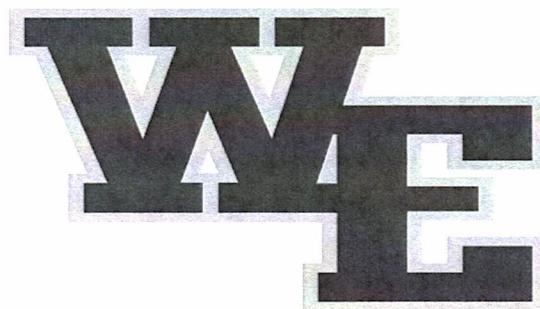


# **Warren East High School**

## **School Based Decision Making Council**

**October 24, 2017**

**Meeting**



Warren East High School  
6867 Louisville Road  
Bowling Green, KY 42101

**Warren East High School  
SBDM Agenda**

**October 24,, 2017  
4:00 pm Library**

**Calling Meeting to Order  
Roll Call**

- I. Opening Business**
    - A. Agenda Approval**
    - B. Approve September 19, 2017 Meeting Minutes**
    - C. Good News**
    - D. Public Comment (all speakers shall be limited to five minutes)**
  - II. Instructional**
    - A. Consider Ad Hoc 2018 - 2019 School Schedule Committee Report**
  - III. Budget**
    - A. Consider 2017 - 2018 SBDM Budget Expenditures Year to Date**
    - B. Informational Item: School Activity Accounts for September**
    - C. Informational Item: Submitted Field Trip/Fundraisers**
  - IV. Operations**
    - A. Audit of By-Laws and Policies**
  - V. Personnel**
    - A. English Teacher**
    - B. Math Teacher**
- Adjourn**

Warren East High School  
School Based Decision Making Council

September 19, 2017

The regular called meeting of the Warren East High School Based Decision Making Council was held on September 19, 2017 in the principal's office.

**Calling the Meeting to Order**

Mrs. Nicole Clark called the meeting to order at 4:05 pm.

Members present: Nicole Clark, Don Holland, Sharon Kinser, Cynthia Mann, Tammy Miller, Shannon Schulter, and Mike Stuckey

Members Absent: Vanessa Britt

**I. Opening Business**

- a. Agenda Approval: Ms. Mann asked that agenda item Instructional B: 2018-2019 Schedule be added to the agenda. The agenda was approved by consensus with the addition.
- b. Minutes Approval: Following review the minutes from the August 28, 2017 meeting were approved by consensus.
- c. Good News:
  - i. Ms. Mann states that the FCA leaders are full of great ideas and that overall FCA is going well this year.
  - ii. Ms. Schulter has enjoyed getting to do the peer observations.
  - iii. Ms. Clark noted that overall the school year has started well.
- d. Public Comment: None

**II. Instructional**

- a. Consider 2017 – 2018 staffing: Ms. Clark informed the council that due to increase in enrollment the school has been given an additional 1.4 teaching allotment. Ms. Clark asked the council to approve funding a .10 position to allow the hiring of a 1.0 English position and a .50 Math position. Mr. Stuckey made a motion to fund a .10 position from SBDM funds and seek hiring a 1.0 English teacher and .50 Math teacher for the 2017-2018 school year. Ms. Mann seconded the motion and it was approved by consensus.
- b. Consider 2018 – 2019 school schedule: Ms. Mann made a motion to form an ad-hoc committee to look into considering changing the school schedule for the 2018-2019 school year. Ms. Schulter seconded the motion and it was approved by consensus. Ms. Mann will serve as the chairperson and made a report back to the council at a future date.

**III. Miscellaneous**

- a. Consider Policy #21 Championship Ring Policy (2<sup>nd</sup> Reading): Ms. Clark presented a proposed policy related to state championship rings. Policy #21 was approved by consensus. Handout A.

**IV. Budget**

- a. Consider 2017-2018 SBDM Budget Expenditures Year to Date: Ms. Clark stated that this information is not available yet from Central Office.
- b. Informational Item: School Activity Accounts for August were presented to council members. Handout B.
- c. Informational Item: Submitted Field Trip/Fundraisers were presented to the council members. Handouts C, D, and E.

