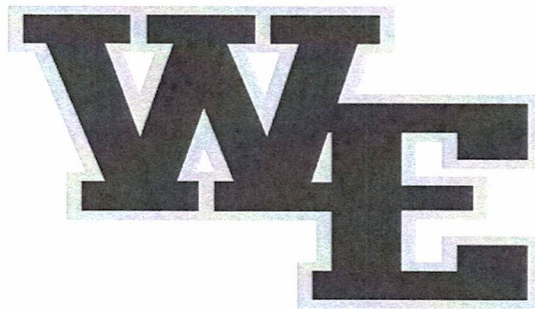


Warren East High School

School Based Decision Making Council

August 28, 2017

Meeting



Warren East High School
6867 Louisville Road
Bowling Green, KY 42101

**Warren East High School
SBDM Agenda**

**August 28, 2017
4:00 pm Library**

**Calling Meeting to Order
Roll Call**

- I. Opening Business**
 - A. Agenda Approval**
 - B. Approve July 24, 2017 Meeting Minutes**
 - C. Good News**
 - D. Public Comment (all speakers shall be limited to five minutes)**
- II. Instructional**
 - A. Consider Classes Over Cap**
 - B. Consider 2017 - 2018 Faculty Handbook**
 - C. Consider 2017 - 2018 Student Handbook**
 - D. Consider AP Biology Textbook List**
- III. Miscellaneous**
 - A. Consider Policy #21 Championship Ring Policy (1st Reading)**
 - B. Consider 2017 - 2018 Emergency Plan**
- IV. Budget**
 - A. Consider 2017 - 2018 SBDM Budget Expenditures Year to Date**
 - B. Informational Item: School Activity Accounts for June and July**
 - C. Informational Item: Submitted Field Trip/Fundraisers**
- V. Personnel**
 - A. Instructional Assistant (ISS)**
 - B. Volleyball Assistant**
 - C. Boys' Cross Country Assistant**
 - D. Girls' Cross Country Assistant**
 - E. Assistant Boys' Soccer**
 - F. Assistant Football Coach(x4)**
 - G. Assistant Girls' Basketball(x3)**

Adjourn

Warren East High School
School Based Decision Making Council

July 24, 2017

The regular called meeting of the Warren East High School Based Decision Making Council was held on July 24, 2017 in the library.

Calling the Meeting to Order

Mrs. Nicole Clark called the meeting to order at 4:00 pm.

Members present: Nicole Clark, Don Holland, Sharon Kinser, Cynthia Mann, Tammy Miller, Shannon Schulter, and Mike Stuckey

Members Absent: Vanessa Britt

I. Opening Business

- a. Agenda Approval: The agenda was reviewed.
- b. Minutes Approval: Following review the minutes from the June 22, 2017 meeting were approved by consensus.
- c. Minutes Approval: Following review the minutes from the July 13, 2017 email consultation meeting were approved by consensus.
- d. Good News:
 - i. Ms. Mann stated that the Teacher Externship Program she participated in was a very good experience. Ms. Clark added that several other staff members attended as well. She looks forward to the continued partnership with the Chamber of Commerce.
 - ii. Mr. Holland mentioned that he thought the student engagement PD conducted on July 21, 2017 was productive and beneficial.
- e. Public Comment: None

II. Organization

- a. Consider the 2017 – 2018 SBDM Meeting Schedule: Ms. Clark presented a proposed list of meeting dates for the school year. After an adjustment was made for the August 21st meeting the proposed dates were approved by consensus. See handout A.
- b. Selection of Vice-Chair for 2017 – 2018: Ms. Mann made a motion that Mr. Stuckey be the SBDM Vice-Chair for 2017 – 2018. Mr. Holland seconded the motion. Motion was approved by consensus.
- c. Informational Item Secretary for 2017 – 2018: Ms. Clark informed that council that Mr. Matt Bastin will be the SBDM Secretary for the 2017 – 2018 school year.
- d. Consider Approval of Surrogate Principal for 2017 – 2018: Ms. Clark proposed that Mr. Matt Bastin and Mr. Stoye Young act as co-surrogate principals for the 2017 – 2018 school year. Proposal was approved by consensus.
- e. Distribution of By-Laws, Policies, Procedures, School Report Card, and CSIP: Mr. Bastin distributed to all members a binder of required information.
- f. By-Laws Review: Ms. Clark reviewed the by-laws with members.

