

**CUMBERLAND TRACE ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL MINUTES**

September 15, 2011

Approved

The Regular Meeting of the Cumberland Trace Elementary School Based Decision Making Council was held on Thursday, September 15, 2011 at 5:30 p.m. in the school library.

Calling the Meeting to Order

Mrs. Evans, Principal, called the meeting to order at 5:34 p.m.

Members present were Mary Evans-Principal, Sharon McCubbins, Melissa Zimmer, Lisa Kelton, and Curtis Willis teacher representatives and Kim Green, Laura Jacobs and Clark Arnold, parent representatives.

Vidya Seshadri, parent, was present.

The minutes of the August 18, 2011 meeting were approved.

Addition to the agenda:

New Business

International Week

Good News Reports

PTA General Meeting and Classroom Visits – The students did well as public speakers announcing the PTA projects. The teachers had positive feedback from the parents.

Five volunteer trainings opportunities – A total of 60 parents/grandparents/family members have been trained.

Block Students – The WKU block students have started their semester to observe and assist.

Author Visit – Sharon McCubbins reported the wonderful author visit and how the author visit energizes the students to read.

Public Comment

Vidya Seshadri commented on the author visit and CTE's website.

Planning

Comprehensive School Improvement Plan

Continuing to work on the goals for literacy and closing the gaps. The results of the test scores will be issued on September 16th.

Response to Intervention

Student goals are to read and calculate at grade level. Students at 3rd stanine or below will receive RTI for 30 minutes.

Curtis Willis and Melissa Zimmer discussed the gaps in reading and math.

PBIS Action Plan

Positive Behavior Intervention Support is the school wide plan for behavior focusing on our CLAWS expectations. Our goals are improving the process for student rewards and to improve the staff consistency with student rewards.

SACS Review

On November 10 & 11, the Review Team will be at CT. Teacher committees have been collecting evidence, of the standards and developing parent survey questions.

Program Reviews

Data has been collected for Arts & Humanities, Practical Living, Career Studies and Career Writing.

Budget Report

Tina Rzepka presented the activity fund budget and the SBDM budget.

Title I Budget

Mrs. Evans stated the items that have been purchased with the Title I carryover funds.

Old Business

Enrollment Update

Total enrollment as of today is 425.

Mrs. Evans informed the council of the cap size of the 2nd grade classes. One class has 26 students and one class has 27 students. We will not create a 1st/2nd combined class at this time. The council will continue to monitor the 2nd grade numbers.

SBDM Training and Background Checks for Parents

All training and background checks have been completed.

Chorus Handbook

Mrs. Jefferson, music teacher, has decided to keep the wording as is in the Chorus Handbook.

New Business

The Leader in Me

Teacher representatives updated the council of the ideas and techniques used in their classrooms. Mrs. Evans has applications for students to do the Morning Meeting.

Student Achievement Data

This topic will be presented at the next meeting.

School Choice

The elementary schools that don't make AYP will offer the students the option to transfer to another school that has made AYP.

International Week

The committee has decided to change International Week to November 28 – December 2. The International Night will be December 1. The theme will be Regions of the World. Schedule of events are: workshops in the gym (learn native dances, language & writing skills).

The meeting adjourned at 6:54.

Mary Evans

Clark Arnold

Sharon McCubbins

Laura Jacobs

Kim Green

Melissa Zimmer

Lisa Kelton

Curtis Willis