

**BROWNSBORO INDEPENDENT SCHOOL DISTRICT
DUAL RESIDENCY PARENT CHECKLIST**

Name of Student _____

Grade _____ Campus _____

New _____

Renewal _____

Yes No Dual Residency Affidavit completed and notarized at time of application (provided upon review of application)

Yes No Dual Residency Questionnaire completed by parent

Yes No Parent Driver's license, Texas ID, Mexico ID

Yes No Deed/Lease Agreement, Mortgage Payment, BISD Appraisal owner print out, current property tax or appraisal statement of the Homeowner

Yes No Current utility bill (gas, water or electric) of the Homeowner

Yes No Homeowners/Leaseholder Driver's License reflecting current address and must be present at time of application

Yes No Additional documentation as follows:

1. Complete Dual Residency Checklist and Questionnaire
2. Contact the Administration Office at 903-852-3701 to schedule a time to complete the enrollment process.
3. At time of appointment, bring all documents listed above to 14134 State Hwy 31 E Brownsboro, Texas located at the Brownsboro Administration Office.

*Homeowner/Leaseholder must be present with parent at time of Dual Residency Application.

Note: Your student will not be issued a schedule until all items are submitted and approved. Once approval is received, you will receive a copy of the Dual Residency Affidavit and Dual Residency Questionnaire to take with you to the campus to enroll your child.

BROWNSBORO INDEPENDENT SCHOOL DISTRICT

Dual Residency Questionnaire

(One form per child to be completed by the Parent/Guardian)

Student Name _____ Grade _____

1. What is the name of the last school attended? _____

2. Is the student currently enrolled in school? ____yes ____no

If no, what was the date of withdrawal? _____

3. When did the student start residing at the address listed on the Dual Residency Affidavit? _____

4. Why did the student start residing at the address listed? _____

5. What is the relationship between the owner/lease to the student and student's parents? _____

6. Has the student been placed in an alternative program (DAEP) within the current or previous school year?
_____ yes ____no

7. Is your student currently placed in DAEP? _____ yes ____no

8. Has the student been expelled within the current or previous school year? _____ yes ____no

If yes, please explain _____

8. Is the student on probation for having been convicted of a criminal offense? _____ yes ____no

If yes, please explain: _____

9. Did the student receive any of the following services at their previous school:

- Special education
- Response to Intervention (RtI)
- Gifted and Talented (GT)
- 504
- Dyslexia
- English as a Second Language (ESL)
- Counseling

WARNING: Falsifying information on this form is a violation of law. Violation may result in prosecution. Texas Penal Code: Section 37.10-Tampering with Government Records-Class A Misdemeanor. Any person adjudged guilty of a Class C Misdemeanor shall be punished: A fine not to exceed \$2,000.

TEXAS EDUCATION CODE: Section 25.001 (h)-In addition to the penalty provided by Section 37.10, Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:

- (1) The maximum tuition fee the district may charge under Section 25.038 of this code, or
- (2) The amount the district has budgeted for each student as maintenance and operating expenses.

Parent Signature: _____ Date: _____