Lost River Elementary Parental Involvement Policy

GENERAL EXPECTATIONS
Lost River Elementary agrees to:

- Be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:
    - Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
        - (A) that parents play an integral role in assisting their child's learning
        - (B) that parents are encouraged to be actively involved in their children's education at school
        - (C) that parents are full partners in their children's education and are included, as appropriate, in decision- making and on advisory committees to assist in the education of their children
        - (D) the carrying out of other activities
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent.
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community.
- Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parental involvement policy.
- Use the findings of the parental involvement policy evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy.
- Provide each parent an individual student report about the performance of their child on the State assessment.

POLICY INVOLVEMENT
Lost River Elementary will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:
    - All parents shall be invited and encouraged to attend.
    - The school will provide information and explain the requirements of Title I and the rights of parents

Activity/ Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
Title I Night	Principal / ECC	August or September	Parents will be notified by flyer and Blackboard Connected	Sign-in sheets

2. Offer a flexible number of meetings and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/Evaluations (How success will be measured)
Open House SBDM Council Meetings PTO Meetings Family Nights Student Performances	Principal; Assistant Principal; Teachers	Monthly	Flyers will be sent home, Marquee in front of the school; Blackboard Connect	Sign- in sheets

3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs. This should include the planning, review, and improvement of the school parental involvement policy, as well as the joint development of the school-wide program plan.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
Coffee Hour	Principal	Each Semester	Flyers will be sent home; Blackboard Connect	Sign-in sheets

4. Provide parents of participating children:

- Timely information about the Title I programs.
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
- Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
Title I Night Parent Teacher conferences SBDM Council Meetings	Principal; Teachers; SBDM Council	September February	Announcement on Marquee; Flyers sent home; Website Blackboard Connect	Sign in sheets

COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Dear Parent or Guardian,

The educators in Warren County are committed to providing a quality instructional program for your child. This letter is just one of the ways of keeping you informed of the educational commitment of our schools and our district.

Our district receives federal funds for Title 1 programs as a part of the No Child Left Behind Act (NCLB). Under NCLB, you have the right to request information regarding the professional qualifications of your child's teacher(s). If you request this information, the district will provide you with the following:

1. Whether the teacher has met the state requirements for licensure and certification for the grade levels and subject matters in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
3. The college major and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether your child is provided services by paraeducators, and if so, their qualifications.

If you would like to request this information, please contact Jim Goff by phone at (270) 746-0334 or by email at jim.goff@warren.kyschools.us Please include your child's name, the name of the school your child attends, the names of your child's teacher(s) and an address or email address where the information may be sent. Thank you for your interest and involvement in your child's education.

The Title I Program is funded by the Federal Government and enables us to provide this program for the benefit of our students. The goal of Title I is to provide a high quality education for every child.

Lost River Elementary School is offering a school-wide Title I Program. Primary students receive 90 minutes of core reading instruction and 60 minutes of core math instruction. Intermediate students receive 60 minutes core reading instruction and 60 minutes core math instruction. The Title I program is designed to assist students by providing an additional 30 minutes for reading and an additional 30 minutes for math. All students will benefit from the added assistance for intervention, extra practice, or extension. We will have a reading intervention teacher and a math intervention teacher who may pull students during the 30-minute sessions. Lost River Elementary's Title I program sets goals for improvement to measure student progress, using a variety of research based instructional materials and hands-on activities.

Lost River Elementary Learning Compact

Lost River Elementary School is committed to the belief that all children can learn and acknowledge that all of us--- teachers, administrators, and families---working together can make a positive difference in student achievement.

