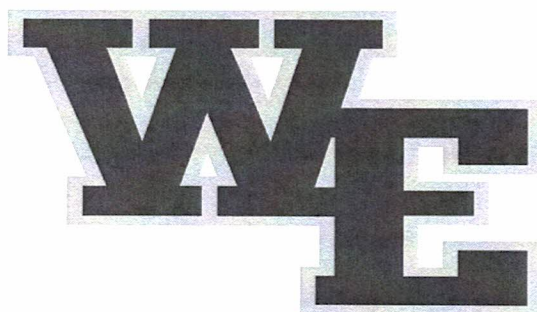


Warren East High School

School Based Decision Making Council

January 23, 2018

Meeting



Warren East High School
6867 Louisville Road
Bowling Green, KY 42101

**Warren East High School
SBDM Agenda**

**January 23, 2018
4:00 pm Library**

**Calling Meeting to Order
Roll Call**

- I. Opening Business**
 - A. Agenda Approval**
 - B. Approve November 20, 2017 Meeting Minutes**
 - C. Good News**
 - D. Public Comment (all speakers shall be limited to five minutes)**
 - II. Instructional**
 - A. Consider Warren East High School Graduation Requirements**
 - B. Consider eProve Program Assurances**
 - II. Budget**
 - A. Consider 2017 - 2018 SBDM Budget Expenditures Year to Date**
 - B. Informational Item: School Activity Accounts for November and December**
 - C. Informational Item: Submitted Field Trip/Fundraisers**
 - III. Operations**
 - A. Consider changes to the 2017-2018 dress code**
 - B. Consider changes to the 2017-18 prohibited items list**
 - IV. Personnel**
 - A. Consultation on Girls' Track Coach**
 - B. Consultation on Assistant Softball Coach**
- Adjourn**

Warren East High School
School Based Decision Making Council

November 20, 2017

The regular called meeting of the Warren East High School Based Decision Making Council was held on November 20, 2017 in the principal's office.

Calling the Meeting to Order

Mrs. Nicole Clark called the meeting to order at 4:04 pm.

Members present: Nicole Clark, Don Holland, Sharon Kinser, Cynthia Mann, Tammy Miller, Shannon Schuler, and Mike Stuckey

Members Absent: Vanessa Britt

I. Opening Business

- a. Agenda Approval: The agenda was approved by consensus as presented.
- b. Minutes Approval: Following review the minutes from the October 24, 2017 meeting were approved by consensus.
- c. Minutes Approval: Following review the minutes from the November 1, 2017 special called meeting were approved by consensus.
- d. Good News:
 - i. Ms. Mann is very thankful for the addition of Ms. McKinney to the Math department. She is doing great things.
 - ii. Ms. Schuler stated the English department is blessed to have Ms. Walker on board and that she has started on an excellent note.
 - iii. Mr. Holland praised the dining hall staff on the excellent Thanksgiving meal that was served this past week.
 - iv. Mr. Stuckey congratulated the dining hall staff on receiving a 100% during a recent health department inspection.
- e. Public Comment:
 - i. Ms. Doyle spoke in concern to switching to a seven period school day and the potential burden it might create for students and staff.
 - ii. Ms. Warren spoke in concern to core content teachers teaching electives which cause classes to be larger. She would favor a hybrid or block schedule for our students.
 - iii. Ms. Lundy spoke in regards to a proposed schedule change and mentioned that she favors an option for a study hall and a broader range of electives in core content areas.
 - iv. Ms. Grimes spoke in regards to a proposed schedule change and likes the concept of offering a study hall for students and that a seven period day does potentially help students with a shorter attention span.

II. Instructional

- a. Informational Item: 2016 – 2017 KY School Report Card Results: Ms. Clark shared and reviewed with council members the results of the 2016 – 2017 school report card. See handout A.