**V. Personnel**

- a. Consultation for the purpose of filling vacant positions.
- b. Mr. Holland made the motion pursuant to the provisions of KRS 61.801(1)(f) that the council go into closed session for discussion which might lead to the appointment of needed employees. Motion was seconded by Ms. Schulter and it was approved by consensus at 4:25 pm.
- c. The council came back into open session at 4:43 pm.
- d. Ms. Clark informed the council that Mr. Steven Causey will be recommended to the superintendent to be employed as an Instructional Assistant (EBD) for the 2017 - 2018 school year.
- e. Ms. Clark informed the council that Ms. Shelia Duncan will be recommended to the superintendent to be employed as a Family Consumer Science Teacher for the 2017 – 2018 school year.

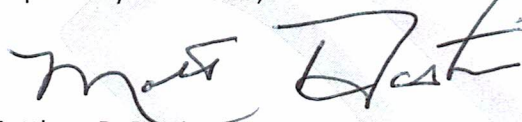
**Next Meeting**

The next meeting of the Warren East High School Based Decision Making Council will be held on October 24, 2017 at 4:00 pm in the library.

**Motion to Adjourn**

Meeting was adjourned at 4:44 pm by consensus.

Respectfully Submitted,

  
Matthew D. Bastin

| Totals by Category: |                         |             |                     |            |                     |             |
|---------------------|-------------------------|-------------|---------------------|------------|---------------------|-------------|
|                     |                         | \$33,312.70 | \$36,108.50         | \$7,445.00 | \$7,750.00          | \$26,083.09 |
|                     |                         |             |                     |            |                     | \$59,595.67 |
| Amount Spent YTD:   | Cocurricular Activities | SCH1022     | Athletic Activities | SCH1025    | Guidance Counseling | SCH1031     |
|                     |                         |             |                     |            | Library             | SCH1059     |
|                     |                         |             |                     |            | Principal's Office  | SCH1077     |
|                     |                         |             |                     |            | Regular Instruction | SCH1118     |
|                     |                         | \$2,848.40  | \$8,589.19          | \$361.83   | \$0.00              | \$4,204.49  |
|                     |                         |             |                     |            |                     | \$13,170.99 |

# ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2017 through 9/30/2017

Account Range: ALL

| ACCOUNT # AND DESCRIPTION          | BEG BALANCE      | INCOME           | EXPENSE          | TRANSFERS   | BALANCE          |
|------------------------------------|------------------|------------------|------------------|-------------|------------------|
| <b>Cash Accounts</b>               |                  |                  |                  |             |                  |
| 0992 Checking Account              | 69,782.63        | 36,634.96        | 28,241.62        |             | 78,175.97        |
| <b>Total Cash Accounts</b>         | <b>69,782.63</b> | <b>36,634.96</b> | <b>28,241.62</b> | <b>0.00</b> | <b>78,175.97</b> |
| <b>Other Accounts</b>              |                  |                  |                  |             |                  |
| 0100 General Fund                  | 16,298.21        | 55.00            | 118.48           |             | 16,234.73        |
| 0200 Due to Student Body           | 449.32           |                  |                  |             | 449.32           |
| 0300 Interest Income               | 66.33            | 72.77            |                  |             | 139.10           |
| 0991 Cash on Hand                  | 0.00             |                  |                  |             | 0.00             |
| 1070 AP Test                       | 90.00            |                  |                  |             | 90.00            |
| 1075 APEX                          | 0.00             |                  |                  |             | 0.00             |
| 1128 Costa Rica Trip               | 0.00             |                  |                  |             | 0.00             |
| 1170 Enrichment                    | 0.00             |                  |                  |             | 0.00             |
| 1185 Faculty Vending               | 1,121.32         | 106.42           |                  |             | 1,227.74         |
| 1205 Field Trips                   | 110.00           |                  |                  |             | 110.00           |
| 1220 Flower Fund                   | 0.00             |                  |                  |             | 0.00             |
| 1300 Jesse "Sean" Ingram           | 0.00             |                  |                  |             | 0.00             |
| 1475 Musical                       | 6,934.33         |                  |                  |             | 6,934.33         |
| 1525 Novel Star                    | 0.00             |                  |                  |             | 0.00             |
| 1580 PBIS                          | 1,459.42         | 1,219.74         | 1,047.33         |             | 1,631.83         |
| 1715 Smart Cards                   | 0.00             |                  |                  |             | 0.00             |
| 1720 Student Rewards               | 3,787.33         |                  |                  |             | 3,787.33         |
| 1740 Student Government            | 893.21           |                  |                  |             | 893.21           |
| 1825 Textbooks                     | 0.00             |                  |                  |             | 0.00             |
| 1900 Travel                        | 0.00             |                  |                  |             | 0.00             |
| 1960 WKU Graduation Video          | 0.00             |                  |                  |             | 0.00             |
| 1975 Yearbooks                     | 30.00            |                  |                  |             | 30.00            |
| 2040 Academic Team Club            | 792.04           | 62.65            | 141.75           |             | 712.94           |
| 2065 Afro American Club            | 0.00             |                  |                  |             | 0.00             |
| 2082 Archery Club                  | 522.95           |                  |                  | (60.00)     | 462.95           |
| 2083 Art Club                      | 836.29           |                  |                  |             | 836.29           |
| 2085 Arts & Humanities Club        | 0.00             |                  |                  |             | 0.00             |
| 2110 Band Club                     | 60.00            |                  |                  |             | 60.00            |
| 2125 BETA Club                     | 1,927.18         | 3,473.00         | 2,177.07         |             | 3,223.11         |
| 2195 CEC Club                      | 57.84            |                  |                  |             | 57.84            |
| 2230 Choir Club                    | 1,865.78         |                  | 120.00           |             | 1,745.78         |
| 2256 Conservation Club             | 324.42           |                  |                  |             | 324.42           |
| 2265 Warren East Conservation Club | 221.60           |                  |                  |             | 221.60           |
| 2335 FBLA Club                     | 1,794.78         | 1,445.00         | 35.00            |             | 3,204.78         |
| 2345 FCA Club                      | 384.96           | 213.00           | 282.04           |             | 315.92           |
| 2355 FCCLA Club                    | 1,066.17         | 30.00            |                  |             | 1,096.17         |
| 2365 FEA Club                      | 0.00             |                  |                  |             | 0.00             |
| 2375 FFA Club                      | 4,152.56         | 14,039.00        | 8,934.80         |             | 9,256.76         |
| 2470 International Club            | 0.00             |                  |                  |             | 0.00             |
| 2490 Jr. BETA Club                 | 0.00             |                  |                  |             | 0.00             |
| 2505 KEY Club                      | 0.00             |                  |                  |             | 0.00             |
| 2560 Kentucky Youth Assembly Club  | 0.00             |                  |                  |             | 0.00             |
| 2620 Math Club                     | 960.66           |                  |                  |             | 960.66           |
| 2660 NHS Club                      | 405.33           |                  |                  |             | 405.33           |
| 2715 PEP Club                      | 1,309.88         |                  |                  |             | 1,309.88         |
| 2770 PRIDE Club                    | 296.97           |                  |                  |             | 296.97           |
| 2800 Raider Graffiti               | 157.00           |                  |                  |             | 157.00           |
| 2845 Science Club                  | 825.16           |                  |                  |             | 825.16           |
| 2880 STLP Club                     | 0.00             |                  |                  |             | 0.00             |
| 2920 TSA Club                      | 0.00             |                  |                  |             | 0.00             |

