

**CUMBERLAND TRACE ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL MINUTES**

April 19, 2012

Approved

CTE Mission: Learning as much as we can to be the best that we can.

CTE Vision: Lifelong Learners and Leaders.

The regular meeting of the Cumberland Trace Elementary School Based Decision Making Council was held on Thursday, April 19, 2012 at 5:30 p.m. in the school library.

Calling the Meeting to Order

Mary Evans called the meeting to order at 5:33 p.m.

Members present were Sharon McCubbins, Melissa Zimmer, and Curtis Willis, teacher representatives and Laura Jacobs, parent representative. Members absent were Kim Green and Clark Arnold, parent representatives and Lisa Kelton, teacher representative.

The minutes of the March 21, 2012 meeting were approved.

Good News Reports

Service Fair for EL Families – There were 150-200 people in attendance for health screenings and to visit informational booths.

Author visit – Tedd Arnold – Students enjoyed hearing how he developed his ideas and illustrations.

Arts Gala – The Arts Gala was well attended by families. The students performed a variety of dances.

Air Quality Work – The Air Quality Company cleaned the vents in the classrooms, library, hallways, and gym over Spring Break.

Planning

CSIP

The Implementation and Impact Check was presented to council, and approved by consensus.

Leader In Me

We will have three days of summer professional development on the 7 Habits, Implementation, and Lighthouse training. The trainers will be from the Covey Foundation with a cost for three days of \$15,800.

Program Reviews

Charlie Forshee, committee co-chair, presented the Practical Living Review.

Recommendations – vertical alignment of health curriculum, PECAT document familiarity, build collaboration among teachers, student created rubrics, monitor assessment data, provide PD for all teachers, need a separate gym from cafeteria.

The Council agreed by consensus to accept the Program Review for Practical Living.

Melissa Zimmer, committee co-chair, presented the Writing Review.

Recommendations – literacy team, content-area writing instruction, feedback, reflection, revision, PD

Strengths – portfolios that go through the years, lots of publication forms, content-area writing in primary, faculty participation and leadership in writing initiatives, administrator –initiated writing opportunities for students.

The Council agreed by consensus to accept the Program Review for Writing.

Sharon McCubbins, committee co-chair, presented the Arts and Humanities Review.

Strengths – arts schedule, all students receive instruction in the arts, local, state, and national standards are being met, student performances/products show understanding of skills/techniques, guest artists, student performances and products, juried event participation, assessments, communication.

Recommendations – teaching terminology, include all 3 processes – creating, performing, and responding, more documentation needed for drama and dance.

The Council agreed by consensus to accept the Arts and Humanities Program Review.

Budget Report

The council reviewed the SBDM Budget and the Activity Fund Budget.

The Title I Budget was presented to the council and with the No Child Left Behind Waiver, Title I Budget increased to \$85,935.

Old Business**Enrollment Update**

We lost two students over Spring Break and enrolled one student.

SBDM Teacher Election

Laura Sanders, Cathy Willoughby, Ruthie Wix will be serving for the next two years.

Parent Election

The Parent Election is April 27.

New Business

The numbers of out of district students for each grade level were reviewed.

Staffing

Staffing for 2012-2013 was discussed. A 5/6 grade teacher will probably be needed for next year.

Utilization of Space

Decisions will need to be made regarding where classrooms will be placed next year.

The meeting adjourned 7:00.

Mary Evans

Sharon McCubbins

Curtis Willis

Melissa Zimmer

Laura Jacobs