- b. Consider 2017 – 2018 E-prove (CSIP) Improvement Plan: Ms. Clark presented to council members the new E-prove improvement plan and reviewed it with the council members. Mr. Bastin, speaking as Curriculum Coordinator, spoke regarding the changes in the new system from last year. After review and discussion the council approved the improvement plan by consensus. See handout B.
- c. Consider Ad Hoc 2018 – 2019 School Schedule Committee Report: Ms. Mann distributed minutes from the committee meetings and the results of the staff survey to members. Ms. Mann reports that the committee is recommending a seven period day for the 2018 – 2019 school year by a vote of 5 -2. Mr. Stuckey made a motion that Warren East move to a seven period day with the instruction to guidance that they look in the use of a study hall period and doubling up certain CTE classes. Ms. Mann seconded the motion. A roll call vote was taken:

Clark	Yes
Holland	Yes
Kinser	Yes
Mann	Yes
Miller	Yes
Schulter	Yes
Stuckey	Yes

Motion passed by a 7-0 vote. See handouts H and I.

III. Budget

- a. Consider 2017-2018 SBDM Budget Expenditures Year to Date: Ms. Clark presented the SBDM year to date expenditures to the council. See handout C.
- b. Informational Item: School Activity Accounts for October were presented to council members. Handout D.
- c. Informational Item: Submitted Field Trip/Fundraisers were presented to the council members. Handouts E, F, and G.

IV. Operations

- a. Audit of By-Laws and Policies (2nd reading): Ms. Clark presented to council members the the recommended By-Laws and Policies for the Warren East SBDM Council. After review and discussion the new By-Laws and Policies were approved by consensus.

Next Meeting

The next meeting of the Warren East High School Based Decision Making Council will be held on January 23, 2018 at 4:00 pm in the library.

Motion to Adjourn

Meeting was adjourned at 5:13 pm by consensus.

Respectfully Submitted,

Matthew D. Bastin

Change in Graduation Requirements**Current:** Warren East High School

All students	22 credits to graduate
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Warren East High is transitioning from a six period day to a seven period day for the 2018 - 2019 school year. This necessitates a change in the required number of credits required to graduate. The Warren East SBDM respectfully requests that the Warren County Board of Education approve the following graduation requirements.

Proposed:

Class of 2019	23 credits
Class of 2020	24 credits
Class of 2021	25 credits
Class of 2022	26 credits

All students	26 credits to graduate starting with the Class of 2022
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Program Assurance Document_01092018_12:54

Program Assurance Document

Warren East High School
Nicole Clark
6867 Louisville Road
Bowling Green, Kentucky, 42101
United States of America

Last Modified: 01/16/2018
Status: Open

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Program Assurance Document

Assurances must be completed, submitted and approved by midnight
February 28, 2018.

Program Assurances Document

By completing these assurance statements schools, including principals and SBDM Council members, as well as superintendents, are documenting that foundational elements have been reviewed by school staff and are in place for the 2017-18 school year. This statement further ensures that review and approval prior to submission in eProve™ was completed on or before midnight on February 28, 2018.

Choose Yes or No for each statement

6

Writing Program Assurances

(Required by all schools, elementary, middle and high)

1. All students will be recipients of writing instruction/experiences throughout the school year.
 - ☒ **Yes**
 - ☐ No

2. When writing is considered in the school, the implication is that a writing program consists of speaking, listening, writing, reading and language usage.
 - ☒ **Yes**
 - ☐ No

3. Students will write for a variety of audiences and purposes throughout the school year.
 - ☒ **Yes**
 - ☐ No

4. Consistent and timely feedback is provided to improve and guide students' writing skills.
 - ☒ **Yes**
 - ☐ No

Global Competency/World Languages Program Assurances

(Required for **middle and high schools only**. Elementary schools should respond with N/A.)

1. Teachers instructing in the areas of world languages at the high school level (in cases where students are receiving credits for the classes) are certified in the area they are instructing in accordance with KRS 161.028 (1). (Required for High Schools only)

- ☒ **Yes**
- ☐ No
- ☐ N/A

2. Participation in one course does not prevent students from having an opportunity to participate in world languages courses.

- ☐ Yes
- ☒ **No**

3. Schools uphold the KBE's commitment to making global readiness an explicit part of existing college-and-career ready agenda by ensuring all students are globally prepared to support communities and companies.