III. Instructional

- a. Consider 2017 – 2018 Master Schedule: Ms. Clark presented the master schedule and bell schedule to council members. After review the schedules were approved by consensus. See handouts B and G.

IV. By-Laws, Policies, and Procedures

- a. Consider Policy #21 Championship Ring Policy (1st Reading): Ms. Clark presented a proposed policy related to state championship rings. Several members had questions regarding the language of the policy. Mr. Holland made a motion to table the proposal until there can be clarification made by Mr. Vincent. Mr. Stuckey seconded the motion. Motion was approved by consensus. See handout C.

V. Miscellaneous

- a. Informational Item Fundraisers/Field Trips: Submitted fundraisers/field trips were reviewed by the council. See handouts D, E, and F.

VI. Personnel

- a. Consultation for the purpose of filling vacant positions.
- b. Mr. Stuckey made the motion pursuant to the provisions of KRS 61.801(1)(f) that the council go into closed session for discussion which might lead to the appointment of needed employees. Motion was seconded by Ms. Miller and it was approved by consensus at 4:34 pm.
- c. The council came back into open session at 4:40 pm.
- d. Ms. Clark informed the council that Ms. Ashley Lundy will be recommended to the superintendent to be employed as a Social Studies teacher for the 2017 - 2018 school year.
- e. Ms. Clark informed the council that Ms. Jennifer Neville will be recommended to the superintendent to be employed as the Youth Service Center Assistant for the 2017 – 2018 school year.
- f. Ms. Clark informed the council that Ms. Hillary Harrington will be recommended to the superintendent to be employed as an Assistant Volleyball Coach for the 2017 – 2018 school year.
- g. Ms. Clark informed the council that Mr. Casey Napier will be recommended to the superintendent to be employed as a Special Education teacher for the 2017 – 2018 school year.

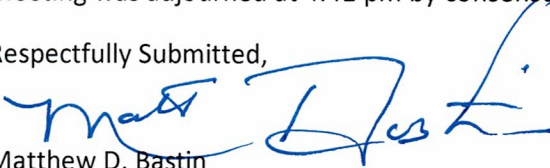
Next Meeting

The next meeting of the Warren East High School Based Decision Making Council will be held on August 28, 2017 at 4:00 pm in the library.

Motion to Adjourn

Meeting was adjourned at 4:41 pm by consensus.

Respectfully Submitted,


Matthew D. Bastin

Textbook Approval Request

Advanced Placement Biology to use the following textbook:

Campbell Biology 11th edition ISBN: 978-0134093413

SBDM Approval: _____

Warren East High School
Warren County School District

Policy 21

**SBDM Council Policy
On
Championship Rings**

TOPIC DESCRIPTION

Criteria for Championship Rings

POLICY STATEMENT

It will be the policy of Warren East High School that championship rings will be bought for state champions. This will govern all team sports and individual sports. This policy will not apply to individuals who win state in individual events unless approved by administration to do so. Ex. Rings will be bought for state individual cross country winner, archery winner, etc. but not for individual track event winner, swim event winner, etc. If the school has the money, the school will do everything to pay for them out of athletic/school budget but may need help of boosters/donors. Rings will only be bought for champions and not runner ups unless voted upon. Rings will not be bought for district titles, region titles or individual tournament titles. This will be the policy for KHSAA sponsored events only.

