

**CUMBERLAND TRACE ELEMENTARY SCHOOL
SCHOOL BASED DECISION MAKING COUNCIL MEETING**

May 7, 2015

APPROVED

CTE Mission: Learning as much as we can to be the best that we can.

CTE Vision: Lifelong Learners and Leaders

Opening Business

The meeting called to order by Dr. Mary Evans at 5:31 pm.

Members present: Dr. Kim Green and Holly Whittinghill, parent representatives, and Patrice McCrary, Kim Stout, Lori Watkins, Jennifer Clark, teacher representatives

The agenda was approved and the minutes of the April 2nd meeting were approved.

Good News Reports

The Services Fair on April 11 for EL Families was very successful. Many families and agencies were on site. Dr. Green discussed some of the activities/services provided to the families. All services were free of charge. Approximately 300 people were in attendance. Interpreters for Spanish, Karen, Kareni, Arabic, Swahili, Nepalese and more were provided. Participants were allowed to share concerns and comments concerning services available within the community. The school will be available for discussions among the parents and community members in the future.

The fifth grade field trip to Frankfort was a fun learning event.

The Spring Fling had approximately 100 in attendance.

Fund raising has been successful and the PTA will be announcing the purchase of 31 computers for a new computer lab.

Tiles in the hall will be replaced in June, which necessitated moving our Summer School program to July and finding another school for the WKU Reading Program.

The Hunger Run had a high participation from Cumberland Trace.

Faculty and Staff have felt appreciated the week of Teacher Appreciation! Each day special meals, snacks, etc. were provided.

Planning

Our Comprehensive School Improvement Plan will be updated with data entered for Title I.

Mrs. Clark shared the plan for the math, reading and science common assessments. She serves on the District committee along with Mrs. Brock.

STAR Reading and Math Testing is in progress.

The Professional Development Plan includes this proposed PD for upcoming year: Math per grade level with Alice Cantrell and the following day grade level teachers will work with Ruthie Wix to align the instruction (2 days total); PBIS, PGES, Leader in Me Update (1 day), and a technology training with Robbie Flora (1 day)

The Council agreed by consensus to accept the PD plan.

Budget Report

The proposed budget includes the following: \$750 for Academic Coaches' stipends; \$12,000 from Regular instruction for personnel – instructional assistant and lunchroom monitor; \$6,000 copier rental

Library budget will come from Title 1 and SBDM.

New furniture will need to be purchased for an additional primary classroom.

The Title 1 budget is used for classified staff and technology programs. General supply money is in place for \$200 per teacher for supplies and \$4,000 is allocated for additional math resources. A total of 1% of the Title I budget or \$800 is for family involvement activities (family nights, yellow communication folders). We still have \$6763 left in SBDM budget. Title 1 has \$2,000 left.

Old Business

The Enrollment Update was presented. Total enrollment is now 496 students, including preschool. Projected numbers are 452 plus preschool. An additional primary classroom will be needed for next school year.

The SBDM Parent Election has been held and Dr. Lynette Breedlove and Dr. Kimberly Green were elected.

A teacher election will be held Wednesday, May 20. Lori Watkins will send an email to teachers notifying them of the election and asking for nominations.

Dates for SBDM training (new and experienced) have been posted and shared with members.

New Business

KPREP testing begins May 14. A Celebration of Excellence Pep Rally will be May 13 with Tony Rose.

Office discipline referrals were 1.06 for April, which was higher than March, but less than April of the previous year.

Mrs. Evans shared classroom configuration for the 2015-16 school year. There have been 67 student transfer requests.

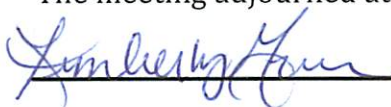
CTE has been allocated 19 teachers, which is the present number of teachers. The job share will not continue so there will be a position to post. The position will be for a second grade teacher.

The Council discussed utilization of space. Room 71 will become an additional 2nd grade. Mr. Bemiss and Mr. Willis will move to Room 19. Room 72 could become an intervention room along with work space for the Chinese teacher.

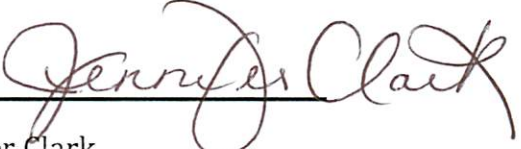
Lori Watkins made a motion pursuant to the provisions of KRS61.810(1) that the Council go into closed session. Holly Whittinghill seconded this motion, which was approved.

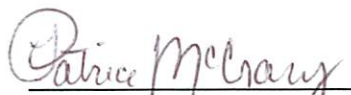
Patrice McCrary made a motion to return to open session. This motion was seconded by Kim Green and passed.

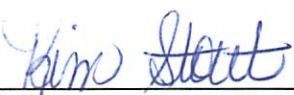
The meeting adjourned at 7:04.


Kimberly Green

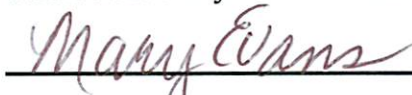

Holly Whittinghill


Jennifer Clark


Patrice McCrary


Kim Stout


Lori Watkins


Mary Evans