- ☒ **Yes**
- ☐ No

4. Schools uphold the KBE's commitment to making global readiness an explicit part of existing college-and-career ready agenda by ensuring all students are globally-aware citizens and workers who understand how to cooperate and compete in an increasingly globally-connected economy.

- ☒ **Yes**
- ☐ No

Visual and Performing Arts Program Assurances

(Required by all schools, elementary, middle and high)

1. Teachers instructing in the areas of the visual and performing arts are certified in the area they are instructing in accordance with KRS 161.028 (1).

- ☒ Yes
- ☐ No

2. At the high school level, a variety of courses are offered that fall into each of the visual and performing arts sub-categories: dance, theater, music, media art and visual art. (Required for **high schools only**. Elementary and middle schools should respond with N/A.)

- ☒ Yes
- ☐ No
- ☐ N/A

3. Participation in one course does not prevent students from having an opportunity to participate in visual and performing arts courses.

- ☐ Yes
- ☒ No

4. Schools address all five areas of the visual and performing arts: music, dance, theater, media art and visual art.

- ☒ Yes
- ☐ No

5. Arts teachers have access to equitable resources and space to implement successful programs.

- ☒ Yes
- ☐ No

Practical Living and Career Studies (PLCS) Program Assurances

(Required by all schools, elementary, middle and high)

1. Teachers instructing in the areas of physical education and health are certified in the area they are instructing in accordance with KRS 161.028 (1).

- ☒ **Yes**
- ☐ No

2. At the high school level, a variety of courses are offered that to fall into each of the PLCS sub categories: physical education, health, career studies and consumerism. (Required for **high schools only**. Elementary and middle schools should respond with N/A.)

- ☒ **Yes**
- ☐ No
- ☐ N/A

3. Participation in one course does not prevent students from having an opportunity to participate in PLCS courses.

- ☐ Yes
- ☒ **No**

4. Schools address all four areas of the PLCS: physical education, health education, consumer studies and career studies.

- ☒ **Yes**
- ☐ No

5. PLCS teachers have access to equitable resources and space to implement successful programs.

- ☒ **Yes**
- ☐ No

K-3 Assurances

(Required by all schools housing any, or all of these grade levels)

1. A core instructional program for all K-3 students that provides equitable access to all required Kentucky Academic Standards.

- ☐ Yes
- ☐ No
- ☒ **N/A**

2. A system that addresses accelerated learning, achievement gaps, highly-effective instruction, readiness to learn and student transitions. The system provides a seamless framework, using state and federal funding that addresses academic and behavioral needs and is accessible to all students. (As required in Senate Bill 1, including specifically diagnostic data): Support for early intervention is provided through a multi-tiered system of support including differentiated as well as targeted, intensive academic and behavioral interventions.

- ☐ Yes
- ☐ No
- ☒ **N/A**

3. A system that addresses accelerated learning, achievement gaps, highly-effective instruction, readiness to learn and student transitions. The system provides a seamless framework, using state and federal funding that addresses academic and behavioral needs and is accessible to all students. (As required in Senate Bill 1, including specifically diagnostic data): Universal screening and diagnostic assessments are used to determine individual student needs and baseline performance. Multiple sources of data are used when determining the level of intervention services needed.

- ☐ Yes
- ☐ No
- ☒ **N/A**

4. A system that addresses accelerated learning, achievement gaps, highly-effective instruction, readiness to learn and student transitions. The system provides a seamless framework, using state and federal funding that addresses academic and behavioral needs and is accessible to all students. (As required in Senate Bill 1, including specifically diagnostic data): Academic and behavioral interventions are research-based and vary in intensity and duration to meet the needs and to maximize the achievement of the individual student.

- ☐ Yes
- ☐ No
- ☒ **N/A**

5. A system that addresses accelerated learning, achievement gaps, highly-effective instruction, readiness to learn and student transitions. The system provides a seamless framework, using state and federal funding that addresses academic and behavioral needs and is accessible to all students. (As required in Senate Bill 1, including specifically diagnostic data): Interventions are implemented with fidelity and delivered by individuals qualified to provide the intervention services.

