

CUMBERLAND TRACE ELEMENTARY SCHOOL SCHOOL BASED DECISION MAKING COUNCIL

September 19, 2013

Unapproved

CTE Mission: Learning as much as we can to be the best that we can.

CTE Vision: Lifelong Learners and Leaders

The purpose of this council is to improve every student's achievement.

Mary Evans called the meeting to order at 5:30 p.m. in the Music Room.

Members present: Jef Goodnight, Kim Green and Lisa Goldy – parent representatives and Laura Sanders, Kim Eubanks, and Kim Stout – teacher representatives

Member absent: Ruth Wix, teacher representative.

The agenda for the September 19 meeting was approved. The minutes from the August 15 meeting were approved as presented.

Students from the WKU Physical Education class were present.

Good News Reports

The first Sharpen the Saw Day had great participation for the intermediate grades.

Mrs. Evans enjoyed the lunch with the K- 2nd grade leaders on September 18.

The students loved bringing in their empty lunchbox for lunch and filling it up with cafeteria food. Thanks to the cafeteria staff for having this event.

Mrs. Perez has trained over 100 volunteers and mentors this past month.

On the statewide High Attendance Day, August 18, CTE only had 3 students absent.

Planning

STAR Testing

This report will be shared in October.

KPREP Results

The KPREP results will also be shared in October.

Mrs. Evans has shared the test scores with the faculty so they can plan instruction. They are embargoed at this time.

Budget Report

The SBDM and Activity Fund Budgets were shared.

Most of the ESS budget of \$5700 will be used for a daytime waiver employee.

Old Business

Enrollment Update

A total of 450 students are currently enrolled at CTE.

Starfall Donated by a Family

Mrs. Evans thanked the Green family for their donation to purchase the Starfall software.

New Business

Health and Wellness

Mrs. Evans and Mrs. Goldy gave a report from the Alliance for Healthy Schools District Meeting. Our school may apply for a grant from Lowe's to purchase disc golf equipment.

PBIS Report

The September PBIS report showed .914 office referrals from the past month. The PBIS Action Plan was shared. Six teachers are going to pilot the Clip Chart procedure to help students be more accountable for their behavior.

The Leader in Me Report

The Leader in Me committee met on September 13 and discussed the Leadership Day on November 20. The results from Leadership Day surveys were that students want more involvement with our guests; teachers find it hard to teach with so many interruptions, and breakout sessions will be held in the library on topics such as Leadership Notebooks and Sharpen the Saw Days.

Mrs. Jensen is the sponsor for the student Lighthouse Team. The students are enthusiastic and have great ideas and they are focused on volunteering at the Fall Festival.

Safety Plan

Mrs. Evans informed the council of Senate Bill 8 which requires the school to adopt a Safety Plan by November 1. This is the first reading of the proposed policy. The council discussed the following items for the policy – controlling access to individual classrooms, locking the front doors during the day, smoking on the school grounds, and exchanging car keys for visitor tags. The council recommended that the front doors be locked starting at 7:45 and that car keys be taken from visitors effective October 14.

Request for use of facilities

A church group is requesting to use the school on Sundays. Mrs. Evans explained the board policy, the cost of using the building and concern for damage to the building and equipment. The council agreed to approve this request but a contract needs to be signed.

Fundraising Requests

Two students, Hannah Ward and Tayrn Guyer are working with the Humane Society to collect items and food for the shelter.

Mrs. Christmas is working on a project called Freedom in Creation, which would involve the students in learning about Africa, creating art projects and selling beads made by African children to provide fresh drinking water to a village.

The meeting was adjourned at 7:15.

Mary Evans

Lisa Goldy

Jef Goodnight

Kim Stout

Kim Eubanks

Laura Sanders

Kim Green

