

CUMBERLAND TRACE ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL MINUTES
October 20, 2011
Unapproved

The Regular Meeting of the Cumberland Trace Elementary School Based Decision Making Council was held on Thursday, October 20, 2011 at 5:30 p.m. in the school library.

Calling the Meeting to Order

Mrs. Evans, Principal, called the meeting to order at 5:30 p.m.

Members present were Mary Evans-Principal, Sharon McCubbins, Melissa Zimmer, and Curtis Willis teacher representatives and Laura Jacobs, parent representative. Council members absent were Clark Arnold and Kim Green, parent representatives and Lisa Kelton, teacher representative.

The minutes of the September 15, 2011 meeting were approved.

Good News Reports

Applying for Garden Grant \$5000 – will use to build greenhouse.

Technology grant – 20 iPads to use with 6th grade students for book groups and will be used in regular classroom.

Homework Help began last week.

Chess Club – 24 students, 3 coaches, doubled in size from last year.

Planning

CSIP – 2009 – 2011 plan is complete. Next month there will be a new CSIP. Mrs. Evans reviewed the I & I checks for Literacy and Closing the Gaps components.

Mrs. Evans shared the PBIS Action Plan. She reviewed reasons for discipline reports given and locations where discipline reports are received. Discipline reports are currently at half of number that were given out last year. Teacher survey results are being studied.

SACS Review Team will visit on Nov. 10 and 11. Our self-assessment and executive summary have been completed.

Program Reviews – We are continuing to collect evidence for the three areas.

Budget Report

SBDM Budget – Changes have been made in order to locate additional funding for another RtI person – changes were made to the following budget areas: library books, periodicals/newspapers, audiovisuals, and general supplies.

Title 1 Budget – Library books, AV, periodicals/newspapers, and general supplies will now be taken from this budget.

Activity Fund budget was shared.

A motion was made by Mrs. Jacobs to hire a 19 hour RtI person by adjusting the SBDM and Title 1 Budget. Melissa Zimmer seconded the motion which passed 4 – 0.

Old Business

Enrollment Update – Total = 437 with preschool

School Choice – No parents chose to move their children to Cumberland Trace.

New Business

Implementation of the Leader in Me is continuing. We now have Morning Meeting Leaders, hallway leaders, mailbox leaders, and transportation leaders.

G/T Task Force – A district task force has been formed. Mary Evans and Allison Mefford represent CT on this committee which is charged with evaluating GT services in Warren County.

International Week Planning Committee Report – Two meetings have been held. There are 15-minute workshops planned for the evening instead of performances.

Student Achievement Data –Reading and Math trend data were shared. A continued increase in proficient and distinguished performance was noted.

The meeting adjourned at 6:48.

Mary Evans

Sharon McCubbins

Laura Jacobs

Curtis Willis

Melissa Zimmer