



Sayreville Public Schools
Vision 2030
Office of Human Resources

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Dr. Edward Aguiles, Director of Human Resources & Professional Development

Student Teaching/Observation(s) Requirements

The Sayreville School District is always willing to assist students of education with both field observation and student teaching requirements. Applicants interested in acquiring their experience in the Sayreville School District should be prepared to provide the items indicated below. We cannot begin searching for a Placement until we receive these items from the Student.

1. Request for Placement/Letter of Introduction must be sent to us from the College/University advising the observation/student teaching requirements and hours. The Request/Letter needs to be on College/University Letterhead and must include the student's name.
2. Applicants must complete the Fingerprinting and Criminal History review for New Applicants which can be found on under the **Student Teaching Information** on the website.
3. Negative Results of the student's Mantoux Test (taken within the last six (6) months or when the student began attending College/University).
4. The student needs to bring his/her University/College Student ID when he/she comes to submit the paperwork at the Office of Human Resources.
5. Requests **must** be sent via e-mail to the Office of Human Resources at **Human.Resources@sayrevillek12.net**
6. Once you have completed the items indicated above, please e-mail Human Resources at **Human.Resources@sayrevillek12.net** to schedule an appointment to submit these items.

The District will not begin searching for your Placement until you have submitted all of the required documentation. You will be notified by e-mail if and when a Placement is found. Best Wishes for success in continuing your education!