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2017 through 6/30/2017

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
0992 Checking Account	78,361.51				78,361.51
Total Cash Accounts	78,361.51	0.00	0.00	0.00	78,361.51
Other Accounts					
0100 General Fund	15,536.47				15,536.47
0200 Due to Student Body	449.32				449.32
0300 Interest Income	0.00				0.00
0991 Cash on Hand	0.00				0.00
1070 AP Test	90.00				90.00
1075 APEX	0.00				0.00
1128 Costa Rica Trip	0.00				0.00
1170 Enrichment	0.00				0.00
1185 Faculty Vending	1,454.12				1,454.12
1205 Field Trips	110.00				110.00
1220 Flower Fund	0.00				0.00
1300 Jesse "Sean" Ingram	0.00				0.00
1475 Musical	6,819.33				6,819.33
1525 Novel Star	0.00				0.00
1580 PBIS	539.12				539.12
1715 Smart Cards	0.00				0.00
1720 Student Rewards	3,787.33				3,787.33
1740 Student Government	893.21				893.21
1825 Textbooks	0.00				0.00
1900 Travel	0.00				0.00
1960 WKU Graduation Video	0.00				0.00
1975 Yearbooks	30.00				30.00
2040 Academic Team Club	710.93				710.93
2065 Afro American Club	0.00				0.00
2082 Archery Club	582.95				582.95
2083 Art Club	796.29				796.29
2085 Arts & Humanities Club	0.00				0.00
2110 Band Club	60.00				60.00
2125 BETA Club	906.08				906.08
2195 CEC Club	57.84				57.84
2230 Choir Club	1,865.78				1,865.78
2256 Conservation Club	324.42				324.42
2265 Warren East Conservation Club	221.60				221.60
2335 FBLA Club	1,389.78				1,389.78
2345 FCA Club	333.46				333.46
2355 FCCLA Club	1,066.17				1,066.17
2365 FEA Club	0.00				0.00
2375 FFA Club	4,100.19				4,100.19
2470 International Club	0.00				0.00
2490 Jr. BETA Club	0.00				0.00
2505 KEY Club	0.00				0.00
2560 Kentucky Youth Assembly Club	0.00				0.00
2620 Math Club	960.66				960.66
2660 NHS Club	385.33				385.33
2715 PEP Club	587.88				587.88
2770 PRIDE Club	296.97				296.97
2800 Raider Graffiti	157.00				157.00
2845 Science Club	879.13				879.13
2880 STLP Club	0.00				0.00
2920 TSA Club	0.00				0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2017 through 6/30/2017

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2982 Y Club	977.42				977.42
3010 Athletic Camps	0.00				0.00
3020 Athletic Special	5,164.52				5,164.52
3055 Athletic Uniforms	0.00				0.00
3090 Baseball	4,352.91				4,352.91
3100 Tournament	0.00				0.00
3125 Basketball - Boys	960.63				960.63
3160 Basketball - Freshman District	0.00				0.00
3195 Basketball - Girls	2,822.32				2,822.32
3196 Bass Fishing	113.85				113.85
3200 Bowling - Boys	279.44				279.44
3201 Bowling - Girls	0.00				0.00
3230 Cheerleading	1,077.20				1,077.20
3264 Cross Country	0.88				0.88
3285 Disc Golf	0.00				0.00
3300 Drill Team	0.00				0.00
3335 Football	2,931.35				2,931.35
3370 Football Playoffs	0.00				0.00
3404 Golf	41.29				41.29
3475 Soccer - Boys	471.02				471.02
3510 Soccer - Boys District	0.00				0.00
3545 Soccer - Girls	1,968.23				1,968.23
3580 Softball	1,509.47				1,509.47
3615 Softball - 4th Region Tourn.	0.00				0.00
3684 Tennis	553.06				553.06
3720 Track	0.00				0.00
3825 Volleyball	1,556.33				1,556.33
3860 Volleyball - District Tourn.	0.00				0.00
4005 Class Officers	0.00				0.00
4009 Class of 2009	0.00				0.00
4010 Class of 2010	0.00				0.00
4011 Class of 2011	0.00				0.00
4012 Class of 2012	0.00				0.00
4013 Class of 2013	0.00				0.00
4014 Class of 2014	0.00				0.00
4015 Class of 2015	0.00				0.00
4016 Class of 2016	269.28				269.28
4017 Class of 2017	7,920.69				7,920.69
4018 Class of 2018	0.00				0.00
5080 Business Dept.	0.00				0.00
5140 Drama Dept.	0.00				0.00
5250 Freshman Academy Dept.	0.00				0.00
5280 GAT Dept.	0.00				0.00
5285 Global Learning Academy	0.00				0.00
5340 Horticulture Dept.	0.00				0.00
5430 JROTC Dept.	0.26				0.26
5470 Language Arts Dept.	0.00				0.00
5490 Library Dept.	0.00				0.00
5700 Science Dept.	0.00				0.00
5765 Special Educ. Dept.	0.00				0.00
5780 Speech Dept.	0.00				0.00
7675 Renaissance	0.00				0.00
Total Other Accounts	78,361.51	0.00	0.00	0.00	78,361.51

