

Ashland Independent Schools
Classified Job Description

POSITION: Occupational Therapist

QUALIFICATIONS:

1. Shall hold a master's degree or higher and the required Kentucky certificate for the assigned position.
2. Shall demonstrate the ability to work effectively with students, peers, and adults.
3. Shall demonstrate the ability to communicate effectively with students, parents, and faculty.

REPORTS TO: Head Start Director

SUPERVISES:

1. Students within the classrooms setting
2. Instructional and/or clerical assistants

PHYSICAL QUALIFICATIONS:

Shall have the ability to sit, lift, stoop, push, pull, any and all body movements as relates to the job description.

JOB GOAL: To help students learn and grow.

PERFORMANCE STANDARDS:

1. Demonstrates professionalism.
2. Designs/plans instruction and learning activities.
3. Creates a learning climate free from harassment.
4. Collaborates with the Disability Coordinator and Teachers.
5. Introduces/implements/manages instruction.
6. Assesses learning and communicates effectively.
7. Will evaluate and assess children referred for OT Services.
8. Collaborates with colleagues, parents and other agencies.
9. Demonstrates a current and sufficient academic knowledge of certified content areas.
10. Demonstrates implementation of technology in teaching and learning.
11. Acts in accordance with the by-laws and policies as set forth by the school/council/Ashland Independent Board of Education, Kentucky Revised Statutes and school council policies.
12. Performs instructional duties as prescribed in the Ashland Independent Board of Education/school council policies.
13. Performs other duties as assigned by the Director in accordance with the best interest of the school, students, and district.

TERMS OF EMPLOYMENT:

180 Days (7.5 hour days)

185 days (7.5 hour days)

Commensurate with Ashland Independent Schools Classified Salary Schedule.

Additional duties may be assigned upon the recommendation of the director and approved by the superintendent. Increments for additional duties will be set on the district salary schedule approved by the board of education.

EVALUATION: Performance of this position will be conducted in accordance with the board policy on Evaluation of Certified Personnel. Evaluation of teachers will be conducted by the building principal or their designee.

8/23/2021