

Job Title: Teacher**Reports to: Principal**

Mill Springs Academy of Alpharetta, GA, a college-prep school serving non-traditional learners, invites applications for full-time, grades K-12 teachers for the 2023-2024 school year. The teacher will provide opportunities for maximum student development and growth through developmentally appropriate learning experiences. The teacher will design and implement a wide variety of instructional strategies that will accommodate various abilities and skills in accordance with the school curriculum. This is a full-time position teaching five academic classes and an Advisory. After-school opportunities are available.

Key Responsibilities:

- Design coursework that includes project based, student initiative driven units and labs, incorporates hands on learning and out of box thinking.
- Track student performance; evaluate programs and student progress (conferences, written evaluation, and written daily correspondence).
- Effectively adapt teaching methods, instructional materials, and learning opportunities to meet students' varying needs and interests
- Instruct and encourage individual students; establish goals for individualized students and small groups.
- Implement and model the school's social curriculum (Levels System/Community Structure) with a strong emphasis on community
- Assess student progress through observations, assignments, and assessments, and communicate and collaborate with parents, other teachers, counselors, and administrators regarding students' progress
- Maintain accurate and complete student records
- Attend professional meetings, educational conferences, and teacher training workshops in order to maintain and improve professional competence
- Participate in student extra-curricular activities, such as sponsorship of clubs, involvement in after-school student activities, chaperone student events.
- Manage the class and ensure engagement and discipline.
- Attend staff meetings, and serve on committees as required
- Select, store, order, issue, and inventory equipment, materials, and supplies
- Additional duties as assigned by the administration.

Professional Skills, Knowledge, and Experience:

- Bachelor's degree (preferably a Masters); a minimum of 3 years teaching experience
- Special Education degree or endorsement also a plus
- Experience teaching students with learning disabilities and an understanding of different learning styles and skill levels
- Highly creative, flexible, innovative teaching style that engages all types of learners
- Must be a team-player and able to build positive working relationships with colleagues
- Ability to develop positive rapport with students
- Superior communication skills (both written and oral) and communicate effectively, both orally and in writing, with students, parents, and other professionals on a regular basis

- Demonstrate computer literacy and proficiency (e.g., word processing, spreadsheets, email, Internet, presentation software, and online grade book programs). Experience with SmartBoard and FACTS (RenWeb or another learning management system) technology; must have working knowledge of Google Classroom and its applications (Documents, Slides, Sites, etc.)

Please forward cover letters and resumes to Patsy Beckwith, Director of Human Resources at hr@millsprings.org.