-dealer supervisory processes and practices, provides strong safeguards against individual representatives of Municipal Advisor potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

I. Compensation-Based Conflicts. The fees due under this Agreement will be based on the size of the Issue and the payment of such fees shall be contingent upon the delivery of the Issue. While this form of compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for Municipal Advisor to recommend unnecessary financings or financings that are disadvantageous to Client, or to advise Client to increase the size of the issue. This conflict of interest is mitigated by the general mitigations described above.

II. Other Municipal Advisor or Underwriting Relationships. Municipal Advisor serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of Client. For example, Municipal Advisor serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Client under this Agreement. These other clients may, from time to time and depending on the specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Municipal Advisor could potentially face a conflict of interest arising from these competing client interests. In other cases, as a broker-dealer that engages in underwritings of new issuances of municipal securities by other municipal entities, the interests of Municipal Advisor to achieve a successful and profitable underwriting for its municipal entity underwriting clients could potentially constitute a conflict of interest if, as in the example above, the municipal entities that Municipal Advisor serves as underwriter or municipal advisor have competing interests in seeking to access the new issue market with the most advantageous timing and with limited competition at the time of the offering. None of these other engagements or relationships would impair Municipal Advisor’s ability to fulfill its regulatory duties to Client.

III. Broker-Dealer and Investment Advisory Business. Municipal Advisor is a broker-dealer and investment advisory firm that engages in a broad range of securities-related activities to service its clients, in addition to serving as a municipal advisor or underwriter. Such securities-related activities, which may include but are not limited to the buying and selling of new issue and outstanding securities and investment advice in connection with such securities including securities of Client, may be undertaken on behalf of, or as counterparty to, Client, personnel of Client, and current or potential investors in the securities of Client. These other clients may, from time to time and depending on the specific circumstances, have interests in conflict with those of Client, such as when their buying or selling of Client's securities may have an adverse effect on the market for Client's securities, and the interests of such other clients could create the incentive for Municipal Advisor to make recommendations to Client that could result in more advantageous pricing for the other clients. Furthermore, any potential conflict arising from Municipal Advisor effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through units of the Municipal Advisor that operate independently from Municipal Advisor's municipal advisory business, thereby reducing the likelihood that the interests of such other clients would have an impact on the services provided by Municipal Advisor to Client under this Agreement.

IV. Secondary Market Transactions in Client's Securities. Municipal Advisor, in connection with its sales and trading activities, may take a principal position in securities, including securities of Client, and therefore Municipal Advisor could have interests in conflict with those of Client with respect to the value of Client's securities while held in inventory and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, Municipal Advisor or its affiliates may submit orders for and acquire Client's securities issued in an Issue under the Agreement from members of the underwriting syndicate, either for its own account or for the accounts of its customers. This activity may result in a conflict of interest with Client in that it could create the incentive for Municipal Advisor to make recommendations to Client that could result in more advantageous pricing of Client's bond in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through units of the Municipal Advisor that operate independently from Municipal Advisor's municipal advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by Municipal Advisor to Client under this Agreement.

* * * * *

PART B – Disclosures of Information Regarding Legal Events and Disciplinary History

MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to its client's evaluation of the municipal advisor or the integrity of the municipal advisor's management or advisory personnel. The SEC permits certain items of information required on Form MA or MA-I to be provided by reference to such required information already filed by Municipal Advisor in its capacity as a broker-dealer on Form BD or Form U4. For the sake of consistency, and because the Municipal Advisor is (also) a broker-dealer, we refer you to our Form BD, which is filed with the SEC, but is available at a web service maintained by FINRA. The web service is named BrokerCheck, and it allows you to review any disciplinary disclosures made by us, as well as any made about an individual employed by us. The web address is <http://brokercheck.finra.org/>. On this page, click "FIRM" and insert our firm's CRD number (453) in the next blank. Then click "CHECK". The resulting web page has a link near the middle (in this sentence: **This firm has disclosure events. See detailed report for more information.**) Click on the words "detailed report" and you will receive a PDF file with our complete disclosures on individual DRPs (Disclosure Reporting Pages.) Please note that you may similarly check the individual records of our employees with whom you deal, by clicking ":INDIVIDUAL" and inserting their names on the initial page of BrokerCheck.

To the extent that any disciplinary action against us as a Municipal Advisor, or our employee, is **not** reported on a DRP added to our Form BD, it would be reported to the SEC on Form MA or MA-I. Those forms are available at:

<http://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0000764107&owner=exclude&count=40&hidefilings=0> .

The most recent change in legal or disciplinary event disclosure was on September 7, 2016.

PART C – Future Supplemental Disclosures

As required by MSRB Rule G-42, this Disclosure Statement may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in the conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Municipal Advisor. Municipal Advisor will provide Client with any such supplement or amendment as it becomes available throughout the term of the Agreement.

Dated: _____

**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 10-9-2017

TOPIC: Monthly Financial Reports Placeholder

PREPARED BY: Rodney Jackson

Recommended Action on: 10-23-2017

Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: A motion is in order to: “Accept the Monthly Treasurer’s Report of Revenue/Expense reports as presented to the Board.”

Background/Rationale: Our goal is to report monthly the financial status of the district to our community, board and staff, in an easy to understand format. We invite suggestions for improving these reports.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: NA

Attachments(s): Four attachments

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Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires

Superintendent Emmanuel Caulk

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**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Planning

DATE: 10-9-2017

TOPIC: School Activity Funds Report Placeholder

PREPARED BY: Rodney Jackson

Recommended Action on: 10-23-2017

Informational Item

Superintendent Prior Approval: No

Recommendation/Motion: N/A

Background/Rationale: School Activity Fund Reports for the period ending August 31, 2017. The report details each school's activity fund expenses and receipts for the month and year ending previously noted.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: N/A

Attachments(s): School Activity Funds Report

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**Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item**

MEETING: Regular **DATE:** 10/23/2017

TOPIC: Personnel Changes

PREPARED BY: Jennifer Dyar

Recommended Action on: 10/23/2017
Informational Item

Superintendent Prior Approval: No

Recommendation/Motion: N/A

Background/Rationale: This is to report the employment and personnel changes for Certified, Classified Salaried, Classified Hourly, Supplemental and Substitute personnel.

Policy: 03.11/03.131/03.1311/03.1312/03.1313/03.17/03.171/03.173/03.174/03.175/03.21/03.231/03.2311/03.2312/03.2313/03.2711/03.273/03.2141/03.4/03.5

Fiscal Impact: N/A

Attachments(s): Personnel Changes for October 23, 2017 Board Agenda

Personnel Status	CERT / CLASS SAL	CLASS HR	SUB	SUPP
New Hires	48	115	130	521
Retirement	4	10		
Transfers	15	10		
Status	4			
Resignations	6	15		
Rehire	3			

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PERSONNEL CHANGES

a. Employment of Certified/Salaried Classified Personnel (limited contract) - This is to report the employment of the following certified/salaried employees (limited contract):

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE
ALCALA	PABLO	FREDERICK DOUGLASS HIGH SCHOOL	HS ADJUNCT INSTRUCTOR	08/14/17
ARTHUR	LAURIE	COVENTRY OAK ELEMENTARY	ELEM INTERMEDIATE INSTRUCTOR	09/13/17
BISHOP	ELIZABETH	SOUTHERN ELEMENTARY	ELEM INTERMEDIATE INSTRUCTOR	09/11/17
BOATWRIGHT	JENNIFER	TATES CREEK ELEMENTARY	ELEM PRIMARY INSTRUCTOR	09/08/17
BROWNING	ANNE	CARDINAL VALLEY ELEMENTARY	ELEM INTERVENTION INSTRUCTOR	09/20/17
BROWNING	LORA	BEAUMONT MIDDLE SCHOOL	RET MID PHYSICAL ED INSTRUCTOR	08/14/17
BURNETT	DEANNA	MILLCREEK ELEMENTARY	MEDIA LIBRARIAN	09/06/17
CARPENTER	TAMI	LEESTOWN MIDDLE	MID INTERVENTION INSTRUCTOR	08/28/17
CARTER	DEBORAH	VETERANS PARK ELEMENTARY	RET ELEM INTERVENTION INSTR	09/12/17
CHANGSAN	STEFFANIE	RUSSELL CAVE ELEMENTARY	ELEM PRIMARY INSTRUCTOR	08/14/17
DAVIS	ANTHONY	ADMINISTRATIVE SERVICES	MANAGER-FINANCIAL SYSTEMS	09/18/17
FLETCHER	BRANDI	GARDEN SPRINGS ELEMENTARY	ELEM PRIMARY INSTRUCTOR	09/13/17
FULLER	MORGHAN	BRYAN STATION HIGH	HS MULTI POSITION	09/06/17
GONZALEZ	NICOLAS	CARDINAL VALLEY ELEMENTARY	ELEM PRIMARY INSTRUCTOR	09/06/17
GOODE	PATRICIA	FREDERICK DOUGLASS HIGH SCHOOL	EXC CHILD LEARNING & BEHAVIOR	08/29/17
HAMILTON	POLLY	BRYAN STATION TRADL MIDDLE	MID FRENCH INSTRUCTOR	08/14/17
HENDERSON	MICHAEL	FREDERICK DOUGLASS HIGH SCHOOL	RET HS SCIENCE INSTRUCTOR	09/14/17
HIGGINS	ABBEY	LEXINGTON TRAD MAGNET MIDDLE	MID MULTI POSITION	08/14/17
HOOD	JEFFREY	LEXINGTON TRAD MAGNET MIDDLE	RET BAND INSTRUCTOR	09/15/17
HUDSON	APRIL	GARRETT MORGAN ELEMENTARY	ELEM INTERVENTION INSTRUCTOR	09/18/17
JACOB	CONNIE	COVENTRY OAK ELEMENTARY	ELEM INTERVENTION INSTRUCTOR	09/18/17
JENKINS	MINNA	BOOKER T WASHINGTON ELEMENTARY	ELEM KINDERGARTEN INSTRUCTOR	08/14/17
JONES	ROBERT	BEAUMONT MIDDLE SCHOOL	RET MID PHYSICAL ED INSTRUCTOR	08/14/17
LATIFF	KELLY	CARDINAL VALLEY ELEMENTARY	ELEM INTERVENTION INSTRUCTOR	09/18/17
LOGAN	DEREK	BEAUMONT MIDDLE SCHOOL	MID SCIENCE INSTRUCTOR	08/30/17
MACKENZIE	LUCY	BEAUMONT MIDDLE SCHOOL	MID BUSINESS/COMPUTER	08/14/17
MANNING	MONICA	WINBURN MIDDLE	MID LANGUAGE ARTS INSTRUCTOR	09/11/17
MARTINEZ	RUTHIE	CARTER G WOODSON ACADEMY	HS SPANISH INSTRUCTOR	08/14/17
MCBRIDE	MAC	LAFAYETTE HIGH SCHOOL	HS CONSUMER LIFE SCIENCE	09/11/17
MOFFETT	AMANDA	STONEWALL ELEMENTARY	MEDIA LIBRARIAN	09/13/17
PEAKE	JEFFREY	DEEP SPRINGS ELEMENTARY	ELEM PRIMARY INSTRUCTOR	09/05/17
PRATHER	DANA	SQUIRES ELEMENTARY	ELEM PRIMARY INSTRUCTOR	09/07/17
SEPULVEDA	MONICA	JESSIE M CLARK MIDDLE	MID ART INSTRUCTOR	08/28/17
SMITH	LARANDA	FREDERICK DOUGLASS HIGH SCHOOL	0.5 HS CLASS INSTRUCTOR	08/29/17
SPARKS	DANIELLE	MEADOWTHORPE ELEMENTARY	GUIDANCE SPEC-SOCIAL WORKER	09/06/17
STANGER	RENAE	GARDEN SPRINGS ELEMENTARY	ELEM INTERMEDIATE INSTRUCTOR	09/13/17
STEELE	CATHERINE	WELLINGTON ELEMENTARY	ELEM INTERMEDIATE INSTRUCTOR	08/14/17
STIVERS	MELANIE	JAMES LANE ALLEN ELEMENTARY	GIFTED & TALENTED INSTRUCTOR	09/11/17
SYMONS	KENDALL	NORTHERN ELEMENTARY	ELEM PRIMARY INSTRUCTOR	09/22/17
TAYLOR	JESSICA	KECSAC PROGRAMS	HS ENGLISH	09/08/17
THARP	WHITNEY	STONEWALL ELEMENTARY	ELEM INTERMEDIATE INSTRUCTOR	09/15/17

