

**CUMBERLAND TRACE ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL MINUTES**

August 18, 2011

Approved

The Regular Meeting of the Cumberland Trace Elementary School Based Decision Making Council was held on Thursday, August 18, 2011 at 5:30 p.m. in the school library.

Calling the Meeting to Order

Mrs. Evans, Principal, called the meeting to order at 5:30 p.m.

Members present were Mary Evans-Principal, Sharon McCubbins, Melissa Zimmer, Lisa Kelton, and Curtis Willis teacher representatives and Kim Green, Laura Jacobs and Clark Arnold, parent representatives.

Lisa Goldy, parent, was present.

The minutes of the July 28, 2011 meeting were approved.

Addition to the agenda

New Business

Music Fund Raiser and Chorus handbook

Mrs. Evans read the following policy:

Those who are in attendance at the council meeting shall be provided an opportunity to discuss issues under consideration by the council by the following procedure:

1. As each topic is discussed, the chairperson shall call on speakers from the floor. Each speaker will be limited to five (5) minutes, unless prior approval was given. Input will be allowed before the council makes decision.
2. Input and reaction must be relevant to the topic and must be within the authority of the council.
3. The council reserves the right to terminate discussion if deemed inappropriate.
4. Items from the floor or under new business will be taken under advisement and considered for action.

Good News Reports

Open House on August 4th was well attended by parents.

Opening of school has gone smoothly.

Leader in Me – Students are being offered many opportunities to be leaders.

Mr. Willis' ELL 2nd & 3rd grade students are in the 5th stanine and above in reading.

Public Comment

No comment

Planning

Comprehensive School Improvement Plan

The Library Media Center Plan will be added to the CSIP- for the library media center to provide resources for students aligned to current core standards.

This motion was made by Lisa Kelton, seconded by Melissa Zimmer and accepted by the council.

Response to Intervention

Students take GRADE and GMADE as a universal screener. If they score at or below the 3rd stanine, they receive RTI services.

SACS Review – Mission and Vision Statement

The council agreed by consensus to adopt a new mission and vision statement –

Mission Statement

Learning as much as we can to be the best that we can.

Vision Statement

Lifelong Learners and Leaders

Budget Report

Tina Rzepka presented the activity fund budget and the SBDM budget.

Title I Budget

Mrs. Evans purposed a purchase from the Title I carryover funds – Brain Pop.

Old Business

Enrollment Update

Total enrollment as of today is 395.

Mrs. Evans explained the movement of kindergarten students due to the increase of K-1st grade students and utilizing Mrs. Ramey as a kindergarten teacher in the afternoons.

A schedule change for Art class – extra 1/2 day every other week.

Second Reading of Attendance Policy

The council agreed by consensus to adopt the Attendance Policy.

SBDM Training and Background Checks for Parents

The training and background check for parent representative is every year.

New Business

Elect Vice Chair of SBDM Council

Sharon McCubbins was elected by consensus to be the Vice-Chair.

The Leader in Me

The Leader in Me is our school wide theme. Teacher representatives updated the council of the ideas and techniques used in their classrooms about being proactive.

International Week/Night – Week of Oct. 17

A planning committee needs to meet to discuss the events for International Week.

Committee Assignments/Extra Responsibilities

This has not yet been decided

Music Fund Raiser and Chorus Handbook

The council was supportive of Chandler Jefferson, Music teacher, who submitted proposals for fundraisers (talent show, selling DVD's of primary musical, taking pictures) to raise money for a music software program.

The council discussed a proposed change to the Music Handbook and referred it back to Mrs. Jefferson for clarification.

Consultation regarding positions

Clark Arnold made a motion pursuant to the provisions of KRS61.810(1) that the Council go into closed session for discussion, which might lead to the appointment of employment. Lisa Kelton seconded the motion, which was approved. Clark Arnold moved that the Council return to open session. Laura Jacobs seconded the motion. The council agreed by consensus to return to open session.

In open session a motion was made to spend CT carryover funds to fund benefits to Lisa Flynn as a preschool aide/bus monitor, and to use the remainder of the money to purchase music software program. Mrs. Green made the motion and Mrs. Kelton seconded. All council members agreed to the motion.

Mrs. Green bought up car rider problems; a note will go home in Tiger Tales about proper procedures.

There was a discussion on extra curricular activities and a suggestion was made to create general student expectations for each club and put in student handbook.

The meeting adjourned at 7:45.

Mary Evans

Clark Arnold

Sharon McCubbins

Laura Jacobs

Kim Green

Melissa Zimmer

Lisa Kelton

Connie Gaddie

Curtis Willis

