



## **MEASURE E CITIZENS' OVERSIGHT COMMITTEE**

**TUESDAY, DECEMBER 1, 2009 – 6:30 PM**

**BARRETT RANCH ELEMENTARY SCHOOL LIBRARY  
7720 OCEAN PARK DRIVE, ANTELOPE, CA 95843**

### **MINUTES**

#### **I. Call to order**

Marccus Reinhardt, President, called to order the meeting of the MEASURE E CITIZENS' OVERSIGHT MEETING (MECOC) at 6:36 PM on December 1, 2009 in Barrett Ranch Elementary School Library

#### **II. Roll call**

The following committee members were present: Harry Belt, Julie Carlson, Judy Cunningham, Sandra Foster, Marccus Reinhardt, William Shadle,

The following committee members were absent: Isabel Bennett, Frank Chapman, David Fiddymment, Tyler Holzer, Charles Knabe, Dennis Sindelar

The following Dry Creek Administration and Guests were present: Gordon Medd, Assistant Superintendent/Business Services, Roger VanPutten, Director of Fiscal Services, Ron Warfield, Director of Facilities, Matthew Nethaway, Senior Vice President, Perry-Smith LLP, Independent Auditor, Elizabeth Jones, Perry-Smith LLP, Independent Auditor.

#### **III. Introductions**

A. District Staff - Gordon Medd, Assistant Superintendent/Business Services, Roger VanPutten, Director of Fiscal Services, Ron Warfield, Director of Facilities

- B. Guests - Matthew Nethaway, Senior Vice President, Perry-Smith LLP, Independent Auditor and Elizabeth Jones, Perry-Smith LLP, Independent Auditor
- C. All present committee members introduced themselves.

**IV. Measure E Issuance of Funds (Initial and Future Issuances)**

- A. Gordon Medd delivered a presentation
- B. First Measure E Bond Issuance (June 2008)
  - a. Approximately \$25 million
  - b. Major projects include Creekview Ranch Middle School, digital classrooms, upgrade computer labs, install surveillance systems, shade structures
- C. Second Bond Issuance (June 2009)
  - a. Approximately \$12 million
  - b. Funds used to retire Certificate of Participation
  - c. Approximately \$30 million authorized principal remaining
- D. Future Bond Issuances
  - a. Undetermined at this time
  - b. Several factors – Housing market return, student growth, Barrett Ranch Phase 2 timing, Board decision regarding Dry Creek and Morgan Creek
  - c. Final costs of 2009-10 projects

**V. Measure E Funded Project Update**

- A. Ron Warfield delivered a presentation
- B. Current Project Update
  - a. Creekview Ranch Middle School
    - i. Phase 2
      - A. Occupied in August 2008
      - B. Project Closeout including all expenses has not been completed
    - ii. Phase 3
      - A. Occupied in April 2009
      - B. Significantly completed
      - C. Some punch list items outstanding
      - D. Project Closeout including all expenses has not been completed
  - b. Surveillance Systems
    - i. Completed installations at Antelope Crossing Middle School, Quail Glen, Antelope Meadows, Heritage Oak, Coyote Ridge, Olive Grove
  - c. All other campuses have fully operational surveillance systems with exception of Dry Creek , where temporary options are being investigated due to future improvements
  - d. Visual and Performing Arts Rooms

- i. Band Room at Antelope Crossing Middle School completed and occupied in August 2009.
    - ii. Silverado Middle School
      - A. Met with Band teacher and site administration for input
      - B. Classroom selected
      - C. Design development in progress
  - e. Digital Classrooms
    - i. Infrastructure challenges have delayed implementation
    - ii. Actual cost vs. estimates are significantly higher
    - iii. Prior to implementation, a complete analysis of overall requirements have been completed
    - iv. The district is examining several methods of multifunding the project
    - v. Preparing procurement/installation bid documents based on new requirements
    - vi. Savings from Barrett Ranch Phase 2 can be applied to any of the other identified projects
- C. Future Projects
  - a. Morgan Creek/Dry Creek
    - i. Met with Placer County Representatives to determine timeline and scope for Cook Riolo and PFE improvements
    - ii. Multiple options and dependencies exist
    - iii. Additional Board of Trustee Workshop(s) will need to be held to determine timing, order, and scope
  - b. Barrett Ranch Phase 2
    - i. Reviewed with Board of Trustees an alternative plan
    - ii. Significant cost savings
    - iii. More flexibility to manage future growth
    - iv. Parity with other elementary campuses
    - v. Lessons learned at Coyote Ridge

## **VI. Measure E 2008-09 Expenditures**

- A. Roger VanPutten delivered a presentation
- B. Slightly more than \$28 million was spent on Measure E approved projects during the 2008-09 fiscal year
- C. Committee Members ask various questions regarding the 2008-09 Revenues and Expenditures

## **VII. Independent Auditor Report for 2008-09 Expenditures**

- A. Elizabeth Jones updated us on the audit.
- B. The audit is made up of two parts – a financial piece and a compliance/performance piece. – both a smaller and larger sampling. Review to confirm funds are accounted for properly and were items funded stated in the original bond project list.

**VIII. Next Meeting/Other**

- A. Marccus Reinhardt made a motion that our next meeting be scheduled for Monday, December 6, 2010, 6:30 PM at Creekview Ranch Middle School. Judy Cunningham seconded the motion. Motion carried unanimously.
- B. Annual Report to the Board will be generated by Marccus and then distributed via email for input from Committee Members.
- C. The Board Presentation will be at one of the following Board Meetings: 3/18/10; 4/15/10; 5/6/10; or 5/20/10.
- D. Report/Presentation will include a review of the audit and projects

**IX. Adjournment**

- A. Marccus Reinhardt adjourned the meeting at 8:05 PM
- B. Minutes submitted by: Harry Belt, Secretary