PERSONNEL CHANGES

VINSON	ALICIA	BRYAN STATION HIGH	RET HS CURRICULUM INSTRUCTOR	09/16/17
WALLS	MCKENNA	STONEWALL ELEMENTARY	ELEM KINDERGARTEN INSTRUCTOR	09/27/17
WEBB	BRITTANY	BRYAN STATION HIGH	HS MATH INSTRUCTOR	09/06/17
WHEATLEY	DIANA	VETERANS PARK ELEMENTARY	RET ELEM INTERVENTION INSTR	09/19/17
WILKINS	SHAWNA	NORTHERN ELEMENTARY	ELEM PRIMARY INSTRUCTOR	09/11/17
WINSTEAD	CARLY	GARRETT MORGAN ELEMENTARY	EXC CHILD LEARNING & BEHAVIOR	08/14/17
WOODBURN	TANIA	TATES CREEK HIGH	HS ENGLISH	09/06/17

b. Rehire of Certified/Salaried Classified Personnel: This is to report the rehire of the following certified/salaried classified personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE
BOAZ	KITTI	WELLINGTON ELEMENTARY	ELEM KINDERGARTEN INSTRUCTOR	08/14/17
GEARHEART	KIMBERLY	LIBERTY ELEMENTARY	ELEM PRIMARY INSTRUCTOR	08/14/17
COLLINS	NICHOLAS	THE LEARNING CENTER	0.6 HS GEN/MUSIC INSTRUCTOR	08/14/17

c. Transfer in Assignment of Certified/Salaried Classified Personnel: This is to report the transfer in assignment of the following certified/salaried classified personnel:

LAST NAME	FIRST NAME	FROM	TO	EFFECTIVE DATE
BARBOUR	AMBER	CRAWFORD MS/EXC CHILD FMD	MORTON MS/EXC CHILD FMD	08/22/17
BREAULT	SARAH	CASSIDY ELEM/EXC CHILD LBD	CASSIDY ELEM/JL ALLEN ELEM/EXC CHILD LBD	09/05/17
BRINKMAN	AUSTIN	BSMS/INTERVENTION INST	BSMS/INTERIM ADMIN DEAN	09/05/17
BROWN	KATINA	YATES ELEM/ELEM PGES NON ADMIN	SCHOOL COMM & GOVT SUPP/CRT COACH	08/05/17
BYARD	JOHN	VET PARK ELEM/SP ED PARA LBD	SOUTHERN MS/EXC CHILD LBD	09/18/17
COBB	BRENT	BRECK ELEM/EXC CHILD LBD	BRECK ELEM/CARDL VAL ELEM/EXC CHILD LBD	09/05/17
CASE	LAUREN	ASHLAND ELEM/.7 ARTS & HUM INST	ASHLAND ELEM/.2 GT INST/.7 ARTS & HUM INST	09/18/17
HANCOCK	BUCKLEY	LANDSDOWNE ELEM/ INST PARA	LANDSDOWNE ELEM/ELEM PRIM INST	09/08/17
KEYS	JED	PL DUNBAR/GUIDANCE SPC - SOCIAL WRK	PL DUNBAR/KECSAC/GUIDANCE SPC - SOCIAL WRK	09/18/17
LIZER	ELIZABETH	GARRETT MORGAN ELEM/ESL INST	FED STATE & MAGNET PRGRM/DW RESOURCE INST	09/20/17
HARRISON	EUGENIA	MARY TODD ELEM/INST PARA	MARY TODD ELEM/ELEM INTERV INST	09/20/17
PARKER	JANET	MARY TODD ELEM/ELEM PRIM INST	NORTHERN ELEM/ELEM INTERV INST	09/18/17
ROBBINS	MICHELLE	JESSIE CLARK MS/EXC CHILD LBD	BSHS/EXC CHILD LBD	08/28/17
SMITH	CRAIG	JESSIE CLARK MS/SP ED PARA LBD	CRAWFORD MS/EXC CHILD LBD	08/29/17
WHITE	TARA	HARRISON ELEM/EXC CHILD LBD	COVENTRY OAK ELEM/ACHIEV & COMPLIANCE COACH	09/06/17

d. Resignation of Certified/Salaried Classified Personnel - This is to report the resignation of the following certified/salaried classified personnel:

PERSONNEL CHANGES

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE
CAHILL	WILLIAM	WINBURN MIDDLE	MID SOCIAL STUDIES INSTRUCTOR	09/22/17
CASON	MICHELLE	WINBURN MIDDLE	GIFTED & TALENTED INSTRUCTOR	09/04/17
EDIE	GELANA	LEESTOWN MIDDLE	MEDIA LIBRARIAN	12/19/17
FREE	BRYN	TATES CREEK HIGH	EXC CHILD LEARNING & BEHAVIOR	09/15/17
SCHANDING	BRIAN	TATES CREEK HIGH	HS ESL INSTRUCTOR	09/28/17
PERRY	KRISTINA	EDYTHE J HAYES	SPEECH THERAPIST	06/30/17

e. Change in Status of Certified/Salaried Classified Personnel - This is to report the change in status of the following certified/salaried classified personnel:

LAST NAME	FIRST NAME	FROM	TO	EFFECTIVE DATE
COTE	LAURA	JULIUS MARKS ELEMENTARY/SCHOOL SOCIAL WORKER/PP	JULIUS MARKS ELEMENTARY/SCHOOL SOCIAL WORKER/FP	09/12/17
BOLLINGER	MALLORY	MORTON MIDDLE/MID ESL INSTRUCTOR/PP	MORTON MIDDLE/MID ESL INSTRUCTOR/FP	09/20/17
SWARTZ	SONYA	BRYAN STATION MIDDLE/MID ESL INSTRUCTOR/PP	BRYAN STATION MIDDLE/MID ESL INSTRUCTOR/FP	09/18/17
DEAN	DONALD	EDYTHE J HAYES/MID ESL INSTRUCTOR/PP	EDYTHE J HAYES/MID ESL INSTRUCTOR/FP	09/19/17

f. Retirement of Certified/Salaried Classified Personnel - This is to report the retirement of the following certified/salaried classified personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE
COMBS	ROBERT	HENRY CLAY HIGH SCHOOL	HS MATH INSTRUCTOR	11/01/17
RIGGS	WILLA	WILLIAM WELLS BROWN ELEMENTARY	EXC CHILD LEARNING & BEHAVIOR	11/01/17
ROSS	JULIA	DIXIE MAGNET ELEMENTARY	ACHIEVEMENT & COMPLIANCE COACH	11/01/17
SMITH	EDWINA	SCH IMPROVEMENT & INNOVATION	CHIEF OF SCHOOLS	11/01/17

g. Employment of Classified Hourly Personnel - This is to report the employment of the following classified hourly personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE
ABRAMS	JALEON	CLAYS MILL ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/11/17
ALLEN- PERNSTICH	ISABEL	BRYAN STATION HIGH	SP ED PARA - LEARNING/BEHAVIOR	09/19/17
ANDERSON	TOBY	CLAYS MILL ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/27/17
BALLARD	KIERRA	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
BARJUCA	MATT	LANSDOWNE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
BASHEER	SUNILA	CARDINAL VALLEY ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/19/17
BEAVEN	WESTON	FREDERICK DOUGLASS HIGH SCHOOL	SP ED PARA - LEARNING/BEHAVIOR	09/05/17

PERSONNEL CHANGES

BELL	DESHA	BEAUMONT MIDDLE SCHOOL	SP ED PARA - LEARNING/BEHAVIOR	09/13/17
BENNETT	NATHAN	LAFAYETTE HIGH SCHOOL	CUSTODIAN	08/28/17
BINGHAM	JEFFREY	BUS GARAGE	BUS DRIVER	08/08/17
BLACKFORD JR	LARRY	TECHNOLOGY	EDUCATION TV TECHNICIAN	09/12/17
BLAIR	DEMETRIA	JESSIE M CLARK MIDDLE	SP ED PARA - LEARNING/BEHAVIOR	09/14/17
BOGGS	CHELSEA	GARDEN SPRINGS ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/06/17
BOONE	CANDIDA	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
BRAVARD	LINDSEY	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
BRIGHT	CLINT	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
BROWN	LAINÉ	BUS GARAGE	BUS MONITOR	08/08/17
BURGE	FRED	BUS GARAGE	BUS DRIVER	08/08/17
CHERONE	KATHRYN	LANSLOWNE ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/19/17
COLLINS	NICHOLAS	THE LEARNING CENTER	INSTRUCTIONAL PARAEDUCATOR	08/14/17
COMBS	SUZANNE	GLENDOVER ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/19/17
CROWDER	CHRISTOPHER	TATES CREEK ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/13/17
DAMRON	KATELYN	GARDEN SPRINGS ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/06/17
DAVIS	ANTHONY	ADMINISTRATIVE SERVICES	MANAGER - FINANCIAL SYSTEMS	09/18/17
DEBORDE	ANDREW	SQUIRES ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
DENNIE	ROXA	CARDINAL VALLEY ELEMENTARY	EARLY START PARAEDUCATOR	09/25/17
DORTON	JEAN	CLAYS MILL ELEMENTARY	KINDERGARTEN PARAEDUCATOR	09/14/17
DRUMMOND	DAVID	BRYAN STATION HIGH	SP ED PARA - LEARNING/BEHAVIOR	08/28/17
DUNCAN	KATHERINE	SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	08/24/17
DURBAN	AMY	WELLINGTON ELEMENTARY	KINDERGARTEN PARAEDUCATOR	09/11/17
EGGLESTON	ELLE	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
ELSWERKY	NOEL	CLAYS MILL ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/19/17
ENGLAND	TIFFANY	PHYSICAL PLANT OPERATIONS	CUSTODIAN	09/18/17
FISHER	ANN	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
FRYE JR	DONALD	MILLCREEK ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/11/17
GARDNER	ROBERT	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
GARRETT	RHONDA	BUS GARAGE	BUS MONITOR	08/08/17
GOGEL	EMILY	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
GREIWE	LAUREN	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
GRIMM	KAYLA	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM COORD	08/16/17
GUYTON	SHANE-ALEC	FREDERICK DOUGLASS HIGH SCHOOL	CUSTODIAN	08/29/17
HALL	ALLISON	SOUTHERN ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
HALL	ASHLEY	WELLINGTON ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/11/17
HALL	SHELBY	SOUTHERN ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
HARDIN	ANTHONY	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
HAWKINS	DAVITA	WELLINGTON ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/11/17
HILL	MARIA	VETERANS PARK ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/22/17
HORTON	KATHERINE	GARRETT MORGAN ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	08/14/17
HUDSPETH	ZACHARY	PICADOME ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
ISAACS	LAMETTA	GARRETT MORGAN ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/19/17
JACKSON	JONATHAN	BUS GARAGE	BUS MONITOR	08/08/17
JACOBS	AMY	ARLINGTON ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/19/17
JOHNSON	JASON	EDYTHE J HAYES MIDDLE SCHOOL	SP ED PARA - LEARNING/BEHAVIOR	08/23/17
JOHNSON	KLAIRE	GARDEN SPRINGS ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/12/17
JOHNSON	MARY	JAMES LANE ALLEN ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/14/17