THE TEACHER'S PLEDGE

We want to thank you for entrusting your child's learning into our care. We believe that if the teacher, the family and the child work together, we can give each child the best education possible. We will treat your child with respect and do our best to help him/her be a successful learner by doing the following:

- Provide high quality instruction from highly qualified teachers/para-professionals
- Have high expectations for all students
- Work with families, the community, and other professionals to support student learning
- Provide a safe, supportive and effective learning environment
- Respect the cultural differences of students and their families
- Keep parents informed.
- Provide challenging tasks so the student can achieve his/her potential
- Actively and consistently work toward the goal of achieving excellence

THE FAMILY'S PLEDGE

I know I am my child's first and most important teacher. I understand that my participation in my child's education will help his/her achievement and attitude. Therefore, I will be active in helping my child receive the best education possible by doing the following:

- Insist that all homework assignments are done each night
- Discuss with my child what he/she has learned at school each day – ask questions
- Remind my child of the necessity of discipline in the classroom – especially self-discipline
- Spend at least one-half hour a day enhancing reading and/or math activities
- See that my child is punctual and attends school regularly
- Encourage my child's efforts and be available for questions
- Stay aware of what my child is learning
- Keep in touch with teachers by regularly responding to messages and reports from school
- Attend parent/teacher conferences and educational planning meetings to discuss student achievement
- Be available and supportive of important educational decisions made for my child by the school staff
- Make sure my son/daughter gets a good night's sleep

THE STUDENT'S PLEDGE

I realize that my education is important to me. I will put forth my best effort and attitude so that I will receive the best education possible by doing the following:

- Attend school regularly
- Work hard to do my best – being responsible and having a good attitude
- Complete and return homework assignments
- Conform to rules of student conduct
- Respect and cooperate with other students and adults
- Ask for help when I need it
- Communicate with others about what I am learning at school

BUILDING CAPACITY FOR INVOLVEMENT

Lost River Elementary will take the following actions to:

1. Provide assistance to parents in understanding such topics as:
   - Kentucky's academic content standards
   - Kentucky's student academic achievement standards
   - Kentucky's academic assessments including alternate assessments
   - School assessments
   - How to monitor their children's progress
   - How to work with educators to improve the achievement of their children

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
Title I Night Report Card Conference Night SBDM Council Meeting	Principal; Teachers; SBDM Council	On-going	Flyers sent home; Blackboard Connect Website	Sign in sheets

2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children's academic achievement.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
Title I Night Report Card Conference Night SBDM Council Meeting	Principal; Teachers; SBDM Council	On-going	Announcement on Marquee; Flyers sent home; Blackboard Connect Website	Sign in sheets

3. Educate teachers, student services personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to and communicate and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
Volunteer training; literacy training	Administration , FRC	On-going	Communication to parents through flyers; web-site and Blackboard Connect	Sign-in sheets

4. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). Possible programs include Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The schools program must help teachers, principals, and other staff work well with parents. The school will also develop other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
Literacy training	Administration, FRC	On-going	Communication to parents through flyers; web-site and Blackboard Connect	Sign-in sheets

5. Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
Utilize GEO Center for necessary documents; provide interpreters at meetings and functions	Administratio n FRC	On-going	Communication sent to parents in native language (when possible); interpreters provided at meetings	Copies of communications

6. Provide reasonable support for parental involvement activities as parents may request

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
As requested by parent	Administratio n; FRC	On-going	Communication to parents through flyers; web-site and Blackboard Connect	Sign-in sheets

The School Parental Involvement Policy/Plan may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The policy may include the discretionary activities as listed:

- Involve parents in the development of training to improve the effectiveness of training for teachers, principals, and other educators.
- Provide necessary literacy training for parents from Title 1 funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or other educators who work directly with participating children.
- Arrange meetings with parents who are unable to attend conferences at school to maximize parental involvement and participation in their children's education.
- Adopt and implement model approaches to improving parental involvement.
- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- Develop appropriate roles for community-based organizations and businesses in parental involvement activities.

ACCESSIBILITY

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)	Accountability/ Evaluations (How success will be measured)
PLC Meetings	Administration ECC	On-going	Communication to parents through flyers; web-site and Blackboard Connect	Sign-in sheets

ADOPTION

This Lost River Elementary Parental Involvement Policy has been developed/revised jointly with, and agreed on with, parents of children participating in Title I program, as evidence by meeting minutes.

The Parental Involvement Policy was developed/revised by Lost River Elementary on September 26, 2017 and will be in effect for the period of the school year.

The school will distribute this Parental Involvement Policy to all parents of participating Title I children and make it available to the community on or before October 1, 2017.

Jim Goff, Principal

9/26/17
Date

These parents were involved with the development of this document:
Kim Thompson
Janel Doyle
Numerous others at PTO meetings