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2017 through 7/31/2017

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
0992 Checking Account	78,361.51	2,146.66	1,872.07		78,636.10
Total Cash Accounts	78,361.51	2,146.66	1,872.07	0.00	78,636.10
Other Accounts					
0100 General Fund	15,536.47	415.36		70.88	16,022.71
0200 Due to Student Body	449.32				449.32
0300 Interest Income	0.00	68.58		(70.88)	(2.30)
0991 Cash on Hand	0.00				0.00
1070 AP Test	90.00				90.00
1075 APEX	0.00				0.00
1128 Costa Rica Trip	0.00				0.00
1170 Enrichment	0.00				0.00
1185 Faculty Vending	1,454.12				1,454.12
1205 Field Trips	110.00				110.00
1220 Flower Fund	0.00				0.00
1300 Jesse "Sean" Ingram	0.00				0.00
1475 Musical	6,819.33	115.00			6,934.33
1525 Novel Star	0.00				0.00
1580 PBIS	539.12				539.12
1715 Smart Cards	0.00				0.00
1720 Student Rewards	3,787.33				3,787.33
1740 Student Government	893.21				893.21
1825 Textbooks	0.00				0.00
1900 Travel	0.00				0.00
1960 WKU Graduation Video	0.00				0.00
1975 Yearbooks	30.00				30.00
2040 Academic Team Club	710.93				710.93
2065 Afro American Club	0.00				0.00
2082 Archery Club	582.95				582.95
2083 Art Club	796.29				796.29
2085 Arts & Humanities Club	0.00				0.00
2110 Band Club	60.00				60.00
2125 BETA Club	906.08				906.08
2195 CEC Club	57.84				57.84
2230 Choir Club	1,865.78				1,865.78
2256 Conservation Club	324.42				324.42
2265 Warren East Conservation Club	221.60				221.60
2335 FBLA Club	1,389.78				1,389.78
2345 FCA Club	333.46				333.46
2355 FCCLA Club	1,066.17				1,066.17
2365 FEA Club	0.00				0.00
2375 FFA Club	4,100.19		75.00		4,025.19
2470 International Club	0.00				0.00
2490 Jr. BETA Club	0.00				0.00
2505 KEY Club	0.00				0.00
2560 Kentucky Youth Assembly Club	0.00				0.00
2620 Math Club	960.66				960.66
2660 NHS Club	385.33				385.33
2715 PEP Club	587.88				587.88
2770 PRIDE Club	296.97				296.97
2800 Raider Graffiti	157.00				157.00
2845 Science Club	879.13				879.13
2880 STLP Club	0.00				0.00
2920 TSA Club	0.00				0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2017 through 7/31/2017