PERSONNEL CHANGES

JONES	SARAH	MEADOWTHORPE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
JUETT	RHONDA	PICADOME ELEMENTARY	KINDERGARTEN PARAEDUCATOR	08/14/17
JUSTICE	ANGELA	STONEWALL ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/11/17
KENDRICK	SOKNESHA	BRYAN STATION HIGH	SP ED PARA - LEARNING/BEHAVIOR	09/18/17
KUMENGISA	ITAI	CASSIDY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/06/17
LAFFERTY	TABITHA	CLAYS MILL ELEMENTARY	KINDERGARTEN PARAEDUCATOR	09/14/17
LAVIZZIO	KATRENA	BUS GARAGE	BUS MONITOR	08/08/17
LIGHTBOURNE	RICHARD	BUS GARAGE	BUS MONITOR	08/08/17
LINDSAY	NAOMI	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/14/17
LITTRELL	SARA	CLAYS MILL ELEMENTARY	KINDERGARTEN PARAEDUCATOR	09/15/17
LONG	CANDICE	GARRETT MORGAN ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/11/17
MARTIN	DAWN	MAXWELL ELEMENTARY FOOD SERV	FOOD SERVICE ASSISTANT I	08/28/17
MAYNARD	RANDALL	JAMES LANE ALLEN ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	08/28/17
MCDANIEL	TYNEKA	BUS GARAGE	BUS MONITOR	08/08/17
MCNEAL	GWENDOLYN	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
MEALING	CHARLES	BUS GARAGE	BUS DRIVER	08/08/17
MECK	OLIVIA	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
MILLER	TERRI	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
MIRACLE	SABRINA	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
MITCHELL	MIA	CASSIDY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/21/17
MULDER	KENDRA	ARLINGTON ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/19/17
NATALE	CHRISTOPHER	LANSDOWNE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/30/17
O'MERA	KATHERINE	RUSSELL CAVE ELEMENTARY	KINDERGARTEN PARAEDUCATOR	08/16/17
ORR	KARA	JAMES LANE ALLEN ELEMENTARY	KINDERGARTEN PARAEDUCATOR	08/14/17
PANDYA	SHIVANGINI	LIBERTY ELEMENTARY	KINDERGARTEN PARAEDUCATOR	08/28/17
PATTISSON	JENNIFER	GARDEN SPRINGS ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/21/17
PATTON	MARY	MEADOWTHORPE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
POTTS	HALEY	DEEP SPRINGS ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/19/17
PRESTON	COURTNEY	CARDINAL VALLEY ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	08/24/17
PRYOR	LAVEESHIA	FEDERAL, STATE & MAGNET PROG	PROGRAM MANAGER-NEW/INNOV PROG	09/18/17
REYES	CHRISTOPHER	SANDERSVILLE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
SALINAS	EDUARDO	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/06/17
SALKOVIC	LEJLA	MORTON MIDDLE	SP ED PARA - LEARNING/BEHAVIOR	09/11/17
SCHNEIDER	SARAH	GARDEN SPRINGS ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/21/17
SCOTT	JOSHUA	SANDERSVILLE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
SHANKS	SHELBY	GARDEN SPRINGS ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/21/17
SHEPARD	ELIZABETH	SQUIRES ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
SIMPSON	SHEMETRIA	COVENTRY OAK ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/12/17
SIRRINE	ERIKA	CASSIDY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
SMITH	LARANDA	FREDERICK DOUGLASS HIGH SCHOOL	INSTRUCTIONAL PARAEDUCATOR	08/14/17
SPRINGATE	JAMES	FINANCIAL SERVICES	TAX AUDITING SPECIALIST	09/25/17
STANDIFER	SHERI	TATES CREEK ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/18/17
STEVENS	MARIAH	MEADOWTHORPE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
STIVERS	SHERYL	TATES CREEK ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/11/17
TAYLOR	KENDALL	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
TAYLOR	RITA	LANSDOWNE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
TEMPLEMAN	ABIGAIL	VETERANS PARK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
TICHENOR	CANDACE	TATES CREEK ELEMENTARY	SAFE PARAEDUCATOR	09/25/17

PERSONNEL CHANGES

TORBAY	MICHELLE	VETERANS PARK ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	09/19/17
TYLER	TRISTAN	LEESTOWN MIDDLE	SP ED PARA - LEARNING/BEHAVIOR	09/06/17
VAIN	HOPE	GARDEN SPRINGS ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/06/17
VAN HOOK	WILLOUGHBY	TATES CREEK ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
WANG	SHANSHAN	DATA MANAGEMENT	DATA STRATEGIST	09/01/17
WARREN	SUSAN	DIXIE MAGNET ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	08/24/17
WARREN	JESSE	LANSDOWNE ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
WEAVER	ALYSSA	CLAYS MILL ELEMENTARY	SP ED PARA - LEARNING/BEHAVIOR	09/19/17
WILKERSON	JORDAN	SOUTHERN ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
WINN	TINA	LIBERTY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/16/17
WOOD	ELLEN	CASSIDY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	09/11/17
WOODIE	ABIGAIL	CASSIDY ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/14/17

h. Transfer in Assignment of Classified Hourly Personnel - This is to report the transfer in assignment of the following classified hourly personnel:

LAST NAME	FIRST NAME	FROM	TO	EFFECTIVE DATE
HARBUT	TERREN	BRYAN STATION HIGH\ SP ED PARA	GARDEN SPRINGS ELEMENTARY \SP ED	09/05/17
HECKATHORN	TABETHA	SOUTHERN ELEMENTARY\SUB PARA	MAXWELL ELEMENTARY\SP ED PARA LBD	09/05/17
HERALD	MARY	PAUL LAURENCE DUNBAR HIGH\SP ED PARA	BRYAN STATION HIGH\SP ED PARA LBD	08/28/17
PRICE	SHERRY	FINANCIAL SERVICES\FINANCIAL ANALYST	CHIEF OPERATIONS OFFICE\ADMIN ASST CHIEF OFFICERS	09/11/17
REED	CHERRELLE	BUS GARAGE\BUS MONITOR	BRYAN STATION TRADL MIDDLE\SAFE PARA	09/07/17
SINGLETON	JASON	PAUL LAURENCE DUNBAR HIGH/SUB PARA	BRYAN STATION HIGH\ SP ED PARA LBD	08/28/17
SMITH	HELEN	TATES CREEK HIGH FOOD SERV/FOOD SERVICE ASST II	BRECKINRIDGE ELEM FOOD SERV\FOOD SERVICE ASST II	08/14/17
SPENCER	KIMBERLY	LANSDOWNE ELEM FOOD SERV\FOOD SERVICE ASST I	FOOD SERVICES\FOOD SERVICE ASST II	10/02/17
WARREN	JESSE	LANSDOWNE ELEMENTARY\SAFE PARA	BRECKINRIDGE ELEMENTARY/SAFE PARA	08/14/17
WEBB	SHARON	LEESTOWN MIDDLE\REGISTER	JESSIE M CLARK MIDDLE\SCHOOL ACCT SPEC ELEM/MIDDLE	09/18/17

i. Resignation of Classified Hourly Personnel - This is to report the resignation of the following classified hourly personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE
BRANHAM	JESSICA	GENERAL ADMINISTRATION	LEGAL ADMINISTRATIVE ASST	09/18/17
BROWN	LAINE	BUS GARAGE	BUS MONITOR	08/29/17
BURGE	FRED	BUS GARAGE	BUS DRIVER	08/29/17
CARVER	KITA	LEESTOWN MIDDLE	FAMILY RESOURCE CENTER COORD	10/13/17
DUFFIELD	KATHRYN	BUS GARAGE	BUS DRIVER	09/29/17
EVANS	JORDAN	ROSA PARKS ELEMENTARY	CUSTODIAN	08/11/17

PERSONNEL CHANGES

GARNER	SARAH	BUS GARAGE	BUS DRIVER	09/21/17
HAGGARD	LINDSEY	JULIUS MARKS ELEMENTARY	EARLY START PARAEDUCATOR	09/14/17
MARTIN	ARPAPORN	EDYTHE J HAYES MIDDLE-FOOD SER	FOOD SERVICE ASSISTANT I	08/30/17
MAYES	STEFANIE	BUS GARAGE	BUS MONITOR	06/30/17
OLVERA	GUDBERTO	BUS GARAGE	BUS DRIVER	10/06/17
STOCKER	MOLLIE	WELLINGTON ELEMENTARY	AFTER SCHOOL PROGRAM ASST	08/31/17
THOMAS	YOLANDA	BUS GARAGE	BUS MONITOR	09/29/17
VALLEE-PIERRE	KIMBERLY	COVENTRY OAK ELEM FOOD SERVICE	FOOD SERVICE ASSISTANT II	06/30/17
WHITE	JANICE	BUS GARAGE	BUS MONITOR	09/25/17

j. Retirement of Classified Hourly Personnel - This is to report the retirement of the following classified hourly personnel:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE
CHOWNING	DONALD	MAINTENANCE SHOP	LEAD MAINTENANCE TECHNICIAN	01/01/18
EADS	LISA	BUS GARAGE	BUS MONITOR	12/01/17
HAWTHORNE	JAMES	MAINTENANCE SHOP	MAINTENANCE TECHNICAN II	01/01/18
HOWARD	DEBORAH	BUS GARAGE	LEAD BUS DRIVER TRAINER	01/01/18
MCDANIEL	LARRY	BUS GARAGE	BUS DRIVER	11/01/17
OAKS JR	THOMAS	PHYSICAL PLANT OPERATIONS	UTILITY SERVICES SUPERVISOR	11/01/18
OLIVER	LAFATHIA	BUS GARAGE	BUS DRIVER	10/01/18
RICE	DEBORAH	TECHNOLOGY	MEDIA TECHNICIAN	01/01/18
STULL	JIMMIE	BUS GARAGE	BUS DRIVER	07/01/17
WIRTH	MICHAEL	DIXIE MAGNET ELEMENTARY	INSTRUCTIONAL PARAEDUCATOR	02/01/18

k. Employment of Classified Hourly Substitutes - This is to report the employment of the following classified hourly substitutes:

LAST NAME	FIRST NAME	ASSIGNMENT	EFFECTIVE DATE
CLEM	MILDRED	SUB FOOD SERVICE	08/16/17
FIELDS	TIFFANY	SUB FOOD SERVICE	08/16/17
INGRAM	PAMELA	SUB FOOD SERVICE	08/16/17
JOHNSON	TAMEKA	SUB FOOD SERVICE	08/16/17
KUBECK	MICHELE	SUB FOOD SERVICE	08/16/17
LEWIS	SEQUOYIA	SUB FOOD SERVICE	08/16/17
MARSHALL	BRENDA	SUB FOOD SERVICE	08/16/17
MPINA KENDO	HORTENSE	SUB FOOD SERVICE	08/16/17
NOEL	ROSE	SUB FOOD SERVICE	08/16/17
REED	LAPORSHA	SUB FOOD SERVICE	08/16/17
SIMPSON	IRDINA	SUB FOOD SERVICE	08/16/17
TALBERT	DARCY	SUB FOOD SERVICE	08/16/17
ACUNA GARCIA	BRIGGETHE	SUB FOOD SERVICE	09/12/17
DEBLOOIS	ANNEMIEKE	SUB FOOD SERVICE	09/05/17
FISH	SHANNON	SUB FOOD SERVICE	09/12/17
FRAZIER	CHRISTIE	SUB FOOD SERVICE	09/05/17
GREENE	SHIRLEY	SUB FOOD SERVICE	08/30/17
JACKSON	KEARRA	SUB FOOD SERVICE	09/18/17

PERSONNEL CHANGES

NORTHCUTT	SUZANNE	SUB FOOD SERVICE	09/12/17
NYLAND	BETTY	SUB FOOD SERVICE	09/15/17
PENNINGTON	DEBORAH	SUB FOOD SERVICE	09/18/17
PLOWMAN	NANCY	SUB FOOD SERVICE	08/25/17
WRIGHT	SANDRA	SUB FOOD SERVICE	09/05/17
DEWEESE	MICHAEL	SUB FOOD SERVICE	08/25/17
FIELDS	TIFFANY	SUB FOOD SERVICE	08/10/17
MARTIN	ARPAPORN	SUB FOOD SERVICE	08/30/17
BELSKY	JESSICA	SUB BUS DRIVER	09/18/17
ALLEN	PARTHENIA	SUB BUS MONITOR	09/18/17
BALLARD	CANDACE	SUB BUS MONITOR	09/18/17
BOWLIN	BRITTANY	SUB BUS MONITOR	09/18/17
CHRISTIAN	THERESA	SUB BUS MONITOR	09/18/17
CORNETT	CORTASIA	SUB BUS MONITOR	09/18/17
EDWARDS	SHARRON	SUB BUS MONITOR	09/18/17
ETHERINGTON	VANESSA	SUB BUS MONITOR	09/18/17
FIELDS	KATHRYN	SUB BUS MONITOR	09/18/17
FIGUEROA	AMANDA	SUB BUS MONITOR	09/18/17
GARRETT	RHONDA	SUB BUS MONITOR	09/18/17
GIVENS	STEVEN	SUB BUS MONITOR	09/18/17
HOWARD	LUVSHENDA	SUB BUS MONITOR	09/18/17
KANIEWSKI	ANITA	SUB BUS MONITOR	09/18/17
LAGUERRE	JEAN MARIE	SUB BUS MONITOR	09/18/17
LITTLE	CODY	SUB BUS MONITOR	09/18/17
MOBLEY	KIMBERLY	SUB BUS MONITOR	09/18/17
NORTHCUTT	MONTY	SUB BUS MONITOR	09/18/17
REYES	KASEY	SUB BUS MONITOR	09/18/17
ROBERTSON	DESIREE	SUB BUS MONITOR	09/18/17
SMITH	SHAWNIECE	SUB BUS MONITOR	09/18/17
STOKES	DEBBIE	SUB BUS MONITOR	09/18/17
THOMPSON	PATRICE	SUB BUS MONITOR	09/18/17
WARDRUP	KIMBERLY	SUB BUS MONITOR	09/18/17
WILLIAMS	SHANNON	SUB BUS MONITOR	09/18/17
WRIGHT	MARY	SUB BUS MONITOR	09/18/17
GAST	CHRISTOPHER	SUB PARAEDUCATOR	09/07/17
JENKINS	MINNA	SUB PARAEDUCATOR	09/05/17
JOHNSON	MARY	SUB PARAEDUCATOR	09/14/17
LOVETT	STANLEY	SUB PARAEDUCATOR	09/05/17
LUDT	KATELYN	SUB PARAEDUCATOR	09/11/17
SIMPSON	SHEMETRIA	SUB PARAEDUCATOR	09/05/17
SUMMERVILLE	SHELBY	SUB PARAEDUCATOR	08/31/17
HECKATHORN	TABETHA	SUB PARAEDUCATOR	09/20/17
CASSIDY	MARQUIE	SUB PARAEDUCATOR	08/10/17
SPEARS	CYNTHIA	SUB PARAEDUCATOR	09/15/17
BROCK	VICTORIA	SUB PARAEDUCATOR	08/30/17
BROWN	RAVEN	SUB PARAEDUCATOR	09/18/17
FANN	GERROD	SUB PARAEDUCATOR	09/07/17
FEDERICO	STEPHANIE	SUB PARAEDUCATOR	08/31/17

