

**CUMBERLAND TRACE ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL MINUTES**

January 17, 2013

Approved

CTE Mission: Learning as much as we can to be the best that we can.

CTE Vision: Lifelong Learners and Leaders

Calling the Meeting to Order

Dr. Evans called the meeting of the Cumberland Trace SBDM Council to order in library at 5:37 p.m.

Members present were Mary Evans, Lisa Goldy and Kim Green, parent representatives and Curtis Willis, Cathy Willoughby, and Laura Sanders, teacher representatives.

Members absent: Ruth Wix teacher representative and Clark Arnold, parent representative

Sharon McCubbins was a guest at the meeting.

The agenda for January 17th's meeting was approved.

Minutes of the November 16 meeting were approved.

Good News Reports

6th Grade Showcase – The 6th grade team placed 2nd overall and 2nd place in the quick recall matches.

Sharpen the Saw Enrichment Days – The students have participated in two Sharpen The Saw Enrichment Days and have enjoyed the different classes. A sixth grade student has a goal to participate in this week's class.

International Week and Night – This week is a heart-warming event for our international students. Many WKU students volunteer to assist with this event.

Matt Rzepka Scholarship Winners – Twelve students were surprised to win the scholarship.

Reading With Santa – This is one of the easiest events to put together and the children enjoy it greatly.

Chess Tournament Winners – CTE had two winners – You Nud & Plu Reh.

All State Choir – Five students will perform in February with other students from the state.

STLP Regional Showcase – Two teams presented their projects at WKU and will present in Lexington in March.

Letters from Afghanistan – We have received letters from troops that have received Halloween candy from our students.

Check from Bowling Green Hot Rods – A \$500 check was presented to CTE for the Book Buddies Program for the 2nd highest percentage of participation.

Public Comment

No public comment.

Planning

STAR Reading and Math Mid Year Report

Mrs. Evans shared the data for these assessments and the council discussed strategies.

Updated Comprehensive School Improvement Plan

Mrs. Evans shared new goals and objectives for our CSIP.

Budget Report

Dr. Evans presented the SBDM budget and expressed the need for a lunch monitor to be employed. Mr. Willis expressed the need for the piano to be tuned. Mrs. Willoughby made a motion to post the position and Mr. Willis seconded. All in favor.

Mrs. Rzepka gave the Activity Fund budget report.

Old Business

Enrollment Update

Six new students have enrolled since January 2.

New Desks and Chairs Arrived/New Tile in 5 Rooms

An order was placed in August for 30 desks and 60 chairs – after several problems, we finally received the desks and chairs.

Five classrooms were re-tiled over the Holiday Break. Five more classrooms are to be scheduled.

New Business:

School Technology Plan and Library Mission Statement

Mrs. McCubbins presented the School Technology Plan and the Library Mission Statement for 2013/2014 to the council. The new Mission Statement is – “To develop readers one child at a time.” The council agreed by consensus to accept the plan and the mission statement.

PBIS – November and December Discipline Data

Mrs. Evans reported that the discipline data showed an average of 1.39 office referrals for November and 1.17 office referrals for December.

The Leader in Me

David Jones and Mrs. Christmas have been glamorizing our building getting CTE ready for our Leadership Days – Parent Night – 2/11 and Leadership Day – 2/20.

Common Core Standards Work

Mrs. Willoughby reported that she has attended 3 days of professional development for unpacking the Math standards.

Closed Session for Consultation Regarding Personnel

Laura Sanders made a motion pursuant to the provisions of KRS61.810(1) that the Council go into closed session for discussion, which might lead to the appointment of employment. Cathy Willoughby seconded the motion, which was approved.

After discussion, Kim Green moved that the Council return to open session. Curtis Willis seconded the motion. The council agreed by consensus to return to open session.

The SBDM meeting was adjourned at 7:00.

Mary Evans

Lisa Goldy

Laura Sanders

Curtis Willis

Cathy Willoughby

Kim Green