- ☐ Yes
- ☐ No
- ☒ **N/A**

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6. A system that addresses accelerated learning, achievement gaps, highly-effective instruction, readiness to learn and student transitions. The system provides a seamless framework, using state and federal funding that addresses academic and behavioral needs and is accessible to all students. (As required in Senate Bill 1, including specifically diagnostic data): Advancement of the individual student is monitored through a comparison of baseline data collected prior to intervention and ongoing progress data, including documentation of assessments, measures of behavior, progress during instruction and evaluation, at regular intervals for continuous need analysis.

- ☐ Yes
- ☐ No
- ☒ **N/A**

7. A system that addresses accelerated learning, achievement gaps, highly-effective instruction, readiness to learn and student transitions. The system provides a seamless framework, using state and federal funding that addresses academic and behavioral needs and is accessible to all students. (As required in Senate Bill 1, including specifically diagnostic data): Individual student reports are shared with the parents/guardians of each student in kindergarten through grade 3 that summarize the student's skills in mathematics, reading and writing, the student's behavior and any other intervention plans and services being delivered.

- ☐ Yes
- ☐ No
- ☒ **N/A**

8. A continuous improvement process is in place for the K-3 program.

- ☐ Yes
- ☐ No
- ☒ **N/A**

ATTACHMENT SUMMARY

Attachment Name	Description	Item(s)
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WEHS Field Trip Requests (In District)

Revised January 17, 2018

Date	Trip/Destination	Organization	Sponsor	Principal Approval
7-10-2017	FCCLA Fall Meeting Hillvue Heights Church	FCCLA	Graves	7/10/2017
9-13-2017	Bowling Green Regional College Fair Western Kentucky University	Selected Seniors	Anderson	8/24/2017
9-15-2017	WKU High School Leadership Conference	WEHS Leadership/Green Dot	Smith	8/15/2017
9-19/20, 2017	Honors Choir	Choir	Marshall	8/14/2017
9-1-2017	Class Project Ephraim Park	AP Human Geography	White	8/9/2017
10-27-2017	Jackson's Orchard	FMD Class and Peer Tutors	Dennison	9/7/2017
10-24-2017	UK Extension Office	APES	Frasier	9/7/2017
12-8-2017	WKBO and Chaney's	APES	Frasier	9/7/2017
11-30-2017	BG Justice Center	APES	Frasier	9/7/2017
12-8-2017	Salvation Army/Hope Harbor	WEHS Leadership	Marr	9/7/2017
11-2-2017	WKU	ETS	Smith	10/17/2017
11-9-2017	GRECC	Green Dot	Smith	10/17/2017
1-24-2018	GRECC	Green Dot	Smith	10/17/2017
11-17-17	WKU	Yearbook	Browning	10/16/2017
10-30-17	Special Effects Make-Up (in- house)	Art 2 & 3	Wallace	10/16/2017
11-21-2017	JA Teen Summit BGJrHS	Selected Students	Guidance	10/16/2017
10-25-2017	Kobe Aluminum Job Shadowing	Selected Seniors	Thompson	10/16/2017
11-3-2017	Just Piddlin, Jackson's Orchard & Chaney	Ag. Students/FFA	Doyle/Brooks	10/10/2017
11-3-2017	WKU and Medical Center Job Shadowing	Selected Students	Anderson	10/10/2017
11-30-2017	Hillvue Church	Leadership	Marr/Clark	10/31/2017
?	Warren Co. Courthouse	Advanced Choir	Marshall	11/6/2017
12-13-2017	SCA Holiday Lunch	Advanced Choir	Marshall	11/20/2017
2-15-2018	Gifted and Talented Idea Festival	G/T Students & Dual Credit Students	Cooper	12/4/2017
3-27-2018	WKU Farm/FFA Contests	FFA Students	Doyle/Brooks	1/4/2018
4-12-18	WKU Farm/FFA Contests	FFA Students	Doyle/Brooks	1/4/2018

Warren East Field Trips (Out of District)