PERSONNEL CHANGES

FRANCIS	DESMOND	SUB PARAEDUCATOR	08/31/17
GAUNCE	RHONDA	SUB PARAEDUCATOR	09/14/17
GULLETT	SAVANNAH	SUB PARAEDUCATOR	09/27/17
HEFLING	ELISIA	SUB PARAEDUCATOR	09/07/17
HORN	CHRISTY	SUB PARAEDUCATOR	09/12/17
JACKSON	DAWN	SUB PARAEDUCATOR	09/14/17
JACKSON	TANTRA	SUB PARAEDUCATOR	09/19/17
KIRKLAND-MEREDITH	VANEESA	SUB PARAEDUCATOR	09/15/17
KNABEL	LAUREN	SUB PARAEDUCATOR	09/13/17
LEWIS	LATASHA	SUB PARAEDUCATOR	09/01/17
NORRIS	LISA	SUB PARAEDUCATOR	08/31/17
OWEN	TIA	SUB PARAEDUCATOR	09/18/17
SCHILL	KRISTEN	SUB PARAEDUCATOR	09/07/17
TEVIS	MELISSA	SUB PARAEDUCATOR	08/25/17
YAP	STEPHEN	SUB PARAEDUCATOR	08/30/17
MOBLEY	KIMBERLY	SUB SECRETARY	08/28/17
SPRINGATE	JAMES	SUB SECRETARY	08/28/17

l. Employment of Emergency Certified Substitute Teacher - In accordance with 16 KAR 2:030, this is to report that the Superintendent is requesting the Education Professional Standards Board to issue one-year Provisional Certificates for Emergency Substitute Teaching as indicated for the following teachers:

LAST NAME	FIRST NAME	ASSIGNMENT	EFFECTIVE DATE
BAGWELL	ERIN	EMERGENCY SUBSTITUTE	09/22/17
BASEL	JA'STASHIA	EMERGENCY SUBSTITUTE	09/21/17
BRAMEL	EMILY	EMERGENCY SUBSTITUTE	09/21/17
COGUER	ALAINA	EMERGENCY SUBSTITUTE	09/12/17
CRANE	ALIANA	EMERGENCY SUBSTITUTE	09/19/17
GONZALEZ	NAOMI	EMERGENCY SUBSTITUTE	09/14/17
HOUSTON	TYLER	EMERGENCY SUBSTITUTE	09/05/17
HUGHES	MORGAN	EMERGENCY SUBSTITUTE	09/11/17
ISENSTEIN	DANIEL	EMERGENCY SUBSTITUTE	09/05/17
JOHNSON	TODD	EMERGENCY SUBSTITUTE	09/11/17
KERNS	KATHERINE	EMERGENCY SUBSTITUTE	09/12/17
KILGORE	CHARLES	EMERGENCY SUBSTITUTE	09/25/17
MCBRIDE	MAC	EMERGENCY SUBSTITUTE	09/05/17
PEEVY	ALLISON	EMERGENCY SUBSTITUTE	09/13/17
PROCTOR	VENECIA	EMERGENCY SUBSTITUTE	08/10/17
REEVES	KIMBERLY	EMERGENCY SUBSTITUTE	08/29/17
ROCK	TAYLOR	EMERGENCY SUBSTITUTE	09/22/17
SCHUMACHER	KELSI	EMERGENCY SUBSTITUTE	09/18/17
TUSSEY	STACEY	EMERGENCY SUBSTITUTE	08/29/17
WHITE	DAVID	EMERGENCY SUBSTITUTE	09/15/17

m. Employment of Certified Substitutes - This is to report the employment of the following certified substitutes:

PERSONNEL CHANGES

LAST NAME	FIRST NAME	ASSIGNMENT	EFFECTIVE DATE
BROWN	KRISTIN	SUBSTITUTE TEACHER	09/13/17
BROWNING	ANNE	SUBSTITUTE TEACHER	08/31/17
BUSH	JANELLYN	SUBSTITUTE TEACHER	09/05/17
CHANDLER	CHELSEY	SUBSTITUTE TEACHER	08/25/17
DOSS	ELIZ	SUBSTITUTE TEACHER	09/18/17
FENWICK	ALLISON	SUBSTITUTE TEACHER	08/31/17
FLETCHER	BRANDI	SUBSTITUTE TEACHER	08/29/17
FORTNER	CHRISTOPHER	SUBSTITUTE TEACHER	08/29/17
FRITSCH	REGINA	SUBSTITUTE TEACHER	08/29/17
GOODE	PATRICIA	SUBSTITUTE TEACHER	08/29/17
HOUSLEY	CAITLIN	SUBSTITUTE TEACHER	09/28/17
HUHN	JENNIFER	SUBSTITUTE TEACHER	09/28/17
HUMPHREY	BRUCE	SUBSTITUTE TEACHER	09/11/17
KUNZE	CARYS	SUBSTITUTE TEACHER	09/02/17
LEYTON	PAMELA	SUBSTITUTE TEACHER	09/19/17
LOGAN	DEREK	SUBSTITUTE TEACHER	08/30/17
MORRIS	CAROL	RET SUBSTITUTE TEACHER	09/05/17
SEPULVEDA	MONICA	SUBSTITUTE TEACHER	08/28/17
SLOAS	ANTOINETTE	SUBSTITUTE TEACHER	09/19/17
SPRAGENS JR	FRANK	RET SUBSTITUTE TEACHER	09/11/17
WILSON	SAMANTHA	SUBSTITUTE TEACHER	08/25/17
WOODBURN	TANIA	SUBSTITUTE TEACHER	09/05/17
WRIGHT	JESSICA	SUBSTITUTE TEACHER	09/16/17
YOO	ANGELA	SUBSTITUTE TEACHER	09/22/17

n. This is to report the appointments of the following employees to the supplementary duty assignment as indicated. Supplementary duty employment is for the current school year and shall terminate at the close of the current school year, unless sooner terminated by the Superintendent or by the employee written notice:

LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT
ADAMS	JUSTICE	LEXINGTON TRAD MAGNET MIDDLE	MID ASST VOLLEYBALL
ADAMS	MELISSA	CASSIDY ELEMENTARY	ELEM SPECIAL AREA SPONSOR
ADKINS	ANNA	FREDERICK DOUGLASS HIGH SCHOOL	HS HEAD SOCCER (GIRLS)
ADKINS	CHRISTOPHER	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST SOCCER (GIRLS)
ADKINS	THOMAS	HENRY CLAY HIGH SCHOOL	HS ASST FOOTBALL
ADLER	JULIA	MAXWELL ELEMENTARY	ELEM GRADE LEVEL REP
ANDERSON	CYNTHIA	BRYAN STATION HIGH	HS DEPARTMENT CHAIR
ANDERSON	KATHRYN	TATES CREEK HIGH	HS ASST SOCCER (GIRLS)
ANDERSON	MOLLY	BRECKINRIDGE ELEMENTARY	ELEM PROF DEVELOPMENT CHAIR
ANDERSON	MOLLY	BRECKINRIDGE ELEMENTARY	ELEM SPECIAL AREA SPONSOR
ATCHLEY	EMILY	PAUL LAURENCE DUNBAR HIGH	HS VOLLEYBALL (ASST)
BAILEY	DONOVAN	LEESTOWN MIDDLE	MID DISCR COACH (YEAR-LONG)

PERSONNEL CHANGES

BAIN	CANDACE	LEXINGTON TRAD MAGNET MIDDLE	MID ASST BASKETBALL (GIRLS)
BAKER	ASHLEY	JESSIE M CLARK MIDDLE	MID SUBJECT AREA REPR
BARCUS	RACHEL	COVENTRY OAK ELEMENTARY	ELEM TECHNOLOGY COORD
BARCUS	RACHEL	COVENTRY OAK ELEMENTARY	ELEM WEB MASTER
BARJUCA	ALEXANDRA	CLAYS MILL ELEMENTARY	ELEM GRADE LEVEL REP
BARKER	ROBIN	SCAPA AT BLUEGRASS	HS BAND-WINDS
BARNETT	BRUCE	BRYAN STATION TRADL MIDDLE	MID PROF DEVELOPMENT CHAIR
BARNETT	BRUCE	BRYAN STATION TRADL MIDDLE	MID STLP COORDINATOR
BARNETT	BRUCE	BRYAN STATION TRADL MIDDLE	MID CROSS COUNTRY
BATES	BETH	CRAWFORD MIDDLE SCHOOL	MID CHEERLEADER SPONSOR
BAYNE	CASEY	CRAWFORD MIDDLE SCHOOL	MID EXTRA CURR ACTIVITY-ACAD
BENNETT	STEPHEN	EDYTHE J HAYES MIDDLE SCHOOL	MID CLUB SPONSOR
BERRY	KAREN	CLAYS MILL ELEMENTARY	ELEM GRADE LEVEL REP
BERSAGLIA	DEBORAH	FREDERICK DOUGLASS HIGH SCHOOL	HS CHEERLDING SPONSOR(ASST)
BERSAGLIA	DEBORAH	FREDERICK DOUGLASS HIGH SCHOOL	HS ACADEMY CHAIR
BETHEL	ERICA	CLAYS MILL ELEMENTARY	ELEM WEB MASTER
BIRDWELL	LOIS	BEAUMONT MIDDLE SCHOOL	MID EXTRA CURR ACTIVITY-ACAD
BOHANNON	JESSICA	EDYTHE J HAYES MIDDLE SCHOOL	MID PROGRAM REVIEW COORD
BOLLER	VERONICA	COVENTRY OAK ELEMENTARY	ACADEMIC CHAL COORD-SCH LEVEL
BOLLER	VERONICA	COVENTRY OAK ELEMENTARY	ELEM ACADEMIC TEAM COACH
BOTTS	KAREN	COVENTRY OAK ELEMENTARY	ELEM SPECIAL AREA SPONSOR
BOWMER	JOHN	BEAUMONT MIDDLE SCHOOL	HS BAND-MARCHING TECH
BRADLEY	LASHANDA	BOOKER T WASHINGTON ELEMENTARY	ELEM SPECIAL AREA SPONSOR
BRETZ	TODD	PAUL LAURENCE DUNBAR HIGH	HS HEAD SOCCER (BOYS)
BREWER	ADAM	MAXWELL ELEMENTARY	ELEM TECHNOLOGY COORD
BREWER	ADAM	MAXWELL ELEMENTARY	ELEM STLP COORDINATOR
BREWER	ADAM	MAXWELL ELEMENTARY	ELEM WEB MASTER
BREWER	KATHLEEN	DEEP SPRINGS ELEMENTARY	ELEM ACADEMIC TEAM COACH
BREWER	KATHLEEN	DEEP SPRINGS ELEMENTARY	ELEM GRADE LEVEL REP
BROADNAX	KATHLEEN	BRYAN STATION HIGH	MID CROSS COUNTRY
BROADY	KRISTI	LEXINGTON TRAD MAGNET MIDDLE	MID SUBJECT AREA REPR
BROADY	KRISTI	LEXINGTON TRAD MAGNET MIDDLE	MID YEARBOOK SPONSOR
BROADY	KRISTI	LEXINGTON TRAD MAGNET MIDDLE	MID EXTRA CURR ACT-NON ACAD
BROCK	JANET	TATES CREEK HIGH	HS DANCE SPONSOR (NON EMP)
BROWN	ZACHARY	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST SOCCER (BOYS)
BRUCE	JANET	BEAUMONT MIDDLE SCHOOL	MID DISCR COACH (FALL)
BURGESS	MARI	DIXIE MAGNET ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
BURKS	ANITREA	DEEP SPRINGS ELEMENTARY	ELEM BLDG ASSESSMENT COORD
BURRUSS	CHERYLENE	LEXINGTON TRAD MAGNET MIDDLE	MID CLUB SPONSOR-CLAS
BYALL	HEATHER	ROSA PARKS ELEMENTARY	ELEM BLDG ASSESSMENT COORD
BYALL	HEATHER	ROSA PARKS ELEMENTARY	ELEM PROF DEVELOPMENT CHAIR
CAMPBELL	WHITNEY	DEEP SPRINGS ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM
CAMPBELL	WHITNEY	DEEP SPRINGS ELEMENTARY	ELEM WEB MASTER
CARLIN	TANYA	CLAYS MILL ELEMENTARY	ELEM ACADEMIC TEAM COACH
CARRICO	ELIZABETH	CLAYS MILL ELEMENTARY	ELEM SPECIAL AREA SPONSOR
CARROLL	NAOMI	BRECKINRIDGE ELEMENTARY	ELEM TECHNOLOGY COORD
CARVER	KITA	LEESTOWN MIDDLE	MID ACAD EXTRACURR ACT-CLA SAL
CASE	ERIC	BEAUMONT MIDDLE SCHOOL	MID HEAD FOOTBALL