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 9/1/2017 through 9/30/2017

Account Range: ALL

| ACCOUNT # AND DESCRIPTION           | BEG BALANCE      | INCOME           | EXPENSE          | TRANSFERS   | BALANCE          |
|-------------------------------------|------------------|------------------|------------------|-------------|------------------|
| 2982 Y Club                         | 977.42           | 320.00           | 60.00            |             | 1,237.42         |
| 3010 Athletic Camps                 | 0.00             |                  |                  |             | 0.00             |
| 3020 Athletic Special               | 3,513.27         | 554.30           | 2,298.85         | 1,204.00    | 2,972.72         |
| 3055 Athletic Uniforms              | 0.00             |                  |                  |             | 0.00             |
| 3090 Baseball                       | 3,857.91         |                  | 150.00           |             | 3,707.91         |
| 3100 Tournament                     | 0.00             |                  | 106.90           |             | (106.90)         |
| 3125 Basketball - Boys              | 720.63           |                  | 281.32           |             | 439.31           |
| 3160 Basketball - Freshman District | 0.00             |                  |                  |             | 0.00             |
| 3195 Basketball - Girls             | 2,142.32         |                  | 281.32           |             | 1,861.00         |
| 3196 Bass Fishing                   | 113.85           |                  |                  |             | 113.85           |
| 3200 Bowling - Boys                 | 219.44           | 49.00            |                  |             | 268.44           |
| 3201 Bowling - Girls                | 0.00             |                  |                  |             | 0.00             |
| 3230 Cheerleading                   | 1,525.20         | 51.00            | 1,125.86         | (60.00)     | 390.34           |
| 3264 Cross Country                  | (60.00)          |                  |                  | (60.00)     | (120.00)         |
| 3285 Disc Golf                      | 0.00             |                  |                  |             | 0.00             |
| 3300 Drill Team                     | 0.00             |                  |                  |             | 0.00             |
| 3335 Football                       | (3,896.45)       | 7,246.00         | 6,505.90         | (964.00)    | (4,120.35)       |
| 3370 Football Playoffs              | 0.00             |                  |                  |             | 0.00             |
| 3404 Golf                           | 11.29            |                  |                  | (60.00)     | (48.71)          |
| 3475 Soccer - Boys                  | 571.02           | 1,462.00         | 1,370.00         |             | 663.02           |
| 3510 Soccer - Boys District         | 0.00             |                  |                  |             | 0.00             |
| 3545 Soccer - Girls                 | 2,107.43         | 1,590.00         | 1,160.00         |             | 2,537.43         |
| 3580 Softball                       | 1,194.47         |                  | 150.00           |             | 1,044.47         |
| 3615 Softball - 4th Region Tourn.   | 0.00             |                  |                  |             | 0.00             |
| 3684 Tennis                         | 523.06           |                  |                  |             | 523.06           |
| 3720 Track                          | (310.00)         |                  | 60.00            |             | (370.00)         |
| 3825 Volleyball                     | 1,165.33         | 2,189.00         | 1,385.00         |             | 1,969.33         |
| 3860 Volleyball - District Tourn.   | 0.00             |                  |                  |             | 0.00             |
| 4005 Class Officers                 | 0.00             |                  |                  |             | 0.00             |
| 4009 Class of 2009                  | 0.00             |                  |                  |             | 0.00             |
| 4010 Class of 2010                  | 0.00             |                  |                  |             | 0.00             |
| 4011 Class of 2011                  | 0.00             |                  |                  |             | 0.00             |
| 4012 Class of 2012                  | 0.00             |                  |                  |             | 0.00             |
| 4013 Class of 2013                  | 0.00             |                  |                  |             | 0.00             |
| 4014 Class of 2014                  | 0.00             |                  |                  |             | 0.00             |
| 4015 Class of 2015                  | 0.00             |                  |                  |             | 0.00             |
| 4016 Class of 2016                  | 269.28           |                  |                  |             | 269.28           |
| 4017 Class of 2017                  | 7,920.69         |                  |                  |             | 7,920.69         |
| 4018 Class of 2018                  | (698.23)         | 705.51           |                  |             | 7.28             |
| 5080 Business Dept.                 | 0.00             |                  |                  |             | 0.00             |
| 5140 Drama Dept.                    | 0.00             |                  |                  |             | 0.00             |
| 5250 Freshman Academy Dept.         | 0.00             |                  |                  |             | 0.00             |
| 5280 GAT Dept.                      | 0.00             |                  |                  |             | 0.00             |
| 5285 Global Learning Academy        | 0.00             |                  |                  |             | 0.00             |
| 5340 Horticulture Dept.             | 0.00             |                  |                  |             | 0.00             |
| 5430 JROTC Dept.                    | (1,286.34)       | 1,699.82         | 450.00           |             | (36.52)          |
| 5470 Language Arts Dept.            | 0.00             |                  |                  |             | 0.00             |
| 5490 Library Dept.                  | 0.00             | 51.75            |                  |             | 51.75            |
| 5700 Science Dept.                  | 0.00             |                  |                  |             | 0.00             |
| 5765 Special Educ. Dept.            | 0.00             |                  |                  |             | 0.00             |
| 5780 Speech Dept.                   | 0.00             |                  |                  |             | 0.00             |
| 7675 Renaissance                    | 0.00             |                  |                  |             | 0.00             |
| <b>Total Other Accounts</b>         | <b>69,782.63</b> | <b>36,634.96</b> | <b>28,241.62</b> | <b>0.00</b> | <b>78,175.97</b> |



