

REGULAR MEETING – MONDAY JUNE 12, 2023 – 6 P.M.
CHOCTAW/NICOMA PARK BOARD OF EDUCATION
Independent District 4, Oklahoma County, Oklahoma
Place of Meeting
Administration Office, 12880 N. E. 10th, Choctaw, OK 73020

A G E N D A

1. **Call to Order – 6 p.m.**
Roll Call of Members:
 - Ms. Pamela Matherly, President
 - Mr. Jason Ross, Vice President
 - Mrs. Janice Modisette, Clerk
 - Mr. Don Alsup, Assistant Clerk
 - Mrs. Jessica Salinas-Dengler, Member
2. Consideration and possible vote to approve agenda.
3. Consideration and possible vote to approve May 8, 2023 board meeting minutes.
4. **COMMUNICATIONS:**
 - A. ACT President Comments
 - B. Comments From the Floor (regarding agenda items)
 - C. Employee Recognition
5. **EXECUTIVE SERVICES: Superintendent & Board Members**
 - A. Superintendent’s Comments
 - B. Director of Bond Oversight Comments – Todd Dilbeck
 - C. Board Members’ Comments
 - D. Consideration and possible vote to approve a Mutual Cooperation Agreement between the Board of County Commissioners of Oklahoma County and the Choctaw-Nicoma Park School District for the 2023/24 school year.
 - E. Consideration and possible vote to approve July 1st district capacity numbers to be submitted to the Oklahoma State Department of Education.
 - F. Consideration and possible vote to approve a policy revision to EHBDB – Title I Parent Involvement.
 - G. Consideration and possible vote to approve Guaranteed Maximum Price (GMP) for softball/baseball locker rooms/dugouts and Jensen Field Restroom Pump Station bond projects from Smith & Pickel, Construction Managers.
 - H. Consideration and possible vote to approve Guaranteed Maximum Price (GMP) for McCharen Center Lobby Renovation bond project from Pope Construction, Construction Managers.
6. **BUSINESS SERVICES: Kevin Berry, Chief Financial Officer**
 - A. Chief Financial Officer’s Report
 - B. Consideration and possible vote to approve encumbrances.
 - C. Consideration and possible vote to approve the Beckman Company as the district insurance provider for the 2023-24 school year.
 - D. Consideration and possible vote to approve the FY 2023-24 Property and Casualty Insurance Quote from the Beckman Company in the amount \$1,282,725.
 - E. Consideration and possible vote to approve the FY 2023-24 Worker’s Compensation quote from Oklahoma School Assurance Group in the amount of \$243,280.
 - F. Consideration and possible vote to approve Hiland Dairy as the dairy supplier for FY 2023-24 – FY 2025-26 (3-year contract).
 - G. Consideration and possible vote to approve Buddy’s Produce as the produce supplier for FY 2023-24 through FY 2025-26 (3 -year contract).
 - H. Consideration and possible vote to renew contract for LightSpeed Classroom with United Systems for FY 2023-24 in the amount of \$11,760.00.