PERSONNEL CHANGES

CASE	ERIC	BEAUMONT MIDDLE SCHOOL	MID HEAD FOOTBALL
CASEBOLT	JENNIFER	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP
CASSIDY	MARQUIE	JESSIE M CLARK MIDDLE	MID DISCR COACH (YEAR-LONG)
CATLETT JR	DONALD	WILLIAM WELLS BROWN ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
CATRON	WILLIAM	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
CHALK	SCOTT	PAUL LAURENCE DUNBAR HIGH	HS SUPERVISORY DUTIES
CHAMORRO COBO	RAUL	MAXWELL ELEMENTARY	ELEM EXTRACURRICULAR COORD
CHAPMAN	HEATHER	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
CHAPMAN	HEATHER	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
CHASE	SARAH	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
CHEAK	JAMIE	PAUL LAURENCE DUNBAR HIGH	HS/MID SBDM SECRETARY
CHECA	LAURA	NORTHERN ELEMENTARY	ELEM TECHNOLOGY COORD
CHENAULT	JARVIS	DEEP SPRINGS ELEMENTARY	MID HEAD BASKETBALL (GIRLS)
CHERRY	STORM	CARTER G WOODSON ACADEMY	MID STLP COORDINATOR
CHERRY	STORM	CARTER G WOODSON ACADEMY	MID STLP COORDINATOR
CHRISTIE	KEVIN	PAUL LAURENCE DUNBAR HIGH	HS ASST BAND DIRECTOR
CLARK	JASMINE	BOOKER T WASHINGTON ELEMENTARY	ELEM GRADE LEVEL REP
CLEMONS	DONALD	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (2 PERSON)
CLEMONS	DONALD	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
COFFEY	CHRISTY	SOUTHERN ELEMENTARY	ELEM TECHNOLOGY COORD
COKER	GREGORY	BRYAN STATION HIGH	HS DEPARTMENT CHAIR
COLES	SHERRY	HARRISON ELEMENTARY	ELEM PROF DEVELOPMENT CHAIR
COLES	VIVIAN	COVENTRY OAK ELEMENTARY	ELEM SBDM SECRETARY
COLLINS	ROBERT	LEESTOWN MIDDLE	MID TECHNOLOGY COORDINATOR
COMBS	KRISTEN	TATES CREEK MIDDLE	MID YEARBOOK SPONSOR
COOK	JENNIFER	CLAYS MILL ELEMENTARY	ELEM GRADE LEVEL REP
COOKENDORFER	KALA	BRYAN STATION HIGH	HS DRAMA SPONSOR-FALL
COOPER	WILLOW	BEAUMONT MIDDLE SCHOOL	MID EXTRA CURR ACTIVITY-ACAD
COOPER	WILLOW	BEAUMONT MIDDLE SCHOOL	MID DISCR COACH (FALL)
CORNETT	ERIC	MAXWELL ELEMENTARY	ELEM EXTRACURRICULAR COORD
CORNETT	ERIC	MAXWELL ELEMENTARY	ELEM EXTRACURRICULAR COORD
COTTEN	JANE	MILLCREEK ELEMENTARY	MID CHEERLEADER SPONSOR
COTTEN	JANE	MILLCREEK ELEMENTARY	MID DISCR COACH (YEAR-LONG)
COVINGTON	LESLIE	PAUL LAURENCE DUNBAR HIGH	HS ASST SOCCER (GIRLS)
COX	LEONARD	HENRY CLAY HIGH SCHOOL	HS ASST FOOTBALL
COYLE	CLAYTON	BEAUMONT MIDDLE SCHOOL	MID ASST FOOTBALL
CRAFT	ERIC	PAUL LAURENCE DUNBAR HIGH	HS ASST FOOTBALL
CRANCE	LAURA	BOOKER T WASHINGTON ELEMENTARY	ELEM GRADE LEVEL REP
CRAVENS	ADAM	PAUL LAURENCE DUNBAR HIGH	HS CHEERLEADING SPONSOR(ASST)
DAHLKE	ELISE	BRYAN STATION HIGH	HS VOLLEYBALL (ASST)
DANGELO	DIEGO	LAFAYETTE HIGH SCHOOL	HS ASST SOCCER(BOYS)
DANIELS	AULANDER	COVENTRY OAK ELEMENTARY	ELEM ACADEMIC TEAM COACH
DAVIS	ANTONIO	BRYAN STATION TRADL MIDDLE	MID INTRAMURAL DIR-CLAS SAL
DAVIS	ANTONIO	BRYAN STATION TRADL MIDDLE	MID ASST BASKETBALL (GIRLS)
DAVIS	KELSEY	COVENTRY OAK ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM
DAVIS	MOLLY	BEAUMONT MIDDLE SCHOOL	MID CLUB SPONSOR
DAVIS	SHANNON	LEXINGTON TRAD MAGNET MIDDLE	MID CHEERLEADER SPONSOR
DE VRIES	ALLISON	FREDERICK DOUGLASS HIGH SCHOOL	HS CROSS COUNTRY

PERSONNEL CHANGES

DEANS	PATRICK	BOOKER T WASHINGTON ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM
DEANS	PATRICK	ASHLAND ELEMENTARY	ELEM STLP COORD
DEANS	PATRICK	ASHLAND ELEMENTARY	ELEM TECHNOLOGY COORD
DEANS	PATRICK	BOOKER T WASHINGTON ELEMENTARY	ELEM WEB MASTER
DEANS	PATRICK	ASHLAND ELEMENTARY	ELEM WEB MASTER #2
DEBIBAR	MARITA	WILLIAM WELLS BROWN ELEMENTARY	ELEM SPECIAL AREA SPONSOR
DEBIBAR	MARITA	WILLIAM WELLS BROWN ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
DEHARTE	LAKEN	MAXWELL ELEMENTARY	ELEM EXTRACURRICULAR COORD
DENTON	HEATHER	LEXINGTON TRAD MAGNET MIDDLE	MID HEAD VOLLEYBALL
DIAMOND	CHERYL	LEXINGTON TRAD MAGNET MIDDLE	MID TEAM LEADER (4 PERSON)
DILLS	REGINA	BRYAN STATION HIGH	HS YEARBOOK SPONSOR
DILLS	REGINA	BRYAN STATION HIGH	HS YEARBOOK SPONSOR
DIXON	JOHN	TATES CREEK HIGH	HS PROGRAM REVIEW COORDINATOR
DOANE	ALISON	DEEP SPRINGS ELEMENTARY	ELEM SBDM SECRETARY
DOWELL	AMANDA	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
DOWNING	WESLEY	CASSIDY ELEMENTARY	ELEM TECHNOLOGY COORD
DOWNING	WESLEY	CASSIDY ELEMENTARY	ELEM TECHNOLOGY COORD
DOWNING	WESLEY	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
DOWNING	WESLEY	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
DRAKE	KELLY	BRECKINRIDGE ELEMENTARY	ELEM SBDM SECRETARY
DRAKE	KELLY	BRECKINRIDGE ELEMENTARY	ELEM GRADE LEVEL REP
DUCHSCHERER	SAMANTHA	LEXINGTON TRAD MAGNET MIDDLE	MID TECHNOLOGY COORDINATOR
DUCHSCHERER	SAMANTHA	LEXINGTON TRAD MAGNET MIDDLE	MID STLP COORDINATOR
DUCHSCHERER	SAMANTHA	LEXINGTON TRAD MAGNET MIDDLE	MID WEB MASTER
DUNCAN	EMILY	RUSSELL CAVE ELEMENTARY	HS BAND-GUARD
DURBIN	KIMBERLY	MAXWELL ELEMENTARY	ELEM GRADE LEVEL REP
DURBIN	STEPHANIE	PAUL LAURANCE DUNBAR HIGH	HS ASST SOCCER(GIRLS)
DURHAM	ASHLEY	BOOKER T WASHINGTON ELEMENTARY	ELEM SBDM SECRETARY
DURHAM	ASHLEY	BOOKER T WASHINGTON ELEMENTARY	ELEM GRADE LEVEL REP
DUTTA	CAITLIN	JESSIE M CLARK MIDDLE	HS ASST SOCCER (GIRLS)
DWYER	FRANCES	BRYAN STATION HIGH	HS ACADEMY CHAIR
EDGETT	THOMAS	LEXINGTON TRAD MAGNET MIDDLE	MID SUBJECT AREA REPR
EDIE	GELANA	LEESTOWN MIDDLE	MID WEB MASTER
EDIE	GELANA	LEESTOWN MIDDLE	MID CLUB SPONSOR
ELLINGSWORTH	MARY	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
ELLIOTT	TERESA	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST BAND DIRECTOR
EMERSON	WILLIAM	WILLIAM WELLS BROWN ELEMENTARY	ELEM SPECIAL AREA SPONSOR-CLAS
EPPERSON	MATTHEW	HENRY CLAY HIGH SCHOOL	HS DISCR COACH (FALL)
ERNST	JESSICA	BRECKINRIDGE ELEMENTARY	ELEM GRADE LEVEL REP
ESTES	CRYSTAL	LEXINGTON TRAD MAGNET MIDDLE	MID TEAM LEADER (4 PERSON)
FALK	JESSICA	EDYTHE J HAYES MIDDLE SCHOOL	MID ACADEMIC TEAM SPONSOR
FARRIS	CHE	SOUTHERN ELEMENTARY	ELEM WEB MASTER
FARRIS	CHE	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP
FARRIS	JESSICA	BOOKER T WASHINGTON ELEMENTARY	ELEM GRADE LEVEL REP
FEATHERINGILL	ROBIN	LEESTOWN MIDDLE	MID SUBJECT AREA REPR
FEHR	KRISTI	CASSIDY ELEMENTARY	ELEM SPECIAL AREA SPONSOR
FEHR	KRISTI	CASSIDY ELEMENTARY	ELEM SPECIAL AREA SPONSOR #2
FERGUSON	REBECCA	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)