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2982 Y Club	977.42				977.42
3010 Athletic Camps	0.00				0.00
3020 Athletic Special	5,164.52		1,047.07	670.00	4,787.45
3055 Athletic Uniforms	0.00				0.00
3090 Baseball	4,352.91		225.00		4,127.91
3100 Tournament	0.00				0.00
3125 Basketball - Boys	960.63				960.63
3160 Basketball - Freshman District	0.00				0.00
3195 Basketball - Girls	2,822.32				2,822.32
3196 Bass Fishing	113.85				113.85
3200 Bowling - Boys	279.44				279.44
3201 Bowling - Girls	0.00				0.00
3230 Cheerleading	1,077.20				1,077.20
3264 Cross Country	0.88	449.12		(450.00)	0.00
3285 Disc Golf	0.00				0.00
3300 Drill Team	0.00				0.00
3335 Football	2,931.35				2,931.35
3370 Football Playoffs	0.00				0.00
3404 Golf	41.29				41.29
3475 Soccer - Boys	471.02				471.02
3510 Soccer - Boys District	0.00				0.00
3545 Soccer - Girls	1,968.23				1,968.23
3580 Softball	1,509.47		225.00		1,284.47
3615 Softball - 4th Region Tourn.	0.00				0.00
3684 Tennis	553.06				553.06
3720 Track	0.00			(220.00)	(220.00)
3825 Volleyball	1,556.33		300.00		1,256.33
3860 Volleyball - District Tourn.	0.00				0.00
4005 Class Officers	0.00				0.00
4009 Class of 2009	0.00				0.00
4010 Class of 2010	0.00				0.00
4011 Class of 2011	0.00				0.00
4012 Class of 2012	0.00				0.00
4013 Class of 2013	0.00				0.00
4014 Class of 2014	0.00				0.00
4015 Class of 2015	0.00				0.00
4016 Class of 2016	269.28				269.28
4017 Class of 2017	7,920.69				7,920.69
4018 Class of 2018	0.00				0.00
5080 Business Dept.	0.00				0.00
5140 Drama Dept.	0.00				0.00
5250 Freshman Academy Dept.	0.00				0.00
5280 GAT Dept.	0.00				0.00
5285 Global Learning Academy	0.00				0.00
5340 Horticulture Dept.	0.00				0.00
5430 JROTC Dept.	0.26	1,098.60			1,098.86
5470 Language Arts Dept.	0.00				0.00
5490 Library Dept.	0.00				0.00
5700 Science Dept.	0.00				0.00
5765 Special Educ. Dept.	0.00				0.00
5780 Speech Dept.	0.00				0.00
7675 Renaissance	0.00				0.00
Total Other Accounts	78,361.51	2,146.66	1,872.07	0.00	78,636.10

WEHS 2017-2018 Fundraisers

Last Revised 8/24/2017

Date	Activity	Organization	Sponsor	BOE Approval
March 29 – Sept 1, 2017	Green Dot T-shirts	Green Dot	Smith	4/20/17
July 31 – Aug 18, 2017	Coke Sales	Boys' Basketball Boosters	Harrell	4/20/17
March – April 2018	Prom Tickets	Class of 2018	Cooper	7/20/17
March 2018	Jr./Sr. Play Games	Class of 2018	Cooper	7/20/17
October 2017	Faculty vs. Staff B-ball Game	Class of 2018	Cooper	7/20/17
February 2018	Valentine Crush Can Sale	Class of 2018	Cooper	7/20/17
Aug. – Dec. 2017	T-shirt Sales	Beta Club	Mantlo	7/20/17
Aug. 2017 – May 2018	Sucker Sales	Beta Club	Mantlo	7/20/17
February 2018	Leukemia Lymphoma Society Donations	Beta Club	Mantlo	7/20/17
Aug. 15, 2017 – May 15, 2018	Meat Sticks/Beef Jerky Sales	FFA	Doyle/Brooks	7/20/17
Aug. 15, 2017 – May 15, 2018	Construction Projects	FFA	Brooks/Doyle	7/20/17
Oct. 15 - Dec. 15, 2017	Fruit Sales	FFA	Doyle/Brooks	7/20/17
Aug. 15 – Oct. 15, 2017	Mum Sales	FFA	Doyle/Brooks	7/20/17
April 1 – June 1, 2018	Plant Sales	Horticulture	Doyle/Brooks	7/20/17
May – Dec. 2017	Club T-shirts	FBLA	Frasier	7/20/17
June – July 2017	Spirit Nights (Hardee's, Zaxby's, Pizza Hut)	Cheer Boosters	Harrell	7/20/17
Aug. 5, 2017	Raider Golf Invitational	Golf Boosters	Reed	8/17/07
Nov. 2017	Tickets to Dodgeball Game	PBIS	Marr	8/17/07
Aug. 28 – Sept. 9, 2017	Cookie Dough Sales	FCS/FCCLA	Graves/Warren	8/17/07
Aug. 2017 – May 2018	Faculty Jean Days	PBIS	Marr	8/17/07
Aug. 2017 – May 2018	Concessions	PBIS	Marr	8/17/07
Nov. 18, 2017	Silent Auction/Chili Supper	Girls' Basketball	Hayden	
Aug. 2017 – May 2018	WEHS hats and necklaces	FBLA	Frasier	

