TOWN OF PUTNAM
COMMISSION ON AGING
200 SCHOOL STREET, PUTNAM CT 06260
860-963-6800 ~ www.putnamct.us
Meeting Minutes
TUESDAY, June 6, 2023 at 6:00 PM

Present: Stephanie Jarmolowicz, Louise Brodeur, Paul Desautels, Ann Russo, JoAnne Sorel, and Laura Crosetti via Zoom, Rec Director Willie Bousquet, (plus 9 guests)

Absent: Melody Cassio, Linda Lamoureux, Sheila Coderre

1. **Call To Order**: The meeting was called to order at 6:01 p.m. by Co-Chair Louise Brodeur

2. **Approval of Minutes** from May 2, 2023: Stephanie J made a motion to approve the minutes, 2nd by Paul D. Discussion: none. Motion carried.

3. Petitions and Communications:
   A) **AARP Funds Application**: quote for van received $76,026.50. Grant is for $27,018.00. Town share will be $49,008.50, and is approved from the Capital Improvement (vehicle replacement) fund. This will be a purchase versus lease as initially discussed, and will happen during FY 23/24 (after July 1st 2023). Once vehicle is ordered, it will be a few months out. ARPA Application will be submitted shortly. The current (older) van will still stay in service for as long as it lasts.
   B) **"File of Life"** as brought to us by Judy O from Quinebaug Fire Department: This is a list of vital and pertinent information that is filled in by a person, and put on their refrigerator so if a medical response occurs, the responders have the information at their fingertips. Cost for Putnam to have these made was quoted at approximately just under $2 each, with a starting order of quantity of 1000. There is room for 2 sponsors on the cards and would possibly support the cost of production. Louise B offered to reach out to find sponsors for the project. Mayor Seney supports this project. EMS personnel would need to be alerted that the "files" may be in place if they enter a situation. Ann R made a motion to go forward with this project, 2nd by Stephanie J. Motion carried.
   C) On a side note to the "File of Life", Louise B noted she has access to a free item for Pets during emergencies, such as fire. She will forward info to the Rec Department to share with all.

4. Unfinished Business:
   A) Community Room/Kitchen Update:
      i Overall Kitchen inspection scheduled before due date of November with NDDH.
      ii Health Department Inspection occurred, resulting in: New form for volunteers to sign at 1st volunteer session (stating they will let TVCCA employee know if they are feeling ill, etc.) and
      iii New procedure in place in case there is a vomit/diarrhea episode, which daily volunteers are not expected to handle.
   B) Best Wishes Committee: Continuing and will keep updated as attendees keep us informed of any passings.
   C) TVCCA Update: FY 23/24 agreement has been completed.
   D) **Senior Van(s) Update**: See 3A for updates on ARPA funds for new van, and the current van will stay in service for as long as it is possible. Putnam Ford has agreed to an exchange for their work by placing an ad on the van. See trip details in F1.
   E) Celebration Meals: No updates.
   F) Community Room Programming

i **BUS TRIP / TRIP CLUB**- details so far:
1. Trip Club Trivia June 8, noon.
2. NEXT June 22: Wrights Farm in Burrillville, RI – 56 signed up
3. SAVE THE DATE - July 20, Thursday: Summer Picnic at the Municipal Complex
4. FUTURE DATES TO BE ANNOUNCED:
   a. August = Samuel Slater Museum & The Lodge Restaurant Buffet in Webster
   b. September = Twin Willows in Narragansett RI
   c. October = Hibachi Grill & Christmas Tree Shops, Manchester CT
   d. November = Gregg's (gobble up a turkey dinner), Warwick, RI
5. PAST May 10, Wednesday: Chinese Buffet & Christmas Tree Shops in RI/ MA. – 55 attended
6. PAST April 20, Thursday: Gregg's in Warwick, RI – 51 attended

ii **TEA PARTY** thanks to Jahala & Sherry's idea: Tuesday June 27th, 1-2:30pm in community room for PreK – 3rd grade, dress up, snacks, story-telling, photo ops, etc. Flyers sent to Putnam Elementary School Kids, 16 people (combo of kids & adults) now registered. Asking $1 donation for each attendee that will be donated to Daily Bread.

iii **Volunteer Appreciation Breakfast** was Wed May 3rd, with approximately 25 attendees

iv **Cell Phone Device Seminar** was Wed May 17th , with approximately 12 attendees

G) Topical program ideas:

i **Senior Resources Aging program, Thursday, June 22, 6pm**. Available here in Room 109 or via Zoom. No registration needed. Press Release and promotion began June 1st. Please help spread the word (PR with flyer were handed out and are on the COA area of the town website).

ii **Mobile Mammography Van scheduled for Thursday, November 2, 8am-1:**30pm thanks again to Louise. Need minimum of 10 to attend, maximum of 20. Insurance not mandatory, but if patient has it & HH will submit, otherwise donated funds are available to cover uninsured. Intake forms are available through Rec Department – those forms and questions go directly back to Hartford Health. Once intake is approved, their time will be scheduled. Press Release is ready to begin promoting after Labor Day. (PR & poster were handed out and are on the COA area of the town website).

iii **SENIOR DANCES** at the Elks 6-9pm, with possible time changes to come. Laura C has secured a DJ for the series:
1. Wed September 13, 1950's Back to School Theme
2. Wed October 11, Halloween Spooktacular
3. Wed November 8, Gobble Up The Dance Floor
4. Wed December 6, Christmas Party

H) Public Comments: Louise B noted the grandparents program that Senior Resources is trying to organize in the area. We have flyers with contact information on them, as well as the flyer on our COA area on the town website.

Adjournment: A motion was made by Ann R, 2nd by JoAnne S to adjourn the meeting at 6:45 p.m. Motion carried.

Next Meeting: Tuesday, July 11, 2023, 6pm.

Respectfully Submitted: *Marcy B. Dawley*, Acting Secretary

Current Members: Co-Chairs: Stephanie Jarmolowicz & Louise Brodeur. Secretary: Melody Cassio
Linda Lamoureux, Paul Desautels, Sheila Coderre, Laura Crosetti, Ann Russo, JoAnne Sorel
Meetings 1st Tuesday each month