PERSONNEL CHANGES

FERRY	TIMOTHY	MILLCREEK ELEMENTARY	ELEM STLP COORDINATOR
FERRY	TIMOTHY	MILLCREEK ELEMENTARY	ELEM STLP COORDINATOR
FIELDS	AMY	TATES CREEK HIGH	HS DEPARTMENT CHAIR
FIELDS	TIFFANY	LEESTOWN MIDDLE	MID CHEERLEADER SPONSOR
FIORENZA	JEFFREY	PAUL LAURENCE DUNBAR HIGH	HS VOLLEYBALL (ASST) #2
FIORENZA	JEFFREY	PAUL LAURENCE DUNBAR HIGH	HS ASST VOLLEYBALL
FISTER	MARGARET	SQUIRES ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
FORD	EVAN	JESSIE M CLARK MIDDLE	MID CLUB SPONSOR
FORSYTH	TAMARA	BRECKINRIDGE ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM
FORSYTH	TAMARA	BRECKINRIDGE ELEMENTARY	ELEM GRADE LEVEL REP
FORTNEY CHAMORRO	EMILY	CASSIDY ELEMENTARY	ELEM TECHNOLOGY COORD
FOSTER	TERESA	EDYTHE J HAYES MIDDLE SCHOOL	MID MATH TEAM SPONSOR
FOSTER	TERESA	EDYTHE J HAYES MIDDLE SCHOOL	MID YEARBOOK SPONSOR
FOXWORTHY-DODSON	SANDRA	ROSA PARKS ELEMENTARY	ELEM EXTRACURRICULAR COORD
FRANKLIN JR	JAMES	PAUL LAURENCE DUNBAR HIGH	HS ASST FOOTBALL
FREDERICK	SAMANTHA	DEEP SPRINGS ELEMENTARY	ELEM GRADE LEVEL REP
FRENCH	ALLISON	TATES CREEK MIDDLE	MID TEAM LEADER (2 PERSON)
FRENCH	BRANDON	LEESTOWN MIDDLE	MID WEB MASTER
GENTRY	SIDIYYAH	MILLCREEK ELEMENTARY	ELEM WEB MASTER
GEORGI	SPENCER	FREDERICK DOUGLASS HIGH SCHOOL	HS VOLLEYBALL (ASST)
GEORGI	SPENCER	FREDERICK DOUGLASS HIGH SCHOOL	HS VOLLEYBALL (ASST) #2
GIBSON	STEPHANIE	CLAYS MILL ELEMENTARY	ELEM GRADE LEVEL REP
GILLES	JEANA	FREDERICK DOUGLASS HIGH SCHOOL	HS ACADEMY CHAIR
GOFF	PATRICK	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
GORMAN	UALA	BEAUMONT MIDDLE SCHOOL	MID SUBJECT AREA REPR
GORMAN	UALA	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
GREEN	BRITTANY	CRAWFORD MIDDLE SCHOOL	MID ASST CHEERLEADING
GREEN	SHANE	CRAWFORD MIDDLE SCHOOL	MID HEAD VOLLEYBALL
GREENE	STEPHEN	FREDERICK DOUGLASS HIGH SCHOOL	HS WEB MASTER
GREER	ALICIA	BEAUMONT MIDDLE SCHOOL	MID EXTRA CURR ACTIVITY-ACAD
GUIMARAIS	ROSA	MAXWELL ELEMENTARY	ELEM GRADE LEVEL REP
HAEHLIN	BRITTANY	COVENTRY OAK ELEMENTARY	ELEM TECHNOLOGY COORD
HAEHLIN	BRITTANY	COVENTRY OAK ELEMENTARY	ELEM SPECIAL AREA SPONSOR
HAGANS	CONNIE	PAUL LAURENCE DUNBAR HIGH	HS SPEECH SPONSOR
HAGANS-FLORES	NEOMIA	PAUL LAURENCE DUNBAR HIGH	HS SPEECH SPONSOR
HAGER	LANA	CASSIDY ELEMENTARY	ACADEMIC CHAL COORD-SCH LEVEL
HALE	LAUREN	BEAUMONT MIDDLE SCHOOL	MID ASST BASKETBALL (GIRLS)
HALE	LAUREN	BEAUMONT MIDDLE SCHOOL	MID ASST BASKETBALL (GIRLS) #2
HALL	JONATHAN	BEAUMONT MIDDLE SCHOOL	MID EXTRA CURR ACTIVITY-ACAD
HALL	JONATHAN	BEAUMONT MIDDLE SCHOOL	MID SUBJECT AREA REPR
HALL	JONATHAN	BEAUMONT MIDDLE SCHOOL	MID CROSS COUNTRY
HALLOCK	JOHN	PAUL LAURENCE DUNBAR HIGH	HS ASST FOOTBALL #2
HALLOCK	JOHN	PAUL LAURENCE DUNBAR HIGH	HS ASST FOOTBALL
HAMMOND	REBECCA	BOOKER T WASHINGTON ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM
HAMMOND	SHONNA	ROSA PARKS ELEMENTARY	ELEM CURRICULUM SPEC
HARRINGTON	JULIA MARIA	CLAYS MILL ELEMENTARY	ELEM ACADEMIC TEAM COACH
HARRINGTON	JULIA MARIA	CLAYS MILL ELEMENTARY	ELEM GRADE LEVEL REP
HARRINGTON	RYAN	LEXINGTON TRAD MAGNET MIDDLE	MIDDLE ZERO HOUR

PERSONNEL CHANGES

HARRINGTON	RYAN	LEXINGTON TRAD MAGNET MIDDLE	MID EXTRA CURR ACT-NON ACAD
HARRIS	EVANDER	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
HARRIS	SHANNON	PAUL LAURENCE DUNBAR HIGH	HS ASST FOOTBALL
HARROD	DENISE	LEESTOWN MIDDLE	MID MATH TEAM SPONSOR
HARVEY	TARA	FREDERICK DOUGLASS HIGH SCHOOL	HS ACADEMY CHAIR
HAWK	TRISTAN	LAFAYETTE HIGH SCHOOL	HS CHEERLDING SPONSOR (HEAD)
HAYDEN	KELLEY	FREDERICK DOUGLASS HIGH SCHOOL	HS ACADEMY CHAIR
HERNANDEZ	VIRGINIA	BOOKER T WASHINGTON ELEMENTARY	ELEM EXTRACURRICULAR SUPV
HIGDON	CHERI	HENRY CLAY HIGH SCHOOL	HS DISCR COACH (FALL) 2
HIGDON	CHERI	HENRY CLAY HIGH SCHOOL	HS DISCR COACH (FALL)
HIRE	REGAN	BRECKINRIDGE ELEMENTARY	ELEM EXTRACURRICULAR COORD
HIRE	REGAN	BRECKINRIDGE ELEMENTARY	HS CHEERLDING SPONSOR(ASST)
HIRE	REGAN	BRECKINRIDGE ELEMENTARY	ELEM GRADE LEVEL REP
HOARD	BRIAN	BEAUMONT MIDDLE SCHOOL	MID ASST FOOTBALL
HOLLINGER	JEFF	ROSA PARKS ELEMENTARY	ELEM SBDM SECRETARY
HOLLINGER	JEFF	ROSA PARKS ELEMENTARY	ELEM STLP COORDINATOR
HOLLINGER	KATHLEEN	ROSA PARKS ELEMENTARY	ELEM EXTRACURRICULAR COORD
HOLLINGER	KATHLEEN	ROSA PARKS ELEMENTARY	ELEM TECHNOLOGY COORD
HOLLINGER	KATHLEEN	ROSA PARKS ELEMENTARY	ELEM WEB MASTER
HORTON	ANGELA	ASHLAND ELEMENTARY	ELEM SBDM SECRETARY
HORTON	ANGELA	ASHLAND ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
HOSTLER	FREDDIE	CRAWFORD MIDDLE SCHOOL	MID ASST FOOTBALL
HOWARD	SHAWNA	FREDERICK DOUGLASS HIGH SCHOOL	HS ORCHESTRA SPONSOR
HOWELL	JENNIFER	BRYAN STATION HIGH	HS ZERO HOUR
HURLBURT	MARLENE	EDYTHE J HAYES MIDDLE SCHOOL	MID DRAMA SPONSOR-PRODUCTION
HURST	ELYSE	FREDERICK DOUGLASS HIGH SCHOOL	HS DANCE SPONSOR (NON EMP)
IRBY	JELANI	LAFAYETTE HIGH SCHOOL	HS ASST FOOTBALL
ISENHOOR	EMILY	HENRY CLAY HIGH SCHOOL	HS EXTRACURRICULAR ACTIVITY
ISENHOOR	EMILY	HENRY CLAY HIGH SCHOOL	HS EXTRACURRICULAR ACTIVITY #2
ISENHOOR	EMILY	HENRY CLAY HIGH SCHOOL	HS EXTRACURRICULAR ACTIVITY #3
JACKSON	MEREDITH	BOOKER T WASHINGTON ELEMENTARY	ACADEMIC CHAL COORD-SCH LEVEL
JACKSON	MEREDITH	BOOKER T WASHINGTON ELEMENTARY	ELEM GRADE LEVEL REP
JACOBS	EMBRY	BEAUMONT MIDDLE SCHOOL	MID ACADEMIC TEAM SPONSOR
JANBAKHSH	DANIEL	PAUL LAURENCE DUNBAR HIGH	HS DISCR COACH (FALL)
JOHNSON	CLARISSA	TATES CREEK HIGH	HS CHEERLDING SPONSOR (HEAD)
JOHNSON	CRYSTAL	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP
JOHNSON	NICHOLAS	TATES CREEK HIGH	HS VOCAL-ENSEMBLE COACH
JOHNSON	RENARDO	CARTER G WOODSON ACADEMY	MID PROF DEVELOPMENT CHAIR
JOHNSON	TYRONE	LEXINGTON TRAD MAGNET MIDDLE	MID HEAD FOOTBALL
JONES	BRIAN	BOOKER T WASHINGTON ELEMENTARY	ELEM TECHNOLOGY COORD
JONES	BRIAN	BOOKER T WASHINGTON ELEMENTARY	ELEM STLP COORDINATOR
JONES	CASSANDRA	LEXINGTON TRAD MAGNET MIDDLE	MID SUBJECT AREA REPR
JONES	CASSANDRA	LEXINGTON TRAD MAGNET MIDDLE	MID DISCR COACH (YEAR-LONG)
JONES	CASSANDRA	LEXINGTON TRAD MAGNET MIDDLE	MID DISCR COACH (YEAR-LONG)
JONES	CYNTHIA	PAUL LAURENCE DUNBAR HIGH	HS CLASS SPONSOR
JONES	JEANENE	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
JONES	JEANENE	BEAUMONT MIDDLE SCHOOL	MID CLUB SPONSOR
JOY	TIFFANY	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP

PERSONNEL CHANGES

JUSTICE	LEIGH	BEAUMONT MIDDLE SCHOOL	MID YEARBOOK SPONSOR
KADAMBI	SANGEETA	WINBURN MIDDLE	MID SPEECH TEAM SPONSOR-COMP
KEGAN	LAURA	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
KELLY	KATHERINE	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
KENNON	HALEE	MORTON MIDDLE	MID CLUB SPONSOR
KERR	JOANNA	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
KEY	DONTE	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
KIDDER	JILL	EDYTHE J HAYES MIDDLE SCHOOL	MID PROGRAM REVIEW COORD
KING	SARA	TATES CREEK MIDDLE	MID ASST VOLLEYBALL
KISLING	AMIE	LAFAYETTE HIGH SCHOOL	HS DRAMA SPONSOR-FALL
KUBAJAK	JENNIFER	TATES CREEK HIGH	HS ASST SOCCER (GIRLS)
LABRILLAZO	ALBERTA	SCAPA AT BLUEGRASS	HS DRAMA SPONSOR-FALL
LANCASTER	FADIA	MAXWELL ELEMENTARY	ELEM GRADE LEVEL REP
LANDIS	BRIAN	FREDERICK DOUGLASS HIGH SCHOOL	HS HEAD FOOTBALL
LASWELL	JESSICA	LEXINGTON TRAD MAGNET MIDDLE	MID SUBJECT AREA REPR
LAWSON	LARMONT	YATES ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM
LAWSON	LARMONT	YATES ELEMENTARY	ELEM TECHNOLOGY COORD
LAWSON	LARMONT	YATES ELEMENTARY	ELEM WEB MASTER
LAWSON	LISA	ROSA PARKS ELEMENTARY	ELEM COMMITTEE CHAIR
LAWSON	LISA	ROSA PARKS ELEMENTARY	ELEM SPECIAL AREA SPONSOR
LAYTHAM	JENNIFER	BEAUMONT MIDDLE SCHOOL	MID MATH TEAM SPONSOR
LAYTHAM	JENNIFER	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
LEDBETTER	MATTHEW	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP
LEE	JENNIFER	CLAYS MILL ELEMENTARY	ELEM SPECIAL AREA SPONSOR
LEWELLEN	JOSEPH	LAFAYETTE HIGH SCHOOL	HS BAND-GUARD
LEWIS	ANTWON	BRYAN STATION TRADL MIDDLE	MID ASST FOOTBALL
LEWIS	ERICA	COVENTRY OAK ELEMENTARY	ELEM BLDG ASSESSMENT COORD
LEWIS	ERICA	COVENTRY OAK ELEMENTARY	ELEM BLDG ASSESSMENT COORD
LILLY	MEGAN	WINBURN MIDDLE	MID ASST CHEERLEADING
LIPSCOMB	JANET	SQUIRES ELEMENTARY	ELEM TECHNOLOGY COORD
LITTERAL	BONNIE	EDYTHE J HAYES MIDDLE SCHOOL	MID PROGRAM REVIEW COORD
LIVINGOOD	JONATHAN	EDYTHE J HAYES MIDDLE SCHOOL	MID CLUB SPONSOR
LOCKHART	DARYL	LEXINGTON TRAD MAGNET MIDDLE	MID CLUB SPONSOR
LOCKHART	MARY	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP
LONG	AUDREY	BRYAN STATION HIGH	HS ACADEMY CHAIR
LOWNDS	KIMBERLY	PAUL LAURENCE DUNBAR HIGH	HS VOLLEYBALL (ASST)
MACDONALD	BROOKE	MAXWELL ELEMENTARY	ELEM ACADEMIC TEAM COACH
MADDEN	ANGELA	CASSIDY ELEMENTARY	ELEM BLDG ASSESSMENT COORD
MADDEN	ANGELA	CASSIDY ELEMENTARY	ELEM STLP COORDINATOR
MANOR	CALLIE	BRECKINRIDGE ELEMENTARY	ELEM EXTRACURRICULAR COORD
MANSUR	LAUREN	BRECKINRIDGE ELEMENTARY	ELEM EXTRACURRICULAR COORD
MARSH	KRISTY	BOOKER T WASHINGTON ELEMENTARY	ELEM CURRICULUM SPEC
MARSH	KRISTY	BOOKER T WASHINGTON ELEMENTARY	ELEM PROF DEVELOPMENT CHAIR
MARTIN	TRENT	BEAUMONT MIDDLE SCHOOL	MID ASST FOOTBALL
MASON	DHAHRAN	EDYTHE J HAYES MIDDLE SCHOOL	MID CLUB SPONSOR
MASON	ERICA	PAUL LAURENCE DUNBAR HIGH	HS CHEERLIDING SPONSOR(ASST)
MATO	DAVID	MAXWELL ELEMENTARY	ELEM TECHNOLOGY COORD
MATO	DAVID	MAXWELL ELEMENTARY	ELEM STLP COORDINATOR

