

**CUMBERLAND TRACE ELEMENTARY
SCHOOL BASED DECISION MAKING COUNCIL MINUTES**

October 17, 2013

Unapproved

CTE Mission: Learning as much as we can to be the best that we can.

CTE Vision: Lifelong Learners and Leaders

The purpose of this council is to improve every student's achievement

Members Present: Jef Goodnight, Lisa Goldy, and Kim Green – parent representatives; Laura Sanders, Ruth Wix, Kim Stout, Kim Eubanks – teacher representatives; Mary Evans, principal

The meeting was called to order at 5:05 p.m. in the school library. The minutes from the last meeting were approved. Mrs. Goldy had requested that 4th grade concerns be added to the agenda.

Good News Reports

High participation on Grand Day, the students' response to the Balloon Launch for Zoie Deel, and the very successful Book Fair and Fall Festival. CTE had three winners of the poster contest at the International Festival. The first Leadership Lunch with community leaders was held on October 4.

Planning

Star Testing and KPREP Results

Mrs. Wix reviewed STAR Testing information and KPREP scores with the SBDM Council.

Budget Report

The SBDM budget and Activity Fund budgets were reviewed.

Old Business

Enrollment Update

We have a total of 454 students with fourth grade having large class sizes – 32 and 33 students each.

Safety Plan

We began implementing the plan of exchanging keys for visitor tags after Fall Break to help people remember to return the tags. It has gone pretty smoothly. The council discussed using wooden wedges to put under classroom doors in case of a building lock down.

The 2nd reading of the Safety Plan met with consensus that classroom doors would not be locked during the school day. Concern was expressed that students would be locked out of their classroom during a crisis situation.

Follow-up on request for use of facilities by a church

A church is looking into getting liability insurance in order to request permission to meet at Cumberland Trace on Sunday mornings.

New Business

Health and Wellness Committee Report

Mrs. Goldy shared that our school is close to achieving the bronze level in several areas of the Alliance for Healthy Schools Inventory. The committee is looking into getting a bike rack. The Running and Walking Clubs have lots of participation.

PBIS Report

The PBIS Committee report showed a decline in office referrals for the month of September. Fewer students had to be in the Put First Thinks First Room and more students participated in Sharpen the Saw activities on October 3. Four students led sessions.

The Leader in Me Report

Our school is hosting a Leadership Day on November 20. The format of the day is being changed so there is less disruption during lunch time.

4th Grade Concerns

Parents have expressed concerns about 4th grade reading and social studies. The SBDM Council reviewed letters that have been sent home to inform parents about the changes.

The meeting was adjourned at 6:08 so that members could attend the Superintendent's Forum at Warren Central High School

Jef Goodnight

Lisa Goldy

Kim Green

Laura Sanders

Ruth Wix

Kim Stout

Kim Eubanks

Mary Evans