## WEHS 2017-2018 Fundraisers

Last Revised 10/20/2017

| Date                         | Activity                                     | Organization              | Sponsor       | BOE Approval |
|------------------------------|----------------------------------------------|---------------------------|---------------|--------------|
| March 29 – Sept 1, 2017      | Green Dot T-shirts                           | Green Dot                 | Smith         | 4/20/17      |
| July 31 – Aug 18, 2017       | Coke Sales                                   | Boys' Basketball Boosters | Harrell       | 4/20/17      |
| March – April 2018           | Prom Tickets                                 | Class of 2018             | Cooper        | 7/20/17      |
| March 2018                   | Jr./Sr. Play Games                           | Class of 2018             | Cooper        | 7/20/17      |
| October 2017                 | Faculty vs. Staff B-ball Game                | Class of 2018             | Cooper        | 7/20/17      |
| February 2018                | Valentine Crush Can Sale                     | Class of 2018             | Cooper        | 7/20/17      |
| Aug. – Dec. 2017             | T-shirt Sales                                | Beta Club                 | Mantlo        | 7/20/17      |
| Aug. 2017 – May 2018         | Sucker Sales                                 | Beta Club                 | Mantlo        | 7/20/17      |
| February 2018                | Leukemia Lymphoma Society Donations          | Beta Club                 | Mantlo        | 7/20/17      |
| Aug. 15, 2017 – May 15, 2018 | Meat Sticks/Beef Jerky Sales                 | FFA                       | Doyle/Brooks  | 7/20/17      |
| Aug. 15, 2017 – May 15, 2018 | Construction Projects                        | FFA                       | Brooks/Doyle  | 7/20/17      |
| Oct. 15 - Dec. 15, 2017      | Fruit Sales                                  | FFA                       | Doyle/Brooks  | 7/20/17      |
| Aug. 15 – Oct. 15, 2017      | Mum Sales                                    | FFA                       | Doyle/Brooks  | 7/20/17      |
| April 1 – June 1, 2018       | Plant Sales                                  | Horticulture              | Doyle/Brooks  | 7/20/17      |
| May – Dec. 2017              | Club T-shirts                                | FBLA                      | Frasier       | 7/20/17      |
| June – July 2017             | Spirit Nights (Hardee's, Zaxby's, Pizza Hut) | Cheer Boosters            | Harrell       | 7/20/17      |
| Aug. 5, 2017                 | Raider Golf Invitational                     | Golf Boosters             | Reed          | 8/17/07      |
| Nov. 2017                    | Tickets to Dodgeball Game                    | PBIS                      | Marr          | 8/17/07      |
| Aug. 28 – Sept. 9, 2017      | Cookie Dough Sales                           | FCS/FCCLA                 | Graves/Warren | 8/17/07      |
| Aug. 2017 – May 2018         | Faculty Jean Days                            | PBIS                      | Marr          | 8/17/07      |
| Aug. 2017 – May 2018         | Concessions                                  | PBIS                      | Marr          | 8/17/07      |
| Nov. 18, 2017                | Silent Auction/Chili Supper                  | Girls' Basketball         | Hayden        | 9/14/17      |
| Aug. 2017 – May 2018         | WEHS hats and necklaces                      | FBLA                      | Frasier       | 9/14/17      |