PERSONNEL CHANGES

MATO	DAVID	MAXWELL ELEMENTARY	ELEM SPECIAL AREA SPONSOR
MATO	MARIA	MAXWELL ELEMENTARY	ELEM EXTRACURRICULAR COORD
MATTINGLY	LEIGH	LEXINGTON TRAD MAGNET MIDDLE	MID BLDG ASSESSMENT COORD
MATTINGLY	LEIGH	LEXINGTON TRAD MAGNET MIDDLE	MID BLDG ASSESSMENT COORD
MAUST	ERIC	WINBURN MIDDLE	MID ASST BASKETBALL (GIRLS)
MCCAMISH	ELIZABETH	HENRY CLAY HIGH SCHOOL	HS VOLLEYBALL (ASST)
MCCLELLEN	STACIE	ARLINGTON ELEMENTARY	HS CHEERLDING SPONSOR(ASST)
MCCORMICK	JESSICA	DEEP SPRINGS ELEMENTARY	ELEM GRADE LEVEL REP
MCCRAY	DANIEL	TATES CREEK MIDDLE	MID ASST FOOTBALL
MCCULLOUGH	LAURA	MILLCREEK ELEMENTARY	ELEM COMMITTEE CHAIR
MCCULLOUGH	LAURA	MILLCREEK ELEMENTARY	ELEM COMMITTEE CHAIR
MCDOWELL	CHRIS	CLAYS MILL ELEMENTARY	ELEM EXTRACURRICULAR COORD
MCDOWELL	HERBERT	JESSIE M CLARK MIDDLE	MID ASST BASKETBALL (GIRLS)
MCDUFFEN	MALCOLM	LAFAYETTE HIGH SCHOOL	HS ASST FOOTBALL
MCGRATH	SUSAN	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST SOCCER (GIRLS)
MCNARY	LISA	CARTER G WOODSON ACADEMY	MID YEARBOOK SPONSOR
MCPEEK	GARRY	FREDERICK DOUGLASS HIGH SCHOOL	HS ACADEMY CHAIR
MCPEEK	NATHAN	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
MCPEEK	NATHAN	FREDERICK DOUGLASS HIGH SCHOOL	HS SUPERVISORY DUTIES
MCSPADDEN	ALYSSA	CLAYS MILL ELEMENTARY	ELEM CURRICULUM SPEC
MCVEY	SUSAN	FREDERICK DOUGLASS HIGH SCHOOL	HS BLDG ASSESSMENT COORD
MCVEY	SUSAN	FREDERICK DOUGLASS HIGH SCHOOL	HS CLASS SPONSOR
MEAUX	SYDNEY	FREDERICK DOUGLASS HIGH SCHOOL	HS VOLLEYBALL (ASST)
MEDLEY	SHANON	COVENTRY OAK ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM
MEYER	STEPHANIE	HARRISON ELEMENTARY	ELEM STLP COORDINATOR
MICHAEL	ANNALISE	PICADOME ELEMENTARY	HS EXTRACURRICULAR ACTIVITY
MICHAEL	ANNALISE	PICADOME ELEMENTARY	HS BAND-GUARD
MILLER	KRISTI	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
MILLER	KRISTI	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
MILLER	KRISTI	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
MILLER	SETH	LEESTOWN MIDDLE	MID ACADEMIC TEAM SPONSOR
MILLS	JAMIE	FREDERICK DOUGLASS HIGH SCHOOL	HS SUPERVISORY DUTIES
MINOR	DELORES	TATES CREEK HIGH	HS PROGRAM REVIEW COORDINATOR
MINOR	DENISE	HENRY CLAY HIGH SCHOOL	HS EXTRACURRICULAR ACTIVITY
MIRACLE	ERIC	MAXWELL ELEMENTARY	ELEM GRADE LEVEL REP
MIRANDA	ERICA	BOOKER T WASHINGTON ELEMENTARY	ELEM EXTRACURRICULAR COORD
MIRANDA	ERICA	BOOKER T WASHINGTON ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
MOFFETT	WHITNEY	BRECKINRIDGE ELEMENTARY	ELEM GRADE LEVEL REP
MOORE	JOHN	COVENTRY OAK ELEMENTARY	ELEM STLP COORDINATOR
MOORE	JOHN	COVENTRY OAK ELEMENTARY	ELEM COMMITTEE CHAIR
MORGAN	JENNIFER	PAUL LAURENCE DUNBAR HIGH	HS SUPERVISORY DUTIES
MORGAN	THOMAS	BRECKINRIDGE ELEMENTARY	ELEM EXTRACURRICULAR COORD
MULDER	WILLIAM	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
MULERT	CARRIE	COVENTRY OAK ELEMENTARY	ELEM GRADE LEVEL REP
NAGEL	LAURA	COVENTRY OAK ELEMENTARY	ELEM SPECIAL AREA SPONSOR
NAIR	CHANDRA	BEAUMONT MIDDLE SCHOOL	MID CLUB SPONSOR
NAPIER	WHITNEY	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP
NEELY	ERIC	BRYAN STATION HIGH	HS ACADEMY CHAIR

PERSONNEL CHANGES

NEELY	ERIC	BRYAN STATION HIGH	HS ACADEMY CHAIR
NJENGA	RACHEL	DEEP SPRINGS ELEMENTARY	ELEM GRADE LEVEL REP
NORD	JOHN	SOUTHERN ELEMENTARY	ELEM BLDG ASSESSMENT COORD
NORRIS	ROBIN	PAUL LAURENCE DUNBAR HIGH	HS CHEERLDING SPONSOR(ASST)
NORWOOD	BRANDY	DEEP SPRINGS ELEMENTARY	ELEM GRADE LEVEL REP
O'HARA	JOHN	PAUL LAURENCE DUNBAR HIGH	HS ASST SOCCER (BOYS)
OLDHAM	ASHLEY	BOOKER T WASHINGTON ELEMENTARY	ELEM BLDG ASSESSMENT COORD
OLDHAM	ASHLEY	BOOKER T WASHINGTON ELEMENTARY	ELEM SPECIAL AREA SPONSOR
OLDHAM	RHONDA	DEEP SPRINGS ELEMENTARY	ELEM TECHNOLOGY COORD
OLIVER	MACY	COVENTRY OAK ELEMENTARY	ELEM EXTRACURRICULAR COORD
OLSEN	MATTHEW	MAXWELL ELEMENTARY	ELEM GRADE LEVEL REP
PARKS	ALLISON	STEAM ACADEMY	HS CROSS COUNTRY
PARROTT	SHELDON	COVENTRY OAK ELEMENTARY	ELEM GRADE LEVEL REP
PATTON	LANCE	LEXINGTON TRAD MAGNET MIDDLE	MID ACADEMIC TEAM SPONSOR
PAULEY	AARON	HARRISON ELEMENTARY	ELEM COMMITTEE CHAIR
PEDEN	DEENA	COVENTRY OAK ELEMENTARY	ELEM GRADE LEVEL REP
PERKINS	JAN	FREDERICK DOUGLASS HIGH SCHOOL	HS ACADEMY CHAIR
PETERS	BRITTANY	CLAYS MILL ELEMENTARY	ELEM SPECIAL AREA SPONSOR
PETERS	JESSE	LAFAYETTE HIGH SCHOOL	HS STUDENT COUNCIL SPONSOR
PLEASANTS	CATHY	CLAYS MILL ELEMENTARY	ELEM GRADE LEVEL REP
POE	JEFFREY	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
PORTER	LADONDA	BEAUMONT MIDDLE SCHOOL	MIDDLE ZERO HOUR
PORTER	LADONDA	BEAUMONT MIDDLE SCHOOL	MID INTRAMURAL DIRECTOR
PORTER	LADONDA	BEAUMONT MIDDLE SCHOOL	MID ASST VOLLEYBALL
POWER	KRISTA	HENRY CLAY HIGH SCHOOL	HS DISCR COACH (FALL)
POWERS	LINDSAY	BEAUMONT MIDDLE SCHOOL	MID SUBJECT AREA REPR
PROCTOR	VENECIA	TATES CREEK MIDDLE	MID CHEERLEADER SPONSOR
PROCTOR	VENECIA	TATES CREEK MIDDLE	MID DISCR COACH (YEAR-LONG)
PRUITT	JORDAN	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
RAILEY	STEVEN	EDYTHE J HAYES MIDDLE SCHOOL	MID PROGRAM REVIEW COORD
RANDALL	SAMUEL	BEAUMONT MIDDLE SCHOOL	MID SUBJECT AREA REPR
RANDALL	SAMUEL	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (5 PERSON)
RANDALL	SAMUEL	BEAUMONT MIDDLE SCHOOL	MID STLP COORDINATOR
RATLIFF	JOSEPH	HENRY CLAY HIGH SCHOOL	HS DISCRE COACH (YEAR-LONG)
RATLIFF	JOSEPH	HENRY CLAY HIGH SCHOOL	HS ASST FOOTBALL
RAYBURN	JOSHUA	FREDERICK DOUGLASS HIGH SCHOOL	HS STLP COORDINATOR
REAGAN	LAURA	MILLCREEK ELEMENTARY	ELEM SBDM SECRETARY
REAMS	STEPHANIE	ROSA PARKS ELEMENTARY	ELEM EXTRACURRICULAR COORD
REAMS	STEPHANIE	ROSA PARKS ELEMENTARY	ELEM EXTRACURRICULAR COORD
REAMS	STEPHANIE	ROSA PARKS ELEMENTARY	ELEM SPECIAL AREA SPONSOR
REED	JASON	CARTER G WOODSON ACADEMY	MID WEB MASTER
REY-BARREAU	ANGELA	BRECKINRIDGE ELEMENTARY	ELEM WEB MASTER
REY-BARREAU	ANGELA	BRECKINRIDGE ELEMENTARY	ELEM WEB MASTER
REY-BARREAU	ANGELA	BRECKINRIDGE ELEMENTARY	ELEM GRADE LEVEL REP
REY-BARREAU	ANGELA	BRECKINRIDGE ELEMENTARY	ELEM GRADE LEVEL REP
REYNOLDS	JUDITH	SOUTHERN ELEMENTARY	ELEM EXTRACURRICULAR COORD
RICE	MARY	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
RICHARDSON	ANDREA	CASSIDY ELEMENTARY	ELEM WEB MASTER

