

# Acceptable Use Policy for Personally-Owned Devices

## Natcher Elementary School

Matt Thornhill, Principal

### Purpose

Natcher Elementary School students are striving to meet 21<sup>st</sup> century standards in alignment with Natcher's vision of "Beginning with the end in mind, growing tomorrow's leaders." This plan allows for students to use their personally owned devices (PODs) as an instructional tool during the school day.

Beginning September 2013, students 3<sup>rd</sup> -6<sup>th</sup> will be allowed to bring their personal device to school for instructional use. Kindergarten – 2<sup>nd</sup> will be allowed to bring their personal devices to school on days designated by the classroom teacher.

Natcher Elementary is in compliance with the Children's Internet Protection Act (CIPA) to ensure the safety of our students while using the Internet. We utilize an Internet filter and transparent proxy.

### Allowed Devices:

In order to provide for the best learning experience and protect the security of the school's network, the following devices are the only allowed devices: iPads, iPad mini, iPod Touch, Smartphones, Kindles, Nooks and any other Macintosh or Android-based devices.

Cell phones that will only make calls and text are not approved devices.

Nintendo DS and other gaming devices are not approved devices.

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Proposed May 2013

## Lost, Damaged and/or Stolen Devices

Natcher is not responsible for any lost, damaged and/or stolen personal devices. Students are strongly encouraged to use protective coverings for their devices.

## Usage Charges

Natcher is not responsible for any data charges that your account may accrue while using at school. Students are encouraged to utilize our free wireless network instead of any data plan.

Personal devices will be connected to Natcher's filtered network. Students should not use 3G services at school. Natcher Elementary will not guarantee wireless capabilities on a daily basis due to unforeseen technical issues that may occur.

## Teacher Rights/Responsibilities:

Each teacher has the discretion to allow the use of personal devices in the classroom.

Natcher Elementary (teachers and school administrators) retains the right to collect, examine, and/or search any device for the following reasons:

- Suspicion of causing technology/network problems such as virus or Trojan.
- Suspicion of a violation of the student code of conduct (inappropriate use, harassment, or misrepresentation of information).

Students will be required to provide any password to unlock the device. Refusal to do so will result in disciplinary action.

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## Student Guidelines

Students using personal devices must adhere to the Warren County Student Code of Conduct, Warren County Schools' Student Handbook, Warren County Schools' Acceptable Use Policy, and the Natcher Elementary Acceptable Use Policy for Personally-Owned Devices.

PODs will remain on silent or turned off unless directed otherwise by the teacher. PODs may not be used to cheat on tests, quizzes or assignments. Students may not use PODs for making phone calls or texting during school hours.

Students may not use the personal device to record or post images, video or audio of other students, Natcher faculty and/or other persons on school grounds.

Devices may only be used for instructional purposes and the accessing of approved websites, applications, or files. Any use of the device otherwise will be considered a violation of the policy and will warrant disciplinary action.

Students are prohibited from bringing devices on premises that will infect the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized programs. Students are prohibited from any "hacking" type activities.

Printing from personal device is not permissible at school.

All devices must be charged and ready for use prior to school.

## Recommended Devices:

iPad 2nd or 3rd generation

iPad Mini

iPod Touch 4th generation

Nooks

Kindles

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## Personally-Owned Devices Usage Agreement

Student Name: \_\_\_\_\_

School: \_\_\_\_\_

Teacher: \_\_\_\_\_

Grade: \_\_\_\_\_

### Devices

\*Please list all possible devices your child will bring below.

Device Name	Model Number	Serial Number
1.		
2.		
3.		
4.		
5.		

The student listed above is allowed to use their personally owned device at Natcher Elementary School. The student and parent agree to adhere to the guidelines outlined in this policy, Warren County Acceptable Use Policy, and Code of Conduct.

Any changes to the list of devices should be made immediately by notifying your child's teacher or the school technology coordinator.

\_\_\_\_\_  
Student Signature/Date

\_\_\_\_\_  
Parent Signature/ Date