

**CUMBERLAND TRACE ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL MINUTES**

July 28, 2011

Approved

The Special Called Meeting of the Cumberland Trace Elementary School Based Decision Making Council was held on Thursday, July 28, 2011 at 5:30 p.m. in the school library.

Calling the Meeting to Order

Mrs. Evans, Principal, called the meeting to order at 5:30 p.m.

Members present were Mary Evans-Principal, Sharon McCubbins, Melissa Zimmer, Lisa Kelton, and Curtis Willis teacher representatives and Laura Jacobs and Clark Arnold, parent representatives. Absent was Kim Green, parent representative.

Vidya Seshadri, parent, was present.

The minutes of the June 16, 2011 meeting were approved.

Mrs. Evans read the following policy:

Those who are in attendance at the council meeting shall be provided an opportunity to discuss issues under consideration by the council by the following procedure:

1. As each topic is discussed, the chairperson shall call on speakers from the floor. Each speaker will be limited to five (5) minutes, unless prior approval was given. Input will be allowed before the council makes decision.
2. Input and reaction must be relevant to the topic and must be within the authority of the council.
3. The council reserves the right to terminate discussion if deemed inappropriate.
4. Items from the floor or under new business will be taken under advisement and considered for action.

Good News Reports

20 iPads– 20 plus iPads have been ordered from Title 1 funds.

United Way Project – Brian Mefford’s business, Connected Nation, was our sponsor for the playground and garden project.

Gift of mulch from Modern Woodmen – mulch for the playgrounds has been ordered and paid by Modern Woodmen.

New District Art Teacher – Amanda Hayes has been hired by the district to be the art teacher at CTE for 1.5 days and Mrs. Christmas will be funded for 1/2 day by the PTA.

Matt Rzepka Golf Outing – a huge success this year. A total of \$10,000 was raised.

Public Comment

Mrs. Seshadri commented about the art program at CTE.

Planning

Comprehensive School Improvement Plan

This is the same plan until the Kentucky Core Content Test scores are available.

Math and Language Arts Common Core Standards

Teachers worked on planning curriculum on August 2 using the Common Core Standards.

Program Reviews

Planning has begun for conducting Program Reviews in Arts & Humanities, Practical Living and Career Studies, and Writing.

ITBS

Iowa Test of Basic of Skills – tests scores are in and our students did well.

Budget Report

Tina Rzepka presented the activity fund budget and the SBDM budget.

Title I Budget

Mrs. Evans presented the Title I budget and carryover funds amount. She explained the stipulations of this fund, deadline for spending, and items requested for purchase.

Old Business

Enrollment Update

Total enrollment as of today is 400.

Review Out of District Requests

Different options were presented to the council. The council agreed by consensus to accept the proposal presented by Sharon McCubbins to start with a combined Kindergarten/1st grade and then adjust classes if enrollment increases.

Utilization of Space

Mrs. Evans presented a plan to the council for moving classrooms and the nurse's office.

New Business

Summer Professional Development

Mr. Willis assisted at an ELL Program at Warren Elementary during July.

The Leader in Me

The Leader in Me is our school wide theme. Staff members have attended two trainings this summer.

Widening of Cumberland Trace Road Project Update

Mrs. Evans informed the council of the road project with the delay in work caused by difficulty obtaining right-of-entry from landowners.

SACS Review

It is time for our SACS review which is conducted every five years. The review consists of:

1. A Self Study
2. A team of administrators and teachers visit our school, review our self-study, and interview parents and staff.
3. A summary of commendations and recommendations.

Consultation regarding positions

Lisa Kelton made a motion pursuant to the provisions of KRS61.810(1) that the Council go into closed session for discussion, which might lead to the appointment of employment. Laura Jacobs seconded the motion, which was approved.

Clark Arnold moved that the Council return to open session. Melissa Zimmer seconded the motion. The council agreed by consensus to return to open session.

The meeting adjourned at 7:23.

Mary Evans

Sharon McCubbins

Laura Jacobs

Kim Green

Melissa Zimmer

Lisa Kelton

Connie Gaddie