PERSONNEL CHANGES

RICHIE	BRENNA	DEEP SPRINGS ELEMENTARY	ELEM GRADE LEVEL REP
RIZK	CAMELLIA	LEXINGTON TRAD MAGNET MIDDLE	MID EXTRA CURR ACTIVITY-ACAD
RIZK	CAMELLIA	LEXINGTON TRAD MAGNET MIDDLE	MID SUBJECT AREA REPR
RIZK	CAMELLIA	LEXINGTON TRAD MAGNET MIDDLE	MID TEAM LEADER (4 PERSON)
RIZK	CAMELLIA	LEXINGTON TRAD MAGNET MIDDLE	MID TEAM LEADER (5 PERSON)
ROBINSON	BRIAN	PICADOME ELEMENTARY	HS EXTRACURRICULAR ACTIVITY
ROBINSON	BRIAN	PICADOME ELEMENTARY	HS BAND-GUARD
ROBINSON	BRIAN	PICADOME ELEMENTARY	HS BAND-MARCHING TECH
RODEN	TAYLOR	ROSA PARKS ELEMENTARY	ELEM EXTRACURRICULAR COORD
RODES	EMILY	HENRY CLAY HIGH SCHOOL	HS ASST SOCCER (GIRLS)
RODGERS	CANDICE	BEAUMONT MIDDLE SCHOOL	MID SUBJECT AREA REPR
RODGERS	CANDICE	BEAUMONT MIDDLE SCHOOL	MID CLUB SPONSOR
ROSEBERRY	CYNTHIA	LEXINGTON TRAD MAGNET MIDDLE	MID TEAM LEADER (4 PERSON)
ROSEBERRY	CYNTHIA	LEXINGTON TRAD MAGNET MIDDLE	MID TEAM LEADER (5 PERSON)
ROSEBERRY	CYNTHIA	LEXINGTON TRAD MAGNET MIDDLE	MID DRAMA SPONSOR-PRODUCTION
ROYAL	JUSTIN	BRYAN STATION HIGH	HS ACADEMY CHAIR
RUCKEL	DANIEL	LAFAYETTE HIGH SCHOOL	HS ASST FOOTBALL
RUSHIN	DEMETRIT	CARTER G WOODSON ACADEMY	MID HEAD FOOTBALL
SANFORD	VINCENT	LAFAYETTE HIGH SCHOOL	HS INTRAMURAL DIRECTOR
SANNER	MICHAEL	FREDERICK DOUGLASS HIGH SCHOOL	HS DISCR COACH (FALL)
SCHWAB	SOPHIE	LAFAYETTE HIGH SCHOOL	HS STUDENT COUNCIL SPONSOR
SEE	LISA	COVENTRY OAK ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
SHALASH	OMAR	FREDERICK DOUGLASS HIGH SCHOOL	HS HEAD SOCCER (BOYS)
SHAVER	BRITTANY	BEAUMONT MIDDLE SCHOOL	MID ASST BASKETBALL (GIRLS)
SHAVER	BRITTANY	BEAUMONT MIDDLE SCHOOL	MID CLUB SPONSOR
SHAVER	BRITTANY	BEAUMONT MIDDLE SCHOOL	MID ASST BASKETBALL (GIRLS) #2
SHEARER	JEFFREY	BRECKINRIDGE ELEMENTARY	ELEM GRADE LEVEL REP
SHEROAN	LORI	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
SHEROAN	LORI	BEAUMONT MIDDLE SCHOOL	MID CLUB SPONSOR
SHIMKO	LAURA	BRYAN STATION HIGH	HS ACADEMY CHAIR
SIENICKI	ERIN	BEAUMONT MIDDLE SCHOOL	MID SUBJECT AREA REPR
SILVANI	JORDAN	TATES CREEK HIGH	HS ASST VOLLEYBALL
SIMON	FAULK	DEEP SPRINGS ELEMENTARY	ELEM ACADEMIC TEAM COACH
SIMPSON	SAMUEL	HENRY CLAY HIGH SCHOOL	HS ASST FOOTBALL
SKAGGS	MATTHEW	FREDERICK DOUGLASS HIGH SCHOOL	HS BAND DIRECTOR
SLONE	BRANDON	HENRY CLAY HIGH SCHOOL	HS ASST ATHLETIC DIRECTOR
SMITH	NANCY	SOUTHERN ELEMENTARY	ELEM EXTRACURRICULAR COORD
SMITH	NANCY	SOUTHERN ELEMENTARY	ELEM STUDENT ASSISTANCE TEAM
SMITH	NANCY	SOUTHERN ELEMENTARY	ELEM COMMITTEE CHAIR
SMITH	NANCY	SOUTHERN ELEMENTARY	ELEM COMMITTEE CHAIR
SMITH	RACHEL	MILLCREEK ELEMENTARY	ELEM BLDG ASSESSMENT COORD
SPITZ	BARBARA	LEXINGTON TRAD MAGNET MIDDLE	MID INTRAMURAL DIRECTOR
SPOONAMORE	ANN-MARIE	HENRY CLAY HIGH SCHOOL	HS DISCR COACH (FALL)
SPURLOCK	BARBARA	BRYAN STATION TRADL MIDDLE	MID SUBJECT AREA REPR
STARKS	USHANDA	YATES ELEMENTARY	ELEM TRANSPORTATION CAPTAIN
STEELMAN	JOHN	BEAUMONT MIDDLE SCHOOL	MID SUBJECT AREA REPR
STEWART	AMANDA	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
STEWART	KAREN	MILLCREEK ELEMENTARY	ELEM CURRICULUM SPEC

PERSONNEL CHANGES

STRANGE	CHRIS	JESSIE M CLARK MIDDLE	HS BAND-WINDS
STRATMAN	JOHN	CRAWFORD MIDDLE SCHOOL	MID ASST VOLLEYBALL
STRATMAN	JOHN	CRAWFORD MIDDLE SCHOOL	MID ASST VOLLEYBALL
STRINGER	ERICA	CASSIDY ELEMENTARY	ELEM COMMITTEE CHAIR
STRINGER	ERICA	CASSIDY ELEMENTARY	ELEM SPECIAL AREA SPONSOR
STURGILL	JASON	FREDERICK DOUGLASS HIGH SCHOOL	HS STLP COORDINATOR
STURGILL	JASON	FREDERICK DOUGLASS HIGH SCHOOL	HS ACADEMY CHAIR
STUTLER	CRYSTAL	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP
SULLINGER	AGNES	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
TASTE	ANTONIO	CRAWFORD MIDDLE SCHOOL	MID ASST FOOTBALL
TAYLOR	ANGELA	SOUTHERN ELEMENTARY	ELEM GRADE LEVEL REP
TEVIS	TRACEY	COVENTRY OAK ELEMENTARY	ELEM PROF DEVELOPMENT CHAIR
TEVIS	TRACEY	COVENTRY OAK ELEMENTARY	ELEM GRADE LEVEL REP
THEIS	KATHERINE	CLAYS MILL ELEMENTARY	ELEM BLDG ASSESSMENT COORD
THEIS	KATHERINE	CLAYS MILL ELEMENTARY	ELEM SBDM SECRETARY
THOMAS	DERRICK	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
THORNSBURY	JENNIFER	DEEP SPRINGS ELEMENTARY	ELEM GRADE LEVEL REP
THURSTON	LYNDSEY	PAUL LAURENCE DUNBAR HIGH	HS CLASS SPONSOR
TICHENOR	CANDACE	TATES CREEK HIGH	HS CHEERLDING SPONSOR(ASST)
TIMMERS	MELANIE	PAUL LAURENCE DUNBAR HIGH	HS CLASS SPONSOR
TOMPKINS-KENNEDY	SHARON	BOOKER T WASHINGTON ELEMENTARY	ELEM GRADE LEVEL REP
TOWLE	PERCY	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
TRAHAN	KYLA	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
TROWEL	MELANIE	CARTER G WOODSON ACADEMY	MID STLP COORDINATOR
TURNER	WENDY	PAUL LAURENCE DUNBAR HIGH	HS SUPERVISORY DUTIES
VAN HOOK	MARGARET	CRAWFORD MIDDLE SCHOOL	MID EXTRA CURR ACTIVITY-ACAD
VANHOOSER	MICHAEL	TATES CREEK HIGH	HS ASST SOCCER (GIRLS)
VARNEY	DEBORAH	COVENTRY OAK ELEMENTARY	ELEM GRADE LEVEL REP
VELASQUEZ	SHEMEKA	MAXWELL ELEMENTARY	ELEM EXTRACURRICULAR COORD
VINCENT	TRENTON	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
VINCENT	TRENTON	FREDERICK DOUGLASS HIGH SCHOOL	HS ACADEMY CHAIR
VOGEL	MEGAN	TATES CREEK MIDDLE	MID TEAM LEADER (2 PERSON)
VOSS	SAMANTHA	CASSIDY ELEMENTARY	ELEM WEB MASTER
VOSS	SAMANTHA	CASSIDY ELEMENTARY	ELEM COMMITTEE CHAIR
WADDELOW	LESLIE	DEEP SPRINGS ELEMENTARY	ELEM GRADE LEVEL REP
WAGERS	ASHLEY	MORTON MIDDLE	MID CLUB SPONSOR
WARD	CARLI	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
WARD	CARLI	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
WARREN	TRACY	DEEP SPRINGS ELEMENTARY	ELEM SPECIAL AREA SPONSOR
WEBB	GAYLA	CLAYS MILL ELEMENTARY	ELEM TECHNOLOGY COORD
WEBB	GAYLA	CLAYS MILL ELEMENTARY	ELEM STLP COORDINATOR
WEBER	KAYLA	SOUTHERN ELEMENTARY	ELEM EXTRACURRICULAR COORD
WEDDINGTON	ESTHER	BOOKER T WASHINGTON ELEMENTARY	ACADEMIC CHAL COORD-SCH LEVEL
WEDDINGTON	ESTHER	BOOKER T WASHINGTON ELEMENTARY	ACADEMIC CHAL COORD-SCH LEVEL
WESLEY-PORTER	SHARRON	HENRY CLAY HIGH SCHOOL	HS DISCRE COACH (YEAR-LONG)
WHITE	ANDRAYA	BRYAN STATION HIGH	HS DEPARTMENT CHAIR
WHITE	KATHERINE	CASSIDY ELEMENTARY	ELEM GRADE LEVEL REP
WHITEHEAD	SAMANTHA	BRECKINRIDGE ELEMENTARY	ELEM PUBLICATION/YEARBOOK/COMM

PERSONNEL CHANGES

WIENCEK	NICOLE	JESSIE M CLARK MIDDLE	MID MATH TEAM SPONSOR
WILBURN	BRANDON	BRYAN STATION TRADL MIDDLE	MID DISCR COACH (YEAR-LONG)
WILKINSON	DOUG	PAUL LAURENCE DUNBAR HIGH	MID CLUB SPONSOR
WILLIAMS	CASEY	FREDERICK DOUGLASS HIGH SCHOOL	HS/MID SBDM SECRETARY
WILLIAMS	JENNIFER	LEXINGTON TRAD MAGNET MIDDLE	MID CLUB SPONSOR
WILLIAMS	LISA	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
WILLIAMS	LISA	BEAUMONT MIDDLE SCHOOL	MID ASST VOLLEYBALL
WILLIAMS	MICHELLE	PAUL LAURENCE DUNBAR HIGH	HS DEPARTMENT CHAIR
WILLIAMS	QUINTON	FREDERICK DOUGLASS HIGH SCHOOL	HS ASST FOOTBALL
WILLIAMSON	SUSAN	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
WILLIAMSON	SUSAN	WILLIAM WELLS BROWN ELEMENTARY	ELEM GRADE LEVEL REP
WILLIS	MYRON	COVENTRY OAK ELEMENTARY	ELEM GRADE LEVEL REP
WILMHOF	AMANDA	MORTON MIDDLE	MID EXPLORATORY COORDINATOR
WILMHOF	AMANDA	MORTON MIDDLE	MID YEARBOOK SPONSOR
WILSON	ANTHONY	BEAUMONT MIDDLE SCHOOL	MID HEAD BASKETBALL (GIRLS)
WITHROW	BRYAN	JESSIE M CLARK MIDDLE	MID INTRAMURAL DIRECTOR
WITHROW	BRYAN	JESSIE M CLARK MIDDLE	MID INTRAMURAL DIRECTOR
WOLFE-BERTLING	MARGARET	PAUL LAURENCE DUNBAR HIGH	HS CLASS SPONSOR
WOOD	DONIELLE	HENRY CLAY HIGH SCHOOL	HS ASST ATHLETIC DIRECTOR
WOODS	AMY	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
WOODS	AMY	BEAUMONT MIDDLE SCHOOL	MID HEAD VOLLEYBALL
WOOLDRIDGE	TAMBRA	LEXINGTON TRAD MAGNET MIDDLE	MID SUBJECT AREA REPR
WRIGHTSON	JOSEPH	MORTON MIDDLE	MID DRAMA SPONSOR-PRODUCTION
WYLIE	VEDA	BEAUMONT MIDDLE SCHOOL	MID TEAM LEADER (4 PERSON)
WYLIE	VEDA	BEAUMONT MIDDLE SCHOOL	MID CHEERLEADER SPONSOR
YATES	AMANDA	WILLIAM WELLS BROWN ELEMENTARY	ELEM TECHNOLOGY COORD
YBARROLA	HOLLY	LAFAYETTE HIGH SCHOOL	HS SUPERVISORY DUTIES
YOUNG	KAREN	PAUL LAURENCE DUNBAR HIGH	HS DEPARTMENT CHAIR
ZIMMERMAN	BENJAMIN	PAUL LAURENCE DUNBAR HIGH	HS DEPARTMENT CHAIR