

**Cumberland Trace Elementary School
School Based Decision Making Council
November 21, 2013
Unapproved**

*CTE Mission: Learning as much as we can to be the best that we can.
CTE Vision: Lifelong Learners and Leaders*

The purpose of this council is to improve every student's achievement

Members Present: Jef Goodnight, and Lisa Goldy – parent representatives; Laura Sanders, Ruth Wix, Kim Stout, Kim Eubanks – teacher representatives; Mary Evans, principal
Block 1 Students: Morgan Freeman, Camilla Mansfield, Jordan Watts, and Robin Estes

The meeting was called to order at 5:33 p.m. in the school library. The minutes from the last meeting were approved.

Good News Report

- Student/Parent/ Teacher Conferences – Mrs. Belcher's class had 100% participation within two days of the conference date. Several other classes are close to 100%. The 4th and 6th grade classes did not do student led conferences.
- Honoring our Veterans – Great Success
- Preschool Parent Night – Mrs. Hawkins prepared fun activities for her families. Mrs. Perez held a clothing give away.
- Illustrator Visit – Great visit from Jannette and Christopher Canyon
- Kids Only Run – The CTE Running Club had a great showing at this event.
- Halloween Family Dance – The Fall Dance was well attended.

Planning

Professional Development on Higher Order Thinking

Mrs. Wix shared with teachers about using higher order questioning. Activities were completed that were eye opening for teachers. It is very difficult to reach different levels of questioning.

Program Reviews

During a recent IOU meeting, teachers worked in Program Review groups to look at areas that need improvement. The practical living group needs to collect information about health and economics. The writing group is working on a school wide writing plan. The arts and humanities group is working on drama. Posters are being made for teachers to have terminology hung in their classes.

CSIP

There will be seven parts to the CSIP this year. It has to be completed by December 20. There is a new piece that addresses that 35% of K students are not ready for kindergarten. There will be a list off activities for students to complete before they start kindergarten.

Budget Report

SBDM Budget

We have spent 78% of the SBDM budget for the year. Our 6th grade teachers would like to purchase a vocabulary program for students called Membean. It uses pictures and videos to teach vocabulary.

Activity Fund Budget

CTE received \$1,069 from fall pictures. There are several restrictions on how the activity fund may be used. Technology cannot be purchased with this money.

Old Business

Enrollment Update

Enrollment has stayed about the same.

Safety Training

Administrators have attended a day of safety training. Next summer the team will be trained and work on our safety plan. Mr. Goodnight shared about using PVC pipe to go over hydraulic doors. Mrs. Green shared pictures of a device that some schools are using to cover their locks. We need a plan for classrooms that share bathrooms on how to get those doors locked in a building shut down.

New Business

Health and Wellness Committee Report

We are at the bronze level with our foods services. Mrs. Goldy shared that we are close to achieving the bronze level in several areas of the Alliance for Healthy Schools Inventory. In January, we will start a health and wellness program for employees. Melissa Zimmer offered to be a leader for this program. We will be using a program for all students called 5-2-1-0. Mrs. Perez and Mrs. Partington will plan a family health and wellness night.

PBIS Committee Report

In October CTE had the highest number of office referral for the district. We have one bus that is receiving the majority of those referrals. These students are having to wait until 3:30 to leave their classrooms. Mr. Goodnight shared about a program called Feeding America that might provide snacks for these students before they got on the bus. Mrs. Goldy also mentioned putting a video screen on the bus for students.

Leader in Me Report

We had a very successful Leadership Day on November 20. Twenty-two visitors came from five different schools. Sessions were provided on leadership jobs, leadership lunches, leadership notebooks, and sharpen the saw activities.

Closed Session for Consultation

Ruthie Wix made a motion pursuant to the provisions of KRS61.810(1) that the Council go into closed session for discussion, which might lead to the appointment of employment. Jef Goodnight seconded the motion, which was approved.

After discussion, Jef Goodnight moved that the Council return to open session. Kim Stout seconded the motion. The council agreed by consensus to return to open session.

The meeting was adjourned at 6:51.

Jef Goodnight

Lisa Goldy

Kim Green

Laura Sanders

Ruth Wix

Kim Stout

Kim Eubanks

Mary Evans