- I. Consideration and possible vote to renew contract for FY 2023-24 with United Systems for Veeam in the amount of \$1,446.00.
 - J. Consideration and possible vote to renew a contract for FY 2023-24 with Ninite Pro through Secure by Design, Inc. in the amount of \$2,220.
 - K. Consideration and possible vote to renew a contract with IncidentIQ for FY 2023-24 in the amount of \$14,631.98.
 - L. Consideration and possible vote to renew contract for FY 2023-24 with Gov Connection for Microsoft in the amount of \$17,785.92.
 - M. Consideration and possible vote to renew contract for FY 2023-24 with United Systems for Watchguard.
 - N. Consideration and possible vote to continue a 99-year lease agreement with the City of Choctaw for the erection and maintenance of a new 500,000-gallon water tower and consideration thereof, located on the CNP administration property as described in the lease agreement.
 - O. Consideration and possible vote to approve a Software Service Order Agreement with Sylogist ED (formerly Municipal Accounting Systems) for FY 23-24.
 - P. Consideration and possible vote to approve Kevin Berry as Purchasing Agent, Nancy Jackson as Payroll Clerk, Carissa Chitty as Encumbrance Clerk and Maria Boone as Activity Fund Clerk for FY 2023-24.
 - Q. Consideration and possible vote to approve Kevin Berry as District Treasurer and Kim Murrah as Assistant Treasurer for FY 2023-24.
 - R. Consideration and possible vote to approve a Management Employment Service agreement with the Oklahoma State School Boards Association Employment Services Program for FY 2023-24.
 - S. Consideration and possible vote to a the renewal of the Sublease Agreement dated January 1, 2023 between the District and the Oklahoma County Finance Authority for the fiscal year ending, June 30, 2024 as required under the provisions of the agreement.
 - T. Consideration and possible vote to approve the renewal of a lease-purchase for the fiscal year ending June 30, 2024, as required under the provisions of the Equipment Lease/Purchase Agreement dated February 1, 2019 between the District and MR, Inc.
 - U. Consideration and possible vote to renew membership with Oklahoma Public Schools Resource Center (OPSRC) for FY 2023-24.
7. **Consent Agenda:** The following items will be approved/accepted by one vote unless a member wishes to address and act upon an item separately:
- a) Activity Fund Warrants, Summary, Transfers; b) Appropriated Fund Transfers; c) Revenue Bond Lease Purchase Orders
8. **STUDENT SERVICES: Kelli Hosford, Assistant Superintendent of Student Services**
- A. Student Services Report – Kelli Hosford
9. **INSTRUCTIONAL SERVICES: Dr. JeanAnn Gaona, Asst. Supt. of Instruction**
- A. Instructional Services Report – Dr. Jean Ann Gaona
10. **EXECUTIVE SESSION:**
 Consideration and possible vote to meet in executive session in accordance with 25 O.S. Section 307 (B)(1) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of employees as listed on Attachment A - Personnel Reports; in accordance with 25 O. S. Section 307 (B) (2) to discuss employee negotiations.
11. Vote to return to open session.
12. Consideration and possible vote to approve certified recommendations as listed on Attachment A – Personnel Report.
13. Consideration and possible vote to approve certified resignations as listed on Attachment A – Personnel Report.
14. Consideration and possible vote to approve support recommendations as listed on Attachment A – Personnel Report.

15. Consideration and possible vote to approve support resignations as listed on Attachment A – Personnel Report.
16. Consideration and possible vote to approve Alicia Winters as Assistant Principal to be housed equally between both Middle Schools.
17. Consideration and possible vote to rehire support staff for 2023-24 school year as listed on Attachment B – Support Staff Rehire List.
18. New Business.
19. Adjournment

Agenda posted: Thursday, June 8, 2023 by 4 o'clock p.m.
Location: Front door at Administration Building, inside lobby Bulletin Board

Posted by: _____
Minutes Clerk

PERSONNEL REPORT
JUNE 12, 2023

ATTACHMENT A

Certified Recommendations: Ashlyn Moore**, effective 7/1/23; Rebekah Black**, effective 7/1/23; Breanna Baker**, effective 7/1/23; Andrea Brawdy**, effective 7/1/23; Tracy Hastings**, effective 7/1/23; Amber Mathis**, effective 7/1/23; Kylee Richey**, effective 7/1/23; Steven Iwerson**, effective 7/1/23; Laura Clark**, effective 7/1/23; Jennifer Crowder**, effective 7/1/23; Alicia Winter, effective 7/1/23; Jessica Nichols**, effective 7/1/23; Hunter Strohl**, effective 7/1/23; and Cynthia Hamilton**, effective 7/1/23.

Certified Resignations: Louis Smith, effective 6/30/23; Chelsi Dotson, effective 6/30/23; Kristin Pelletier, effective 6/30/23; Jama Converse, effective 6/30/23; Allison Johnson, effective 6/30/23; Thaja Leftwich, effective 6/30/23; Michelle Moss, effective 6/430/23; Megan Stump, effective 6/30/23; Sheridan Starr, effective 6/30/23; and Jason Bittner, effective 6/30/23.

Support Recommendations: Kylie Hart, effective 5/19/23; Rejieli Johnson, effective 7/1/23; Jennifer Roberts, effective 5/17/23; Brittney Grant, effective 7/1/23; Monica Paull, effective 7/1/23; Aspen Hill, effective 7/1/23; Triston VanWinkle, effective 7/1/23; Christina Langford, effective 7/1/23; Kayla Muskrat, effective 7/1/23; Patricia Bowlen, effective 7/1/23; Lauren Watson, effective 7/1/23; Alyx Sabina, effective 7/1/23; Jenna McCoy, effective 7/1/23; and Heather Walker, effective 7/1/23.

Support Resignations: Harmony Sullivan, effective 5/7/23 and Debra Rachels (deceased), effective 6/30/23.

Recommendation for Middle School Assistant Principal: Alicia Winters, effective 7/1/23.

*Indicates Non-Continuing Contract

**Indicates New Certified Non-Continuing Contract