Aug. – Nov. 2017	T-shirts	Boys' Soccer	Thompson	
Oct. 21, 2017	WKY XC Meet of Champions	Cross Country	Henshaw/England	
Oct. 27, 2017	Chili Supper	Boys' Basketball	Harrell	
Oct. 2017 – Feb. 2018	WE Spirit Items	Cheerleaders	Harrell	
Aug. 26 or Sept. 9, 2017	Fall Cheer Clinic	Cheerleaders	Harrell	
Sept. 30, 2017	Face Painting @ Smith's Grove Festival	Cheerleaders	Harrell	
Aug. 2017 – Mar. 2018	T-Shirts and Sweatshirts	Girls' Basketball	Hayden	
Aug. 12, 2017	Dinner/Silent Auction	Quarterback Club	Davidson	
August 2017	Sack Lunch Sales	Cheerleaders	Harrell	
July 24 – Sept. 1, 2017	Smart Cards	Band Boosters	Cline	
Sept. 30, 2017	Raider Invitational Marching Band Contest	Band Boosters	Cline	
Aug. 2017 – Feb. 2018	Concession Stand	Band Boosters	Cline	

Warren East Field Trips (Out of District)

Revised August 24, 2017

Date	Destination	Organization	Sponsor	Overnight	Principal Approval	BOE Approval
Jan 28 – 30, 2018	State Beta Convention Lexington, KY	Beta Club	Mantlo/Keeling	Yes	5/18/17	6/22/17
Aug. 17-18, 2017	Kentucky State Fair Louisville, KY	FFA	Brooks/Doyle	Yes	5/16/17	6/22/17
Sept. 7, 2017	CPC Commodities Fountain Run, KY	FFA	Brooks/Doyle	No	7/19/17	8/17/17
Oct. 24-27, 2017	National FFA Convention Indianapolis, IN	FFA	Brooks/Doyle	Yes	7/19/17	8/17/17
Aug 4 - 5, 2017	Barefoot Republic Camp	Cheerleaders	Dubrin	Yes	7/19/17	8/17/17
July 25 – 28, 2017	Southeastern Louisiana Univ. New Orleans	Yearbook	Browning	Yes	7/10/17	8/17/17
July 27 – 28, 2017	Tanglewood Golf Course Taylorsville, KY	Boys' Golf	Reed	Yes	7/10/17	8/17/17
Nov. 3 – 4, 2017	Norwood HS, Norwood OH	Band	Cline	Yes	7/24/17	
Sept. 28, 2017	FFA Leadership Training Hardinsburg, KY	FFA	Brooks/Doyle	No	8/2/17	
Sept. 7, 2017	CPC Facilities Fountain Run, KY	FFA	Brooks/Doyle	No	8/3/17	
Sept 8-9, 2017	Rising Sun Conf. Hardinsburg, KY	FFA	Brooks/Doyle	Yes	8/8/17	
Nov. 14-15, 2017	Murray State Univ. Murray, KY	FFA	Doyle	Yes	8/10/17	
Sept. 21, 2017	Metcalfe Co. Ext. Office Edmonton, KY	FFA	Brooks	No	8/10/17	
Oct. 10, 2017	Titans Field Day Nashville, TN	FBLA	Frasier	No	8/11/17	
Sept. 9, 2017	Orienteering Falls of Rough, KY	AFJROTC	Alcott/Bruno	No	8/23/17	