Revised January 17, 2018

Date	Destination	Organization	Sponsor	Overnight	Principal Approval	BOE Approval /Supt. Approval
Jan 28 – 30, 2018	State Beta Convention Lexington, KY	Beta Club	Mantlo/Keeling	Yes	5/18/17	6/22/17
Aug. 17-18, 2017	Kentucky State Fair Louisville, KY	FFA	Brooks/Doyle	Yes	5/16/17	6/22/17
Sept. 7, 2017	CPC Commodities Fountain Run, KY	FFA	Brooks/Doyle	No	7/19/17	8/17/17
Oct. 24-27, 2017	National FFA Convention Indianapolis, IN	FFA	Brooks/Doyle	Yes	7/19/17	8/17/17
Aug 4 - 5, 2017	Barefoot Republic Camp	Cheerleaders	Dubrin	Yes	7/19/17	8/17/17
July 25 – 28, 2017	Southeastern Louisiana Univ. New Orleans	Yearbook	Browning	Yes	7/10/17	8/17/17
July 27 – 28, 2017	Tanglewood Golf Course Taylorsville, KY	Boys' Golf	Reed	Yes	7/10/17	8/17/17
Nov. 3 – 4, 2017	Norwood HS, Norwood OH	Band	Cline	Yes	7/24/17	9/14/17
Sept. 28, 2017	FFA Leadership Training Hardinsburg, KY	FFA	Brooks/Doyle	No	8/2/17	9/14/17
Sept. 7, 2017	CPC Facilities Fountain Run, KY	FFA	Brooks/Doyle	No	8/3/17	9/14/17
Sept 8-9, 2017	Rising Sun Conf. Hardinsburg, KY	FFA	Brooks/Doyle	Yes	8/8/17	9/14/17
Nov. 14-15, 2017	Murray State Univ. Murray, KY	FFA	Doyle	Yes	8/10/17	9/14/17
Sept. 21, 2017	Metcalfe Co. Ext. Office Edmonton, KY	FFA	Brooks	No	8/10/17	9/14/17
Oct. 10, 2017	Titans Field Day Nashville, TN	FBLA	Frasier	No	8/11/17	9/14/17
Sept. 9, 2017	Orienteering Falls of Rough, KY	AFJROTC	Alcott/Bruno	No	8/23/17	9/14/17

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WEHS 2017-2018 Fundraisers

Last Revised 01/17/2018

Date	Activity	Organization	Sponsor	BOE Approval
March 29 – Sept 1, 2017	Green Dot T-shirts	Green Dot	Smith	4/20/17
July 31 – Aug 18, 2017	Coke Sales	Boys' Basketball Boosters	Harrell	4/20/17
March – April 2018	Prom Tickets	Class of 2018	Cooper	7/20/17
March 2018	Jr./Sr. Play Games	Class of 2018	Cooper	7/20/17
October 2017	Faculty vs. Staff B-ball Game	Class of 2018	Cooper	7/20/17
February 2018	Valentine Crush Can Sale	Class of 2018	Cooper	7/20/17
Aug. – Dec. 2017	T-shirt Sales	Beta Club	Mantlo	7/20/17
Aug. 2017 – May 2018	Sucker Sales	Beta Club	Mantlo	7/20/17
February 2018	Leukemia Lymphoma Society Donations	Beta Club	Mantlo	7/20/17
Aug. 15, 2017 – May 15, 2018	Meat Sticks/Beef Jerky Sales	FFA	Doyle/Brooks	7/20/17
Aug. 15, 2017 – May 15, 2018	Construction Projects	FFA	Brooks/Doyle	7/20/17
Oct. 15 - Dec. 15, 2017	Fruit Sales	FFA	Doyle/Brooks	7/20/17
Aug. 15 – Oct. 15, 2017	Mum Sales	FFA	Doyle/Brooks	7/20/17
April 1 – June 1, 2018	Plant Sales	Horticulture	Doyle/Brooks	7/20/17
May – Dec. 2017	Club T-shirts	FBLA	Frasier	7/20/17
June – July 2017	Spirit Nights (Hardee's, Zaxby's, Pizza Hut)	Cheer Boosters	Harrell	7/20/17
Aug. 5, 2017	Raider Golf Invitational	Golf Boosters	Reed	8/17/07
Nov. 2017	Tickets to Dodgeball Game	PBIS	Marr	8/17/07
Aug. 28 – Sept. 9, 2017	Cookie Dough Sales	FCS/FCCLA	Graves/Warren	8/17/07
Aug. 2017 – May 2018	Faculty Jean Days	PBIS	Marr	8/17/07
Aug. 2017 – May 2018	Concessions	PBIS	Marr	8/17/07
Nov. 18, 2017	Silent Auction/Chili Supper	Girls' Basketball	Hayden	9/14/17
Aug. 2017 – May 2018	WEHS hats and necklaces	FBLA	Frasier	9/14/17

