

# The Connector

April 2023

*Chantal Joyce, Director of Human Resources*

*Tina Kelly, FMLA, Frontline Support, Benefits A-K*

*Holly Cook, Personnel, Workers Comp, Benefits L-Z*



**Planning to Retire?**

If you plan to retire at the end of this school year, please contact Chantal Joyce by Wednesday, April 19.



If you are going to be absent from work more than five consecutive days you must contact HR to request a leave. Scan the QR code for more information on FMLA and to see if you qualify.

Spread the word! As hiring season approaches, we are looking for qualified candidates to fill several positions within our district. The QR code to the right will take you to all of the current job postings, with more being added weekly.



These staff members won our March social media gift card giveaway!  
Follow our HR department on Twitter and Facebook for your chance to win future drawings!

- Kala Edwards - Shawna Howard - Laken Shepperson



@MercerCountyHR



@MercerCounty\_HR

# “Ask Benefits First”

Many employees are unaware what benefits the district offers, or even what benefits they are enrolled in. If you have a benefits, or job related question, ask your benefits coordinator first. That’s what we’re here for!

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It's never too early to start investing in your financial future. Visit the Deferred Comp section of your KHRIS login page to learn more or enroll in a retirement plan. If you have questions, contact your insurance coordinator for assistance.

Can you feel the anticipation in the air? The Invitational Team Steps Challenge is starting soon. Log into your WebMD account and join a team or grab some co-workers and start your own team! If you have questions, contact your insurance coordinator for assistance.

If you receive a letter from **Alight Verifications**, please respond as quickly as possible. This is a third party agency that sends information to Anthem. If they do not receive the required documentation by the deadline, that may result in your dependents losing health coverage.

**For More Information:**

Visit [www.yourdependentverification.com/plan-smart-info](http://www.yourdependentverification.com/plan-smart-info) to view notices or upload documentation. For questions, the KEHP website contains helpful information and can be located at [KEHP.ky.gov](http://KEHP.ky.gov). You may also call the Alight helpline at 1-800-725-5810.