|                          |                                           |                   |                   |          |
|--------------------------|-------------------------------------------|-------------------|-------------------|----------|
| Aug. – Nov. 2017         | T-shirts                                  | Boys' Soccer      | Thompson          | 9/14/17  |
| Oct. 21, 2017            | WKY XC Meet of Champions                  | Cross Country     | Henshaw/England   | 9/14/17  |
| Oct. 27, 2017            | Chili Supper                              | Boys' Basketball  | Harrell           | 9/14/17  |
| Oct. 2017 – Feb. 2018    | WE Spirit Items                           | Cheerleaders      | Harrell           | 9/14/17  |
| Aug. 26 or Sept. 9, 2017 | Fall Cheer Clinic                         | Cheerleaders      | Harrell           | 9/14/17  |
| Sept. 30, 2017           | Face Painting @ Smith's Grove Festival    | Cheerleaders      | Harrell           | 9/14/17  |
| Aug. 2017 – Mar. 2018    | T-Shirts and Sweatshirts                  | Girls' Basketball | Hayden            | 9/14/17  |
| Aug. 12, 2017            | Dinner/Silent Auction                     | Quarterback Club  | Davidson          | 9/14/17  |
| August 2017              | Sack Lunch Sales                          | Cheerleaders      | Harrell           | 9/14/17  |
| July 24 – Sept. 1, 2017  | Smart Cards                               | Band Boosters     | Cline             | 9/14/17  |
| Sept. 30, 2017           | Raider Invitational Marching Band Contest | Band Boosters     | Cline             | 9/14/17  |
| Aug. 2017 – Feb. 2018    | Concession Stand                          | Band Boosters     | Cline             | 9/14/17  |
| Oct. 16 – 27, 2017       | Spooky Grahams                            | Y-Club            | Bellar            | 10/17/17 |
| Nov. 1 – 18, 2017        | Coke Sales                                | Girls' Basketball | Hayden            | 10/17/17 |
| Oct. 1 – Nov. 20, 2-17   | Shoot-A-Thon                              | Girls' Basketball | Hayden            | 10/17/17 |
| Oct. 21, 2017            | Fall Festival Night                       | AFJROTC           | Bruno/Alcott      | 10/17/17 |
| Oct. 1 – Nov. 11, 2017   | Field of Flags                            | AFJROTC           | Bruno/Alcott      | 10/17/17 |
| Oct. 20 – Nov. 10, 2017  | Pancake Breakfast                         | Baseball Boosters | W. Sanford/Yoakem | 10/17/17 |
| Sept. 23, 2017           | Car Wash                                  | Baseball Boosters | W. Sanford/Yoakem | 10/17/17 |
| Sept. 2017               | Homecoming T-shirts                       | PBIS              | Marr              | 10/17/17 |
| Sept. 2017 – May 2018    | Recycle                                   | SCEC              | Dennison          | 10/17/17 |
| Fall 2017                | Sign Sales                                | Softball Boosters | McKinney/Hymer    | 10/17/17 |
| Fall 2017                | BBQ Plate Lunches                         | Softball Boosters | McKinney/Young    | 10/17/17 |
| Fall 2017-Spring 2018    | Sheet Sales                               | Softball Boosters | McKinney/Young    | 10/17/17 |
| Fall 2017                | Concession Stand                          | Softball Boosters | McKinney/Elkin    | 10/17/17 |
| Fall 2017 – Spring 2018  | Hosting Various Tournaments               | Softball Boosters | McKinney/Hymer    | 10/17/17 |
| Sept. 2017 – May 2018    | Box Lunch Sales                           | SCEC              | Dennison          | 10/17/17 |
| May 2018                 | Yearbook Signing Party                    | Yearbook          | Browning          |          |
| Aug. 2017 – May 2018     | Yearbook Ad. Sales                        | Yearbook          | Browning          | 10/17/17 |
| Aug. 17 – May 2018       | Yearbook Sales                            | Yearbook          | Browning          | 10/17/17 |

|                    |                                          |         |                      |  |
|--------------------|------------------------------------------|---------|----------------------|--|
| Jan. 12, 2018      | Soup/Sandwich Dinner<br>& Silent Auction | Archery | Anderson/T.<br>Young |  |
| Oct. 11 – 27, 2017 | Chocolate Bars                           | Bowling | Bellar/White         |  |
| Oct. 9 – 27, 2017  | Pumpkin Sales                            | CEC     | Dennison             |  |
|                    |                                          |         |                      |  |
|                    |                                          |         |                      |  |