Aug. – Nov. 2017	T-shirts	Boys' Soccer	Thompson	9/14/17
Oct. 21, 2017	WKY XC Meet of Champions	Cross Country	Henshaw/England	9/14/17
Oct. 27, 2017	Chili Supper	Boys' Basketball	Harrell	9/14/17
Oct. 2017 – Feb. 2018	WE Spirit Items	Cheerleaders	Harrell	9/14/17
Aug. 26 or Sept. 9, 2017	Fall Cheer Clinic	Cheerleaders	Harrell	9/14/17
Sept. 30, 2017	Face Painting @ Smith's Grove Festival	Cheerleaders	Harrell	9/14/17
Aug. 2017 – Mar. 2018	T-Shirts and Sweatshirts	Girls' Basketball	Hayden	9/14/17
Aug. 12, 2017	Dinner/Silent Auction	Quarterback Club	Davidson	9/14/17
August 2017	Sack Lunch Sales	Cheerleaders	Harrell	9/14/17
July 24 – Sept. 1, 2017	Smart Cards	Band Boosters	Cline	9/14/17
Sept. 30, 2017	Raider Invitational Marching Band Contest	Band Boosters	Cline	9/14/17
Aug. 2017 – Feb. 2018	Concession Stand	Band Boosters	Cline	9/14/17
Oct. 16 – 27, 2017	Spooky Grahams	Y-Club	Bellar	10/17/17
Nov. 1 – 18, 2017	Coke Sales	Girls' Basketball	Hayden	10/17/17
Oct. 1 – Nov. 20, 2-17	Shoot-A-Thon	Girls' Basketball	Hayden	10/17/17
Oct. 21, 2017	Fall Festival Night	AFJROTC	Bruno/Alcott	10/17/17
Oct. 1 – Nov. 11, 2017	Field of Flags	AFJROTC	Bruno/Alcott	10/17/17
Oct. 20 – Nov. 10, 2017	Pancake Breakfast	Baseball Boosters	W. Sanford/Yoakem	10/17/17
Sept. 23, 2017	Car Wash	Baseball Boosters	W. Sanford/Yoakem	10/17/17
Sept. 2017	Homecoming T-shirts	PBIS	Marr	10/17/17
Sept. 2017 – May 2018	Recycle	SCEC	Dennison	10/17/17
Fall 2017	Sign Sales	Softball Boosters	McKinney/Hymer	10/17/17
Fall 2017	BBQ Plate Lunches	Softball Boosters	McKinney/Young	10/17/17
Fall 2017-Spring 2018	Sheet Sales	Softball Boosters	McKinney/Young	10/17/17
Fall 2017	Concession Stand	Softball Boosters	McKinney/Elkin	10/17/17
Fall 2017 – Spring 2018	Hosting Various Tournaments	Softball Boosters	McKinney/Hymer	10/17/17
Sept. 2017 – May 2018	Box Lunch Sales	SCEC	Dennison	10/17/17
May 2018	Yearbook Signing Party	Yearbook	Browning	
Aug. 2017 – May 2018	Yearbook Ad. Sales	Yearbook	Browning	10/17/17
Aug. 17 – May 2018	Yearbook Sales	Yearbook	Browning	10/17/17

